

REGULAR AGENDA – AGENDA 21
CORPORATION OF THE TOWNSHIP OF LAIRD
April 18, 2024, at 6:00 pm
Laird Township Council Chambers

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Agenda Approval**
Recommendation: BE IT RESOLVED THAT Council hereby approves the April 18, 2024 agenda as presented.
4. **Delegations and Presentations**
 - a. Agricultural Advisory Committee Laird Representatives: Dick Beitz and Brad Shewfelt and Agricultural Advisory Committee Secretary: Jared Brice
 - i. Memo: Agricultural Advisory Committee (*encl*)
 - ii. Prime Agricultural Designation discussion
5. **Adoption of Minutes of Previous Meeting**
 - a. Council Meeting – March 21, 2024 (*encl*)
 - b. Recreation Committee Minutes – March 26, 2024 NOTE: No Quorum
Recommendation: BE IT RESOLVED THAT Council approves Council minutes of the Regular Meeting of March 21, 2024.
6. **Adoption of Accounts**
 - a. General accounts to March 31, 2024 (*encl*)
Recommendation: BE IT RESOLVED THAT Council approves the general accounts to March 31, 2024, in the amount of \$10,473.86.
 - b. Roads accounts to March 31, 2024 (*encl*)
Recommendation: BE IT RESOLVED THAT Council approves the roads account to March 31, 2024, in the amount of \$36,233.89 as presented.
7. **Staff and Committee Reports**
 - a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)
 - i. Road Superintendent Report
 - ii. Council Q&A
 - b. **Clerk Administrator, Deputy Treasurer**
 - i. Clerk's Report
 - ii. Council Q&A
 - c. **Treasurer's Report**
 - i. Treasurer's Report
 - ii. Council Q&A

iii. Final Budget 2024 *(encl)*

Recommendation: BE IT RESOLVED THAT Council adopts the 2024 Budget and set the tax rates on a ___% increase in the amount of \$_____ and authorize the Clerk to draft the tax rates By-law.

iv. Reserve Report 2023 and 2024 *(encl)*

Recommendation: BE IT RESOLVED THAT the 2023 and 2024 Reserve Report be received for information and the amendments to the 2024 Reserve be approved as discussed.

d. Recreation Committee & Recreation Sub-Committees

i. Wharf Sub-Committee Request *(encl)*

Recommendation: BE IT RESOLVED THAT Council receives Wharf Sub-Committee Request and directs staff to deal with matters 1-3 and to have Staff research item 4 and report back to the Wharf Sub-Committee and Council.

e. Cemetery Board

f. Planning Board

g. Police Service Board

h. Algoma District Services Administrative Board

i. Algoma District Municipal Association (ADMA)

8. Unfinished Business

a. Task Summary Sheet & Recent Activity Log *(encl)*

b. Concern/Information Log – Updates *(encl)*

Recommendation: BE IT RESOLVED THAT Council receives the April 18, 2024, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

c. Memo: LIR Request for Test & Tune *(encl)*

Recommendation: BE IT RESOLVED THAT Council approves the amendment to the Tentative Schedule of Events 2024 to include Thursday, June 6, 2024, as a Test and Tune event; and further that any future changes to the schedule must be submitted to the landlord.

d. Memo: Joint Recycling Contract at St. Joseph Turnoff *(encl)*

Recommendation: BE IT RESOLVED THAT the report from Council be received dated April 18, 2024 for information;

That Tarbutt Township be advised that Council wishes to terminate the joint recycling contract at the Ste. Joseph Island Turnoff at the end June, Quarter 2.

e. Road Superintendent Policy *(encl)*

Recommendation: BE IT RESOLVED THAT Council adopts the Road Superintendent Policy as presented, and that with the passing of this previous Road Superintendent Policy(s) be rescinded.

9. New Business

- a. Councillor Lapish, request for leave of absence from Council until June 10, 2024.

Recommendation: BE IT RESOLVED THAT Council approves Councillor Lapish's request for a leave of absence until June 10, 2024.

10. Notices of Motion

- a. Council Vacancy Policy (*encl*)

Recommendation: BE IT RESOLVED THAT Council adopts the Council Vacancy Policy as presented.

11. Closed Session

Recommendation: BE IT RESOLVED THAT Council proceed into closed session at _____ p.m. in accordance with Section 239 (2) (b) of the Municipal Act in order to discuss a personal matter about an identifiable individual, including municipal or local board employees and in accordance with Section 239 (2) (d) of the Municipal Act in order to discuss labour relations or employee negotiations.

- a. Approval of closed meeting minutes of March 21, 2024
- b. Personal matters about an identifiable individual, including municipal or local board employees. (3 matters)
- c. Labour relations or employee negotiations. (2 matters)

Recommendation: BE IT RESOLVED THAT Council come out of closed meeting session at _____ p.m. and continue with the Regular Council Meeting.

12. Communications and Correspondence

- a. Dr. Harold S. Trefry Memorial Centre, RE: Identifying Supports and Structures to Help Small and Rural Communities in Northern Ontario Respond to Disruption – March 10, 2024 (*encl*)

13. Mayor and Council Comments**14. By-laws**

- a. 2013-24 Tree Canopy Policy (*encl*)

Recommendation: BE IT RESLOVED THAT Council adopts By-law 2013-24 being a by-law to adopt a Tree Canopy and Natural Vegetation Policy.

- b. 2014-24 Conformity By-law (*encl*)

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2014-24 being a by-law to confirm the proceedings of the meeting of Council held on April 18, 2024.

15. Adjournment

Recommendation: BE IT RESOLVED THAT this Council shall now adjourn to meet again May 23, 2024 at 6:00 p.m. or until the call of the chair.

MEMO

Desbarats to Echo Bay Planning Board

C/o Tarbutt Township Office

27 Barr Road South R. R. #1 Desbarats,

Ontario, POR 1E0

Phone: 705-782-6776

Fax: 705-782-4274

*To: Township of Macdonald Meredith and Aberdeen Additional
Township of Laird
Township of Tarbutt
Township of Johnson*

Date: April 2nd 2024

Subject: Agricultural Advisory Committee

Background

The Agricultural Advisory Committee was created in late 2023 under the Planning Board to determine Prime Agricultural Areas for the Desbarats to Echo Bay Joint Official Plan. The recommendation for an Agricultural Advisory Committee was recommended by J.L. Richards and Associates.

The committee is comprised of 8 members (four members of the Desbarats to Echo Bay Planning Board and four members (one from each municipality) of the farming community).

Provincial Requirements

The provincial policy statement (PPS) and provincial plans require that Prime Agricultural areas be protected and designated for long term use for agriculture.

A Municipalities Official Plan must be consistent with the current PPS.

Prime Agricultural areas represent large, generally contiguous blocks of land that enable current and future opportunities for agriculture. They are characterized by the presence of:

- Prime agricultural land, defined as specialty crop areas and/or areas with Canada Land Inventory (CLI) Classes 1 - 3 lands;*
- Other areas associated with prime agricultural land including CLI Classes 4 - 7 lands and additional areas with a local concentration of farms with characteristics of ongoing agriculture; and,*
- Agricultural areas with organic soil (not part of the CLI classification system).*

Small pockets of existing non-agricultural uses may be found within prime agricultural areas.

MEMO

Difference between Prime Agriculture and Rural designations

In areas to be designated as Prime Agricultural, severance of land is generally not permitted as land division fragments the agricultural land base. Fragmentation of the land base can affect the future viability of agriculture over the long term. In areas designated as Rural, severances are permitted subject to all other municipal and provincial legislation. It is important to note that Rural land can be utilized as agricultural land also.

Mapping Procedure and Moving Forward

Using GIS data, a high level map has been created using OMAFRA approved Land Evaluation Area Review (LEAR) methodology. The LEAR mapping is posted on the Planning Boards [webpage](#).

At this stage of the LEAR study, a review and amendments to LEAR mapping will be made by the Agriculture Advisory Committee with some consultation with the member municipalities.

In order to move forward, Planning Board staff request that initial input on Prime Agricultural area designations be submitted from member municipalities to the Secretary-Treasurer of the Planning Board by the 19th of April, 2024. Any areas identified for removal or addition to the Prime Agricultural areas will require documentation as to why certain lands will be removed or added so that it can be submitted to OMAFRA.

There will be a few iterations of the mapping to include all requested refinements, however future refinements by the Agricultural Advisory Committee will be encouraged.

The Agricultural Advisory Committee will be meeting at least once a month until it has determined all Prime Agricultural areas to be implemented into the upcoming Joint Official Plan.

If you have any questions or would like the Secretary-Treasurer to attend Council meetings to provide more information on this process, please contact the Secretary-Treasurer.

Yours truly,

Jared Brice

Desbarats to Echo Bay Planning Board

REGULAR AGENDA – AGENDA 20
CORPORATION OF THE TOWNSHIP OF LAIRD
March 21, 2024 at 6:00 pm
Laird Township Council Chambers

Present: *Mayor:* Shawn Evoy
Councillors: Matt Frolick, Ed Lapish
Regrets: Todd Rydall, Wayne Junor
Clerk: Jennifer Errington
Treasurer: Rhonda Crozier
Delegates: Jessica Dias, Mark Dick, Karoline Belanger

Special Public Meeting opened at 6:00 p.m., to consider Zoning Amendment 01-24: Plan H761 Lot 18 Lot 6 Pt, Laird Township. Mark Dick and Karoline Belanger attended and spoke on plans for the property. No objections of the rezoning were received. The Special Public Meeting was closed at 6:05 p.m.

1. Call to Order

Mayor called the Regular meeting to order at 6:05 p.m.

2. Declaration of Pecuniary Interest

3. Agenda Approval

#38-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council hereby approves the March 22, 2024 agenda as presented.

Carried.

4. Delegations and Presentations

a. Jessica-Joy Dias of 642 Finns' Bay North

- Ms. Dias went over the e-mail submitted dated March 19, 2024.

#39-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council requests that the Clerk to investigate the change in the building code related to storage and or C-Cans under 161 ft² and report back to Council on recommendations.

Carried.

5. Adoption of Minutes of Previous Meeting

a. Council Meeting – February 22, 2024

b. Recreation Committee Minutes – February 27, 2024

#40-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council approves Council minutes of the Regular Meeting of February 22, 2024 and the Recreation Committee minutes of February 27, 2024, as presented;

FURTHER THAT arising out of the Recreation Committee minutes of February 27, 2024, that Council approves the creation of a Pumpkin Fest Committee, which will fall under By-law 1072-23 Recreation Committee Terms of Reference.

Carried.

6. Adoption of Accounts

a. General accounts to February 29, 2024

#41-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council approves the general accounts to February 29, 2024, in the amount of \$4,534.99, as presented.
Carried.

b. Roads accounts to February 29, 2024
#42-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council approves the roads account to January 31, 2024, in the amount of \$25,755.43 as presented.
Carried.

7. Staff and Committee Reports

a. Road Superintendent (Roads, Waste Disposal & Recycling, and Maintenance)

i. Road Superintendent Report

ii. Council Q&A

iii. Annual Road Tour – Set Date and Time

#43-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council sets the annual road tour date for May 25, 2024 at 9:00 a.m.

Carried.

iv. Report: Skid Steer Flail Mower quotes

#44-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the Skid Steer Flail Mower Quotes report; and further that Council approves the purchase in principle but requests staff to investigate the speed and quality of the flail mower cutting versus possibly upgrading to a disc mower.

Carried.

v. 2024 Roads Projected Labour Budget

#45-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the 2024 Roads Projected Labour Budget for information.

Carried.

b. Clerk Administrator, Deputy Treasurer

i. Clerk's Report

#46-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT the Clerk's Report dated March 21, 2024, be received as presented and arising from the report;

That Council directs the Clerk to draft a By-law to designate the Knox Church as a municipal heritage building; and

That Council sets the spring clean-up dates for May 25 and 26, 2024 9:00 a.m. to 5:00 p.m.

Carried.

ii. Council Q&A

iii. 2024 Bi-Annual Bridge Inspection Tender Results

#47-24

Moved by: Ed Lapish

Seconded by: Matt Folick

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of the 2024 tender for bridge inspections amount five local municipalities be received; and

THAT Council approves the bid from Kresin Engineering in the amount of \$2,429.50 for the Township of Laird.
Carried.

c. Treasurer's Report

i. April Draft Budget 2024
#48-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the Township of Laird April Draft Budget 2024.

Carried.

ii. Tax Collection Report – Verbal Report

- 18 letters were sent out to properties in 2 plus arrears, many have made payments in full.

iii. Building Permit Report

#49-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council receives the report on Building Permits 2023 and that Council agrees with the Treasurer's request that the Building Permit By-law 940-13 be amended to cover future costs associated with building permits.

Carried.

iv. Investment Report 2023

#50-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT the 2023 Annual Report on Investments from the Treasurer be received for information and that Council recommends to close CIBC Bonus Rate GIC on the next renewal date and transfer to the working capital reserve.

Carried.

v. Reserve Report 2023 and 2024

#51-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT the 2023 and 2024 Reserve Report be received for information.

