

Heritage Committee

AGENDA

Wednesday, March 13, 2024, at 5:30 p.m.

Location: Laird Township Boardroom

1. Routine Matters

- a) Approval of Heritage Committee minutes of June 8, 2023 (*encl*)

2. Delegations and Presentation

3. Business Arising out of the Minutes

- a) Museum Building – Next Steps:
 - i. Foundation – Approved, to be poured spring 2024
 - ii. Building Layout
 - a) Building Orientation
 - b) Door Openings
 - c) Roof Pitch
 - d) Bell
 - iii. Interior Layout – discuss interior partition requirements
 - a) Settler families
 - b) Farming practices
 - c) Scouting
 - d) Hockey
 - e) Schools
 - f) Maps and land ownership history
 - g) Interactive digital info etc.
- b) Report: Online Museum, lairdheritagecentre.ca, is complete.

4. New Business

- a) Request to have donated quilt returned to family - Discussion
- b) Hiring Summer Student – Job Advertisement (*encl*)
- c) Project for student - Discussion

5. Five-year plan

- a) Five-year plan – Discussion (*encl*)

6. Budget

- a) 2024 Budget – Discussion/Preparation (*encl*)

7. Correspondence

8. Meetings

- a) At the call of the chair

9. Adjourn meeting

**MINUTES OF THE LAIRD HERITAGE SUB-COMMITTEE MEETING HELD AT THE
LAIRD TOWNSHIP BOARDROOM ON THURSDAY, June 8, 2023**

MEMBERS PRESENT: Shawn Evoy, Colleen Orr, Suzanne Evoy, Linda MacDonald,
Beth Bruch

GUESTS: Jeff Dorvault, Jacob Kluding

SECRETARY: Jennifer Errington

Routine Matters:

ON MOTION (No. 06-23) Moved by Suzanne Evoy, seconded by Colleen Orr
“That the minutes of March 23, 2023, be approved as presented.” **CARRIED**

Delegations and Presentation:

Jeff Dorvault provided the Heritage Sub-Committee with *Laird Township Heritage Centre & Virtual Museum Project* proposal. A mock website was presented to the sub-committee for review. The summer student, Jacob Kluding, will be digitizing and cataloguing 800-plus items for the website. The photo editing will take place by Jeff through the fall and winter. The goal is to be finished the website by January 1, 2024. The sub-committee discussed domain names for the website.

ON MOTION (No. 07-23) Moved by Linda MacDonald, seconded by Beth Bruch
“That the Heritage Sub-Committee agreed to select the domain name
lairdheritagecentre.ca.” **CARRIED**

ON MOTION (No. 08-23) Moved by Colleen Orr, seconded by Linda MacDonald
“That the Heritage Sub-Committee approves the initial budget of \$613.00 for online
virtual museum.” **CARRIED**

Business Arising out of the Minutes:

a) Historical Designation of Knox Church – Report from Linda MacDonald

The Provincial and municipal historical designation of the Knox Church was discussed. It was questioned what implication would there be for a municipality to designate a building by by-law. It was also questioned if the Laird Hall has a historical designation, as its sign indicates it would.

ON MOTION (No. 09-23) Moved by Linda MacDonald, seconded by Beth Bruch
“That the report on Historical Designation of Knox church be received; and
That the Heritage Sub-Committee recommends that Council designate the Knox Church
as a Heritage Building by By-law.” **CARRIED**

b) Summer Student

The Heritage Sub-Committee summer student Jacob Kluding was introduced to the sub-committee.

c) Museum Foundation – Approved, next steps

ON MOTION (No. 10-23) Moved by Beth Bruce, seconded by Colleen Orr

“That the report the Heritage Sub-committee recommends the start of the tendering process for the museum foundation as discussed.”

CARRIED

New Business:

Five-year plan:

The Heritage Sub-Committee was provided with a draft of the 5-year Plan. It was discussed that for 2023 the main activities be: the museum foundation, the virtual museum project and gathering more information for the website, and putting context/history. For 2024: museum’s main structure and for 2025: finishes to structure. Secretary will provide an updated version for the next meeting.

Budget:

The Heritage Sub-Committee received the approved budget.

The next meeting will be mid-summer.

ON MOTION (No. 11-23) Moved by Linda MacDonald, seconded by Beth Bruce

“That the June 8, 2023 meeting be adjourned at 5:48 p.m.”

CARRIED

TOWNSHIP OF LAIRD
EMPLOYMENT OPPORTUNITY
Heritage – Program Assistant

The Township of Laird, located approximately 25 miles south/east of Sault Ste. Marie is looking to fill a positions of Heritage – Program Assistant.

The position will run for approx. 8 weeks.
Eligibility Requirements: 15-30 years of age.

The successful candidates will work at our township office alongside staff and upload photos and info for our township museum.

Candidates are asked to submit a cover letter and resume outlining their qualifications and experience by 5:00 p.m. on Friday, April 26, 2024 to:

Email – info@lairdtownship.ca

Township of Laird
3 Pumpkin Point Rd. W.
Echo Bay, ON P0S 1C0
705-248-2395



Heritage Sub-Committee

5-YEAR PLAN

Developed:

INTRODUCTION

The Laird Heritage Sub-committee is one of seven sub-committees that fall under the Laird Recreation Committee. The Council for the Township of Laird requires that departments, committees, and boards develop 5-year plans, which are to be reviewed and updated annually.

[Insert historic information about the Laird Heritage Sub-committee]

The Laird Heritage Sub-committee operates under the Laird Recreation Committee's vision and mission statements.

Vision

The vision is to provide recreation, fitness, special events, and wellness opportunities for the public to enjoy and maintain and develop recreation facilities for the future.

Mission

The Township of Laird Recreation Committee and its Sub-committees purpose is to:

- To provide support and make recommendations to Council, to enhance the quality of life for Laird Township residents through a wide range of innovative, inclusive, and accessible events or programs by providing opportunities for physical activity, social interaction, and community engagement and to provide the operation, maintenance and management of parks and community centers.
- The Recreation Committee is also to coordinate the activities, reports and budget recommendations of the seven (7) recreation sub-committees and provide consolidated budget recommendations on the same to council.

KEY PRIORITIES

[Insert process of determining key priorities]

Key priorities and activities are:

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IMPLEMENTATION STRATEGY

Laird Heritage Sub-Committee 5-Year Plan

2023

- Virtual Museum Project

2024

- Museum Foundation
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2025

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2026

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2027

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2028

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	2023 Budget	2023	2024 Prel.	
Heritage				
Wages, Benefits Church	1,350	535		
Insurance Church	487	950		2,137
Materials, Power & Mileage Church	0	305		
Heritage Wages Summer Employment	2,660	2,674		
Grant Heritage Wages Summer Employment	2,170	2,170		
Heritage Admin Salaries & Benefits	1,500	905		
Mileage, Maintenance Museum	500	532		
Insurance Contents		487		1869
Museum Online	1,000	587		
Total Heritage	9,667	9,145	0	

Capital Other Projects				
Capital Heritage Museum Foundation at Fairgrounds	15,000	15,000		

Reserved 2023

15000