

**MINUTES OF THE LAIRD HERITAGE SUB-COMMITTEE MEETING HELD AT THE
LAIRD TOWNSHIP BOARDROOM ON MONDAY, MARCH 3, 2025**

MEMBERS PRESENT: Shawn Evoy, Colleen Orr, Linda MacDonald, Justine Lamming

SECRETARY: Jennifer Errington

The meeting was called to order at 5:00 p.m. by Chairperson, Shawn Evoy.

Routine Matters:

ON MOTION (No. 01-25) Moved by Linda MacDonald, seconded by Colleen Orr
“That the Heritage sub-committee agenda of March 3, 2025 be approved.” **CARRIED**

ON MOTION (No. 02-25) Moved by Colleen Orr, seconded by Linda MacDonald
“That the Heritage sub-committee minutes of March 13, 2024, be approved as
presented.” **CARRIED**

Business Arising out of the Minutes:

a) **Museum Building**

Chairperson, Shawn Evoy, reported that the foundation drawings have finally been approved. This spring we can move forward with the foundation phase.

New Business:

a) **Hiring Summer Student**

- i. **Job Advertisement – Review**
- ii. **Interview process, would anyone like to assist staff with interviews?**
- Justine Lamming volunteered to assist with interviews.
- iii. **Project for summer student – discussion.**
- Discussed having summer student continue to copy/digitize documents as well as assist with setting up a “Laird Remembers” Facebook group. Colleen Orr will reach out to Sylvia Stobie to get guidance/assistance to setting up the group. It was discussed that Sylvia would be the administrator and would require another administrator (staff or Heritage Committee member).

Five-year plan:

a) **Five-year plan – Discussion**

2025

- Museum Foundation
- Museum Frame and roofing

2026

- Museum Interior
- Sidewalks to the road and Gazebo

2027

- Building additions
- Building entrance
- Foundation for Knox Church
- Move Knox Church to Fairgrounds

2028

- Plant Trees

2029

- Finishes to building interiors and displays

ON MOTION (No. 03-25) Moved by Colleen Orr, seconded by Justine Lamming
 “That the Heritage sub-committee submits the updated Five-year Plan to Council for approval.” **CARRIED**

Budget:

Budget was discussed and the following figures were determined:

Operating Budget:

Wages Benefits Church	\$1,554.00
Insurance Church	\$2,201.00
Materials, Power & Mileage Church	\$ 309.00
Heritage Wages Summer Employment	\$2,884.00
Grant Heritage Wages Summer Employment	\$2,379.00
Heritage Admin Salaries & Benefits	\$1,030.00
Insurance Contents	\$1,925.00
Museum Online	\$100.00

Capital Budget:

Capital Heritage Museum Foundation at Fairgrounds	\$15,000.00 (Reserved 2023 Budget)
Capital Heritage Museum Frame Building	\$25,000.00 (Reserved 2024 Budget)
Capital Heritage Museum Insulation/Drywall	\$15,000.00

ON MOTION (No. 04-25) Moved by Suzanne Evoy, seconded by Colleen Orr
 “That the budget for the Heritage Sub-Committee, as discussed, be submitted to Council for approval.” **CARRIED**

Meetings:

ON MOTION (No. 05-25) Moved by Linda MacDonald, seconded by Colleen Orr
“That the next Heritage meeting to be held on Monday, June 9, 2025 at 5 p.m.

CARRIED

Adjourn Meeting:

ON MOTION (No. 06-25) Moved by Colleen Orr, seconded by Justine Lamming
“That the March 3, 2025 meeting be adjourned at 5:51 p.m.”

CARRIED

Chair – _____
Shawn Evoy

Secretary – _____
Jennifer Errington