Carried.

d. Recreation Committee & Recreation Sub-Committees

i. Laird Fairgrounds Sub-Committee Minutes of February 29, 2024

ii. Heritage Sub-Committee Minutes of March 13, 2024

iii. Bar River Hall Sub-Committee Minutes of March 6, 2024

#52-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council receives the Laird Fairgrounds Sub-Committee meeting minutes of February 29, 2024, the Heritage Sub-Committee meeting minutes of March 13, 2024, and the Bar River Hall Sub-Committee Minutes of March 6, 2024;

FURTHER THAT arising from the Laird Fairgrounds Sub-Committee minutes Council approves the request to reserve \$6,500.00, the remainder of the 2023 funding for repairs to the LIR washrooms, to allow for further repairs to fencing and signage in 2024.
Carried.

e. Cemetery Board

i. Cemetery Board Meeting Minutes of March 13, 2024
#53-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the Cemetery Board Meeting Minutes of March 13, 2024; and arising out of the minutes Council will consider appointing a new Cemetery Records Keeper.

Carried.

f. Planning Board

i. Agricultural Advisory Meeting March 21, 2024

g. Police Service Board

i. Police Service Board Meeting Minutes February 26, 2024
#54-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the Police Service Board Meeting Minutes of February 26, 2024.

Carried.

h. Algoma District Services Administrative Board

i. Algoma District Municipal Association (ADMA)

i. ADMA meeting Saturday, April 20, 2024, at 10:00 a.m. at the Blind River Community Centre.

8. Unfinished Business

a. Task Summary Sheet & Recent Activity Log

b. Concern/Information Log – Updates

#55-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council receives the March 21, 2024, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

Carried.

9. New Business

a. Planning: Zoning Amendment 01-24: Plan H761, Lot 18 Lot 6 Pt

#56-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council approves the Zoning Amendment 01-24: Plan H761 Lot 18 Lot 6 Pt, Laird Township and requests the Clerk to draft a by-law.

Carried.

b. Memorandum: Report of the Integrity Commissioner

#57-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council receives the report of the Integrity Commissioner covering the period from March 18, 2023, to December 31, 2023, as presented.

Carried.

10. Notices of Motion

a. Road Superintendent Policy
#58-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council requests the Clerk to make amendments to the Road Superintendent Policy of 1984 and supply Council with a revised version for Council consideration.

Carried.

11. Closed Session

#59-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council proceed into closed session at 8:22 p.m. in accordance with Section 239 (2) (c) and Section 239 (2) (b) of the Municipal Act in order to discuss a proposed or pending acquisition or disposition of land by the municipality or local board and to discuss a personal matter about an identifiable individual, including municipal or local board employees.

Carried.

- a. Approval of closed meeting minutes of February 22, 2024
- b. A proposed or pending acquisition or disposition of land by the municipality or local board.
- c. Personal matters about an identifiable individual, including municipal or local board employees.
- d. Personal matters about an identifiable individual, including municipal or local board employees.

#60-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council come out of closed meeting session at 9:13 p.m. and continue with Regular Council Meeting.

Carried.

#61-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council declares Plan H761, Part Lot 6 RCP as surplus land; and that as per a previous decision of Council, Motion 153-13, Council agreed to offer for sale back lots to the adjacent property owners only, and therefore the property will be sold to Gary Eels in the amount of \$4,170.00. All survey and legal costs to be borne by the purchaser.

Carried.

12. Communications and Correspondence

- a. FONOM, RE: Identifying Supports and Structures to Help Small and Rural Communities in Northern Ontario Respond to Disruption – March 10, 2024
- b. Support Resolution, Municipality of Chatham-Kent Re: Request to the Province to Amend Blue Box Regulation for 'Ineligible' Sources – March 5, 2024

#62-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council supports the Municipality of Chatham-Kent resolution to request the Province to Amend Regulation 391/21: Blue Box for 'Ineligible' Sources so that producers are responsible for the end-of-life management of recycling products from all sources.

Carried.

- c. Algoma Public Health, Re: Update on voluntary merger – March 5, 2024

d. Support Resolution, Township of St. Joseph, Re: PHO Lab Closure Sault Ste. Marie – March 7, 2024

#63-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council supports the Township of St. Joseph resolution to oppose the closure of the Sault Ste. Marie PHO lab and request that the PHO be directed to review past decisions to remove the Sault Ste. Marie PHO lab’s ability to test samples.

Carried.

e. Evoy Family, Thank You Card

13. Mayor and Council Comments

14. By-laws

a. 2011-24 By-law to Amend Zoning By-law 531 Z 01-24

#64-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council adopts By-law 2011-24 being a by-law to amend Zoning By-law 531, concerning property designated as Plan H761 Lot 18 Lot 6 Pt, in the Township of Laird.

Carried.

b. 2012-24 Conformity By-law

#65-24

Moved by: Ed Lapish

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council adopts By-law 2012-24 being a by-law to confirm the proceedings of the meeting of Council held on March 21, 2024.

Carried.

15. Adjournment

#66-24

Moved by: Matt Frolick

Seconded by: Ed Lapish

BE IT RESOLVED THAT this Council shall now adjourn to meet again April 18, 2024 at 6:00 p.m. or until the call of the chair.

Carried.

Mayor – _____
Shawn Evoy

Clerk – _____
Jennifer Errington

**Township of Laird
General Cheques for March 2024**

| Name | Description | Cheque No. | Amount |
|--------------------------------------|------------------------|------------|-------------|
| Algoma Business Computers | Computer Networking | 6091 | 1,323.39 |
| AMCTO | Clerk- Spring Workshop | 6092 | 225.00 |
| PSD City Wide | Asset Management | 6098 | 2,310.73 |
| GFL Environmental | Recycling | 6099 | 3,056.45 |
| DeLage Landen | Postage Meter | 6100 | 121.96 |
| Twp. Of St. Joseph | CBO Cell | 6102 | 208.55 |
| Jennifer Errington | Mileage | 6105 | 186.78 |
| Cheryl Frenette | Office Snow Removal | 6107 | 55.00 |
| Stone's Office Supply Inv. | Office Supplies | 6110 | 102.93 |
| Glen Irwin | CBO Mileage | 6111 | 96.36 |
| Heritage Home Hardware | Office Building Maint. | 6112 | 30.51 |
| | Office Supplies | " | 10.17 |
| Rogers | By-Law | 6113 | 8.75 |
| Bell | Office | 6115 | 352.80 |
| | Emerg. Management | " | 94.12 |
| Glass Employees | Office Building Maint. | 6124 | 208.61 |
| AMCTO | Finance Forum | 6129 | 365.32 |
| Starlink | Internet | 6129 | 142.46 |
| Canada Post | Newsletter | 6129 | 36.79 |
| Superior Propane | WDS Tank Rental | 6130 | 100.74 |
| Brant Coulter | By-Law Mileage | 6133 | 49.40 |
| Jennifer Errington (Leon's Furniture | Office Equipment | 6134 | 727.08 |
| | Admin. Mileage | " | 123.50 |
| Rhonda Crozier | Admin. Mileage | 6135 | 50.05 |
| Algoma Power | Office | 6136 | 171.83 |
| | Church | " | 23.14 |
| Co-Op Regionale | Furnace Oil Office | 6137 | 291.44 |
| TOTAL | | | \$10,473.86 |

ACCOUNTS CERTIFIED CORRECT

Motion #

(Signed) Mayor

To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified by Clerk as listed above.

(Signed) Clerk

I hereby certify that Accounts listed above have been paid, and amounts are charged to proper expenditure appropriation.

Date Passed by Council

(Signed) Treasurer

TOWNSHIP OF LAIRD
Road Department
VOUCHER LISTING

| Voucher No. 1 | | | Date 03/31/24 |
|------------------------|-----------------------------|-------------------|---------------------------|
| <u>Name</u> | <u>Description</u> | <u>Cheque No.</u> | <u>Amount</u> |
| Payroll | Wages | | 21,037.41 |
| Black Fox Electric | Capital Shop Repairs | 6090 | 814.69 |
| Jennifer Errington | Mileage New Dump/Plow Truck | 6105 | 33.62 |
| Heritage Home Hardware | Shop | 6112 | 67.24 |
| Bell | Shop Office | 6115 | 98.44 |
| Traction | Dump/Plow Truck | 6118 | 100.23 |
| Superior Propane | Shop Heat | 6119 | 1,245.46 |
| Pioneer Construction | Hardtop Patching | 6121 | 1,464.87 |
| TMS Truck Centre | Capital Dump/Plow Exhaust | 6122 | 11,212.25 |
| Canada Post | Advertising | 6129 | 4.60 |
| Algoma Power | Shop | 6136 | 155.08 |
| TOTAL | | | <u>\$36,233.89</u> |

ACCOUNTS CERTIFIED CORRECT

2024 BUDGET



CORPORATE SUMMARY

FINAL APRIL 2024

| | 2023 BUDGET | 2024 BUDGET | % CHANGE |
|--|------------------|------------------|-------------|
| REVENUE | | | |
| Taxation (excluding levy) Assessment Increase | 0 | 0 | 0.0% |
| Taxation Operating | 21,550 | 22609 | 4.7% |
| General Government | 13,014 | 13,218 | 1.5% |
| Investments | 0 | 57,000 | 100.0% |
| Protection | 14,100 | 10,000 | -41.0% |
| Environmental | 20,500 | 29,500 | 30.5% |
| Culture | 2,429 | 2,429 | 0.0% |
| Misc | 9,307 | 12,375 | 24.8% |
| Planning | 200 | 5,370 | 96.3% |
| Recreation | 40,150 | 40,600 | 1.1% |
| Reserves | 131,526 | 198,775 | 33.8% |
| Grants | 1,259,949 | 941,221 | -33.9% |
| | <u>1,512,726</u> | <u>1,333,097</u> | -13.5% |
| EXPENDITURES | | | |
| General Government | 400,559 | 408,743 | 2.0% |
| Protection | 272,157 | 301,134 | 9.6% |
| Environmental | 82,755 | 114,673 | 27.8% |
| Planning | 17,429 | 30,729 | 43.3% |
| Health | 47,332 | 50,052 | 5.4% |
| Social & Family | 494,054 | 512,144 | 3.5% |
| Recreation/Heritage | 176,078 | 184,429 | 4.5% |
| Transportation | 396,001 | 350,989 | -12.8% |
| Cemetery | | 10,150 | 100.0% |
| Reserves & Transfers | 311,374 | 355,000 | 12.3% |
| Capital from Reserves | 111,083 | 192,375 | 42.3% |
| Capital from Grants | 650,000 | 349,798 | -85.8% |
| Capital Roads | 295,318 | 356,300 | 17.1% |
| Capital Other | 46,875 | 58,400 | 19.7% |
| | <u>3,301,015</u> | <u>3,274,916</u> | -0.8% |
| TAX LEVY | 1,788,289 | 1,941,819 | |
| TAX LEVY ASS. INCREASE | | <u>30,448</u> | |
| TAX LEVY ASS. INCREASE SUBTRACTED | | 1,911,371 | 6.88266% |
| 3.50% | 1,850,879 | 4.25% | 1,864,291 |
| 3.75% | 1,855,350 | 4.50% | 1,868,762 |
| 4.00% | 1,859,821 | 4.75% | 1,873,233 |

TOWNSHIP OF LAIRD
2024 BUDGET



Changes are bolded!

FIXED COSTS ARE ITALIC!

| Description | 2023 | 2023 | 2024 |
|-------------|--------|------|-------|
| | Budget | | Final |

TAXATION REVENUE

TAXATION

| | | | |
|---------------------------------|------------------|------------------|------------------|
| Taxation (Excluding Levy) | 0 | 15,931 | 0 |
| Taxation Assessment Increase | | | 30,448 |
| Tax Levy Municipal | 1,798,089 | 1,798,089 | 1,911,371 |
| Total Municipal Taxation | 1,798,089 | 1,814,020 | 1,941,819 |

OPERATING REVENUE

TAXATION OPERATING

| | | | |
|---------------------------------|---------------|---------------|---------------|
| Penalty & Interest Earned | 20,000 | 31,330 | 20,000 |
| Grant-in-Lieu - Provincial | 1,550 | 2,609 | 2,609 |
| Total Taxation Operating | 21,550 | 33,939 | 22,609 |

INVESTMENT INCOME

| | | | |
|--------------------------------|----------|---------------|---------------|
| IPC Securities Corporation | 0 | 28,038 | 57,000 |
| Total Investment Income | 0 | 28,038 | 57,000 |

GENERAL GOVERNMENT OPERATING

| | | | |
|--|---------------|---------------|---------------|
| General Government Rent (Misc. eg. Xplornet) | 12,204 | 12,418 | 12,418 |
| Parking | 60 | 60 | 0 |
| Weddings | 750 | 925 | 800 |
| Total General Government | 13,014 | 13,403 | 13,218 |

PROTECTION OPERATING

| | | | |
|-----------------------------------|---------------|---------------|---------------|
| Building Permits | 12,000 | 13,493 | 8,000 |
| Provincial Offences Revenue & 911 | 2,000 | 3,213 | 2,000 |
| Dog Licences | 100 | 0 | 0 |
| Total Protection | 14,100 | 16,706 | 10,000 |

ENVIRONMENTAL OPERATING

| | | | |
|----------------------------|---------------|---------------|---------------|
| Aggregate | 500 | 449 | 500 |
| Tipping Fees | 20,000 | 32,474 | 29,000 |
| Total Environmental | 20,500 | 32,923 | 29,500 |

CULTURE OPERATING

| | | | |
|---------------------------------------|--------------|--------------|--------------|
| Provincial Library Grant | 2,429 | 2,429 | 2,429 |
| Total Recreation & Culture | 2,429 | 2,429 | 2,429 |

MISC. REVENUE OPERATING

| | | | |
|---|--------------|---------------|---------------|
| Tax Certificates | 700 | 825 | 675 |
| Transportation Road Department (Culverts & Misc.) | 2,500 | 13,751 | 3,000 |
| Community Safety & Correction | 6,107 | 0 | 8,700 |
| Total Misc. Revenue | 9,307 | 14,576 | 12,375 |

PLANNING & DEVELOPMENT OPERATING

| | | | |
|---|------------|--------------|--------------|
| Planning Fees | 200 | 800 | 200 |
| Surplus Property Sales - Back Lots Etc. | 0 | 500 | 5,170 |
| Total Planning & Development Revenue | 200 | 1,300 | 5,370 |

FINAL BUDGET 2024

| Description | 2023 | 2023 | 2024 |
|-------------|--------|------|-------|
| | Budget | | Final |

RECREATION OPERATING

| | | | |
|--|---------------|---------------|---------------|
| Bar River Hall Rent | 350 | 620 | 0 |
| G. W. Evoy Rink | 0 | 61 | 0 |
| Laird Fairgrounds Misc. & Rent | 3,500 | 5,586 | 5,000 |
| Laird Fairgrounds Storage Rent | 8,500 | 7,685 | 7,000 |
| Laird Fairgrounds Raceway Contact | 25,000 | 25,000 | 25,000 |
| Laird Hall Rent | 2,000 | 2,462 | 2,500 |
| Main Recreation Misc. & Pumpkin Fest Event | 800 | 1,250 | 1,000 |
| Pumpkin Point Park Revenue | 0 | 105 | 100 |
| Total Recreation Revenue | 40,150 | 42,769 | 40,600 |

| | | | |
|--------------------------------|----------------|----------------|----------------|
| Total Operating Revenue | 121,250 | 186,083 | 193,101 |
|--------------------------------|----------------|----------------|----------------|

| | | | |
|--|------------------|------------------|------------------|
| Subtotal Taxation/Operating Revenue | 1,919,339 | 2,000,103 | 2,134,920 |
|--|------------------|------------------|------------------|

OTHER REVENUE

RESERVES & SURPLUSES

| | | | |
|---|----------------|----------------|----------------|
| Reserve Fund - Working Capital | | 16,898 | |
| Reserve Fund - New Western Star Truck Roads Equip. | | 292,550 | |
| Reserve Fund - Landfill | 30,000 | 20,000 | 20,000 |
| Reserve Fund - Recreation General Bar River Hall | 35,476 | 55,125 | 113,875 |
| Reserve Fund - Cemetery | | | 16,000 |
| Reserve Recreation G. W. Evoy Rink Playground Equipment | 27,500 | | 27,500 |
| Reserve Heritage | | | 15,000 |
| Reserve Fund - Finns Bay Wharf - Garbage Can | | 4,106 | |
| Surplus Recreation Laird Fairgrounds | 31,944 | 31,944 | 6,400 |
| Surplus Recreation Laird Fairgrounds Finish Ann. Booth | 6,606 | 6,606 | 0 |
| Total Reserves & Surpluses Revenue | 131,526 | 427,229 | 198,775 |

GRANT REVENUE

| | | | |
|--|------------------|----------------|----------------|
| Heritage - Summer Employment Funding | 2,170 | 2,170 | 2,170 |
| Finns Bay Wharf Summer Employment Funding | 170 | 0 | 0 |
| Laird Fairgrounds Summer Employment Funding | 1,500 | 0 | 0 |
| Main Recreation Summer Employment Funding Fed. & Prov. | 8,152 | 5,982 | 5,982 |
| Pumpkin Point Park Summer Employment Funding | 500 | 0 | 0 |
| NOHFC Funding B. R. Hall | 500,000 | 152,702 | 347,298 |
| Ont Trillium Funding - Gazebo Laird Fairgrounds | 150,000 | 146,400 | 2,500 |
| Canada Community Building Fund (Gas Tax) | 69,299 | 69,299 | 70,489 |
| Nords Funding for Roads Surface Treatment | 70,882 | 70,882 | 70,882 |
| OMPF | 350,100 | 350,100 | 341,900 |
| OCIF | 107,176 | 107,176 | 100,000 |
| Total Grant Revenue | 1,259,949 | 904,711 | 941,221 |

| | | | |
|----------------------------|------------------|------------------|------------------|
| Total Other Revenue | 1,391,476 | 1,331,940 | 1,139,996 |
|----------------------------|------------------|------------------|------------------|

| | | | |
|-------------------------------|------------------|------------------|------------------|
| Subtotal Other Revenue | 1,391,476 | 1,331,940 | 1,139,996 |
|-------------------------------|------------------|------------------|------------------|

| | | | |
|-------------------------------|------------------|------------------|------------------|
| TOTAL COMBINED REVENUE | 3,310,815 | 3,332,043 | 3,274,916 |
|-------------------------------|------------------|------------------|------------------|

FINAL BUDGET 2024

| Description | 2023 | 2023 | 2024 |
|-------------|--------|------|-------|
| | Budget | | Final |

GENERAL OPERATING EXPENDITURES

GENERAL GOVERNMENT

| | | | |
|--|----------------|----------------|----------------|
| Admin Salaries & Benefits | 205,000 | 192,421 | 200,000 |
| Admin Benefit Portion of Employees | 0 | 0 | 10,000 |
| Admin Travel | 5,000 | 2,162 | 5,000 |
| Admin Education, Workshops & Health/Safety | 5,000 | 3,000 | 5,000 |
| Council Honourariums & Benefits | 21,000 | 20,785 | 26,566 |
| Council Conventions/Workshops, Legal, Ads. & Misc. | 1,000 | 1,680 | 2,500 |
| Council Donation Graduates | 500 | 525 | 500 |
| Council Donation Wall of Rem. | 325 | 355 | 349 |
| Council Donation Laird Fair | 0 | 1,500 | 1,500 |
| Council Donation CASS 50th Ann | 0 | 400 | 0 |
| Council Donation Echo Bay Elks Fireworks | 300 | 0 | 300 |
| Council Donation Retro Ride | 200 | 200 | 0 |
| Council Donation Crime Stoppers | 500 | 500 | 500 |
| Council Donaton Royal Canadian Legion & Veterans | 375 | 338 | 380 |
| Council Special Meetings Travel | 2,500 | 860 | 1,500 |
| Taxation Program | 5,000 | 5,702 | 5,500 |
| Tax Allowance & Sale | 3,000 | 458 | 3,000 |
| Audit Fees | 28,000 | 19,538 | 21,000 |
| Bank Charges & Interest | 600 | 451 | 600 |
| Consultant Fees | 12,000 | 1,730 | 6,000 |
| Office Bldg Maintenance, Heat & Lights | 11,000 | 10,453 | 11,000 |
| Supplies & Equipment Including Boardroom Chairs & Whiteboard | 10,000 | 11,324 | 17,000 |
| Insurance | 26,500 | 26,344 | 25,857 |
| Bad Debt, Misc.(Health & Safety) & Advertising | 1,000 | 1,806 | 2,000 |
| Subscriptions, Memberships | 6,500 | 5,905 | 6,500 |
| Telephone, Postage & Internet | 10,000 | 6,434 | 7,000 |
| Asset Management | 20,000 | 8,815 | 20,000 |
| Legal Fees | 2,000 | 913 | 2,000 |
| MPAC | 23,259 | 23,259 | <i>26,691</i> |
| Election | 0 | 484 | 500 |
| Total General Government | 400,559 | 348,342 | 408,743 |

PROTECTION PERSONS & PROPERTY

| | | | |
|--|---------|---------|----------------|
| Emergency Management Admin Salaries & Benefits | 1,500 | 1,850 | 2,000 |
| Emergency Management Materials | 2,000 | 1,476 | 2,000 |
| Fire Services Miscellaneous | 0 | 495 | 500 |
| Fire Services Agreement | 66,000 | 62,555 | 90,000 |
| CFSO Admin Salaries & Benefits | 750 | 851 | 1,000 |
| CFSO Education & Safety | 500 | 0 | 500 |
| By-law Officers Wages (CBO, Parking, Dog Catcher & Property) | 15,000 | 18,553 | 20,000 |
| By-law Admin Salaries & Benefits | 6,500 | 6,012 | 7,500 |
| By-law Officers Travel | 2,500 | 3,349 | 4,500 |
| By-law Officers Membership, Workshops & Supplies | 700 | 2,479 | 2,500 |
| By-law Legal | 10,000 | 8,396 | 16,000 |
| Police Admin Salaries & Benefits | 750 | 679 | 1,000 |
| Police Contract | 164,857 | 157,187 | <i>153,034</i> |
| Police Crime Stoppers | 500 | Twice | 0 |
| 9-1-1 | 600 | 585 | 600 |

FINAL BUDGET 2024

| | | | |
|-------------------------------------|---------|---------|----------------|
| Total Protection Persons & Property | 272,157 | 264,467 | 301,134 |
|-------------------------------------|---------|---------|----------------|

| Description | 2023 | 2023 | 2024 |
|---|---------------|---------------|----------------|
| | Budget | | Final |
| ENVIRONMENTAL SERVICES | | | |
| Environmental Waste Wages | 17,000 | 19,362 | 20,000 |
| Environmental Admin. Salaries & Benefits | 5,000 | 2,757 | 4,000 |
| Environmental Material | 4,500 | 2,083 | 2,500 |
| Environmental Recycling-WDS | 34,000 | 32,040 | 36,677 |
| Environmental - Rd Wages | 13,500 | 16,588 | 16,000 |
| Environmental - Rd Materials & Equip. Time | 7,000 | 3,583 | 4,000 |
| Environmental - Site Monitoring and Annual Report | | | 23,000 |
| Environmental - Legal Ministry Requirements | | | 5,600 |
| Environment - Insurance | 1,755 | 1,755 | 2,896 |
| Total Environmental Services | 82,755 | 78,168 | 114,673 |

| | | | |
|---|---------------|---------------|---------------|
| PLANNING & DEVELOPMENT | | | |
| Planning Admin. Salaries & Benefits | 2,500 | 2,134 | 2,500 |
| Planning Official Materials & Miscellaneous | 6,500 | 5,787 | 15,000 |
| Planning Board Levy | 6,000 | 9,517 | 9,800 |
| SSM Public Library | 2,429 | 2,429 | 2,429 |
| Property Sales Back Lots & Purchases | 0 | 0 | 1,000 |
| Total Planning & Development | 17,429 | 19,867 | 30,729 |

| | | | |
|------------------------------|---------------|---------------|---------------|
| HEALTH SERVICES | | | |
| Algoma Public Health | 45,332 | 45,332 | <i>48,052</i> |
| Matthews Memorial Hospital | 2,000 | 2,000 | 2,000 |
| Total Health Services | 47,332 | 47,332 | 50,052 |

| | | | |
|---|----------------|----------------|----------------|
| SOCIAL & FAMILY SERVICES | | | |
| Algoma DSAB | 491,054 | 491,054 | <i>509,144</i> |
| Dr. Harold Trefry Memorial Centre | 3,000 | 3,000 | 3,000 |
| Total Social & Family Services | 494,054 | 494,054 | 512,144 |

| | | | |
|---|------------------|------------------|------------------|
| TOTAL GENERAL OPERATING EXPENDITURES | 1,314,286 | 1,252,230 | 1,417,475 |
|---|------------------|------------------|------------------|

| | | | |
|--|------------------|------------------|------------------|
| SUBTOTAL GENERAL OPERATING EXPENDITURES | 1,314,286 | 1,252,230 | 1,417,475 |
|--|------------------|------------------|------------------|

HERITAGE OPERATING EXPENDITURES

| | 2023 Budget | 2023 | 2024 Final |
|--|--------------|--------------|---------------|
| <i>Heritage</i> | | | |
| Wages, Benefits Church Caretaker | 1,350 | 535 | 1,500 |
| Insurance Church | 487 | 950 | 2,137 |
| Materials, Power & Mileage Church | 0 | 305 | 300 |
| Heritage Wages Summer Employment | 2,660 | 2,674 | 2,800 |
| Grant Heritage Wages Summer Employment | 2,170 | 2,170 | 2,310 |
| Heritage Admin Salaries & Benefits | 1,500 | 905 | 1,000 |
| Mileage, Maintenance Museum | 500 | 532 | |
| Insurance Contents | | 487 | 1,869 |
| Museum Online | 1,000 | 587 | 1,000 |
| Total Heritage | 9,667 | 9,145 | 12,916 |

FINAL BUDGET 2024

| Description | 2023 | 2023 | 2024 |
|-------------|--------|------|-------|
| | Budget | | Final |

RECREATION OPERATING EXPENDITURES

| Bar River Hall | | | |
|-----------------------------|---------------|---------------|---------------|
| Wages | 3,000 | 323 | |
| Building Maintenance | | 41 | |
| Supplies | 500 | | 250 |
| Propane Heat | 11,000 | 4,599 | 8,500 |
| Power | 2,000 | 1,422 | 2,000 |
| Equipment Repair | 300 | | |
| Insurance | 4,788 | 4,788 | 5,005 |
| Permits & Fees | 350 | 19 | |
| Total Bar River Hall | 21,938 | 11,192 | 15,755 |

| Finns Bay Wharf | | | |
|---|--------------|--------------|--------------|
| Wages & Mileage | 500 | 809 | 1,000 |
| Grant Wages Summer Employment | 170 | 105 | 200 |
| Misc/shared equipment maintenance | 200 | 158 | 200 |
| Lawnmower Purchase \$4000 Divided Est. Cost | 125 | 128 | 0 |
| Insurance | 1,200 | 1,200 | 387 |
| Toilet Paper Dispenser | 50 | 50 | 0 |
| Supplies - Office & Events | | | 600 |
| Parking Lot Improvements | 2,500 | | 2,500 |
| Signage & Move Picnic Tables | 750 | 180 | 1,829 |
| Total Finns Bay Wharf | 5,495 | 2,630 | 6,716 |

| | 2023 Budget | 2023 | 2024 Final |
|------------------------------|---------------|---------------|---------------|
| G. W. Evoy Rink | | | |
| Wages | 4,000 | 1,793 | 2,000 |
| Building Maintenance | | 618 | 1,700 |
| Supplies | 300 | 154 | 300 |
| Heat | 4,500 | 3,099 | 4,500 |
| Power | 1,200 | 1,010 | 1,200 |
| Equipment Repair | 2,000 | | 5,500 |
| Insurance | 3,646 | 3,646 | 3,612 |
| Snow Removal | 200 | | 200 |
| Total G. W. Evoy Rink | 15,846 | 10,320 | 19,012 |

| Laird Hall | | | |
|--|---------------|---------------|---------------|
| Wages & Mileage | 2,000 | 5,046 | 7,000 |
| Water testing | 375 | 658 | 500 |
| Building Maintenance (Signage & Electric & Sump Repairs) | | 2,559 | 6,000 |
| Supplies | 500 | 695 | 1,750 |
| Propane | 10,500 | 4,452 | 7,500 |
| Power | 1,750 | 2,104 | 2,750 |
| Equipment Repairs | 1,200 | 315 | 1,200 |
| Septic Pump Out 1/2 | 250 | | 250 |
| Snow Removal | 300 | 77 | 300 |
| Insurance | 4,774 | 4,774 | 4,993 |
| Total Laird Hall | 21,649 | 20,680 | 32,243 |

FINAL BUDGET 2024

| Description | 2023 | 2023 | 2024 |
|---|---------------|---------------|---------------|
| | Budget | | Final |
| Main Recreation | | | |
| Rec. Secretary - Admin Salaries & Benefits | 9,500 | 4,342 | 5,000 |
| Other - Admin. Salaries & Benefits | 11,500 | 3,581 | 4,000 |
| Donation - Skating Program | 100 | 100 | 100 |
| - Perch Derby | 0 | | 250 |
| - Dog Classes | 200 | 200 | 200 |
| - Cycling | 500 | | 500 |
| - Christmas Cheer | 300 | 300 | 300 |
| Advertising | 800 | 116 | 200 |
| Bank Charges | 250 | 51 | 0 |
| Supplies | 500 | 137 | 200 |
| Events - Pumpkin Fest & Earth Day | 1,700 | 2,093 | 2,500 |
| - Winter Carnival | 500 | 834 | |
| - Spring/Summer Activity | 1,500 | 1,104 | 1,500 |
| - Christmas | 700 | 240 | 500 |
| Total Main Recreation | 28,050 | 13,098 | 15,250 |
| Summer Program | | | |
| Grants - Wages 2 Students (1 Fed and 1 Prov.) | 8,152 | 5,982 | 6,500 |
| Wages | 5,320 | 2,344 | 2,500 |
| Misc. | 200 | 137 | 200 |
| Total Summer Program | 13,672 | 8,463 | 9,200 |
| Pumpkin Point Park | | | |
| Wages & Mileage | 2,000 | 3,496 | 3,500 |
| Summer Youth Wages | 500 | 329 | 500 |
| Insurance | 3,807 | 3,807 | 4,007 |
| Maintenance & Misc (New Doors Change House & Paint) | | 831 | 1,500 |
| Topsoil & Sand | 140 | 0 | 200 |
| Supplies | 150 | 0 | 150 |
| Slide Repairs | 200 | 0 | 200 |
| Replace 4 posts on Gazebo | | 0 | 2,000 |
| Playground Inspections | | | 452 |
| Stump Removal (5) | 700 | 0 | |
| Toilet Paper Dispensers | 60 | 56 | |
| Lawnmower Purchase \$4000 Divided Est. Cost | 500 | 0 | |
| Trees | 1,000 | 0 | |
| Total Pumpkin Point Park | 9,057 | 8,519 | 12,509 |
| Laird Fairgrounds | | | |
| Wages - Grounds Keeper Bldg & Grounds Maintenance | 7,000 | 7,429 | 15,000 |
| - Grounds Keeper Grass Cutting (all equipment) | 9,000 | 6,530 | 6,000 |
| - Grounds Keeper Trimming | 4,000 | 2,834 | 3,000 |
| - Admin. Salaries & Benefits | 2,500 | 3,628 | 3,800 |
| - Roads Labour | 2,000 | 3,518 | 6,000 |
| - Summer Employee | 3,510 | 3,446 | 3,500 |
| Algoma Power Inc. | 800 | 622 | 800 |
| Mileage | 600 | 712 | 750 |

FINAL BUDGET 2024

| | | | |
|---------------------|-------|-------|-------|
| Insurance | 6,334 | 6,334 | 6,703 |
| Maintenance - Misc. | 3,000 | 2,535 | 3,000 |

Laird Fairgrounds Cont.....

| Description | 2023 | 2023 | 2024 |
|------------------------------------|---------------|---------------|---------------|
| | Budget | | Final |
| Laird Fairgrounds Cont..... | | | |
| Maintenance - Gazebo Wall | 1,200 | | 2,500 |
| Maintenance - Washroom Outdoor | 3,500 | 3,307 | 5,000 |
| Maintenance - Gravel | 600 | | 600 |
| Equipment Repair | 1,500 | 4,158 | 1,500 |
| Supplies | 1,500 | 2,023 | 2,000 |
| Legal | 3,600 | 3,576 | |
| Misc. Grounds | | 575 | 500 |
| Telephone | 60 | 159 | 175 |
| Total Laird Fairgrounds | 50,704 | 51,386 | 60,828 |

| | | | |
|-------------------------|----------------|----------------|----------------|
| TOTAL RECREATION | 166,411 | 126,288 | 171,513 |
|-------------------------|----------------|----------------|----------------|

| | | | |
|--|---------|---------|---------|
| Total Culture/Heritage & Recreation Expenditures | 176,078 | 135,433 | 184,429 |
|--|---------|---------|---------|

TRANSPORTATION EXPENDITURES

TRANSPORTATION

BRIDGES & CULVERTS

| | | | |
|---------------------------------------|---------------|--------------|--------------|
| Road Bridges & Culvert Materials | 4,000 | 1,142 | 1,000 |
| Road Bridges & Culvert Equipment Time | 500 | 276 | 500 |
| Road Bridges & Culvert Labour | 500 | 764 | 1,000 |
| Cross Culvert Government Road Labour | 1,000 | | |
| Driveway Culvert Materials | 4,500 | 2,807 | 2,000 |
| Driveway Culvert Equipment Time | 1,750 | 798 | 1,000 |
| Driveway Culvert Labour | 1,750 | 2,232 | 2,400 |
| TOTAL BRIDGES & CULVERTS | 14,000 | 8,019 | 7,900 |

ROADSIDE MAINTENANCE

| | | | |
|--|-------|-------|--------|
| Brushing Materials | 7,000 | 4,220 | 500 |
| Brushing Equipment Time | 500 | 1,928 | 7,000 |
| Brushing Labour | 500 | 5,876 | 10,000 |
| Ditching - Tender See Capital | | 1,800 | 0 |
| Ditching Materials | | 130 | 200 |
| Ditching Equipment Time | | 186 | 500 |
| Ditching Labour | 500 | 1,013 | 1,000 |
| Water Control Materials | | 1,111 | 1,000 |
| Water Control Equipment Time | 500 | | 3,000 |
| Water Control | 500 | 86 | 6,500 |
| Tree Limbing/Tree Removal Materials | 0 | 31 | 0 |
| Tree Limbing/Tree Removal Equipment Time | 2,500 | 0 | 3,500 |
| Tree Limbing/Tree Removal Labour | 3,000 | 590 | 6,500 |

FINAL BUDGET 2024

| | | | |
|-----------------------------------|---------------|---------------|---------------|
| Roadside Cutting - Tender | 8,000 | | |
| Roadside Cutting Equipment time | | | 1,500 |
| Roadside Cutting Labour | | | 2,400 |
| TOTAL ROADSIDE MAINTENANCE | 23,000 | 16,971 | 43,600 |

| Description | 2023 | 2023 | 2024 |
|-------------|--------|------|-------|
| | Budget | | Final |

| | | | |
|--|---------------|---------------|---------------|
| HARDTOP MAINTENANCE | | | |
| ST Hardtop, Patch & Spray Materials | 7,000 | 10,757 | 15,000 |
| ST Hardtop, Patch & Spray Equipment Time | 5,000 | 2,874 | 10,000 |
| ST Hardtop, Patch & Spray Labour | 22,000 | 22,098 | 18,000 |
| Sweep & Clean Materials | 1,000 | | 1,000 |
| Sweep & Clean Equipment Time | 1,000 | 634 | 750 |
| Sweep & Clean Labour | 1,000 | 2,585 | 1,200 |
| S.T. & Capital Projects Labour | 500 | | 10,000 |
| TOTAL HARDTOP MAINTENANCE | 37,500 | 38,948 | 55,950 |

| | | | |
|---------------------------------------|---------------|---------------|--------------|
| LOOSETOP MAINTENANCE | | | |
| Loosetop Washout Patch Materials | 0 | 7,500 | 0 |
| Loosetop Washout Patch Equipment Time | 1,000 | 674 | 0 |
| Loosetop Washout Patch Labour | 1,500 | 1,177 | 0 |
| Grading Materials | 0 | | 0 |
| Grading Equipment Time | 4,000 | 7,076 | 3,000 |
| Grading Labour | 2,000 | 2,617 | 3,200 |
| Dust Control Materials | 0 | | 0 |
| Dust Control Equipment Time | 500 | 1,649 | 300 |
| Dust Control Labour | 2,000 | 674 | 500 |
| Loosetop Redue Gravel Materials | 13,000 | 2,500 | 0 |
| Loosetop Redue Gravel Equipment Time | 180 | 15 | 0 |
| Loosetop Redue Gravel Labour | 200 | 419 | 0 |
| TOTAL LOOSETOP MAINTENANCE | 24,380 | 24,301 | 7,000 |

| | | | |
|-----------------------------|---------------|---------------|---------------|
| WINTER CONTROL | | | |
| Plowing Materials | | | 0 |
| Plowing Equipment Time | 28,000 | 28,614 | 15,000 |
| Plowing Labour | 20,000 | 13,146 | 12,000 |
| Sanding Materials | 16,000 | 17,225 | 16,000 |
| Sanding Equipment Time | 8,000 | 9,493 | 8,000 |
| Sanding Labour | 6,000 | 3,740 | 12,000 |
| Culvert Thaw Materials | | | |
| Culvert Thaw Equipment Time | 1,000 | 70 | 1,000 |
| Culvert Thaw Labour | 2,000 | 133 | 2,000 |
| TOTAL WINTER CONTROL | 81,000 | 72,421 | 66,000 |

| | | | |
|---------------|--|--|--|
| SAFETY | | | |
|---------------|--|--|--|

FINAL BUDGET 2024

| | | | |
|---------------------------------------|--------------|--------------|---------------|
| Safety Materials Including Guardrails | 500 | 2,926 | 500 |
| Safety Equipment Time | 250 | 416 | 1,500 |
| Safety Inspections | 3,250 | 297 | 3,250 |
| Safety Labour & Meetings | 1,000 | 5,574 | 14,000 |
| TOTAL SAFETY | 5,000 | 9,213 | 19,250 |

| Description | 2023 | 2023 | 2024 |
|---|----------------|----------------|----------------|
| | Budget | | Final |
| STORMS | | | |
| Storms/Wind Materials | | | 1,000 |
| Storms/Wind Equipment Time | | | 4,000 |
| Storms/Wind Labour | | | 8,000 |
| TOTAL STORMS | 0 | 0 | 13,000 |
| OVERHEAD | | | |
| Shop Cleanup/Maintenance Materials | 10,000 | 6,786 | 10,000 |
| Shop Heat & Power /Equipment Time | 18,000 | 11,392 | 8,000 |
| Shop Labour | 18,000 | 19,283 | 10,000 |
| TOTAL SHOP | 46,000 | 37,461 | 28,000 |
| Road Patrol Materials | | | 0 |
| Road Patrol Equipment Time | | | 2,000 |
| Road Patrol Labour | | | 4,000 |
| TOTAL ROAD PATROL | 0 | 0 | 6,000 |
| Road Office/Admin. Materials | | | 15,000 |
| Road Office/Admin. Labour | | | 13,000 |
| TOTAL ROAD OFFICE/ADMIN | 0 | 0 | 28,000 |
| ROAD MISC. | | | |
| Payroll Sick Time | 4,000 | 2,483 | 5,000 |
| Payroll Vacation Time & Stat. Holiday Time | 7,000 | 6,222 | 21,621 |
| Insurance | 28,000 | 25,858 | 30,068 |
| Fees & Dues | 500 | 46 | 1,000 |
| Streetlights | 2,750 | 2,768 | 3,800 |
| Roads Legal Costs | 4,071 | 4,071 | 2,000 |
| Misc. | | 27,598 | 8,000 |
| Road Association Grants | 4,800 | 4,800 | 4,800 |
| TOTAL ROAD MISC. | 51,121 | 73,846 | 76,289 |
| OVERHEAD | | | |
| Super Wages | 32,000 | 23,474 | 0 |
| Super Fuel Cost & Equip. Time | 5,000 | 19,158 | 0 |
| Payroll Benefits | 45,000 | 48,573 | 0 |
| Payroll Wages Summer Employment | 20,000 | | 0 |
| Roads Admin. Salaries and Benefits | 10,000 | 5,984 | 0 |
| Roads Telephone | 2,000 | 1,975 | 0 |
| TOTAL OVERHEAD | 114,000 | 99,164 | 0 |
| SUBTOTAL TRANS. MAINT. & OVERHEAD OPERATING | 396,001 | 380,344 | 350,989 |
| SUBTOTAL REC/CULTURE & TRANSPORTATION EXPENDITURES | 572,079 | 515,777 | 535,418 |

FINAL BUDGET 2024

| | | | |
|--|-----------|-----------|------------------|
| SUBTOTAL GENERAL, REC/CULTURE & TRANS. EXPENDITURES | 1,886,365 | 1,768,007 | 1,952,893 |
|--|-----------|-----------|------------------|

FINAL BUDGET 2024

| Description | 2023 | 2023 | 2024 |
|-------------|--------|------|-------|
| | Budget | | Final |

OTHER EXPENDITURES

| CEMETERY BOARD OPERATING | | | |
|---------------------------------------|--------------|---------------|---------------|
| Wages & Mileage Including Road's Time | 7,250 | 8,348 | 8,500 |
| Maintenance Property | 500 | 405 | 500 |
| Maintenance Lawnmower | 500 | 594 | 600 |
| Telephone | 50 | 19 | 50 |
| Lawnmower apportioned | 1,500 | 1,547 | 0 |
| Liability Insurance | | | 500 |
| TOTAL CEMETERY BOARD OPERATING | 9,800 | 10,913 | 10,150 |

| CAPITAL PROJECTS FUNDED BY RESERVES & SURPLUSES | | | |
|--|----------------|----------------|----------------|
| Capital Reserve - Rec. Bar River Hall | 35,476 | 55,125 | 113,875 |
| Capital Reserve Fund - Landfill Envir. Ministry Requirements | 30,000 | 20,000 | 20,000 |
| Capital Reserve Fund - Cemetery | | | 16,000 |
| Capital Surplus Rec. Laird Fairgrounds Used 35-42 HP Tractor | 11,500 | 10,799 | 0 |
| Capital Surplus Rec. Laird Fairgrounds Finish Announcers Booth | 6,606 | 5,799 | 0 |
| New Western Star Dump/Plow Truck from Reserves | | 309,448 | |
| Capital Reserve Heritage | | | 15,000 |
| Capital Reserve - Finns Bay Wharf Garbage Can | | 4,106 | |
| Capital Surplus G. W. Evoy Rink Playground Equipment | 27,500 | 27,500 | 27,500 |
| Total Capital Projects Funded by Reserves & Surpluses | 111,083 | 432,777 | 192,375 |

| Capital Projects Funded by Grants | | | |
|--|----------------|----------------|----------------|
| Capital Grant NOHFC Bar River Hall Funding Expenses | 500,000 | 152,702 | 347,298 |
| Capital Grant Ont. Trillium Funding - Gazebo Laird Fairgrounds | 150,000 | 146,400 | 2,500 |
| Total Capital Projects Funded by Grants | 650,000 | 299,102 | 349,798 |

| Capital Other Projects | | | |
|---|---------------|---------------|---------------|
| Capital Cemetery | 8,000 | 8,000 | 10,000 |
| Capital Finns Bay Wharf Gazebo | 7,000 | 6,080 | 0 |
| Capital Laird Hall Lighting | | | 7,000 |
| Capital Fairgrounds Gazebo (Kitchen & Washrooms) | | | 10,000 |
| Capital Heritage Museum Foundation at Fairgrounds | 15,000 | 15,000 | 25,000 |
| Capital Laird Fairgrounds LIR Washrooms | 15,000 | 8,561 | 6,400 |
| Capital Laird Fairgrounds Lawn Mower \$4000 total | 1,875 | 1,875 | 0 |
| Total Capital Other Projects | 46,875 | 39,516 | 58,400 |

| Capital Roads Projects | | | |
|---|-------------|-----------|------------|
| Transportation | 2023 Budget | 2023 Cost | 2024 Final |
| S.T. New MacLennan (Double) - Tender- Balance of Grant \$82,000 | 11,118 | | 0 |
| S.T. New MacLennan Rd. (Double) - Gravel | 18,720 | 30,560 | 0 |
| Ditching - Tender (OCIF) | 47,500 | 20,782 | 0 |
| Cross Culvert Government Road - Tender (OCIF) | 50,000 | 46,713 | 0 |
| Repairs to Plow/Dump Truck | 15,000 | 14,342 | 0 |
| Grant (Gas Tax) ST Redue 2rd Coat Gov. Rd/Porchuk Prep Gravel | 69,299 | 50,098 | 0 |
| S.T. Redue 3rd Coat Gov. Rd. (Reids - Pun. Pt.) - Tender \$56,500 | 0 | | 0 |
| S.T. Preparation (Porchuk Rd.) Gravel \$20,800 | 12,799 | 21,616 | 0 |
| Grant NORDS for S.T. MacLennan Rd. (Double) | 70,882 | 70,193 | 0 |

Capital Transportation Cont.....

FINAL BUDGET 2024

| Description | 2023 | 2023 | 2024 |
|--|----------------|----------------|----------------|
| | Budget | | Final |
| Capital Transportation Cont..... | | | |
| Garage Power Wash | | | 10,000 |
| Western Star Truck Exhaust | | | 12,000 |
| Roadside Cutting Equipment | | | 6,000 |
| Garage Furnace, Door Openers & Vent and Ceiling Upgrades | | | 10,000 |
| Speed Limit Radar Sign | | | 5,000 |
| Ditching - Riverside Dr. 700 m | | | 14,000 |
| Ditching - Cemetery Rd. 400 m | | | 8,000 |
| Ditching - Lake George Rd. 800 m | | | 16,000 |
| S.T. 3rd Coat Neebish Rd. E. & Patching | | | 49,000 |
| S.T. 3rd Coat Reids Rd. W. & Patching | | | 100,300 |
| S.T. New Government Rd New Culvert | | | 6,000 |
| S.T. New Porchuk Rd. (Double) & Gravel Prep | | | 120,000 |
| Total Capital Transportation | 295,318 | 254,303 | 356,300 |

RESERVES & TRANSFERS (Going into Reserves)

| | | | |
|---------------------------------------|----------------|----------------|----------------|
| Reserve Working Capital | 186,374 | 186,374 | 50,000 |
| Reserve Fund - Roads Equip. | 25,000 | 25,000 | 150,000 |
| Reserve Fund - Landfill | 50,000 | 50,000 | 75,000 |
| Reserve Fund - Fire Services | 50,000 | 50,000 | 80,000 |
| Total Reserves & Transfers | 311,374 | 311,374 | 355,000 |

| | | | |
|------------------------------------|------------------|------------------|------------------|
| SUBTOTAL OTHER EXPENDITURES | 1,424,450 | 1,347,986 | 1,322,023 |
|------------------------------------|------------------|------------------|------------------|

| | | | |
|------------------------------------|------------------|------------------|------------------|
| TOTAL COMBINED EXPENDITURES | 3,310,815 | 3,115,993 | 3,274,916 |
|------------------------------------|------------------|------------------|------------------|

| | | | |
|--|---|---------|---|
| Difference between Revenue & Expenditures to Reserve | 0 | 216,050 | 0 |
|--|---|---------|---|

| | | | |
|--------------------------------------|------------------|------------------|------------------|
| TOTAL TO BALANCE WITH REVENUE | 3,310,815 | 3,332,043 | 3,274,916 |
|--------------------------------------|------------------|------------------|------------------|

**TOWNSHIP OF LAIRD
RESERVES
2023**

| RESERVES | TARGETS | TOTALS FROM 2022 | BUDGET 2023 | MOTIONS | sub-total | 2023 TOTALS |
|-------------------------|-----------------------|-----------------------|---------------------|---------|----------------------|-----------------------|
| | | AUDITED | | # | | |
| WORKING CAPITAL | \$500,000.00 | 382,674.00 | 186,374.00 | 246-23 | -16,897.71 | 552,150.29 |
| | | INCREASE OF \$272,500 | | | | |
| ASSET MANAGEMENT | | | | | | |
| ROAD EQUIPMENT | \$400,000.00 | 267,550.29 | 25,000.00 | 246-23 | -292,550.29 | 0.00 |
| LANDFILL | \$350,000.00 | 246,774.91 | -30,000.00 | 269-23 | 10,000.00 | |
| | | | 50,000.00 | | | 276,774.91 |
| | | | | | | 276,774.91 |
| FIRE CAPITAL | \$300,000.00 | 170,031.50 | 50,000.00 | | 0.00 | 220,031.50 |
| RECREATION | | | | | | |
| GENERAL | | 35,476.39 | -35,476.39 | | | 0.00 |
| WHARF | | 284,903.21 | | 137-23 | -4,106.48 | 280,796.73 |
| BAR RIVER HALL | | 133,524.00 | | 269-23 | -19,648.61 | 113,875.39 |
| G.W. Evoy Rink | | 27,500.00 | -27,500.00 | | 27,500.00 | 27,500.00 |
| Laird Fairgrounds | | | | | 6,400.00 | 6,400.00 |
| | | | | | | 6,400.00 |
| HERITAGE | | | | | 15,000.00 | 15,000.00 |
| CEMETERY | | 8,000.00 | | | 8,000.00 | 16,000.00 |
| | | | | | | 16,000.00 |
| TOTAL | \$1,550,000.00 | \$1,556,434.30 | \$218,397.61 | | -\$266,303.09 | \$1,508,528.82 |

Reserves are funded through the inclusion in the annual operating or capital budget or through a resolution of council.

WORKING CAPITAL

This Reserve is to fund expenses such as unanticipated operating, cash flow problems, capital and emergencies.

ASSET MANAGEMENT

GENERAL

This Reserve is to fund expenses associated with the Asset Management Plan

ROAD EQUIPMENT

This Reserve is to fund the replacement of Road Equipment Capital.

LANDFILL

This Reserve is to fund the expenses associated with the closure and post closure liability of the landfill site.

FIRE CAPITAL

This Reserve is to fund the capital fire service needs.

RECREATION

GENERAL

This Reserve is to fund expenses associated with Rec

WHARF

This Reserve is to fund the development of the Wharf

BAR RIVER HALL

This Reserve is to fund the Township's portion of the NOHFC Capital project.

G. W. EVOY RINK

This Reserve is to fund the cost of Playground Equipment.

HERITAGE

This Reserve is to fund the develop of a new Museum for the township.

CEMETERY

This Reserve is to fund the capital projects at the cemetery .

INVESTMENTS

GIC - CIBC \$58,763.20 Maturity March 4
IPC Securities \$800,000 Investment

CEMETERY

GIC - CIBC \$26,092.68 Maturity May 19

**TOWNSHIP OF LAIRD
PROJECTED RESERVES
2024**

| RESERVES | TARGETS | TOTALS FROM 2023 | BUDGET 2024 | MOTIONS | sub-total | 2023 TOTALS |
|-------------------------|-----------------------|-----------------------|---------------------|---------------|------------|-----------------------|
| | | | | # | | |
| WORKING CAPITAL | \$500,000.00 | 552,150.29 | 50,000.00 | | 602,150.29 | 602,150.29 |
| ASSET MANAGEMENT | | | | | | |
| ROAD EQUIPMENT | \$400,000.00 | 0.00 | 150,000.00 | | 150,000.00 | 150,000.00 |
| LANDFILL | \$350,000.00 | 276,774.91 | 75,000.00 | | | |
| | | | -20,000.00 | | 331,774.91 | 331,774.91 |
| FIRE CAPITAL | \$300,000.00 | 220,031.50 | 80,000.00 | | 300,031.50 | 300,031.50 |
| RECREATION | | | | | | |
| WHARF | | 280,796.73 | | | 280,796.73 | 280,796.73 |
| BAR RIVER HALL | | 113,875.39 | -113,875.39 | | 0.00 | 0.00 |
| G.W. Evoy Rink | | 27,500.00 | -27,500.00 | | 0.00 | 0.00 |
| Laird Fairgrounds | | 6,400.00 | -6,400.00 | | 0.00 | 0.00 |
| HERITAGE | | 15,000.00 | -15,000.00 | | 0.00 | 0.00 |
| CEMETERY | | 16,000.00 | -16,000.00 | | 0.00 | 0.00 |
| TOTAL | \$1,550,000.00 | \$1,508,528.82 | \$156,224.61 | \$0.00 | | \$1,664,753.43 |

Reserves are funded through the inclusion in the annual operating or capital budget or through a resolution of council.

WORKING CAPITAL

This Reserve is to fund expenses such as unanticipated operating, cash flow problems, technology, capital and emergencies.

ASSET MANAGEMENT

GENERAL

This Reserve is to fund expenses associated with the Asset Management Plan

ROAD EQUIPMENT

This Reserve is to fund the replacement of Road Equipment Capital.

LANDFILL

This Reserve is to fund the expenses associated with the closure and post closure liability of the landfill site.

FIRE CAPITAL

This Reserve is to fund the capital fire service needs.

RECREATION

GENERAL

This Reserve is to fund expenses associated with Rec

WHARF

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This Reserve is to fund the cost of Playground Equipment.

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This Reserve is to fund the develop of a new Museum for the township.

CEMETERY

This Reserve is to fund the capital projects at the cemetery .

INVESTMENTS

GIC - CIBC \$58,763.20 Maturity March 4
IPC Securities \$828,038 Investment

CEMETERY

GIC - CIBC \$26,092.68 Maturity May 19

Request for Township Maintenance Staff to Complete

These items were discussed and requested to be done at the last Wharf Meeting on January 24, 2024.

1) Replace one gate at the entrance to the wharf itself. The gate to be replaced will be at the discretion of the maintenance staff as to which gate would be in the best position to discourage vehicles on the Wharf.

Reasoning: The Committee wishes to discourage parking and vehicular traffic on the Wharf. The Wharf is becoming more occupied by picnic tables and the gazebo. It is too congested for people, structures and vehicles to be safely on the Wharf. Also there is damage being done to the grass as quads and motorbikes are doing wheelies on the Wharf.

2) On the gate make and affix a sign the says, "No Vehicles Beyond This Point." Funds for the signage is in the Wharf 2024 Budget.

3) Todd is to be in contact with Alan Konka to improve the parking lot. There will also need to be a sign at the parking lot to say, "Park Here." It will need to be installed by Laird Staff on a suitable pole. These items are also in the 2024 Budget.

4) This was a question presented to Todd by a member Of the Wharf Committee. Todd was to check with the Township Office. Not sure if he did due to his surgery recuperation.

-Question-When can the waterfront lots at the Wharf property be sold?

TASK SUMMARY SHEET RECENT ACTIVITY LOG

| DATE | MOTION # | TASK | CATEGORY | CONTACT | STATUS |
|-----------|--------------|--|----------|---------|-------------|
| 21-Oct-21 | Delegation | Sault Naturalist, office will keep open communication with club and will look for possible grants to assist with rebuilding bird viewing station on Pumpkin Point Road West. | ADMIN | JE | IN PROGRESS |
| 16-Dec-21 | 207-21 | Community Safety Zone - Investigate Signage <i>Note: Police Services Board was provided information from OPP and will make recommendation on Community Safety Zone(s)</i> | | | IN PROGRESS |
| 15-Jun-23 | Staff Report | Waste Disposal Site requires a policy in place to have staff clean up top during shift <i>Note: To be reviewed by HR Standing Committee</i> | ROADS | DP | IN PROGRESS |
| 15-Jun-23 | Staff Report | Asset Management - culvert and road assessment ratings are complete will provide information to office staff. | ROADS | DP | IN PROGRESS |
| 24-Aug-23 | 166-23 | Council approves doing 1/3 stone re-alignment and leveling of grave markers of the East end of the Laird Cemetery in the amount of \$14,464.00 (HST included). <i>Note: Work will not start until 2024 due to change of season</i> | | | IN PROGRESS |
| 21-Sep-23 | Staff Report | Guardrail research | ROADS | DP | IN PROGRESS |
| 21-Sep-23 | 186-23 | Council requests staff to provide a report on a Trailer By-law | CLERK | JE | IN PROGRESS |
| 21-Sep-23 | 191-23 | Council receives the Health and Safety Assessment Report from Business Solutions, as presented and requests that the Clerk arrange to have the housekeeping issues resolved and have the HR Standing Committee make recommendation on policy and procedure development. <i>Note: HR Standing Committee had its first meeting September 28, 2023 and has started review.</i> | CLERK | JE | IN PROGRESS |

TASK SUMMARY SHEET RECENT ACTIVITY LOG

| DATE | MOTION # | TASK | CATEGORY | CONTACT | STATUS |
|-----------|--------------|---|----------|---------|-------------|
| 19-Oct-23 | 230-23 | Council receives the draft Tree Canopy Policy and requests the Clerk review and prepare a by-law to the policy. | CLERK | JE | IN PROGRESS |
| 19-Oct-23 | 231-23 | Council receives the draft Unassumed Road Policy and requests the Clerk make amendments as discussed and prepare a by-law to adopt the policy | CLERK | JE | IN PROGRESS |
| 30-Nov-23 | 244-23 | Council approves the sale of the old plow truck and asks staff to advertise as necessary. Note: to be advertised on GovDeals | ROADS | DP | IN PROGRESS |
| 18-Jan-24 | Staff Report | Drainage ditch research. | ROADS | DP | IN PROGRESS |
| 21-Mar-24 | 39-24 | Council requests that the Clerk to investigate the change in the building code related to storage and or C-cans under 161ft2 and report back to Concil on recommendations | CLERK | JE | IN PROGRESS |
| 21-Mar-24 | 44-24 | Council... requests staff to investigate the speed and quality of the flail mower cutting versus possibly upgrading to a disc mower | ROADS | DP | IN PROGRESS |
| 21-Mar-24 | 46-24 | Council directs the Clerk to draft a By-law to designate the Knox Church as a municipal heritage building. | CLERK | JE | IN PROGRESS |
| 21-Mar-24 | 49-24 | Council requests that the Building Permit By-law 940-13 be amended to cover future costs associated with building permits. | CLERK | JE | IN PROGRESS |
| 21-Mar-24 | 53-24 | Council will consider appointing a new Cemetery Records Keeper | CLERK | JE | IN PROGRESS |
| 21-Mar-24 | 58-24 | Clerk to make amendments to the Road Superintendent Policy of 1984 and supply Council with a revised verstion for Council consideration. | CLERK | JE | IN PROGRESS |

TOWNSHIP OF LAIRD
Registered Concern/Information Log

| DATE | CONCERN | ACTION | COMMENTS IN RETURN |
|--------------------|---|---|--|
| January 4, 2023 | State of Waste Disposal Site, concerns of safety with glass jars on cement floor, cardboard not broken down between bins. Share shed is over full. | Have attendant clean up issues, and it is suggested to have a Share Shed and Recycling policy. | In Progress |
| June 19, 2023 | Share Shed at Waste Disposal Site, concerns that staff are taking items prior to Laird community getting a chance to see what has been dropped off | Formalize Share Shed policy, staff have been directed that no items are to be taken by township employees from share shed or anything else brought to the site. But, no formal policy. | In Progress |
| September 12, 2023 | Concern that neighbouring properties built their driveways on the very edge of the property lines that boarder their property. Concerns with structures on property that may be deemed mobile or temporary. | Request Council to consider a side set-back for driveways within the Laird Township zoned as "Cottage" so future property owners are not confronted with the same. Clerk will ask By-law Enforcement Officer to attend site to investigate mobile home concern. | In Progress, By-law Enforcement Officer handling matter. |
| April 8, 2024 | Dog Complaint - neighbor dog is coming on to property and attempts to attack pets. | Requested to have dog on leash and off persons property. | By-law Enforcement Officer went and spoke to both the complaintant and owner of the dog. Matter has been dealt with. |
| | | | |
| | | | |

FINE LINE IN THE STAFF-COUNCILLOR RELATIONSHIP

Quote from Municipal World

Dealing with Problems - First of all the councillor should be taking enquiries to the CAO, who should then coordinate a response from staff. This point must be made crystal clear in training and policy should be repeated often. The councillor should be reminded that the identity of the complainant is their personal information and will never be released to someone else.

TOWNSHIP OF LAIRD REPORT TO COUNCIL

Date: April 18, 2024
To: Mayor Evoy and Council
From: Jennifer Errington, Clerk Administrator
Subject: Laird International Raceway (LIR) Schedule Amendment Request

Background/Overview

At the October 19, 2023, Council meeting, Council received the Tentative Schedule of Events 2024, see attached. Council passed the following motion:

223-23

Moved by: Ed Lapish

Seconded by: Todd Rydall

BE IT RESOLVED THAT Council receives the Tentative Schedule of Events 2024 from Laird International Raceway, as presented, and approves the request to have Sunda race events on Sunday, June 15, 2024, as a drivers experience, Sunday, June 23, 2024, as a rain date, and Sunday, August 25, 2024, as MPM #3; and further that any future changes to the schedule must be submitted to the landlord.

Carried.

Council requested an amendment to the Tentative Schedule of Events 2024 requesting to have Thursday, July 11, 2024, for the RCMP Musical Ride. The Laird International Raceway (LIR) has requested to have Thursday, June 6, 2024, as a test and tune day in replacement of the date taken away from them for the RCMP Musical Ride. The requested date is available, so it should not be an issue, however, LIR would be asking for a fourth Test and Tune, and the Agreement states "One day shall be established prior to the start of the racing season, and two mid-season, to allow for the weight-in and test and tune."

RECOMMENDATION

It is recommended to allow LIR to have Thursday, June 6, 2024, as a fourth Test and Tune.

Recommended Resolution:

BE IT RESOLVED THAT Council approves the amendment to the Tentative Schedule of Events 2024 to include Thursday, June 6, 2024, as a Test and Tune event; and further that any future changes to the schedule must be submitted to the landlord.

ATTACHMENT

- Tentative Schedule of Events 2024

Tentative Schedule of Events 2024

| | |
|---|---------------------------------------|
| THURSDAY JUNE 13 TH 2024 | TEST AND TUNE (BLOCK TIME) |
| SAT/SUN JUNE 15 TH , 16 TH 2024 | <i>DRIVER EXPERIENCE (BLOCK TIME)</i> |
| THURSDAY JUNE 20 TH 2024 | TEST AND TUNE (BLOCK TIME) |
| Tba 2024 | <i>DRIVER EXPERIENCE (BLOCK TIME)</i> |
| Tba 2024 | <i>DRIVER EXPERIENCE (BLOCK TIME)</i> |
| FRIDAY AUGUST 23 RD 2024 | MPM TEST AND TUNE (BLOCK TIME) |

RACE SCHEDULE

| | |
|---------------------------------------|-------------------------------|
| SATURDAY JUNE 22 ND 2024 | ENDURO |
| SUNDAY JUNE 23 RD 2024 | <i>RAIN DATE FOR ENDURO</i> |
| THURSDAY JUNE 27 TH 2024 | TNT REG RACE |
| THURSDAY JULY 4 TH 2024 | TNT REG RACE |
| THURSDAY JULY 11 TH 2024 | TNT REG RACE |
| THURSDAY JULY 18 TH 2024 | <i>RAIN DATE (BLOCK TIME)</i> |
| THURSDAY JULY 25 TH 2024 | TNT REG RACE |
| THURSDAY AUGUST 1 ST 2024 | TNT REG RACE |
| THURSDAY AUGUST 8 TH 2024 | <i>RAIN DATE (BLOCK TIME)</i> |
| THURSDAY AUG 15 TH 2024 | TNT REG RACE |
| SATURDAY AUGUST 24 TH 2024 | MPM #3 |
| SUNDAY AUGUST 25 TH 2024 | MPM #3 |

3 TEST AND TUNES

3RD ANNUAL ENDURO

3RD ANNUAL MPM

4 DRIVER EXPERIENCES

6 REGULAR RACE EVENTS

TOWNSHIP OF LAIRD
MEMORANDUM

Date: April 18, 2024
To: Mayor Evoy and Council
From: Jennifer Errington, Clerk Administrator
Subject: **Joint Recycling Contract at St. Joseph Turnoff**

Background/Overview

At the February 22, 2024, Council meeting, Council received a report on Blue Box Program Transition to Full Producer Responsibility. In this report it requested Council to consider what will be done post transition to the Joint Recycling at the St. Joseph Turnoff. Council passed the following motion:

#34-24

Moved by: Todd Rydall

Seconded by: Ed Lapish

BE IT RESOLVED THAT Council receives the report on Blue Box Program Transition to Full Producer Responsibility; and

THAT Council directs the Clerk to communicate with CM that the Township of Laird would like to opt-in and would like to receive a customized Opt-in Depot Operations Agreement for review; and

FURTHER THAT Council directs the Clerk to opt out of the joint recycle bins at the island turn-off.

Carried.

The Clerk communicated with Tarbutt Township, the administrators of the Joint Recycling Contract at the St. Joseph Turnoff. Attached is the letter received from Tarbutt Township. Tarbutt Township will be advising GFL that the recycling contract for the Island turnoff will not be renewed upon its termination date of January 2025.

RECOMMENDATION

It is recommended that if Council wishes to get out of the agreement sooner than January 2025 to wait until the end of Quarter 2, which is the end of June to simplify the process. It is also recommended that By-law 791-01, attached, be rescinded.

Recommended Resolution:

BE IT RESOLVED THAT the report from Council be received dated April 18, 2024 for information;

That Tarbutt Township be advised that Council wishes to terminate the joint recycling contract at the Ste. Joseph Island Turnoff at the end June, Quarter 2.

ATTACHMENT

- April 11, 2024 Letter from The Township of Tarbutt
- By-law 791-01



The Township of Tarbutt
27 Barr Road South
Desbarats, Ontario P0R 1E0
Ph: 705-782-6776 Fax: 705-782-4274
www.tarbutt.ca

April 11, 2024

Mayor and Council
The Township of Laird
3 Pumpkin Point Road, RR #4
Echo Bay, Ontario
P0S 1C0

Dear Mayor Evoy and Council:

You are aware that there has been a longstanding agreement between Laird, Tarbutt, and other local municipalities, for the recycling depot located at the St. Joseph Island turnoff. The Township of Tarbutt currently holds an agreement with GFL Environmental for the collection, hauling and processing of recyclable materials at this unstaffed recycling depot.

Given the upcoming transition to Producer Responsibility, as well as your Council's recent decision to withdraw from the recycling arrangement at the Island turnoff, the Council of The Township of Tarbutt has decided not to renew the recycling contract with GFL Env upon reaching the termination date of January 17, 2025.

Resolution No: 2024 – 41

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that the Report from the Clerk dated March 2024 be received for information; and

That the resolution from The Township of Laird regarding the joint recycling contract at the St. Joseph Island Turnoff be received; and

That GFL and Johnson Township be advised that the recycling contract for the landfill and the depot at the Island turnoff will not be renewed upon its termination date of January 2025.

Carried

We will be requesting that GFL remove the bins as of the termination date, so this facility will no longer be available. If you are able to continue participation until that time, it would be greatly appreciated. Please do not hesitate to contact the undersigned should you have any questions about this process.

Yours truly,

Carol O. Trainor, A.M.C.T.
CAO/Clerk

e-mail: clerk@tarbutt.ca

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 791-01

BEING A BY-LAW to enter into an agreement with Algoma area Municipalities for a joint recycling program and to authorize the reeve and clerk execute a recycling agreement with Municipal Waste & Recycling Consultants.

WHEREAS the Ontario Municipal Act, R.S.O. 1990, c. M.45, Section 207, subsection 5 permits one or more municipalities to enter into an agreement to provide garbage collection and disposal systems.

THEREFORE COUNCIL ENACTS AS FOLLOWS:

1. **THAT** the Councils of the Municipalities of Macdonald, Meredith & Aberdeen Additional, Laird, Tarbutt & Tarbutt Additional, Johnson, St. Joseph, Jocelyn, Hilton and The Village of Hilton Beach have deemed it desirable to implement a program of recycling and;
2. **THAT** the aforementioned Councils have agreed by resolution passed in open Council at their respective Council meetings that jointly we should enter into an agreement with Municipal Waste & Recycling Consultants for a two year period and;
3. **THAT** the administration of this program will be the joint responsibility of all Councils, the lead Council designated to collect the fees and forward the same to Municipal Waste & Recycling Consultants will be Tarbutt & Tarbutt Additional Township and;
4. **THAT** the Township of Tarbutt & Tarbutt Additional acting as administrator of the recycling program and shall invoice each Municipality twice (2) yearly with a reconciliation once (1) per year and;
5. **FURTHER THAT** Tarbutt & Tarbutt Additional Township shall be responsible for submitting monthly payments to Municipal Waste & Recycling Consultants.

PASSED in open meeting this 25th day of July, 2001.

Reeve -



Clerk -



TOWNSHIP OF LAIRD
ROAD SUPERINTENDENT POLICY

Approved by Resolution:
Effective Date:
Policy Repealed:

Authority of the Road Superintendent

The Road Superintendent is expected to manage the road operations of the Township of Laird, and Council looks to them for results. The Road Superintendent is to be free from interference on the part of individual members of Council and shall receive orders from Council as a whole, carrying out only such work as directed by resolution of the Council and included in the approved Budget.

Conduct of the Road Superintendent

The Road Superintendent shall conduct themselves at all times in a manner that will bring credit to themselves, their position, and the municipality. Since they act as an agent of the Council, they are expected to carry out the policies established by Council with all the facts, knowledge, and experience at their command so that their decisions regarding policy will be reached with the benefit of all the information available. It is desirable that they take no part in Township political matters. This position should be upon the ability to discharge the duties properly and their actions shall not be influenced by political considerations.

In dealing with the public, the Road Superintendent should be courteous, patient and understanding at all times, so as to earn the respect of both the public and Council.

The direction of employees under their control should be firm but friendly, and calculated to instill in them respect for the Road Superintendent and themselves, and to foster a spirit of cooperation and interest in the work at hand.

DUTIES OF THE ROAD SUPERINTENDENT

1. To attend regular meetings of the Council, and special meetings if so desired by Council; to receive instructions regarding works to be undertaken and carried on by them; to report at meetings of the Council as to the road work in progress and to make monthly reports of expenditures and commitments and to keep the Council informed of the state of expenditures and commitments in relationship to approved estimates covered in the road budget.
2. To report to the council early in each year relative to the work required during the coming season; to carry out the instructions of the Council and to perform such business or other services as may be required of him from time to time

under the instructions of the Council. Examples: 5-year plan & Amalgamated Tender report.

3. To supervise all work of construction and repair on the roads and bridges within the jurisdiction of the Township of Laird.
4. To acquaint themselves with the best methods of constructing and maintaining good roads, and of operating road machinery of the municipality.
5. To keep an accurate record of the employees and the work completed, and maintain accurate time sheets, invoices and communicate this information to the municipal Treasurer.
6. To examine and certify all invoices or accounts to the Township for materials and labor used in road operations, and to make, or cause to be made, the measurements and examinations necessary for such purposes.
7. To store, protect, and maintain all machinery, tools, materials, and implements owned or used by the municipality.
8. To supervise winter maintenance according to the policies adopted by Council to meet the needs of the municipality.
9. To supervise the performance of all work carried out by contract and to certify its completion.
10. To report to Council at the close of each year showing in detail the outcome of roads budget and the work undertaken.
11. To see that all washouts, drain, and culvert obstructions, and other defects are repaired or guarded with the least possible delay so as to prevent further injury to the road or accident to users of the road, and to act promptly in all cases of emergency.
12. To see that the shoulders of the roads are properly maintained and free of weeds so that surface drainage is not impeded, and to ensure that all brush and noxious weeds are removed from the roadside.
13. To see that brush is cut and removed at all intersections, bridges, railway crossings, curves and other hazardous locations.

Notice of Motion

Date: April 4, 2024

Re: Council Vacancy Policy

This motion proposes a policy is to establish a process to deal with a Council vacancy.

Attached to this Notice of Motion is a proposed Council Vacancy Policy.

It is requested that the Clerk review this motion for compliance with the Municipal Act and include this motion in the next Council meeting agenda.

Shawn Evoy

The Corporation of the Township of Laird

Council Vacancy Policy

1.0 Purpose

- 1.1 The Corporation of the Township of Laird is committed to an open, accountable, and transparent government.
- 1.2 The purpose of this policy is to provide for an accountable and transparent process for the filling of Council vacancies which occur during a term of office.

2.0 Scope

- 2.1 In accordance with the Municipal Act, S.O. 2001, c.25, when the seat of a member of council becomes vacant during the term of office, Council may fill a vacancy by appointing a person who has consented to accept the office if appointed, or requiring that a by-election be held to fill a vacancy in accordance with the Municipal Elections Act, S.O., 1996, c.32.
- 2.2 This policy will provide for a clear, accountable, and transparent process for filling vacancies on Council.

3.0 Definitions

- 3.1 **Act** means the Municipal Act, S. 0. 2001, c. 25, as amended.
- 3.2 **Appointment** means the appointment of a qualified individual, by majority vote of Council, to fill a vacancy on Council for the remainder of the current Council term.
- 3.3 **By-election** means an election, other than a regular election, held to fill a vacancy on Council and that is conducted in accordance with Section 65 of the Municipal Elections Act, 1996, as amended.
- 3.4 **Candidate** means an individual seeking to be appointed to fill a vacancy in the office of Councillor, having met the eligibility requirements and who has completed the requisite documentation as required by this policy.
- 3.5 **Clerk** means the Clerk or his/her designate of The Corporation of the Township of Laird as appointed by Council.
- 3.6 **Council** means the Council of The Corporation of the Township of Laird.

- 3.7 **Eligible Elector** has the same meaning as subsection 17(2) of the Act, namely a person:
- who is a resident of the Township of Laird, or an owner or tenant of land in the Township or the spouse of such an owner or tenant;
 - who is a Canadian Citizen;
 - who is at least 18 years old; and,
 - who is not prohibited from voting under any other Act or from holding municipal office.
- 3.8 **Municipal Elections Act** means the Municipal Elections Act, S.O., 1996, c.32, as amended.
- 3.9 **Nominee** means those individuals seeking to fill a vacancy on Council who meet the eligibility requirements and who have completed the requisite documentation as outlined in this policy.
- 3.10 **Regular Election Year** means the year established for a regular municipal election in accordance with the Municipal Elections Act, 1996, as amended.
- 3.11 **Term of Office** means the period of time a Member is elected to hold office for which he/she is elected in accordance with the Municipal Elections Act, 1996, as amended.
- 3.12 **Township** means The Corporation of the Township of Laird.
- 3.13 **Vacancy** means when a seat on Council has become vacant in a manner described in section 259 of the Act.

4.0 **General**

- 4.1 Council is required to declare a seat vacant in accordance with the Act.
- 4.2 In accordance with the Act, if a vacancy occurs within 90 days before voting day of a regular election, the municipality is not required to fill a vacancy on Council.
- 4.3 Within 60 days after the day a declaration of vacancy is made by Council according to Section 262 of the Act, Council shall determine whether to fill the vacancy by by-election or by appointment in accordance with the Act, subject to:

- a) the limitation on filling a vacancy only by appointment if the vacancy occurs after March 31 in the year of a regular election set out in Section 65(2) of the Municipal Elections Act; and
- b) the restriction on filling a vacancy that occurs within 90 days of voting day of a regular election in Section 263(5)(b) of the Act.

4.4 In making its determination, Council will consider the costs and timelines associated with filling a vacancy by appointment or by by-election.

5.0 Eligibility Requirements

5.1 Any individual filling a vacancy must meet the eligibility requirements of office as outlined in the Act and the Municipal Elections Act as an eligible elector.

5.2 If an employee of the Township seeks appointment to Council, the employee shall give Council written notice, in advance, of his or her intention to take unpaid leave. If the employee is appointed to office, they will be deemed to have resigned from their position with the Township immediately before making the declaration of office.

6.0 Policy

6.1 A) Filling a Vacancy by Call for Nominees

6.1.1 Within 60 days of declaring a seat vacant, Council shall appoint a new member by By-law.

6.1.2 The Clerk shall post a Council Vacancy notice (Appendix A) on the Township's website and in the local newspaper for a minimum of three (3) consecutive weeks following Council's decision to fill a vacancy by appointment. The notice shall indicate Council's intention to appoint an individual to fill a vacancy and shall outline the nomination process.

6.1.3 Any individual wishing to be considered for appointment to fill the Council vacancy will complete and sign the Council Vacancy Appointment Application Form (Appendix B) and a Declaration of Qualification Form (Appendix C) approved by the Clerk and will submit the forms to the Clerk in-person by the date and time established by the Clerk.

6.1.4 Candidate(s) may submit, to the Clerk, a personal statement of qualification for consideration of Council. Personal statements will be typewritten in a 12- point font on letter size (8 ½" x 11") paper, shall not

exceed two (2) pages in length, and will include the Candidate(s) name and address. Statements that do not meet these requirements shall not be included in any Council meeting agenda or provided to Council by the Clerk. The Clerk will advise Candidate(s) of the deadline for submission of a personal statement.

- 6.1.5 Any individual wishing to be considered for appointment to fill the Council vacancy will be required to provide identification to prove his or her identity and qualifying address to the satisfaction of the Clerk.
- 6.1.6 No sooner than 14 days after a notice of vacancy has been given, an information session shall be conducted by the Clerk for all interested Candidates.
- 6.1.7 It is the Candidate(s) sole responsibility to meet any deadline or otherwise comply with any requirement of this policy, the Act or the Municipal Elections Act.
- 6.1.8 The Clerk will create a list of all Candidates and publicly post the Candidate Listing on the Township's website. The Listing will be updated as eligible Applications are received.
- 6.1.9 Notwithstanding the requirement of the Procedural By-law, the agenda for the meeting shall be set by the Clerk to allow for the orderly proceeding of selecting a Candidate. The agenda shall include the following:
 - a) A certified list of all Candidates listed in alphabetical order by last name.
 - b) Any personal statement of qualification for consideration of Council.
- 6.1.10 At the meeting, the following shall take place:
 - a) The Chair will make a short statement of the purpose of the meeting and the general order of proceedings to be followed.
 - b) The Clerk will provide to the Chair a list of the names of those individuals who have indicated, in writing, their interest in being appointed to the vacancy and the Chair will call for a motion from Council in the following form: "THAT the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy, be considered for appointment to fill such vacancy."
 - c) Candidates will be sequestered in an adjacent room until it is their time to answer any questions posed by Council.

- d) Each of the nominees shall be afforded the opportunity to address Council for a period of not more than ten (10) minutes. The order of speaking will be determined by alphabetical order by last name.

6.1.11 Upon hearing all the submissions of the Candidates, Council will proceed to vote as follows:

- a) Each Member of Council will be provided with a ballot by the Clerk with their name on it listing all Candidates in alphabetical order.
- b) Each Member of Council will cast their vote on the ballot and sign their name
- c) Members of Council will cast their vote for one (1) Candidate only.
- d) The Clerk will collect the ballots, place the ballots of all Members of Council in a container and randomly draw the completed ballots.
- e) When a ballot is drawn, the Clerk will publicly announce the name of the Member of Council whose vote it is and announce the Candidate in which they voted for.
- f) The Clerk will tabulate and announce the results.
- g) If the Candidate receiving the greatest number of votes cast does not receive more than one-half the votes of all voting members of Council, the Candidate or Candidates who received the fewest number of votes will be excluded from further consideration. The vote will be taken again by the Clerk and, if necessary, more than once, excluding in each successive vote the Candidate or Candidates who receive the fewest number of votes. This process will be repeated until the Candidate receiving the greatest number of votes has also received more than one-half of the votes of the voting Members of Council.

6.1.12 Upon conclusion of the voting, the Clerk will note the Candidate receiving the votes of more than one-half of the number of the voting Members of Council or the Candidate selected through Section 6.1.11

6.1.13 The appointment of the Candidate will be made by By-law. A By-law confirming the appointment will be enacted by Council at the next Council meeting.

- 6.1.14 The Clerk will administer the Declaration of Office required by subsection 232(1) of the Act, at the meeting where the By-law referred to in section 6.1.13 of this policy is enacted by Council, or as directed by Council.

6.2 B) Filling a Vacancy by Appointment for the Position of Mayor

- 6.3.1 Within 60 days of declaring a seat vacant, Council shall appoint a new member by By-law.
- 6.3.2 Council may fill the vacancy by appointing any Member of Council wishing to be considered for appointment.
- 6.3.3 Any Member of Council wishing to be considered for appointment to the vacancy shall advise the Clerk in writing and by complete and sign the Council Vacancy Appointment Application Form (Appendix B) by 12:00 Noon on the Wednesday prior to the meeting.
- 6.3.4 Individuals seeking appointment to the position of Mayor who are current members of Council (nominees) shall declare a pecuniary interest.
- 6.3.5 A vote to fill a vacancy of Mayor by appointment shall occur at an open Council Meeting in accordance with sections 6.1.10 and 6.1.11 of this policy under "Filling a Vacancy by Call for Nominees".
- 6.3.6 The vacant seat of Councillor shall be filled in accordance with the provisions of this Policy.

6.3 C) Filling a Vacancy by By-election

- 6.4.1 Within 60 days of declaring a seat vacant, Council shall pass a By-law to fill the vacancy by By-election.
- 6.4.2 A By-election shall be held in accordance with the Municipal Elections Act.
- 6.4.3 The Clerk or designate shall be responsible for conducting any By-election in accordance with the Municipal Elections Act and all applicable policies and procedures.

7.0 Responsibilities

- 7.1 The Clerk or designate shall be responsible for interpreting and where appropriate administering the Council Vacancy Policy and applicable procedures.

8.0 Policy Administration and Review

8.1 This policy shall be administered by the Clerk.

9.0 Related Documents:

- Appendix A Council Vacancy Public Notice Template
- Appendix B Council Vacancy Appointment Application Form
- Appendix C Council Declaration of Qualification

Appendix A – Council Vacancy Policy
Council Vacancy Public Notice Template

Public Notice
Township Laird Council Vacancy

Take Notice that a vacancy exists on the Township of Laird Council for a **Council Position**. Council has determined that it wishes to fill this vacancy by appointment through a **Call for Nominees** in accordance with the Township of Laird Council Vacancy Policy.

The term of this position is from the date of Council appointment **(DATE)** for the balance of the term of Council being November 14, **20XX**.

A candidate for municipal office must be a qualified municipal elector as set out in the *Municipal Elections Act, 1996*. Qualified electors must be:

- 18 years of age or older;
- a Canadian citizen;
- a resident of the Township of Laird, or an owner or tenant of land in the Township or the spouse of such an owner or tenant; and
- not prohibited from voting under any other Act or disqualified from holding municipal office.

Qualified Persons interested in being appointed must complete a Council Vacancy Application Form and a Declaration of Qualification through with the Clerk's Office. **Applications will be accepted by the Clerk's Office during regular business hours until **(DATE)** at 2:00 p.m., at the address shown below.**

For further information or to complete a Council Vacancy Application Form and a Declaration of Qualification, please contact:

Jennifer Errington, Clerk
Township of Laird

The Corporation of the Township of Laird

Council Vacancy Application Form

Councillor Position

Note

- ☐ An Application Form may only be filed in person or by an agent; it may not be faxed or e-mailed.
- ☐ It is the responsibility of the person being nominated to file a complete and accurate nomination paper.

Instruction

- ☐ Please print or type information (except signatures).

| | | | |
|---|------------|---------------|---------------|
| Nominee's Name as it is to appear on all correspondence (subject to agreement of the municipal clerk) | | | |
| Last Name | | Given Name(s) | |
| Nominee's full qualifying address within municipality | | | |
| Suite/Unit No. | Street No. | Street Name | |
| City/Town | | Province | Postal Code |
| Mailing Address <input type="checkbox"/> Same as qualifying address | | | |
| Suite/Unit No. | Street No. | Street Name | |
| City/Town | | Province | Postal Code |
| Telephone No. (incl. area code) | | Fax No. | Email Address |
| Business | Home | | |

Declaration of Qualification

I, _____, the nominee mentioned in this application form, declare that I am presently legally qualified, or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada, to be elected and to hold the office for which I am nominated and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me

at the _____
of _____
in the _____ of _____
this _____ day of _____, 20____.

} _____
Signature of Nominee

Signature of Clerk or Commissioner, etc.

| | | | |
|-------------------------|------------|--------------------------|---------------------------------|
| Date Filed (yyyy/mm/dd) | Time Filed | Nominee or Agent Initial | Signature of Clerk or Designate |
|-------------------------|------------|--------------------------|---------------------------------|

Certification by Clerk or Designate

I, the undersigned Clerk of this municipality, do hereby certify that I have examined the application form of the aforesaid nominee filed with me and am satisfied that the nominee is qualified to be nominated and that the nomination complies with the Act.

| | |
|-----------|-------------------|
| Signature | Date (yyyy/mm/dd) |
|-----------|-------------------|

**DECLARATION OF QUALIFICATIONS
FOR THE TOWNSHIP OF LAIRD COUNCIL VACANCY**

I, _____, a nominated candidate for the office of Councillor,

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the office of Councillor.
2. Without limiting the generality of paragraph 1, I am at least eighteen (18) years of age, a Canadian citizen, a resident of the Township of Laird or the owner or tenant of land in the Township of Laird or the spouse.
3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other Act to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
 - I am not an employee of the Township of Laird, or if I am an employee of the Township of Laird, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
 - I am not a judge of any court.
 - I am not a member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Township of Laird prior to 2:00 p.m. on Nomination Day, (DATE). I understand that the Clerk of the Township of Laird will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.
 - I am not a member of the Executive Council of Ontario or a federal Minister of the Crown.
 - I am not a Crown employee within the meaning of the *Public Service Act*, or if I am a Crown employee, I have followed and will continue to follow all the relevant provisions of Part III of such Act.
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.
6. Without limiting the generality of paragraph 5,
 - I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
 - I am not a person who was convicted of a corrupt practice described in subsection 90(3) of the *Municipal Elections Act, 1996*, during an election that occurred less than four years prior to Monday, October 27, 2014.
7. I am not a candidate who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the Criminal Code (Canada), in connection with an act or omission with respect to a municipal election if the Voting Day in that election is less than six years prior to Monday, October 27, 2014.

8. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*.

AND I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Township of Laird.

This _____ day of _____, 20

(Signature of candidate)

(Signature of Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, Township of Laird, until the next municipal election. Questions about this collection of personal information should be directed to Township Clerk, Township of Laird.



DR. HAROLD S. TREFRY MEMORIAL CENTRE

A Division of The Corporation of the Township of St. Joseph
Seniors and Persons with a Disability Services



April 4, 2024

The Township of Laird
R.R. #4, 3 Pumpkin Point Road
Echo Bay, ON P0S 1C0

Dear Mayor and Council,

As you are aware, the Dr. H.S. Trefry Memorial Centre provides numerous programs and services to seniors and persons with disabilities living in your community. At this time, community support services provided by the Trefry Centre are partially funded by the Ministry of Health and Long-Term Care. However, this funding does not cover annual expenditures to run the Centre or programming at current capacity, or to meet goals of growing programs. Because of this, the Centre depends on generous contributions from Municipal Governments in our catchment area which have been a vital component in the Centre's success.

As you enter budget deliberations for the year, please consider the Trefry Centre and the services provided to your community. Our current operating budget has been attached for your information, including suggested contribution amounts based on Statistics Canada senior populations within our catchment area. Please keep in mind that we also serve individuals with long-term or short-term disabilities (ODSP). These individuals are not reflected in the percentage of calculation for contributions. I would be happy to meet to discuss current services in your community, and to answer any questions you may have. Please contact the Centre to arrange a meeting with your Council or area designate.

Thank you for your consideration, which is much appreciated and will help ensure the continuation and success of the community support programs.

Marcy Clark
Manager

P.O. Box 158, 1601 C Line, Richards Landing, ON P0R1J0 *Phone: 705-246-0036 *Fax: 705-246-0249 *Email: manager@trefrycentre.ca

Providing services to seniors and persons with disabilities which will assist them to remain in their own homes,
allowing them to maintain their dignity.

Operating in the memory of Dr. Harold S. Trefry and his devoted service to this community from 1936 until 1960.

**Dr. H.S. Trefry Memorial Centre
2024/25 Budget**

Ontario Health Reporting Year from April 1, 2024 to March 31, 2025

Revenues

| | |
|--|-------------------|
| Ontario Health Program Funding | \$ 319,840 |
| Other Funding (OCSA, New Horizons, NOHFC, ADSAB) | 13,880 |
| Other Funding - Municipal Contributions | 25,000 |
| Client Service Recipient Payments (Meals on Wheels, Diners, Transportation, Day Out) | 108,000 |
| Other Revenues - Donations, Hall Rental | 18,750 |
| Total Revenues | \$ 485,470 |

Expenditures

| | |
|--------------------------------|-------------------|
| Salaries & Benefits | \$ 345,090 |
|--------------------------------|-------------------|

Program Expenditures

| | |
|---|-------------------|
| Administration Expenses | 28,675 |
| Building Maintenance and Utilities | 21,240 |
| Home Maintenance Program Costs | 3,080 |
| Meals on Wheels Program Costs | 39,130 |
| Congregate Dining/Exercise Program Costs | 11,040 |
| Transportation Program Costs | 37,700 |
| Day Out Program Costs | 8,745 |
| Total Programs Materials & Supplies Expenditures | \$ 149,610 |

| | |
|---------------------------|-------------------|
| Total Expenditures | \$ 494,700 |
|---------------------------|-------------------|

| | |
|---|-------------------|
| Surplus (deficit) - Township of St Joseph to fund any deficit incurred | \$ (9,230) |
|---|-------------------|

| Municipalities | 2021 Census Seniors (>=65) Population | Percentage Ratio of Total Seniors Population | Funding Consideration Amount |
|---|---|--|------------------------------------|
| The Village of Hilton Beach | 65 | 2.5% | \$ 613 |
| The Township of Jocelyn | 130 | 4.9% | \$ 1,226 |
| The Township of Hilton | 135 | 5.1% | \$ 1,274 |
| The Township of Johnson | 140 | 5.3% | \$ 1,321 |
| The Township of Tarbutt | 145 | 5.5% | \$ 1,368 |
| The Township of Laird | 255 | 9.6% | \$ 2,406 |
| The Township of MacDonald, Meredith and Aberdeen Additional | 295 | 11.1% | \$ 2,783 |
| The Township of St. Joseph | 485 | 18.3% | \$ 4,575 |
| The Township of Plummer Additional | 195 | 7.4% | \$ 1,840 |
| The Town of Bruce Mines | 210 | 7.9% | \$ 1,981 |
| The Town of Thessalon | 455 | 17.2% | \$ 4,292 |
| The Township of Huron Shores (up to Thessalon only estimated) | 140 | 5.3% | \$ 1,321 |
| Total: | 2,650 | 100.0% | \$ 25,000 |

- based on each municipality's seniors population as a % of the total seniors population

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2013-24

BEING A BY-LAW to adopt a Tree Canopy and Natural Vegetation Policy

WHEREAS Section 270 (1) (7) of the *Municipal Act, R.S.O. 2001, c. 25* requires a municipality to adopt a plan which describes a manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality;

NOW THEREFORE the Council of the Corporation of the Township of Laird hereby enacts as follows;

1. The "Township of Laird Tree Canopy and Natural Vegetation Policy" is hereby adopted as set out in the Schedule(s) attached hereto and forming part of this By-law.
2. The Clerk of the Township of Laird is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind of the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

READ and passed on Open Council this 18th day of March 2024.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

Tree Canopy and Natural Vegetation Policy

Overview

Section 270(1)(7) of the *Municipal Act, 2001*, SO 2001, c 25 requires the Township of Laird to adopt and maintain a policy setting out the manner in which the Township will protect and enhance the tree canopy and natural vegetation in the Township.

As Laird is a rural Township in northern Ontario, the Township is more than half treed currently. As such the tree canopy is not truly in need of protection in our area.

This natural resource is important to the constituents of Laird, both personally for firewood and/or commercially for lumber, veneer, pulp or hog fuel. It should be understood that the long history of Laird Township has been primarily based on Forestry and Agriculture, and for many this tradition continues. The Township understands the need to protect and enhance its trees while balancing the constituents personal and commercial needs.

It is Laird Township's intent to support healthy forests and has many areas currently designated and under the "managed forest" program. This program encourages an interest in forest management which assists and fosters a healthy and robust tree canopy allowing for sustainable harvesting and commercial use.

Planning

Where possible and practical Laird Township will encourage the retention of the tree canopy during new construction and along rivers streams and shorelines where practical and by select harvesting in wood lots.

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2014-24

BEING A BY-LAW to confirm proceedings of the meeting of Council, April 18, 2024.

WHEREAS Section 5(3) of the *Municipal Act, R.S.O. 2001*, as amended requires a municipal council to exercise its power by by-law except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LAIRD HEREBY ENACTS AS FOLLOWS:

1. **THAT** the action of the Council at its meeting on April 18, 2024, in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. **THAT** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed on Open Council this 18th day of April 2024.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington