

REGULAR AGENDA – AGENDA 49
CORPORATION OF THE TOWNSHIP OF LAIRD
November 20, 2025, at 6:00 pm
Laird Township Council Chambers

1. Call to Order

2. Declaration of Pecuniary Interest

3. Agenda Approval

Recommendation: BE IT RESOLVED THAT Council hereby approves the November 20, 2025, agenda as presented.

4. Delegations and Presentations

- a. Rock Network - Community Engagement Manager, Robert Peace (virtual)
 - i. Fiberoptics update and community engagement meeting

5. Adoption of Minutes of Previous Meeting

- a. Council Regular Meeting – October 16, 2025 **P. 5 - 10**
- b. Recreation Committee Meeting – October 28, 2025 **P. 11 - 12**

Recommendation: BE IT RESOLVED THAT Council approves minutes of the Regular Council meeting of October 16, 2025, and the Recreation Committee Meeting of October 28, 2025.

6. Adoption of Accounts

- a. General accounts to October 31, 2025 **P. 13**

Recommendation: BE IT RESOLVED THAT Council approves the general accounts to October 31, 2025, in the amount of \$27,705.22.

- b. Roads accounts to October 31, 2025 **P. 14**

Recommendation: BE IT RESOLVED THAT Council approves the roads account to October 31, 2025, in the amount of \$40,263.72.

7. Staff and Committee Reports

- a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)

- i. Road Superintendent Report

Recommendation: BE IT RESOLVED THAT Council receives the Road Superintendent Report dated November 20, 2025, as presented.

- ii. 5-Year Road Equipment Plan 2025-2029 – Updated September 30, 2025 **P. 15**

Recommendation: BE IT RESOLVED THAT Council receives the 5-Year Road Equipment Plan 2025-2029 – Updated September 30, 2025.

- iii. Memo: Second Entrance Culvert – Cost Process Under By-law 1017-19 **P. 16 - 17**
Recommendation: BE IT RESOLVED THAT Council of the Township of Laird receives the staff report regarding the cost process for second entrance culverts under By-law 1017-19; and

THAT Council approves that, for second entrance culverts, the property owner shall be responsible for the full cost of gravel and riprap materials required for installation; and

FURTHER THAT staff be directed to prepare a draft amendment to By-law 1017-19 to clearly outline cost responsibilities for second entrances.

- iv. Council Q&A

b. Clerk Administrator, Deputy Treasurer

- i. Clerk's Report

Recommendation: BE IT RESOLVED THAT Council receives the Clerk's Report dated November 20, 2025, as presented.

- ii. Task Summary Sheet & Recent Activity Log **P. 18**

- iii. Concern/Information Log – Updates **P. 19**

Recommendation: BE IT RESOLVED THAT Council receives the November 20, 2025, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

- iv. Council Q&A

c. Treasurer's Report

- i. Budget report up to September 30, 2025 **P. 20 - 33**

Recommendation: BE IT RESOLVED THAT Council receives the Budget Report up to September 30, 2025.

d. Recreation Committee & Recreation Sub-Committees

- i. Bar River Hall Sub-committee Minutes – February 13, 2025 **P. 34 - 35**

- ii. Bar River Hall Sub-committee Minutes – June 11, 2025 **P. 36**

- iii. Bar River Hall Sub-committee Minutes – September 3, 2025 **P. 37**

- iv. Pumpkin Point Park Sub-committee Minutes – October 21, 2025 **P. 38 - 39**

Recommendation: BE IT RESOLVED THAT Council receives the Bar River Hall Sub-committee Minutes of February 13, 2025, June 11, 2025 and September 3, 2025, and the Pumpkin Point Park Sub-committee minutes dated October 21, 2025.

- e. Cemetery Board

- f. Planning Board

- g. Police Detachment Board

- h. Algoma District Services Administrative Board
- i. Algoma District Municipal Association (ADMA)

8. Unfinished Business

- a. NOHFC Grant – Laird Hall

Recommendation: WHEREAS the Council of the Township of Laird has identified improvements to the Laird Hall—an important community hub—as a municipal priority; and

WHEREAS the Township of Laird supports and approves the submission of an application to the Northern Ontario Heritage Fund Corporation (NOHFC) under the Rural Enhancement Fund for a funding request in the amount of \$199,000;

NOW THEREFORE BE IT RESOLVED THAT the Township of Laird confirms its commitment to providing the required municipal contribution of \$19,900 (10%) toward the project; and

FURTHER THAT the Township agrees to cover any project cost overruns, should they occur.

9. New Business

- a. Planning: Application for Consent – L2025-06 Haldenby **P. 40**

Recommendation: BE IT RESOLVED that Council approves consent application L2025-06 severance/lot addition.

- b. Pothole Prevention and Repair Program – MTO **P. 41 - 42**

Recommendation: WHEREAS the Ministry of Transportation is offering funding through the Pothole Prevention and Repair Program to help small municipalities repair and prevent potholes; and

WHEREAS the Township of Laird wishes to apply for this funding to support needed road maintenance work;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Laird approves applying to the Pothole Prevention and Repair Program for the 2025–2026 year; and

FURTHER THAT Council authorizes staff to complete and submit all required documents through TPON; and

FURTHER THAT the Township commits to covering any ineligible costs or project overruns if necessary, and agrees to follow all program guidelines and reporting requirements.

10. Notices of Motion

11. Closed Session

Recommendation: BE IT RESOLVED THAT Council proceed into closed session at _____ p.m. in accordance with Section 239 (2) (b) personal matters about

an identifiable individual, including municipal or local board employees and in accordance with Section 239 (2) (d) labour relations or employee negotiations.

- a. Approval of closed meeting minutes of September 18, 2025 and October 16, 2025.
- b. Personal matters about an identifiable individual, including municipal or local board employees.
- c. Personal matters about an identifiable individual, including municipal or local board employees.
- d. Labour relations or employee negotiations.

Recommendation: BE IT RESOLVED THAT Council come out of closed meeting session at _____ p.m. and continue with the Regular Council Meeting.

Consideration of and action on matters arising out of the closed meeting.

12. Communications and Correspondence

- a. Support Resolution: Township of McGarry, RE: Aerial Spraying, October 14, **P. 43 - 44** 2025
- b. Ministry of Municipal Affairs and Housing, RE: Amendments to the Development **P. 45 - 46** Charges Act, 1997, October 30, 2025
- c. Ministry of Finance, RE: 2026 Ontario Municipal Partnership Fund (OMPF) **P. 47 - 48** Update, October 31, 2025

13. Mayor and Council Comments

14. By-laws

- a. 2062-25 Conformity By-law **P. 49**

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2062-25, being a by-law to confirm the proceedings of the meeting of Council held on November 20, 2025.

15. Adjournment

Recommendation: BE IT RESOLVED THAT this Council shall now adjourn to meet again on December 18, 2025, at 6:00 p.m. or until the call of the chair.

REGULAR AGENDA – AGENDA 48
CORPORATION OF THE TOWNSHIP OF LAIRD
October 16, 2025, at 6:00 pm
Laird Township Council Chambers

Present: *Mayor:* Shawn Evoy
Councillors: Todd Rydall, Brad Shewfelt, Wayne Junor,
Matt Frolick
Clerk: Jennifer Errington
Staff: Ed Lapish
Delegate: Cynthia Campbell

1. Call to Order

Mayor Evoy called the meeting to order at 6:00 p.m.

2. Declaration of Pecuniary Interest

Mayor Evoy filed a declaration of pecuniary interest with Agenda Item 9. b.
Planning: Application for Consent – L2025-07, as Mayor Evoy is the owner of the
subject property.

3. Agenda Approval

#224-25

Moved by: Matt Frolick

Seconded by: Brad Shefelt

BE IT RESOLVED THAT Council hereby approves the October 16, 2025, agenda
as presented.

Carried.

4. Delegations and Presentations

a. Huron North Community Economic Alliance (HNCEA) – Cynthia Campbell,
Executive Director

i. Community Economic Development (CED) video presentation and
workshop discussion.

- Cynthia Campbell provided an introduction, inviting Council to the
Community Development Workshops on November 13, 2025, at Sowerby
Hall. Council also watched the CED video presentation.

b. Shipping Container – Jessica Dias

- Jessica Dias was unable to attend; Council reviewed her written
submission in her absence.

5. Adoption of Minutes of Previous Meeting

a. Council Regular Meeting – September 18, 2025

b. Recreation Committee Meeting – September 30, 2025

#225-25

Moved by: Todd Rydall

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council approves minutes of the Regular Council
meeting of September 18, 2025, and the Recreation Committee Meeting of
September 30, 2025,

AND FURTHER THAT Council approves Recreation Committee Motion 36-25,
authorizing the donation of all cash revenue and non-perishable food items
collected during the Pumpkin Fest to the local food bank. The cash revenue,
originally budgeted to offset event costs, will instead be redirected to support this
charitable cause.

Carried.

6. Adoption of Accounts

a. General accounts to September 30, 2025

#226-25

Moved by: Todd Rydall

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council approves the general accounts to September 30, 2025, in the amount of \$4,623.82.

Carried.

b. Roads accounts to September 30, 2025

#227-25

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council approves the roads account to September 30, 2025, in the amount of \$43,101.93.

Carried.

7. Staff and Committee Reports

a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)

#228-25

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council directs staff to contact representatives of fiber optic project (Rock Network) to have them speak with Council regarding damages to infrastructure and future serviceability of infrastructure.

Carried.

229-25

Moved by: Matt Frolick

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council requests that Council be advised of all future work near township infrastructure, ie. Hydro, gas, fibre optics, etc.

Carried.

a. Memo: Murray Drive

#230-25

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the Murray Drive report dated October 16, 2025,

AND FURTHER THAT Council requests the Road Superintendent to provide a cost estimate and plan to bring Murray Drive up to municipal standards to lot 34 and a separate cost estimate to construct the road through to Pumpkin Point Road.

Carried.

i. Road Superintendent Report

#231-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Road Superintendent Report dated October 16, 2025, as presented.

Carried.

ii. Council Q&A

b. Clerk Administrator, Deputy Treasurer

i. Clerk's Report

#232-25

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT the Clerk's Report dated October 16, 2025, be received as presented, and that the following actions be approved or directed arising from the report:

1. **Bar River Bridge** – That Council support deferring the engagement of an engineer for the Bar River Bridge until the 2026 OSIM inspection, at which time the inspecting engineer will be asked to provide recommendations for necessary repairs.
2. **Laird International Raceway (LIR) Curfew Extension** – That Council does not approve a one-time, 10-minute curfew extension on the final race weekend of the season for the smaller car division.
3. **Fremlin Drain** – That Council acknowledge the ongoing drainage process, including the engineer's preparation of the design and assessment schedule, and that a future Consideration of the Report meeting will be scheduled following its submission.
4. **2025 Northeast Planning Workshop** – That the Clerk Administrator be authorized to attend the 2025 Northeast Planning Workshop in Sudbury on November 13–14, 2025, at a cost of \$70.00 plus applicable travel, accommodation, and per diem expenses.
5. **Laird Hall Generator** – That Council acknowledge the repair of the existing generator at Laird Hall and consider budgeting for the purchase of a replacement generator in the 2026 budget, with the following options provided:
 - 13kW Model (40746) at \$8,199.99, or
 - 18kW Model (40756) at \$10,399.99,
 - Plus optional Retrofit Transfer Switch Relay Kit at \$129.99.
6. **Kitchen Equipment – Laird Hall / Fairgrounds** – That staff include the purchase of appropriate stoves in the 2026 draft budget, with consideration given to installing gas stoves suitable for large catering events either at Laird Hall.
7. **AMCTO Election Training** – That the Clerk Administrator be authorized to register for the AMCTO 2026 Municipal Election virtual training at a cost of \$440.00.
8. **2026 Municipal Election Method** – That Council directs staff to proceed with the traditional paper ballot voting method.
9. **Bar River Hall Tables Invoice** – That Council approve payment of the \$2,036.17 invoice for new tables at Bar River Hall, to be funded from reserves, due to insufficient funds remaining in the 2025 Bar River Hall budget.
10. **Pumpkin Point Bird Viewing Platform** – That Council acknowledge the completion of hazardous tree removal at the Pumpkin Point bird viewing platform. Staff completed the work safely with minimal disruption to the area, and David Euler extended his thanks to Council in an email dated October 7, 2025, noting that the removal has improved safety at the site.

Carried.

ii. Task Summary Sheet & Recent Activity Log

iii. Concern/Information Log – Updates

#233-25

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the October 16, 2025, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

Carried.

iv. Council Q&A

c. Treasurer's Report

d. Recreation Committee & Recreation Sub-Committees

- i. Finns' Bay Wharf Sub-committee Minutes – September 23, 2025
- ii. Laird Hall Sub-committee Minutes – October 7, 2025

#234-25

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the Finns' Bay Wharf Sub-committee minutes dated September 23, 2025 and the Laird Hall Sub-committee minutes dated October 7, 2025.

Carried.

- iii. 2025 Committee and Board – Additions to the Recreation Committee and to the Bar River Hall Sub-committee.

#253-25

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council approves adding Crystal Wells to the Recreation Committee and the Bar River Hall Sub-committee, adding Joanne North to the Pumpkin Point Park Committee and adding Tianna Alton to the Bar River Hall Sub-committee.

Carried.

e. Cemetery Board

f. Planning Board

- i. September 25, 2025 Correspondence RE: Planning Board Response regarding OP Comments.
- ii. Draft OP to be circulated to Council in November

g. Police Detachment Board

h. Algoma District Services Administrative Board

i. Algoma District Municipal Association (ADMA)

- i. Fall ADMA Virtual Meeting – Cancelled due to lack of quorum

8. Unfinished Business

a. DRAFT Fire Agreement – January 1, 2026 to December 31, 2026

#236-25

Moved by: Todd Rydall

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the draft Fire Agreement – January 1, 2026, to December 31, 2026,

AND FURTHER THAT Council requests staff to set up a meeting with the Mayor and Clerk of Macdonald Meredith and Aberdeen Additional to discuss the agreement.

Carried.

b. Memo: Freight Containers (C-Cans)

#237-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Freight Container (C-Cans) report dated October 16, 2025,

AND FURTHER THAT Council defers consideration of any amendments to the Zoning By-law related to storage containers until the completion of the Official Plan and the subsequent comprehensive review of the Zoning By-law.

Carried.

9. New Business

a. Planning: Application for Consent – L2025-10 Haldenby
#238-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council approves consent application L2025-10
severance/lot addition.

Carried.

Mayor Evoy excused himself from the council chambers due to a declaration of pecuniary interest, and Councillor Rydall filled in as the Head of Council for agenda item 9. b. Planning: Application for Consent – L2025-07 Lanaway to Evoy.

b. Planning: Application for Consent – L2025-07 Lanaway to Evoy
#239-25

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council approves consent application L2025-07
severance/lot addition.

Carried.

c. Policy Review: Health & Safety Policy and Violence and Harassment Policy
#240-25

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

WHEREAS the *Occupational Health and Safety Act* requires that the Health and Safety Policy and the Violence and Harassment Policy be reviewed at least annually;

AND WHEREAS staff have completed the mandatory annual review of both policies to ensure compliance with current legislation and alignment with best practices;

NOW THEREFORE BE IT RESOLVED THAT Council acknowledges the completion of the 2025 annual review of the Health and Safety Policy and the Violence and Harassment Policy;

AND THAT the reviewed policies be received for information and remain in effect until the next scheduled review or unless otherwise amended.

Carried.

10. Notices of Motion

11. Closed Session

#241-25

Moved by: Wayne Junor

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council proceed into closed session at 8:27 p.m. in accordance with Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality.

Carried.

a. A proposed or pending acquisition or disposition of land by the municipality.

#242-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council come out of closed meeting session at 8:52 p.m. and continue with the Regular Council Meeting.

Carried.

Consideration of and action on matters arising out of the closed meeting.

12. **Communications and Correspondence**

13. **Mayor and Council Comments**

Councillor Rydall shared information he learned about the Northern Ontario Heritage Fund Corporation (NOHFC) grant opportunities. Staff to look into grant opportunities.

14. **By-laws**

a. 2062-25 Conformity By-law
#243-25

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council adopts By-law 2062-25, being a by-law to confirm the proceedings of the meeting of Council held on October 16, 2025.
Carried.

15. **Adjournment**

#244-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT this Council shall now adjourn to meet again on November 20, 2025, at 6:00 p.m. or until the call of the chair.
Carried.

Mayor – _____
Shawn Evoy

Clerk – _____
Jennifer Errington

MINUTES
LAIRD RECREATION COMMITTEE
October 28, 2025, at 7:00 pm
Laird Township Council Chambers

Present: Matt Frolick, Rhonda Crozier, JoAnne Entwistle, Justine Lamming,
Noah Crozier, Suzanne Evoy, Crystal Wells, Shawn Evoy

1. Call to Order

Chair Matt Frolick called the meeting to order at 7:00 p.m.

2. Declaration of Pecuniary Interest

3. Agenda Approval

#38-25

Moved by: Noah Crozier

Seconded by: Justine Lamming

BE IT RESOLVED THAT Recreation hereby approves the October 28, 2025 agenda as presented.

Carried

4. Delegations and Presentations

5. Adoption of Minutes of Previous Meeting

a. Recreation Meeting – September 30, 2025

#39-25

Moved by: Suzanne Evoy

Seconded by: Justine Lamming

BE IT RESOLVED THAT Recreation approves Recreation Committee minutes of the Regular Meeting of September 30, 2025, with the change to the date of the Bar River Hall Christmas Dance of December 19, 2025.

Carried

6. Committee Reports

a. **Bar River Hall** – The hall is been rented lots.

b. **Laird Fairgrounds** – The water is turned off and storage vehicles are in.

c. **Laird Hall** – The Laird Hall Minutes were reviewed by the committee.

d. **Finns' Bay Wharf** – The Finns' Bay Wharf Minutes were reviewed by the committee.

7. Adoption of Accounts

a. Recreation accounts for August, 2025

#40-25

Moved by: Jo-Anne Entwistle

Seconded by: Justine Lamming

BE IT RESOLVED that the Recreation Committee approves the accounts for September 2025 in the amount of \$33,549.14.

Carried

8. Unfinished Business

- a) The secretary reported that we have a new member of Crystal Wells to the Main Recreation Committee and the Bar River Hall Committee.
- b) It was reported that a suggestion was made to use the donations in Memory of Mike Goertzen to purchase a plaque and a bench for the Laird Fairgrounds.

9. New Business

- a) The committee discussed the possibility of obtaining grants for capital projects.
- b) The committee set important dates at:
 - Winter Carnival (Rink) – February 7, 2026
 - Appreciation BBQ – June 7, 2026
 - Pumpkin Fest – September 26, 2026

10. Adjournment

#41-25

Moved by: Shawn Evoy

Seconded by: Crystal Wells

BE IT RESOLVED THAT this Recreation Committee shall now adjourn the meeting and will meet again November 25, 2025. Carried.

Chair – _____
Matt Frolick

Secretary – _____
Rhonda Crozier

Township of Laird
General Cheques for October 2025

Name	Description	Journal No.	Amount
Starlink	Internet	J1856	142.46
Algoma Power	Church	J2248	-3.00
	Office		-0.27
Barb's Embroidery	Misc.	J2253	183.17
National Wall of Remembrance	Council	J2256	355.14
Stefanizzi Professional Corp.	Audit	J2516	12,262.08
Heritage Home Hardware	Office Supplies	J2521	19.62
Rhonda Crozier	Conference	J2522	332.52
Wishart Law Firm	FOI	J2523	427.39
Jennifer Errington	Conference	J2524	167.19
Glen Irwin	By-Law	J2525	116.48
			155.12
Township of Macdonald	Mileage to Conference	J2526	130.32
DCR HVAC	Office Bldg. Main.	J2527	2,167.49
Algoma Business Computers	Computers	J2528	10,513.51
Heritage Home Hardware	Waste Disposal Site	J2730	14.24
AMCTO	Election Training	J2730	447.74
Starlink	Internet		142.46
Amazon	Office Supplies		14.24
Canada Post	By-Law		29.69
CIBC Visa	Interest		87.63
TOTAL			<u>\$27,705.22</u>

ACCOUNTS CERTIFIED CORRECT

Motion #	(Signed) Mayor
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To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified by Clerk as listed above.

(Signed) Clerk

I hereby certify that Accounts listed above have been paid, and amounts are charged to proper expenditure appropriation.

Date Passed by Council	(Signed) Treasurer
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TOWNSHIP OF LAIRD
Road Department
VOUCHER LISTING

Voucher No. 1			Date 10/31/25
Name	Description	Journal No.	Amount
Payroll			20,952.81
Superior Propane	Shop	J140	2,590.62
Algoma Power	Misc. Street Lights	J387	288.72
		J727	296.93
		J977	290.20
		J1191	220.44
		J1493	235.66
Iconix	Driveway Culverts	J1724	6,891.82
Algoma Power	Misc. Street Lights	J1737	192.03
		J2207	192.14
		J2432	158.24
Pioneer Construction	Hardtop Patch	J2515	5,931.47
ANP Office Supply	Shop	J2519	34.55
CoOp	Brushing	J2520	2.41
Algoma Power	Misc. Street Lights	J2724	144.68
MTO	Dump/Plow Truck	J2730	1,841.00
TOTAL			<u>\$40,263.72</u>

ACCOUNTS CERTIFIED CORRECT

Motion #

(Signed) Road Superintendent

To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified by Road Superintendent as listed above.

(Signed) Mayor

I hereby certify that Accounts listed above have been paid, and amounts are charged to Road Expenditure Appropriation.

Date Passed by Council

(Signed) Treasurer

Road Equipment

5-Year Plan Road Equip. 2025-2029 – Updated September 30, 2025

2025-2029

- ~~3 point hitch mower arm for trimming and brushing approx.. \$90,000~~
- ~~grader lighting upgrade \$2000~~
- new or used min. 100 hp. Tractor with loader approx.. \$150,000
- new or used reversible front plow for truck approx. \$20,000 – Not required if we purchase a pickup with plow.

Future Wish List

~~New or Used 30 ton float to move equipment approx.. \$30,000~~

~~New or Used Dura Patcher patching system approx.. \$45,000~~

Brush hog head for wheeled excavator

Current Equipment

Backhoe- replace approx. 5-7 years

Pickup – replace ~~or trade in~~ approx. ~~5-7~~ 1-2 years with ¾-ton with front plow and sander box. Note: retain old pickup for groundskeeper and spare.

Excavator – replace approx. 10 years

Note: The dump truck, grader, and wheeled excavator have a life beyond the 5-year term of this plan; they actually have a life beyond 10 years, and therefore, are not factored into this plan.

Grounds Keeper Equipment

Lawn Tractor – replace approx. 1-2 years

Utility Trailer – replace immediately – requires a tandem axle utility trailer with racks for a Weed Wacker and a chainsaw.

Weed Wacker – replace immediately

Tools – requires tools (Dewalt saw ext.)

TOWNSHIP OF LAIRD

MEMORANDUM

Date: November 11, 2025

To: Mayor Evoy and Council

From: Jennifer Errington, Clerk Administrator

Subject: **Second Entrance Culvert – Cost Process Under By-law 1017-19**

Purpose

To request Council direction on how the Township should handle the cost of second entrance culverts, following a recent request requiring a culvert larger than 600 mm.

Background/Overview

By-law 1017-19 states that the Township will **subsidize the cost of any culvert over 600 mm**, with the property owner paying the equivalent cost of a 600 mm (24") culvert. The Township also places a covering over the culvert and only charges for the cost of the culvert.

A recent request for a **second entrance** requires a culvert over 600 mm costing **\$4,010**. Under the current by-law, the resident would pay **\$1,350**, and the Township would cover the difference.

The Township would also normally pay for the cover, which in this case would be **10 loads of gravel and 2 loads of riprap** (about **\$250 per load**, or **\$3,000** total).

The Road Superintendent recommends that **for second entrances**, the Township cover **only the first two loads of gravel**, with **all additional gravel loads** to be paid for by the property owner.

Issue

The current by-law does not distinguish between **first entrances** (necessary for access) and **second entrances** (optional).

This results in significant Township costs for optional private entrances.

Financial Impact

If the Township follows current practice, the municipal cost for this second entrance would be approximately:

- Culvert subsidy (amount over 600 mm): **\$2,660**

- Gravel and riprap: **\$3,000**
Total: \$5,660 Township cost

RECOMMENDATION

That Council:

1. **Approve that for second entrance culverts, the Township will cover only the first two loads of gravel, and all additional gravel loads will be paid by the property owner;** and
2. Direct staff to prepare a draft amendment to **By-law 1017-19** to clearly set out the cost responsibilities for second entrances.

Recommended Resolution:

BE IT RESOLVED THAT Council of the Township of Laird receives the staff report regarding the cost process for second entrance culverts under By-law 1017-19; and

THAT Council approves that, for second entrance culverts, the Township will cover only the first two loads of gravel, and any additional gravel loads required shall be paid by the property owner; and

FURTHER THAT staff be directed to prepare a draft amendment to By-law 1017-19 to clearly outline cost responsibilities for second entrances.

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
19-Oct-23	231-23	Council receives the draft Unassumed Road Policy and requests the Clerk make amendments as discussed and prepare a by-law Note: Draft Unassumed Road Policy has been reviewed by legal counsel, further review and discussion with legal counsel are required in order to refine policy.	CLERK	JE	IN PROGRESS	Dec-25
21-Mar-24	46-24	Council directs the Clerk to draft a By-law to designate the Knox Church as a municipal heritage building.	CLERK	JE	IN PROGRESS	Dec-25
30-Apr-25	109-25	Council approves submitting a NOHFC application for the Laird Hall. Note: Grant application submitted November 6, 2025	TREASURER	RC	COMPLETE	Oct-25
17-Jul-25	174-25	Council directs staff to schedule a formal proposal review with Access2Pay, explore funding options, and to return to Council with a recommendation as to how this system or others like it may free up an equal or better amount of staff labour and make the case that this system pays for itself in offset labour. Note: Clerk has participated in a Access2Pay meeting to explore product, working on preparing report back to Council.	CLERK	JE	IN PROGRESS	Dec-25
18-Sep-25	211-25	... AND THAT staff be directed to coordinate with the Township of Macdonald, Meradith and Aberdeen Additional to obtain a joint engineering review, if possible, in the interest of cost-sharing and project alignment. Note: During 2026 OSIM we will have Engineer recommendations for repairs.	CLERK	JE	IN PROGRESS	May-26

TOWNSHIP OF LAIRD
Registered Concern/Information Log

DATE	CONCERN	ACTION	COMMENTS IN RETURN

FINE LINE IN THE STAFF-COUNCILLOR RELATIONSHIP

Quote from Municipal World

Dealing with Problems - First of all the councillor should be taking enquiries to the CAO, who should then coordinate a response from staff. This point must be made crystal clear in training and policy should be repeated often. The councillor should be reminded that the identity of the complainant is their personal information and will never be released to someone else.

TOWNSHIP OF LAIRD
2025 BUDGET COST SEPT. 30/25



Final Budget Passed Motion #110-25

Description	2025	2025
	Budget	30-Sep

TAXATION REVENUE

TAXATION

4.10%

Taxation Levy This Year	78,563	
Taxation Payments Revenue Received		1,905,980
Taxation Levy Municipal Prior Year	1,916,173	
TOTAL	1,994,736	1,905,980
Taxation Added Assessment Value Increase from Prior Year as per MPAC	13,676	
Total Municipal Taxation	2,008,412	1,905,980

OPERATING REVENUE

TAXATION OPERATING

Unaudited Surplus from Prior Year	122,200	122,200
Penalty & Interest Earned	40,000	37,034
Grant-in-Lieu - Provincial	500	1,788
Total Taxation Operating	162,700	161,022

INVESTMENT INCOME

IPC Securities Corporation	54,000	77,640
Total Investment Income	54,000	77,640

GENERAL GOVERNMENT OPERATING

General Government Rent (Misc. eg. XplorNet)	13,000	9,272
Weddings	750	575
Total General Government	13,750	9,847

PROTECTION OPERATING

Building Permits	19,000	11,850
Provincial Offences Revenue, 911 & Emerg. Man.	500	
Community Safety & Correction	8,285	0
Dog Licences, etc.		
Total Protection	27,785	11,850

ENVIRONMENTAL OPERATING

Aggregate	310	488
Tipping Fees	23,000	15,443
Total Environmental	23,310	15,931

CULTURE OPERATING

Provincial Library Grant	2,429	
Total Recreation & Culture	2,429	0

Description	2025	2025
	Budget	30-Sep

MISC. REVENUE OPERATING

Tax Certificates	850	495
Transportation Road Department (Culverts & Misc.)	5,000	605
Total Misc. Revenue	5,850	1,100

PLANNING & DEVELOPMENT OPERATING

Planning Fees	200	200
Surplus Property Sales - Back Lots Etc.	0	
Total Planning & Development Revenue	200	200

RECREATION OPERATING

Bar River Hall Rent	2,500	1,604
Laird Fairgrounds Misc. & Rent	8,175	4,530
Laird Fairgrounds Storage Rent	7,280	
Laird Fairgrounds Raceway Contact	25,000	25,000
Laird Hall Rent	2,500	1,704
Main Recreation Misc. & Pumpkin Fest Event	1,000	1,620
Pumpkin Point Park Revenue		
Total Recreation Revenue	46,455	34,458
Total Operating Revenue	336,479	312,048

Subtotal Taxation/Operating Revenue	2,344,891	2,218,028
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OTHER REVENUE

RESERVES & SURPLUSES

Reserve Fund - Landfill	3,000	
Reserve Fund - Working Capital - Bar River Hall Flooring		
Reserve Fund - Working Capital - Gov. Rd. Bridge		
Reserve Fund - Recreation General Bar River Hall		
Reserve Fund - Cemetery		
Reserve Recreation G. W. Evoy Rink Playground Equipment		
Reserve Heritage	35,726	
Ditching - Cemetery Rd. 400 m used for- Wheeled Excavator Purchase	8,000	8,000
Ditching - Riverside Dr. 700 m used for- Wheeled Excavator Purchase	14,000	14,000
Ditching - Lake George Rd. 800 m -used for- Wheeled Excavator Purchase	16,000	16,000
Surplus Recreation Laird Fairgrounds		
Total Reserves & Surpluses Revenue	76,726	38,000

Description	2025	2025
	Budget	30-Sep

GRANT REVENUE

Heritage - Summer Employment Funding	2,408	2,448
Main Recreation Summer Employment Funding Fed. & Prov.	6,149	6,149
NOHFC Funding B. R. Hall	0	
Ont Trillium Funding - Gazebo Laird Fairgrounds	0	
Canada Community Building Fund (Gas Tax)	73,426	36,713
Nords Funding for Roads Surface Treatment	70,822	70,882
OMPF	375,400	281,550
OCIF (Roads Capital, Asset Management, Cultural Infrastructure)	100,000	100,000
Total Grant Revenue	628,205	497,742

Total Other Revenue	704,931	535,742
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Subtotal Other Revenue	704,931	535,742
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TOTAL COMBINED REVENUE	3,049,822	2,753,770
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GENERAL OPERATING EXPENDITURES

GENERAL GOVERNMENT

Admin Salaries & Benefits \$305,000 Approx.	245,000	210,032
Admin Travel	3,500	1,446
Admin Education, Conventions & Workshops	4,000	1,347
Admin Health/Safety	1,000	7,056
Council Honourariums & Benefits	31,983	23,987
Council Legal, Advertising & Misc.	4,000	883
Council Conventions/Workshops Good Roads	8,000	8,174
Council Conventions/Workshops ROMA (March)	0	
Council Conventions/Workshops FONOM (May)	0	
Council Conventions/Workshops	2,000	714
Council Donation Retro Ride		200
Council Donation Graduates	750	700
Council Donation Wall of Rem. - W.O.R. Review	356	356
Council Donation Laird Fair	1,500	1,500
Council Donation Echo Bay Elks Fireworks	300	
Council Donation Crime Stoppers	500	
Council Donaton Royal Canadian Legion & Remembrance Day	406	
Donation - Skating Program	100	
- Perch Derby	300	300
- Dog Classes	200	
- Cycling	500	500
- Christmas Cheer	300	
Council Special Meetings Travel	1,500	
Taxation Program	5,665	4,217
Tax Allowance & Sale	1,064	172

Description	2025	2025
	Budget	30-Sep
GENERAL GOVERNMENT CONT		
Audit Fees	25,705	10,652
Bank Charges & Interest	650	857
Consultant Fees	5,000	185
Office Bldg Maintenance, Heat & Lights	9,500	4,561
Supplies & Equipment Including Copier	10,500	9,408
Insurance	30,077	30,077
Bad Debt, Misc & Advertising	2,000	296
Subscriptions, Memberships	8,000	6,886
Telephone, Postage & Internet	10,000	7,368
Asset Management Consult \$7200 & Admin. Costs \$5000 (OCIF)	12,200	2,028
Legal Fees	2,000	397
MPAC	24,297	18,223
Election	1,500	46
Total General Government	454,353	352,568

PROTECTION PERSONS & PROPERTY		
Emergency Management Admin Salaries & Benefits	7,000	839
Emergency Management Materials	3,000	909
Fire Services Miscellaneous	2,000	13
Fire Services Agreement	73,950	37,050
CFSO Admin Salaries & Benefits	1,000	900
CFSO Education & Safety	1,000	
By-law Officer CBO - Wages & Travel	17,000	4,057
By-law Officer CBO - Admin.Wages & Benefits	5,000	2,285
By-law Officers CBO - Membership,Workshops & Supplies	6,500	189
By-law Property, Parking & Dogs - Wages, Travel	11,000	3,990
By-law Property, Parking & Dogs - Legal	7,600	5,026
By-law Property, Parking & Dogs - Misc. & Supplies	500	1,457
By-law Property, Parking & Dogs - Admin Salaries & Benefits	7,500	1,501
By-law Dogs - Membership and Fees	850	
Police Admin Salaries, Benefits	1,000	
Police Contract	156,560	119,850
Police OPP Detachment Board & Legal	2,119	4,040
9-1-1	618	
Total Protection Persons & Property	304,197	182,106

ENVIRONMENTAL SERVICES		
Environmental Waste Wages	20,600	12,840
Environmental Admin. Salaries & Benefits	3,000	1,051
Environmental Material	2,575	831
Environmental Recycling-WDS	37,777	26,879
Environmental - Rd Wages & Materials	20,000	12,960
Page 4 of 14		Cont.....
		23

Description	2025	2025
	Budget	30-Sep
ENVIRONMENTAL SERVICES CONT.....		
Environmental - Site Monitoring and Annual Report	12,341	6,279
Environmental - Legal	0	
Environment - Insurance	3,873	3,873
Total Environmental Services	100,166	64,713

PLANNING & DEVELOPMENT

Planning Admin. Salaries & Benefits	2,575	1,083
Planning Official Materials & Miscellaneous	7,500	1,912
Planning Board Levy	11,732	11,732
SSM Public Library	2,429	
Property Sales Back Lots & Purchases, Legal	1,030	
Total Planning & Development	25,266	14,727

HEALTH SERVICES

Algoma Public Health	52,376	26,188
Matthews Memorial Hospital	2,000	2,000
Total Health Services	54,376	28,188

SOCIAL & FAMILY SERVICES

Algoma DSAB	524,418	446,874
Dr. Harold Trefry Memorial Centre	3,000	3,000
Total Social & Family Services	527,418	449,874

TOTAL GENERAL OPERATING EXPENDITURES

1,465,776

1,092,176

SUBTOTAL GENERAL OPERATING EXPENDITURES

1,465,776

1,092,176

HERITAGE OPERATING EXPENDITURES

	2025	SEPT. 30, 2025
Heritage		
Wages, Benefits Church Caretaker, Admin	1,545	327
Insurance Church	1,365	1,365
Materials, Power & Mileage Church	309	495
Heritage Wages Summer Employment	5,263	5,409
Heritage Admin Salaries & Benefits	1,030	801
Museum Online Compensation for Programmer	2,000	51
Maintenance Museum		
Insurance Contents	1,114	1,114
Total Heritage	12,626	9,562

Description	2025	2025
	Budget	30-Sep

RECREATION OPERATING EXPENDITURES

Bar River Hall	2025	2025
Wages (Caretaker, Admin)	5,000	2,395
Training (Food Handlers)	200	
Building Maintenance		1,329
Supplies	300	2,619
Propane Heat	6,000	3,009
Power	2,200	757
Equipment Repair		
Insurance	5,591	5,591
Permits & Fees		
Roads Cost		1,559
Grand Opening - one time cost	400	228
Total Bar River Hall	19,691	17,487
G. W. Evoy Rink	2025	2025
Wages	3,000	3,499
Training (Propane Course)	600	69
Building Maintenance	1,300	1,271
Supplies	600	787
Heat	4,500	3,000
Power	1,200	753
Equipment Repair	1,500	259
Insurance	4,252	4,252
Snow Removal		
Total G. W. Evoy Rink	16,952	13,890
Finns Bay Wharf	2025	2025
Wages & Mileage	1,500	1,931
Grant Wages Summer Employment	200	145
Misc/shared equipment maintenance	200	
Insurance	775	775
Supplies - Office & Events & Life Ring \$500	200	
Parking Lot Improvements	500	
Signage & Move Picnic Tables	1,500	361
Roads Cost		1,172
Total Finns Bay Wharf	4,875	4,384

2025 BUDGET COSTS SEPT. 30/25

Description	2025	2025
	Budget	30-Sep
Laird Hall	2025	2025
Wages & Mileage (Caretaker and Roads)	7,000	4,721
Training (Food Handlers)	200	
Building Maintenance (Signage, Sump Repairs, Outside Vents, Outdoor plug, & hand wash sink)	4,200	6,113
Supplies	750	309
Propane	7,500	5,528
Power	2,750	1,122
Equipment Repairs	1,500	296
Snow Removal	500	330
Insurance	5,580	5,581
Total Laird Hall	29,980	24,000

Main Recreation		
Rec. Secretary - Admin Salaries & Benefits	5,500	3,824
Other - Admin. Salaries & Benefits	4,500	510
Advertising	200	8
Supplies & Library Boxes	200	
Events - Pumpkin Fest & Earth Day	3,000	1,960
- Winter Carnival	1,000	558
- Appreciation BBQ Activity	1,500	1,251
- Christmas	500	
Total Main Recreation	16,400	8,111

Summer Program		
Grants - Wages 2 Students (1 Fed and 1 Prov.)	6,500	2,731
Wages	4,350	4,350
Misc.	200	175
Total Summer Program	11,050	7,256

Pumpkin Point Park	2025	2,025
Wages & Mileage including Roads	3,500	3,943
Summer Youth Wages	500	912
Insurance	3,913	3,913
Maintenance & Misc (Paint Inside, Sign, Lights in & out)	600	3,096
Clay Sand & Playground Sand	450	
Supplies	350	16
Roads Cost		1,027
Replace 4 posts on Gazebo	750	
Playground Inspections	220	
Tree Limbing & Stump Removal	500	
Total Pumpkin Point Park	10,783	12,907

Description	2025	2025
	Budget	30-Sep
2025		
Laird Fairgrounds		
Wages - Grounds Keeper Bldg & Grounds Maintenance	10,000	7,724
- Grounds Keeper Grass Cutting (all equipment)	6,500	5,477
- Grounds Keeper Trimming	4,000	2,601
- Admin. Salaries & Benefits	7,000	1,675
- Roads Labour	8,000	11,710
- Summer Employee	4,200	3,453
Caretaker	4,000	185
Algoma Power Inc.	1,000	674
Mileage	1,500	465
Insurance	8,062	8,062
Maintenance - Electrical		
Maintenance - New Stoves	0	
Equipment Repair	2,000	2,471
Supplies	2,000	5,055
Legal	0	
Misc. Grounds	1,000	2,011
Telephone	100	46
Total Laird Fairgrounds	59,362	51,609
TOTAL RECREATION	169,093	139,644
Total Culture/Heritage & Recreation Expenditures	181,719	149,206

TRANSPORTATION EXPENDITURES

TRANSPORTATION

BRIDGES & CULVERTS	2025	2025
Road Bridges & Culvert Materials		281
Road Bridges & Culvert Equipment Time	1,000	639
Road Bridges & Culvert Labour	1,500	638
Driveway Culvert Materials	5,000	11,969
Driveway Culvert Equipment Time	2,000	254
Driveway Culvert Labour	2,000	759
TOTAL BRIDGES & CULVERTS	11,500	14,540

Description	2025	2025
	Budget	30-Sep
ROADSIDE MAINTENANCE		
Brushing Materials	500	3,221
Brushing Equipment Time	2,000	4,664
Brushing Labour	11,000	8,173
Ditching Materials Added Cemetery Rd. to Capital Self Perform	5,000	1,605
Ditching Equipment Time	2,500	1,729
Ditching Labour - Added Capital Ditching	10,000	1,038
Water Control Materials- Beavers	1,000	500
Water Control Equipment Time	3,000	118
Water Control Labour	3,500	632
Tree Limbing/Tree Removal Materials		
Tree Limbing/Tree Removal Equipment Time	3,500	490
Tree Limbing/Tree Removal Labour	5,000	1,944
Roadside Cutting - Tender		959
Roadside Cutting Equipment time	6,000	265
Roadside Cutting Labour	3,000	2,102
TOTAL ROADSIDE MAINTENANCE	56,000	27,440

HARDTOP MAINTENANCE		
ST Hardtop, Patch & Spray Materials	23,000	23,043
ST Hardtop, Patch & Spray Equipment Time	3,000	3,471
ST Hardtop, Patch & Spray Labour	25,000	26,682
Sweep & Clean Materials	2,000	1,274
Sweep & Clean Equipment Time	1,200	327
Sweep & Clean Labour	2,500	2,061
S.T. & Capital Projects Labour	5,000	866
TOTAL HARDTOP MAINTENANCE	61,700	57,724

LOOSETOP MAINTENANCE		
Grading Materials includes yard stock	4,000	3,906
Grading Equipment Time	2,000	3,446
Grading Labour	3,000	1,881
Dust Control Materials	180	51
Dust Control Labour	500	625
TOTAL LOOSETOP MAINTENANCE	9,680	9,922

2025 BUDGET COSTS SEPT. 30/25

Description	2025	2025
	Budget	30-Sep
WINTER CONTROL		
Plowing Materials		
Plowing Equipment Time	35,000	34,125
Plowing Labour	30,000	25,293
Sanding Materials	20,000	16
Sanding Equipment Time	12,000	3,099
Sanding Labour	18,000	4,295
Culvert Thaw Materials	1,200	1,654
Culvert Thaw Equipment Time	1,000	1,834
Culvert Thaw Labour	2,000	1,931
TOTAL WINTER CONTROL	119,200	72,247

SAFETY		
Safety Materials Including (Guardrails?)	8,500	1,788
Safety Equipment Time	1,200	288
Safety Inspections	4,500	3,660
Safety Labour and Meetings	16,000	10,562
Safety Courses and Training	8,000	1,659
TOTAL SAFETY	38,200	17,957

STORMS		
Storms/Wind Materials	1,000	
Storms/Wind Equipment Time	2,000	222
Storms/Wind Labour	5,000	2,713
TOTAL STORMS	8,000	2,935

OVERHEAD		
Shop Cleanup/Maintenance Materials	8,000	13,795
Shop Equipment Time	1,000	1,084
Shop Labour	6,000	7,431
TOTAL SHOP	15,000	22,310

Road Patrol Equipment Time	3,500	4,470
Road Patrol Labour	14,000	10,974
TOTAL ROAD PATROL	17,500	15,444

Road Office/Admin. Materials	3,000	388
Road - Admin Staff Labour	15,000	5,686
Road - Road Admin Asset Management Labour	1,000	70
Road Staff Labour	9,000	12,715
TOTAL ROAD OFFICE/ADMIN	28,000	18,859

Description	2025	2025
	Budget	30-Sep
ROAD MISC.		
Payroll Sick Time	6,000	4,912
Payroll Vacation Time & Stat. Holiday Time	28,000	15,354
Insurance	26,524	26,524
Fees & Dues	1,000	
Streetlights	1,000	1,874
Roads Legal Costs	2,000	
Misc.	2,000	727
Bereavement		4,154
Road Association Grants	4,800	4,800
TOTAL ROAD MISC.	71,324	58,345
OVERHEAD		
Equipment Time not costed out		0
TOTAL OVERHEAD	0	
SUBTOTAL TRANS. MAINT. & OVERHEAD OPERATING	436,104	317,723

SUBTOTAL REC/CULTURE & TRANSPORTATION EXPENDITURES	617,823	466,929
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SUBTOTAL GENERAL, REC/CULTURE & TRANS. EXPENDITURES	2,083,599	1,559,105
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OTHER EXPENDITURES

CEMETERY BOARD OPERATING		
Wages \$12,611& Mileage \$706 Including Admin \$466 & Road's Time \$1,603	17,000	1,734
Maintenance Property	515	609
Maintenance Lawnmower	618	
Telephone		
Liability Insurance	515	515
TOTAL CEMETERY BOARD OPERATING	18,648	2,858

CAPITAL PROJECTS FUNDED BY RESERVES & SURPLUSES

Capital Reserve - Rec. Bar River Hall (Twp Grant Funding & \$10,000 Flooring)		
Capital Reserve Fund - Landfill Envior. Ministry Requirements	3,000	
Capital Reserve Fund - Cemetery		
Capital Reserve Heritage (CCBF)	35,726	
Capital Surplus G. W. Evoy Rink Playground Equipment		
Ditching - Cemetery Rd. 400 m - Self Perform Rent Equipment	0	
Ditching - Riverside Dr. 700 m -	0	
Ditching - Lake George Rd. 800 m -	0	
Total Capital Projects Funded by Reserves & Surpluses	38,726	0

Capital Projects Funded by Grants

Capital Grant NOHFC Bar River Hall Funding Expenses		
Capital Grant Ont. Trillium Funding - Gazebo Laird Fairgrounds		
Total Capital Projects Funded by Grants	0	0
Description	2025	2025
	Budget	30-Sep

Capital Other Projects

Capital Laird Fairgrounds LIR Washrooms		
Total Capital Other Projects	0	0

Operating, Capital 5 Year Plan Projects & Other

Capital Office Computers	10,000	
Operating Pumpkin Point Park Bear Proof Garbage Can	2,000	1,731
Operating Garage - New Sink	2,000	620
Operating Garage - Door and Weather Stripping	5,000	2,645
Operating Garage - Remove wing walls at doorway of sand Shed	2,000	
Capital Garage - Spray foam around top of walls	5,000	
Capital Garage - replace bottom door panel in middle bay	5,000	1,966
Capital Garage - auto opener with remote on backhoe bay	2,500	1,062
Capital Garage - exhaust fan	500	
Capital Garage generator hookup	5,000	1,343
Capital Cemetery Survey	2,000	
Capital Cemetery Phase 3	8,000	
Operating Wharf - Life Ring & Brushing upper level	1,300	
Capital Wharf - Outhouse	1,000	
Capital Wharf - Gravel	3,000	
Capital Rink - Install Playground Equipment	15,000	
Capital Museum - Construction (CCBF)	15,000	15,875
Capital Fairgrounds - Horse Stalls	5,000	2,790
Operating Fairgrounds - Arena Drainage changed to Lighting	10,000	9,858
Operating Fairgrounds - Electrical Gazebo & Announcers Booth	3,000	3,471
Operating Fairgrounds - Gazebo Kitchen Sinks	3,000	
Operating Fairgrounds Maintenance - Well Flushing	2,500	977
Operating Fairgrounds Maintenance - Misc. & water repairs	2,500	
Operating Fairgrounds Maintenance - Gazebo Wall - 4 Panels	12,000	
Operating Fairgrounds Maintenance - Washroom Outdoor	5,000	5,088
Capital Fairgrounds Gazebo Exterior Doors (CCBF)	4,500	1,179
Capital Fairgrounds - Water System upgrades (CCBF)	13,811	14,717
Capital Fairgrounds - New interior washrooms	30,000	
Capital Equipment - Grader Light Upgrade	2,000	1,302
Capital Equipment - Conveyor bucket	10,900	8,203
Capital Equipment - Roadside Cutting Equipment		8,141
Capital Equipment - Wheeled Excavator	185,660	185,660
Total Operating, Capital 5 Year Plan Projects & Other	374,171	266,628

Description	2025	2025
	Budget	30-Sep
Capital Transportation		
CHANGE LAKE GEORGE RD EAST RESURFACE GRAVEL		
CHANGE LAKE GEORGE RD EAST RESURFACE GRAVEL (Nords 2024)		
Western Star Truck Exhaust		
Roadside Cutting Equipment		
Ditching - Riverside Dr. 700 m (Nords)		
Ditching - Cemetery Rd. 400 m (Nords)		
Ditching - Lake George Rd. 800 m (Nords)		
S.T. 3rd Coat Neebish Rd. E. & Patching (Nords2024)		
S.T. 3rd Coat Reids Rd. W. & Patching (Gas Tax)		
S.T. New Government Rd New Culvert		
S.T. New Porchuk Rd. (Double) & Gravel Prep (OCIF2024)		
Culvert Lake George Road (Nords 2024)		
Bridge Government Road	30,834	
Bar River Shore Repair		16,392
S.T. Government Rd. - Contracted (OCIF, CCBF, NORDS)	0	
S. T. Bar River Rd. E. - Contracted (OCIF, CCBF, NORDS)	52,618	50,343
S. T. Calabogie Rd. W. - Contracted (OCIF, CCBF, NORDS)	29,232	33,304
S.T. Neebish Rd. W. - Contracted (OCIF, CCBF, NORDS)	46,771	40,555
Patching Prep for Surface Treatment	14,600	
Gravel Prep for S. Treat Lake George Rd. E. - Contracted (OCIF, CCBF, NORDS)	22,000	23,825
Bar River Bridge Asphalt	5,000	
Bridge Bar River Road Weatherproof	15,000	
Total Capital Transportation	216,055	164,419

RESERVES & TRANSFERS (Going into Reserves)

Reserve Working Capital/Emerg.	100,593	100,593
Reserve Working Capital Unaudited Surplus from prior year.	122,200	122,200
Reserve Fund - Roads Equip.	0	
Reserve Fund - Landfill Closing Costs 2075	20,830	20,830
Reserve Fund - Fire Services	0	
Reserve Fund - MNR (Fire)	5,000	5,000
Reserve Fund - Climate Change/Extreme weather events	20,000	20,000
Reserve Fund -Tax Stabilization Fund	50,000	50,000
Total Reserves & Transfers	318,623	318,623

SUBTOTAL OTHER EXPENDITURES	966,223	752,528
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TOTAL COMBINED EXPENDITURES	3,049,822	2,311,633
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Difference between Revenue & all Expenditures & Reserve contributions	0	
TOTAL TO BALANCE WITH REVENUE	3,049,822	

BAR RIVER COMMUNITY CENTRE COMMITTEE MEETING

MINUTES

FEB. 13, 2025

LOCATION: BAR RIVER COMMUNITY CENTRE

PRESENT: Shawn Evoy Heather Frolick Marlene Paquette
 Matt Frolick Suzanne Evoy Katie Hunter

The meeting was called to order by Shawn Evoy, Chairperson.

The details of the Hall Renovation Budgets were outlined by Shawn Evoy. While we were under budget in 2 budget areas, we were over budget in the 3rd area, which led to an overall budget shortfall of approximately \$20,000. This will go back to council for review.

The Hall Operating Budget for 2025 was discussed, including the need for additional tables and chairs. Heather Frolick will obtain pricing options for these items.

MOVED by Matt Frolick, SECONDED by Suzanne Evoy that the 2025 Operating Budget be approved. CARRIED.

It was discussed and agreed that the kitchen should have 100 sets of dinner plates, bowls, and small plates to support future events. Heather Frolick will investigate the purchase of additional items.

The Food Handlers Course was discussed, and it was agreed that we should have as many people as possible certified to support the Hall becoming a designated Hall. Several members expressed their intent to enrol in the course.

Shawn Evoy confirmed that the water passed Algoma Public Health testing and is safe for drinking.

The need for an emergency contacts list was discussed. Heather Frolick will create.

Items required by Algoma Public Health was discussed and the following items need to be kept in stock: meat thermometers, alcohol wipes, disposable gloves, signage, WHMIS handbook, MSDS sheets and a complete first aid kit.

MOVED by Matt Frolick, SECONDED by Suzanne Evoy that Katie Hunter become a member of the Hall Committee. CARRIED.

The Hall Rental Agreement was discussed, and it was agreed that it should include renters' proof of insurance, and no decorations are to be fastened in any way to the walls. A rental deposit will be included at the discretion of the caretaker.

Hall Inventory was discussed, and it was agreed that renters should know what inventory is available for their use, including items required by Algoma Public Health. Heather Frolick will develop a list to include with the Hall Agreement as needed.

MOVED by Suzanne Evoy, SECONDED by Marlene Paquette that Connor Frolick be assigned the new Hall Caretaker role and Heather Frolick will continue with bookings. CARRIED.
Heather Frolick and Matt Frolick declared a conflict of interest. Snow removal responsibilities

were discussed, and it was agreed that the rink caretaker should look after the Hall as well, since they have access to a snowblower. Shawn Evoy will follow-up.

The community photos which had hung in the Hall were discussed. It was decided that the cloakroom would be an appropriate area for the photos, after they are copied and placed in new frames. It was decided that additional pictures of more recent community members needed to be obtained and added to the photo wall.

Shawn Evoy reviewed a list of deficiencies in the Hall which will be rectified. The need for floor protectors for the tables and chairs was discussed to protect the new floor. Heather Frolick will research and purchase.

MOVED by Matt Frolick, SECONDED by Katie Hunter that the meeting be adjourned.
CARRIED.

Meeting adjourned at 8:20pm.

BAR RIVER COMMUNITY CENTRE COMMITTEE MEETING

MINUTES

JUNE 11, 2025

LOCATION: BAR RIVER COMMUNITY CENTRE

PRESENT: Shawn Evoy Heather F. Marlene Paquette Pam Cook
Matt Frolick Katie Hunter Al Cook Suzanne Evoy

The meeting was called to order at 6:58pm by Shawn Evoy, Chairperson.

The stage curtain and hardware will be ordered. Dark brown is preferred and will be researched.

The Fall Supper was discussed and a date of October 4, 2025 was set. The menu was discussed and will be turkey, turnip, mashed potatoes, peas & carrots, buns and apple crisp. The possibility of a bar was discussed and was deferred. The Algoma Public Health guidelines were discussed regarding the effect on planning and cooking. Heather will submit the application to APH.

Meeting adjourned at 8:00pm.

BAR RIVER COMMUNITY CENTRE COMMITTEE MEETING

MINUTES

SEPT. 3, 2025

LOCATION: BAR RIVER COMMUNITY CENTRE

PRESENT: Shawn Evoy Heather F. Marlene Paquette Suzanne Evoy
Matt Frolick Crystal Wells Tiana Alton

The meeting was called to order at 7:02pm by Shawn Evoy, Chairperson.

Shawn Evoy welcomed Tiana Alton and Crystal Wells to the committee.

MOVED by Matt Frolick, SECONDED by Shawn Evoy that the hall purchase 2 additional roasters. CARRIED.

The Fall Dinner was discussed and Suzanne Evoy offered to look after the dressing and the ingredients.

Matt Frolick will contact Eric Cove at Metro and order turkeys.

The need for fans in the kitchen during cooking was discussed and Matt Frolick will look after.

MOVED by Matt Frolick, SECONDED by Crystal Wells that the hall purchase 2 large wooden cutting boards, in addition to other kitchen items that the hall needs for large meal events. CARRIED.

MOVED by Matt Frolick, SECONDED by Suzanne Evoy that the meeting be adjourned. CARRIED.

Meeting adjourned at 8:26pm.

MINUTES
PUMPKIN POINT PARK - TOWNSHIP OF LAIRD
OCTOBER 21, 2025, at 5:00 P.M.
LAIRD TOWNSHIP BOARDROOM

Present: *Todd Rydall* *Kathy Sutherland*
 Rhonda Crozier *Vasco Dias*

A. ACTION ITEMS

1. Consideration of Agenda

- a)** Declaration of Conflict of Interest
- b)** Modifications, Additions, Deletions
- c) Approval of Agenda**

#12-25

Moved by: Todd Rydall

Seconded by: Vasco Dias

“Be it resolved that the Pumpkin Point Park Committee hereby approves the Agenda of October 21, 2025, as presented.” CARRIED

2. Routine Matters

- a) Approval of Minutes**

#13-25

Moved by: Vasco Dias

Seconded by: Rhonda Crozier

“Be it resolved that the Pumpkin Point Park Committee hereby approves the July 22, 2024, minutes as presented.” CARRIED

3. Delegations and Presentations

4. Staff and Committee Reports

- a) Caretaker**

Vasco Dias reported that the park looks good. He mentioned that we should put more sand into the 2026 budget. Vasco has addressed all the issues with the playground equipment that were listed in the report. Also, the change house has been cleaned and painted.

- b) Main Recreation Committee Member**

Rhonda Crozier reported that we have a new member appointed to this committee of Joanne North. It was also report that there will be a newly updated Bird Watch Station on Pumpkin Point Rd. W.

5. Business Arising out of the Minutes

- a) Meet & Greet Report**

It was reported that the Meet & Greet did not have a good turnout and the weather was not the best.

- b) Budget**

The budget balance until the end of Sept/25 was reviewed by the committee. It was discussed that we should look into grants for a new dock, etc.

- c) Five Year Plan**

The committee discussed and updated the Five-Year Plan.

2026 – Soccer Nets; Tetherball; Playground Equipment Accessible (Reserve)

2027 - Playground Equipment Accessible (Reserve); Dock (Pending Grant);

2028 – Basketball Area; Accessible Outhouse; Raft (Pending Grant)

2029 – New Swings

2030 – Partial Canopy Deck with Seating at the Beach

Annual Checklist

Inspection & Tree Removal

Playground Equipment Inspection & Maintenance

Beach & Property Maintenance

Building Maintenance

Painting

Brushing

Boat Launch

Bird Watch Station

6. New Business

B. Information and Proposals

1. Communications and Correspondence

2. Committee Information

3. Committee Meetings

a) Next Meeting should be in early 2026.

C. CLOSED MEETING

D. RETURN TO OPEN MEETING

E. ADJOURNMENT

#14-25

Moved by: Todd Rydall

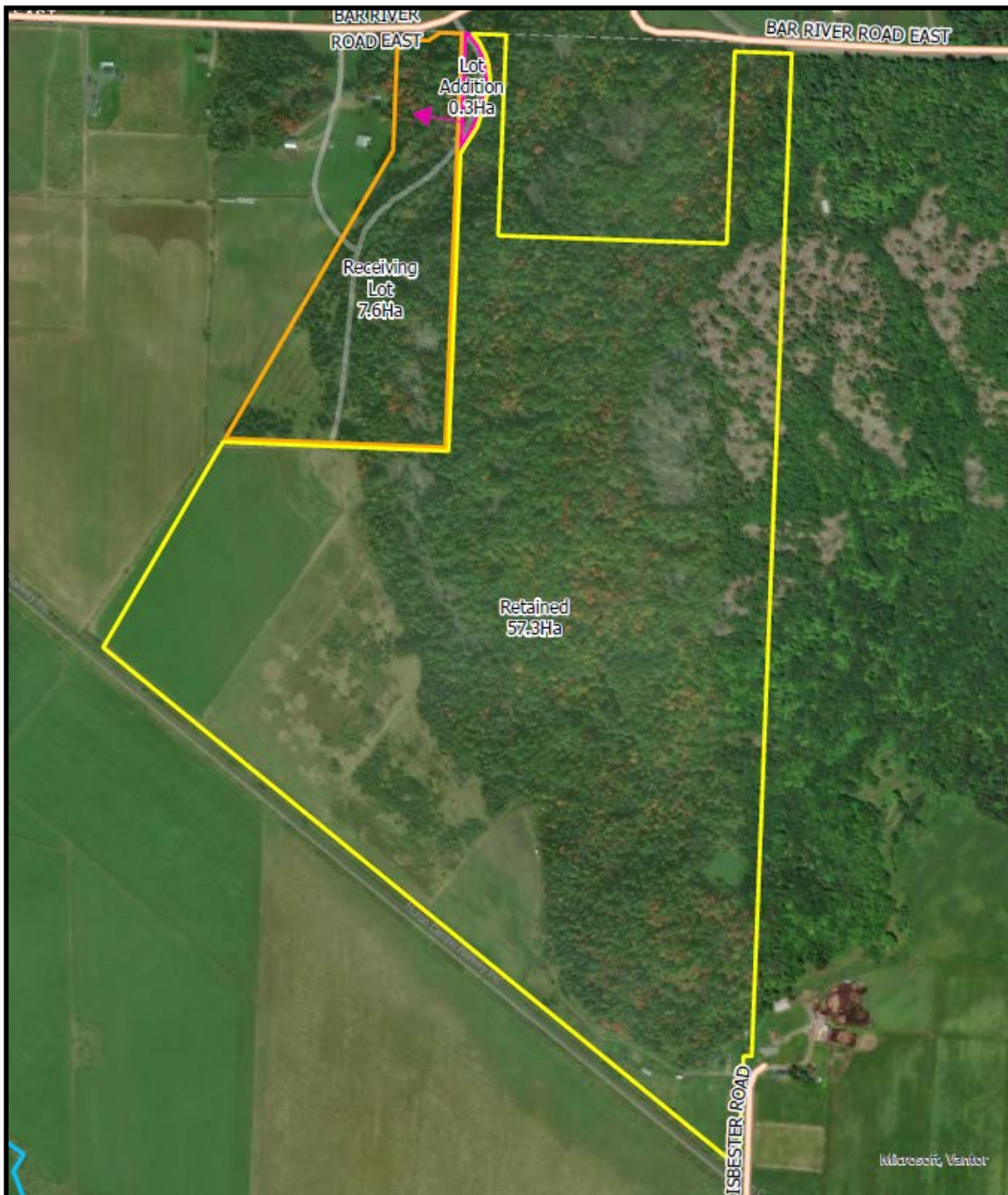
“Be it resolved that the Pumpkin Point Park Committee hereby be adjourned.”

CARRIED

Chair – _____
Kathy Sutherland

Secretary – _____
Rhonda Crozier

**Application for Consent –
L2025-06 Evoy Lot Addition (Numbered Company to Lanaway)**



Description:

Ontario 2176602 Ltd. wishes to sever a 0.8-acre portion of property to be added to the parcel owned by Brent and Carol Lanaway, described as Plan H753 Lot 53 Pt. 1 RR1635. The proposed lot addition, outlined in pink, will address an existing irregularity, as the Lanaways' driveway is currently located outside their property. The severance and lot addition will formalize their access from a legal standpoint.

Council reviewed the proposed severance/lot addition and approved it in principle on June 19, 2025. It is recommended that Council approve Application L2025-06.

TOWNSHIP OF LAIRD MEMORANDUM

Date: November 11, 2025
To: Mayor Evoy and Council
From: Rhonda Crozier, Treasurer
Subject: **Pothole Prevention and Repair Program - MTO**

Purpose

To seek Council approval to apply to the **Ministry of Transportation's Pothole Prevention and Repair Program** for the 2025–2026 program year.

Background/Overview

The Ministry of Transportation has launched the **Pothole Prevention and Repair Program (PPRP)** to support smaller municipalities (population under 10,000) with road maintenance focused on pothole repair and prevention.

Eligible municipalities may receive **up to \$38,000** for activities such as rout and seal, micro-surfacing, slurry seal, patching, surface treatments, grading, and other approved maintenance work.

The Township of Laird meets the eligibility requirements and has ongoing road maintenance needs that align with the program.

Analysis

The PPRP provides a valuable opportunity to offset road maintenance costs. Funding will help the Township address priority pothole repair and preventative work on municipal roads.

As required, the Township will submit all documentation through the Transfer Payment Ontario (TPON) system and comply with all reporting obligations, including providing asset management information and end-of-project reporting.

The program does not require a municipal matching contribution; however, the Township must cover any ineligible costs or cost overruns if they occur.

Financial Impact

Up to **\$38,000** in provincial funding may be received.

The Township is responsible only for costs outside the eligible activities or any project overruns.

RECOMMENDATION

That Council approve submitting an application to the **Pothole Prevention and Repair Program**, authorize staff to complete all required TPON submissions, and confirm the Township's commitment to cover any ineligible expenditures or cost overruns.

Recommended Resolution:

WHEREAS the Ministry of Transportation is offering funding through the Pothole Prevention and Repair Program to help small municipalities repair and prevent potholes; and

WHEREAS the Township of Laird wishes to apply for this funding to support needed road maintenance work;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Laird approves applying to the Pothole Prevention and Repair Program for the 2025–2026 year; and

FURTHER THAT Council authorizes staff to complete and submit all required documents through TPON; and

FURTHER THAT the Township commits to covering any ineligible costs or project overruns if necessary, and agrees to follow all program guidelines and reporting requirements.



THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

☐ Louanne Caza
☐ Elaine Fic
☒ Annie Keft
☐ Francine Plante
☐ Mayor Culhane

SECONDED BY COUNCILLOR:

☐ Louanne Caza
☐ Elaine Fic
☒ Annie Keft
☐ Francine Plante
☐ Mayor Culhane

RESOLUTION # 287/2025

DATE October 14, 2025

WHEREAS the Province of Ontario, through the Ministry of Natural Resources and Forestry, plans to begin aerial spraying of glyphosate-based herbicides starting on or before August 10th, 2025, in the Timiskaming Forest; and

WHEREAS the Timiskaming Forest covers a significant portion of the Municipality of McGarry and neighbouring municipalities and this activity may impact residents and ecosystem; and

WHEREAS new scientific evidence published since Health Canada's last assessment of glyphosate in 2017 has linked glyphosate-based end-use products to cancer, metabolic and neurological diseases' reproductive toxicity, and ecosystem harm; and

WHEREAS the Province of Quebec banned the use of glyphosate for forestry purposes in 2001 and replaced aerial herbicide spraying with manual forest thinning as a safer alternative forest management method; and

WHEREAS many residents have expressed concern regarding the potential environmental and public health risks associated with aerial spraying of glyphosate-based herbicides:

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of McGarry formally requests that Honorable Mike Harris Jr., Minister of Natural Resources and Forestry, reconsider the planned use of glyphosate-based herbicides in the Timiskaming Forest and suspend the aerial spraying initiative until further independent research and update risk assessment are completed and reviewed; and

BE IT FURTHER RESOLVED THAT this resolution be forwarded to:

The Honorable Mike Harris Jr., Minister of Natural Resources and Forestry

The Honorable Sylvia Jones' Minister of Health

MPP John Vanthof, Timiskaming-Cochrane

AMO (Association of Municipalities of Ontario)

FONOM (Federation of Northern Ontario Municipalities)

All municipalities within Northeastern Ontario

Recorded vote requested by _____

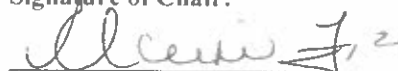
	For	Against
Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Councillor Francine Plante		
Mayor Bonita Culhane		

<i>Disclosure of Pecuniary Interest *</i>

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Signature of Chair:



**Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.*

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél.: 416 585-7000



Ontario

234-2025-4923

October 30, 2025

Dear Head of Council:

I am writing to update you on amendments to the *Development Charges Act, 1997* (DCA) that were made by Bill 17, the *Protect Ontario by Building Faster and Smarter Act, 2025*, and corresponding changes to Ontario's Building Code.

As you recall, our government introduced Bill 17 to help speed up the construction of new homes and infrastructure by streamlining development processes and reducing costs, in partnership with municipalities. Among the changes, the Bill:

- Amended the DCA to provide for payment of development charges (DCs) for non-rental residential developments to be made in full at the earlier of the date an occupancy permit is issued and the date a development is first occupied. This deferral would encourage residential construction activity by enhancing a developer's cashflow flexibility.
- Removed authority for municipalities to charge interest on any legislated DC deferral amounts, except to the extent such interest has accrued prior to these changes coming into force.

The amendments noted above require a commencement order to come into force. Following consultations with municipal and industry experts, the government has issued a commencement order to bring these changes into force on November 3, 2025.

To support the implementation of deferred development charges, I will be amending the Building Code to require that all non-rental residential buildings subject to a deferred development charge will now require an occupancy permit, which can only be issued once these deferred development charges have been paid. These targeted changes will establish a clear, enforceable payment trigger for municipalities while leaving all life-safety requirements for occupancy unchanged. These Building Code amendments will take effect alongside the DCA amendments on November 3, 2025. Municipalities without development charges, and requirements for other buildings, are unaffected.

... /2

I look forward to continuing to work together to get shovels in the ground to build more homes that Ontarians can afford. Please accept my best wishes.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Municipal Chief Administrative Officer
 Robert Dodd, Chief of Staff
 Martha Greenberg, Deputy Minister
 Caspar Hall, Assistant Deputy Minister, Local Government Division
 David McLean, Assistant Deputy Minister, Housing Policy and Planning Division



Minister of Finance | Ministre des Finances
PETER BETHLENFALVY

October 31, 2025

Dear Head of Council:

I am writing to provide you with an update on the 2026 Ontario Municipal Partnership Fund (OMPF).

We understand the importance of the Ontario Municipal Partnership Fund to communities across Ontario. The government is committed to supporting the economic vitality and sustainability of Ontario's small, northern, and rural municipalities.

To support these objectives, as announced in Fall 2024, the government will invest a further \$50 million into the OMPF for the payment cycle beginning in January 2026. This brings the two-year incremental investment to \$100 million, and increases the total funding envelope to \$600 million. This continued enhancement for 2026 will once again be targeted towards small, northern, and rural municipalities, as well as those with a limited property tax base. This funding will assist municipalities in providing critical services to people across the province.

With the further \$50 million enhancement to the OMPF, each of the program's core grant components will again increase in 2026. The program will remain responsive to changing circumstances of individual core grant recipient municipalities through annual data updates and related adjustments. Transitional assistance will also ensure that core grant recipient municipalities in northern Ontario receive at least 90 per cent of their 2025 OMPF allocation, while those in southern Ontario receive at least 85 per cent.

In addition, starting in 2026, municipalities who are ineligible for core grants will be gradually phased-out of Transitional Assistance over a five-year period. This adjustment will allow for further investment in municipalities with measurable challenges, through the OMPF's four core grant components.

The enhancement to the OMPF builds on the significant increases in support that the government is providing to municipalities, including:

- An additional \$1.6 billion investment through the Municipal Housing Infrastructure Program (MHIP), increasing the total investment to \$4 billion;

.../cont'd

- A further \$1 billion investment through the Ontario Community Infrastructure Fund (OCIF) over five years, initiated in 2022; and
- An increase in annual funding for Connecting Links from \$30 million to \$45 million to support municipalities in addressing critical road and bridge improvement needs, extending the life cycle of their assets and advancing local development.

We have always been committed to working closely with our municipal partners and recognize how important the OMPF is for many municipalities. During consultations with municipalities over this past summer, the government heard perspectives and advice on municipal priorities for the program. We want to thank our municipal partners for their input on the future of the OMPF. In early 2026, the ministry will be engaging municipalities through a short survey to better understand how the OMPF is supporting local communities.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal treasurers and clerk-treasurers with further details on your 2026 OMPF allocation. Supporting materials on the 2026 program are available on the ministry's website at [Ontario.ca/document/2026-ontario-municipal-partnership-fund](https://ontario.ca/document/2026-ontario-municipal-partnership-fund).

As we continue to work together to build up our communities and move Ontario's economy forward, maintaining a close relationship with our municipal partners remains critical. I look forward to our continued collaboration in building a stronger future for our province.

Sincerely,



Peter Bethlenfalvy
Minister of Finance

c: The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Lisa M. Thompson, Minister of Rural Affairs

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2063-25

**BEING A BY-LAW to confirm proceedings of the meeting of Council,
November 20, 2025.**

WHEREAS Section 5(3) of the *Municipal Act, R.S.O. 2001*, as amended, requires a municipal council to exercise its power by by-law except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LAIRD
HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its meeting on November 20, 2025, in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. **THAT** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed on Open Council this 20th day of November 2025.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington