

**REGULAR AGENDA – AGENDA 50**  
**CORPORATION OF THE TOWNSHIP OF LAIRD**  
**December 18, 2025, at 6:00 pm**  
**Laird Township Council Chambers**

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**Planning Meeting AGENDA:**

- Open Planning Meeting -

PUBLIC MEETING – 9. b) Zoning Amendment 02-25: Plan H761 PT Lot 6 RP 1R9408  
Part 3 & 4 (Back Lot to 57 Finns' Bay Road North), Laird  
Township

- Adjournment -

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**1. Call to Order**

**2. Declaration of Pecuniary Interest**

**3. Agenda Approval**

Recommendation: BE IT RESOLVED THAT Council hereby approves the  
December 18, 2025, agenda as presented.

**4. Delegations and Presentations**

**5. Adoption of Minutes of Previous Meeting**

a. Council Regular Meeting – November 20, 2025 **p. 7 - 13**

b. Recreation Committee Meeting – November 25, 2025 – No Quorum

Recommendation: BE IT RESOLVED THAT Council approves minutes of the  
Regular Council meeting of November 20, 2025.

**6. Adoption of Accounts**

a. General accounts to November 30, 2025 **P. 14**

Recommendation: BE IT RESOLVED THAT Council approves the general  
accounts to November 30, 2025, in the amount of \$7,513.71.

b. Roads accounts to November 30, 2025 **P. 15**

Recommendation: BE IT RESOLVED THAT Council approves the roads account  
to November 30, 2025, in the amount of \$37,734.13.

**7. Staff and Committee Reports**

a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and  
Maintenance)

i. Road Superintendent Report – Verbal Report

Recommendation: BE IT RESOLVED THAT Council receives the Road Superintendent Report dated December 18, 2025, as presented.

- ii. Council Q&A

**b. Clerk Administrator, Deputy Treasurer**

- i. Clerk's Report – Verbal Report

Recommendation: BE IT RESOLVED THAT Council receives the Clerk's Report dated December 18, 2025, as presented.

- ii. Task Summary Sheet & Recent Activity Log **P. 16**

- iii. Concern/Information Log – Updates **P. 17**

Recommendation: BE IT RESOLVED THAT Council receives the December 18, 2025, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

- iv. Council Q&A

**c. Treasurer's Report**

- i. Report: 2025 Reserve Capital Fund – December 4, 2025 **P. 18**

Recommendation: BE IT RESOLVED THAT Council the report from the Treasurer regarding the 2025 Reserve Capital Fund figures to December 4, 2025 be received.

- ii. Report: Reserve Request – Verbal Report

**d. Recreation Committee & Recreation Sub-Committees**

**e. Cemetery Board**

- i. Cemetery Board Minutes – December 1, 2025 **P. 19 - 21**

Recommendation: BE IT RESOLVED THAT Council receives the Cemetery Board minutes dated December 1, 2025.

**f. Planning Board**

- i. Report: Desbarats to Echo Bay Planning Board – Official Plan Progress and Planning Board Operations **P. 22 - 23**

Recommendation: BE IT RESOLVED THAT the report from the planning Board Secretary-Treasurer regarding the Official Plan process and Planning Board operations be received.

- ii. Planning Board Update for Laird – For 2025, Laird had one new lot created and three lot additions.

**g. Police Detachment Board**

- h. Algoma District Services Administrative Board
- i. Algoma District Municipal Association (ADMA)

## **8. Unfinished Business**

- a. Report: DRAFT Fire Protection Cost-Sharing Agreement – January 1, 2026 to December 31, 2026 **P. 24 - 35**

Recommendation: BE IT RESOLVED THAT Council receive the report titled Draft Fire Protection Cost-Sharing Agreement – January 1, 2026 to December 31, 2026 dated December 18, 2025, and direct staff to engage the Township's solicitor to prepare a reciprocal indemnification clause for inclusion in the 2026 Fire Protection Cost-Sharing Agreement, and to return the drafted clause to Council for review.

- b. DRAFT Pumper Truck Capital Agreement **P. 36 - 38**

Recommendation: BE IT RESOLVED THAT Council approves entering into a Pumper Truck Capital Agreement with Macdonald, Meredith and Aberdeen Additional Township and authorize the Mayor and Clerk to sign the agreement.

- c. DRAFT Culvert By-law **P. 39 - 44**

Recommendation: BE IT RESOLVED THAT Council receives the Draft Culvert By-law to repeal By-law 1017-19 and directs the Clerk to prepare Culvert By-law.

- d. Waste Disposal Site Holiday Hours (phone poll)

Recommendation: BE IT RESOLVED THAT Council amend the hours of the Waste Disposal Site on Christmas Eve, December 24, 2025, to operate from 1:00 p.m. to 5:00 p.m., and on New Year's Eve, December 31, 2025, to operate from 1:00 p.m. to 5:00 p.m.;

AND THAT these adjusted hours have been approved by the Ministry of the Environment in accordance with the Environmental Compliance Approval.

- e. Report: Waste Disposal Site – Feral Cats – Next Steps **P. 45 - 46**

Recommendation: BE IT RESOLVED THAT Council receive the report titled Waste Disposal Site – Feral Cats – Next Steps dated December 18, 2025, and direct staff to proceed with the approach outlined in this report for the humane and responsible management of the feral cat population at the Waste Disposal Site.

## **9. New Business**

- a. Preliminary 2026 Budget **P. 47 - 58**

Recommendation: BE IT RESOLVED THAT Council receives the Preliminary 2026 Budget, and adopts the Preliminary 2026 Budget to have a budget in place for the start of the fiscal year. Council will review and revise the Budget and will adopt a Final Budget with the 2026 tax rates in March of each year.

- b. Zoning Amendment 02-25: Plan H761 PT Lot 6 RP 1R9408 Part 3 & 4 (Back Lot to 57 Finns' Bay Road North), Laird Township **P. 59 - 60**

Recommendation: Discussion.

c. Fuel Supply Partnership Proposal – Township of Tarbutt **P. 61**

Recommendation: BE IT RESOLVED THAT Council acknowledge receipt of the letter dated November 24, 2025, from the Township of Tarbutt requesting consideration of an agreement that would permit the Tarbutt Roads Department to access the Township of Laird's fuel tanks;

AND THAT Council direct the Clerk and Road Superintendent to review the proposal, including operational, financial, legal, and insurance implications, and to report back to Council with options and a recommended course of action;

AND THAT staff be further directed to consult with the Township of Tarbutt regarding potential terms, cost-sharing arrangements, and responsibilities related to fuel supply, maintenance, and inspection of tanks and pumps.

d. Algoma Fish & Game Club, 2026 Children's Perch Derby March 8, 2026, request donation – previous years \$300.00. **P. 62**

Recommendation: BE IT RESOLVED THAT Council supports the Algoma Fish & Game Club 2026 Children's Perch Derby, to be held on March 8, 2026, with a donation of \$300.00.

e. 2025 Northern Municipal Council Workshop – Virtual Learning Series – January 29, 2025 **P. 63 - 64**

Recommendation: BE IT RESOLVE THAT Council directs staff to enroll \_\_\_\_\_ Councillors in the Building Effective Engagement Relationships with Indigenous Communities workshop on January 29, 2025.

f. Proposal to Pursue Infrastructure Grants for Laird Fairgrounds/Raceway – **P. 65 - 66**  
Laird International Raceway, Leaseholder Donnie Varcoe

Recommendation: BE IT RESOLVED THAT the correspondence dated December 10, 2025, from Mr. Donnie Varcoe, Leaseholder of the Laird International Raceway, regarding proposed infrastructure grant opportunities for the Laird Fairgrounds and Raceway, be received and placed on the Council agenda for discussion;

AND FURTHER THAT Council direct staff to review the grant programs identified in the correspondence and report back on potential eligibility, application requirements, and next steps;

AND FURTHER THAT staff be directed to arrange for Mr. Varcoe to attend a future Council meeting to discuss his proposal and potential collaboration opportunities.

g. Support for Membership with the Huron North Community Economic Alliance (HNCEA) – Laird International Raceway, Leaseholder Donnie Varcoe **P. 67 - 68**

Recommendation: BE IT RESOLVED THAT the correspondence from Mr. Donnie Varcoe, dated December 10, 2025, regarding support for Laird Township pursuing membership with the Huron North Community Economic Alliance (HNCEA), be received;

AND FURTHER THAT Council direct staff to review the requirements, benefits, and costs associated with HNCEA membership and report back to Council with options and recommendations;

AND FURTHER THAT staff be directed to invite Mr. Varcoe to a future Council meeting to discuss his correspondence and potential collaboration opportunities related to economic development and grant initiatives.

h. Planning: Application for Consent – L2025-12 **P. 69**

Recommendation: BE IT RESOLVED that Council approves consent application L2025-12 severance/lot creation.

i. DRAFT Shared Services Agreement with Tarbutt **P. 70 - 76**

Recommendation: WHEREAS the Township of Laird and the Township of Tarbutt have developed a draft Shared Services Agreement to provide a framework for mutual assistance, including personnel, equipment, and services for municipal operations and emergency response;

AND WHEREAS the Municipal Act, 2001, authorizes municipalities to enter into agreements for the joint provision of services for their mutual benefit;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Laird hereby receives the draft Shared Services Agreement between the Township of Laird and the Township of Tarbutt;

AND THAT Council directs the Clerk to prepare the necessary by-law to adopt and authorize execution of the Shared Services Agreement, to be brought forward to Council for consideration at a future meeting.

## **10. Notices of Motion**

a. Notice of Motion – Councillor Shewfelt **P. 77**

## **11. Closed Session**

Recommendation: BE IT RESOLVED THAT Council proceed into closed session at \_\_\_\_\_ p.m. in accordance with Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

a. Approval of closed meeting minutes of November 20, 2025.

b. Personal matters about an identifiable individual, including municipal or local board employees.

c. Personal matters about an identifiable individual, including municipal or local board employees

Recommendation: BE IT RESOLVED THAT Council come out of closed meeting session at \_\_\_\_\_ p.m. and continue with the Regular Council Meeting.

**Consideration of and action on matters arising out of the closed meeting.**

## **12. Communications and Correspondence**

- a. Ministry of Municipal Affairs and Housing, RE: Protect Ontario by Building Faster and Smarter Act, 2025 (Bill 17), November 25, 2025. **P. 78 - 79**
- b. Support Resolution: Perry Sound, RE: Support Alcohol Container Return System, December 2, 2025 **P. 80 - 84**
- c. Support Resolution: City of Cambridge, RE: Rent Protection for Tenants, City of Cambridge, November 24, 2025 **P. 85**
- d. Support Resolution: Municipality of Shuniah, Oppose Huron-Superior RCA Boundary, November 25, 2025 **P. 86 - 87**
- e. Support Resolution: Tarbutt Township, RE: 2026 Election conflict with Provincial Emergency Exercise, December 10, 2025 **P. 88 - 89**

### **13. Mayor and Council Comments**

### **14. By-laws**

- a. 2064-25 Conformity By-law  
Recommendation: BE IT RESOLVED THAT Council adopts By-law 2064-25, being a by-law to confirm the proceedings of the meeting of Council held on December 18, 2025. **P. 90**

### **15. Adjournment**

Recommendation: BE IT RESOLVED THAT this Council shall now adjourn to meet again on January 15, 2026, at 6:00 p.m. or until the call of the chair.

**REGULAR AGENDA – AGENDA 49  
CORPORATION OF THE TOWNSHIP OF LAIRD  
November 20, 2025, at 6:00 pm  
Laird Township Council Chambers**

Present: *Mayor:* Shawn Evoy  
*Councillors:* Todd Rydall, Brad Shewfelt, Wayne Junor  
*Regrets:* Matt Frolick  
*Clerk:* Jennifer Errington  
*Road Superintendent:* David Pollari  
*Treasurer:* Rhonda Crozier  
*Delegates:* Robert Peace, Erik Crowther (virtual attendance)

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**1. Call to Order**

Mayor Evoy called the meeting to order at 6:00 p.m.

**2. Declaration of Pecuniary Interest**

N/A

**3. Agenda Approval**

#245-25

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council hereby approves the November 20, 2025, agenda as presented, with the addition to add agenda item 9 c. Municipal Garage Furnace.

Carried.

**4. Delegations and Presentations**

a. Rock Network - Community Engagement Manager, Robert Peace (virtual)

i. Fiberoptics update and community engagement meeting

- Presented Council with Laird Township Connectivity Initiative: Project Status Briefing – Status Update on Priority 1 High-Speed Fibre Deployment.

- Rock Networks confirmed intent to correct all brushing and backfill concerns.

- Rock Network is in the process of organizing a community outreach meeting for the Laird Township.

**5. Adoption of Minutes of Previous Meeting**

a. Council Regular Meeting – October 16, 2025

b. Recreation Committee Meeting – October 28, 2025

#246-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council approves minutes of the Regular Council meeting of October 16, 2025, and the Recreation Committee Meeting of October 28, 2025.

Carried.

**6. Adoption of Accounts**

a. General accounts to October 31, 2025

#247-25

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council approves the general accounts to October 31, 2025, in the amount of \$27,705.22.

Carried.

b. Roads accounts to October 31, 2025

#248-25

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council approves the roads account to October 31, 2025, in the amount of \$40,263.72.

Carried.

## **7. Staff and Committee Reports**

### **a. Road Superintendent (Roads, Waste Disposal & Recycling, and Maintenance)**

#### **i. Road Superintendent Report**

#249-25

Moved by: Todd Rydal

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Road Superintendent Report dated November 20, 2025, as presented.

Carried.

#### **ii. 5-Year Road Equipment Plan 2025-2029 – Updated September 30, 2025**

#250-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the 5-Year Road Equipment Plan 2025-2029 – Updated September 30, 2025.

Carried.

#251-25

Moved by: Wayne Junor

Seconded by: Todd Rydall

BE IT RESOLVED THAT the Township of Laird Council does support the East Algoma Superintendent's resolution in prohibiting Beamish Construction Ltd. from tendering for surface treatment for a period of two years as part of the Amalgamated Tender.

Carried.

#### **iii. Memo: Second Entrance Culvert – Cost Process Under By-law 1017-19**

#252-25

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council of the Township of Laird receives the staff report regarding the cost process for culverts under By-law 1017-19; and

THAT staff be directed to prepare a draft amendment to By-law 1017-19 to clearly outline cost responsibilities.

#### **iv. Council Q&A**

N/A

### **b. Clerk Administrator, Deputy Treasurer**

#### **i. Clerk's Report**

#253-25

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT the Clerk's Report dated November 20, 2025, be received as presented, and that the following actions be approved or directed arising from the report:

##### **1. Fiber Optics – Update**



THAT Council acknowledge the scheduled attendance of Rock Networks' Community Engagement Manager, Robert Peace, at the November 20, 2025 Council meeting to address installation concerns, damages, and next steps. Rock Networks confirmed their intent to correct all brushing and backfill concern;

AND THAT Council be advised of the approved installation of four (4) poles along MacDonald Drive, as underground boring is not feasible;

AND THAT Council acknowledge that as-built drawings will be provided to the Township upon completion of the project.

**2. Fire Agreement & Fire Truck – Update**

THAT Council acknowledge the ongoing discussions with Macdonald, Meredith and Aberdeen Additional (MMAA) regarding the structure of the fire services and capital investment agreements;

AND THAT Council note the RFP award details for the new fire truck from Fort Garry Fire Trucks Ltd., including payment requirements and the Township's responsibility for \$120,250 plus HST in 2026 for its share of the chassis cost.

**3. Caputo Subdivision – Update**

THAT Council receive the update regarding the Crown-owned 30-metre waterfront strip and associated development restrictions.

**4. Upcoming Conferences – Information**

THAT Council consider attendance at the 2026 FONOM and ROMA conferences and direct staff to proceed with registration as determined by Council.

**5. Laird Hall Rental Agreement**

THAT Council does not approve the implementation of a \$50.00 hall setup fee when renters require the tables and chairs to be arranged in a specific layout by the caretaker.

**6. Insurance Renewal 2026 – Update**

THAT Council acknowledge that staff have submitted the required renewal documents and will be notified once the fees for service are received.

**7. East Algoma Road Superintendents Association (EARSA) – Update**

THAT Council note EARSA's passage of Motion 2025-01 and the concerns raised by the Central Algoma Clerks Association;

AND THAT Council acknowledge the upcoming November 17, 2025 meeting to review EARSA's procurement practices.

**ii. Task Summary Sheet & Recent Activity Log**

**iii. Concern/Information Log – Updates**

#254-25

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the November 20, 2025, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

Carried.

**iv. Council Q&A**

N/A

**c. Treasurer's Report**

**i. Budget report up to September 30, 2025**

#255-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Budget Report up to September 30, 2025.

Carried.

**d. Recreation Committee & Recreation Sub-Committees**

- i. Bar River Hall Sub-committee Minutes – February 13, 2025
  - ii. Bar River Hall Sub-committee Minutes – June 11, 2025
  - iii. Bar River Hall Sub-committee Minutes – September 3, 2025
  - iv. Pumpkin Point Park Sub-committee Minutes – October 21, 2025
- #256-25

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the Bar River Hall Sub-committee Minutes of February 13, 2025, June 11, 2025 and September 3, 2025, and the Pumpkin Point Park Sub-committee minutes dated October 21, 2025.  
Carried.

- e. Cemetery Board
- f. Planning Board
- g. Police Detachment Board
- h. Algoma District Services Administrative Board
- i. Algoma District Municipal Association (ADMA)

**8. Unfinished Business**

- a. NOHFC Grant – Laird Hall  
#257-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

WHEREAS the Council of the Township of Laird has identified improvements to the Laird Hall—an important community hub—as a municipal priority; and

WHEREAS the Township of Laird supports and approves the submission of an application to the Northern Ontario Heritage Fund Corporation (NOHFC) under the Rural Enhancement Fund for a funding request in the amount of \$199,000;

NOW THEREFORE BE IT RESOLVED THAT the Township of Laird confirms its commitment to providing the required municipal contribution of \$19,900 (10%) toward the project; and

FURTHER THAT the Township agrees to cover any project cost overruns, should they occur.

Carried.

**9. New Business**

- a. Planning: Application for Consent – L2025-06 Evoy Lot Addition  
#258-25

Moved by: Brad Shewfelt

Seconded by: Todd Rydall

BE IT RESOLVED that Council approves consent application L2025-06 severance/lot addition.  
Carried.

- b. Pothole Prevention and Repair Program – MTO  
#259-25

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

WHEREAS the Ministry of Transportation is offering funding through the Pothole Prevention and Repair Program to help small municipalities repair and prevent potholes; and

WHEREAS the Township of Laird wishes to apply for this funding to support needed road maintenance work;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Laird approves applying to the Pothole Prevention and Repair Program for the 2025–2026 year; and

FURTHER THAT Council authorizes staff to complete and submit all required documents through TPON; and

FURTHER THAT the Township commits to covering any ineligible costs or project overruns if necessary, and agrees to follow all program guidelines and reporting requirements.

Carried.

**c. Municipal Garage Furnace – Emergency Replacement**

**#260-25**

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council acknowledges that the Municipal Garage furnace has now completely failed and requires immediate replacement;

AND THAT in accordance with the Township's Procurement Policy, By-law 832-04, Section 5.0.3 (Emergency Purchases), Council deems it desirable to award a non-competitive contract due to the urgent need for installation and limited unit availability;

AND THAT Council approves the quote from DCR HVAC for the supply and installation of a Lennox ML196E 135,000 BTU furnace at the Laird Township Garage in the amount of \$8,700.00 plus HST, with a \$5,000.00 down payment required to secure the unit;

AND FURTHER THAT the total cost of the purchase and installation be funded from Municipal Reserves;

AND FURTHER THAT staff be directed to proceed with the purchase and installation immediately.

Carried.

**10. Notices of Motion**

N/A

**11. Closed Session**

**#261-25**

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council proceed into closed session at 8:34 p.m. in accordance with Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees and in accordance with Section 239 (2) (d) labour relations or employee negotiations.

Carried.

a. Approval of closed meeting minutes of September 18, 2025 and October 16, 2025.

b. Personal matters about an identifiable individual, including municipal or local board employees.

c. Personal matters about an identifiable individual, including municipal or local board employees.

d. Labour relations or employee negotiations.

**#262-25**

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council come out of closed meeting session at 8:55 p.m. and continue with the Regular Council Meeting.

Carried.

**Consideration of and action on matters arising out of the closed meeting.**

**#263-25**

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receive the closed meeting Report to Council regarding the request for an extension to Building Permit 01-25 and the Temporary Trailer Residence at 151 Lake George Road West;

AND THAT Council approves a six-month extension to Building Permit 01-25, with the conditions that construction begin by the end of May 2026 and that the foundation be substantially completed within 30 days of commencement;

AND THAT the Temporary Trailer Residence Permit remain valid for the duration of the extended active building permit;

AND FURTHER THAT staff monitor the property for compliance and report back to Council as needed.

Carried.

#264-25

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council amend the Stand-By Policy to include the Senior Machine Operator as eligible for stand-by pay, with compensation set in accordance with existing policy procedures.

Carried.

## **12. Communications and Correspondence**

a. Support Resolution: Township of McGarry, RE: Aerial Spraying, October 14, 2025

#256-25

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

WHEREAS the Province of Ontario, through the Ministry of Natural Resources and Forestry, plans to begin aerial spraying of glyphosate-based herbicides starting on or before August 10, 2025, in the Timiskaming Forest; and

WHEREAS the Timiskaming Forest covers a significant portion of the Municipality of McGarry and neighbouring municipalities, and this activity may impact residents and ecosystem; and

WHEREAS new scientific evidence published since Health Canada's last assessment of glyphosate in 2017 has linked glyphosate-based end-use products to cancer, metabolic and neurological diseases, reproductive toxicity, and ecosystem harm; and

WHEREAS the Province of Quebec banned the use of glyphosate for forestry purposes in 2001 and replaced aerial herbicide spraying with manual forest thinning as a safer alternative forest management method; and

WHEREAS many residents have expressed concern regarding the potential environmental and public health risks associated with aerial spraying of glyphosate-based herbicides;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Laird formally requests that Honorable Mike Harris Jr., Minister of Natural Resources and Forestry, reconsider the planned use of glyphosate-based herbicides in the Timiskaming Forest and suspend the aerial spraying initiative until further independent research and update risk assessment are completed and reviewed; and

BE IT FURTHER RESOLVED THAT this resolution be forwarded to:

The Honorable Mike Harris Jr. Minister of Natural Resources and Forestry

The Honorable Sylvia Jones, Minister of Health

MPP John Vanth of Timiskaming-Cochrane

AMO (Association of Municipalities of Ontario)

FONOM (Federation of Northern Ontario Municipalities)

All municipalities within Northeastern Ontario

Carried.

- b. Ministry of Municipal Affairs and Housing, RE: Amendments to the Development Charges Act, 1997, October 30, 2025
- c. Ministry of Finance, RE: 2026 Ontario Municipal Partnership Fund (OMPF) Update, October 31, 2025

13. **Mayor and Council Comments**  
N/A

14. **By-laws**  
a. 2062-25 Conformity By-law  
#266-25  
Moved by: Wayne Junor  
Seconded by: Brad Shewfelt  
BE IT RESOLVED THAT Council adopts By-law 2062-25, being a by-law to confirm the proceedings of the meeting of Council held on November 20, 2025.  
Carried.

15. **Adjournment**  
#267-25  
Moved by: Todd Rydall  
Seconded by: Wayne Junor  
BE IT RESOLVED THAT this Council shall now adjourn to meet again on December 18, 2025, at 6:00 p.m. or until the call of the chair.  
Carried.

Mayor – \_\_\_\_\_  
Shawn Evoy

Clerk – \_\_\_\_\_  
Jennifer Errington

**Township of Laird**  
**General Cheques for October 2025**

Name	Description	Journal No.	Amount
Algoma Power	Office	J2732	173.25
	Church	"	25.83
Fire Marshal's Public Fire Safety	Fire Safety	J2736	458.84
Kentvale Merchants	Emerg. Man.	J2737	865.90
	Office Generator	"	186.58
K Smart Ass.	Drainage	J2743	127.20
Brant Coulter	By-Law	J2744	156.75
Jennifer Errington	Mileage	J2745	192.08
Bell	Office	J2747	395.04
	Emerg. Man.	"	120.02
Minister of Finance	Planning Workshop	J2748	70.00
Rogers	By-Law Cell	J2749	19.57
Jeff Dorvault	Heritage	J2752	374.24
Heritage Home Hardware	Dump	J2776	14.24
encompassIT.ca	Taxes	J2780	610.56
	"	"	119.06
Quartz	CBO Reg.	J2783	128.00
Superior Propane	Dump	J2882	240.56
Jennifer Errington	Planning Workshop	J2884	1,007.95
Algoma Office Equipment	Office Supplies	J2883	172.99
Heritage Home Hardware	Office	J2886	22.37
Peter J. Berlingieri	By-Law	J2889	1,190.91
Blue Diamond	Office	J2890	351.07
Bell	Emerg. Man.	J2891	95.66
	Office	"	395.04
<b>TOTAL</b>			<b><u>\$7,513.71</u></b>

**ACCOUNTS CERTIFIED CORRECT**

\_\_\_\_\_  
**Motion #**

\_\_\_\_\_  
**(Signed) Mayor**

To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified  
by Clerk as listed above.

\_\_\_\_\_  
**(Signed) Clerk**

I hereby certify that Accounts listed above have been paid, and amounts are charged to proper expenditure  
appropriation.

\_\_\_\_\_  
**Date Passed by Council**

\_\_\_\_\_  
**(Signed) Treasurer**

## TOWNSHIP OF LAIRD

Road Department

## VOUCHER LISTING

Voucher No. 1

Date 11/30/25

Name	Description	Journal No.	Amount
Payroll			14,206.90
Algoma Power	Street Lights	J387-J2432	1,974.36
Algoma Power	Shop	J2732	100.56
Certified Laboratories	Shop	J2733	293.73
Traction	Dump/Plow Truck	J2734	313.19
			598.76
	Track Excavator		191.65
Co-Op	Generator	J2735	-39.69
			280.20
Windsor Salt	Sanding	J2738	5,654.88
Huron Central Railway	Safety	J2741	366.00
Bell	Shop	J2747	101.31
Rogers	Shop Office	J2749	45.79
Vasco Dias	Mileage	J2779	9.60
Certified Laboratories	Shop	J2775	434.16
Co-Op	Dump/Plow Truck	J2781	1,295.31
	Track Excavator	J2781	249.42
	Backhoe		997.66
	Wheeled Excavator		997.66
	Grader		249.42
Stobie Mechanical	Dump/Plow Truck	J2782	876.66
Heritage Home Hardware	Shop	J2776	20.34
	Project Exhaust Fan Shop		108.91
DCR HVAC	Shop Furnace	J2881	5,000.00
Minister of Finance	Dump/Plow Truck	J2882	5.00
Superior Propane	Shop		1,563.73
	Project Generator Shop		671.91
ANP Office Supply	Shop	J2885	56.88
Certified Laboratories	Shop	J2887	623.43
Terry's Welding	Dump/Plow Truck	J2888	213.70
Bell	Shop	J2891	101.31
Algoma Power	Street Lights	J2908	171.39
<b>TOTAL</b>			<b><u>\$37,734.13</u></b>

## ACCOUNTS CERTIFIED CORRECT

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 Motion #

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 (Signed) Road Superintendent

To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified  
by Road Superintendent as listed above.

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 (Signed) Mayor

I hereby certify that Accounts listed above have been paid, and amounts are charged to Road Expenditure  
Appropriation.

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 Date Passed by Council

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 (Signed) Treasurer

### TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
19-Oct-23	231-23	Council receives the draft Unassumed Road Policy and requests the Clerk make amendments as discussed and prepare a by-law to adopt the policy  Note: Draft Unassumed Road Policy has been reviewed by legal counsel, further review and discussion with legal counsel are required in order to refine policy. * Staff are currently working on confirming that the roads listed in policy are actually unassumed (owned by township) and which ones are private.C3	CLERK	JE	IN PROGRESS	Jan-26
21-Mar-24	46-24	Council directs the Clerk to draft a By-law to designate the Knox Church as a municipal heritage building.	CLERK	JE	IN PROGRESS	Jan-26
17-Jul-25	174-25	Council directs staff to schedule a formal proposal review with Access2Pay, explore funding options, and to return to Council with a recommendation as to how this system or others like it may free up an equal or better amount of staff labour and make the case that this system pays for itself in offset labour.  Note: Clerk has participated in a Access2Pay meeting to explore product, working on preparing report back to Council.	CLERK	JE	IN PROGRESS	Jan-26
18-Sep-25	211-25	... AND THAT staff be directed to coordinate with the Township of Macdonald, Meradith and Aberdeen Additional to obtain a joint engineering review, if possible, in the interest of cost-sharing and project alignment.  Note: During 2026 OSIM we will have Engineer recommendations for repairs.	CLERK	JE	IN PROGRESS	May-26



TOWNSHIP OF LAIRD  
Registered Concern/Information Log

DATE	CONCERN	ACTION	COMMENTS IN RETURN
December 8, 2025	Snow removal/plowing: At 5:53 a.m. it was observed that 2 mounds of snow taking up 2/3 of Lakeview Road North at intersection of Pumpkin Point Road and Lakeview. And no plow or grader was in sight. Snow left piled was very dangerous. The corners were not plowed either.	Staff to chat with operators about leaving mounds of snow on roads. And determine what occurred that morning.	Matter Resolved - December 10, 2025.

FINE LINE IN THE STAFF-COUNCILLOR RELATIONSHIP  
*Quote from Municipal World*

Dealing with Problems - First of all the councillor should be taking enquiries to the CAO, who should then coordinate a response from staff. This point must be made crystal clear in training and policy should be repeated often. The councillor should be reminded that the identity of the complainant is their personal information and will never be released to someone else.

# TOWNSHIP OF LAIRD RESERVES

**December 4, 2025**

RESERVES	TARGETS	TOTALS FROM 2024	ADJUST AMOUNT #		BUDGET 2025	MOTIONS AMOUNT #		2025 Total
<b>WORKING CAPITAL</b>	500,000	620,049	85,945	99-25	100,593			1,524,102
	Surplus 2024	717,515						
<b>CLIMATE CHANGE</b>					20,000			20,000
<b>TAX STABILIZATION</b>					50,000			50,000
<b>ROAD EQUIPMENT</b>	400,000	90,000				-9,831	260-25	80,169
<b>LANDFILL</b> Starting Balance	\$20,830.00/year Dec. 31/23 - \$100,000	306,775	-185,945	99-25	20,830			141,660
<b>FIRE CAPITAL</b>	300,000	300,032	100,000	99-25				400,032
<b>MNR-FIRE ASSISTANCE</b>		85,393			5,000			90,393
<b>WHARF</b>		276,691						276,691
<b>HERITAGE</b>		35,726						35,726
<b>TOTAL</b>		<b>2,432,181</b>	<b>0</b>		<b>196,423</b>	<b>-9,831</b>		<b>2,618,773</b>

2,618,773

Reserves are funded through the inclusion in the annual operating or capital budget or through a resolution of council.

## **WORKING CAPITAL, CLIMATE CHANGE & TAX STABILIZATION**

These Reserves are to fund expenses such as unanticipated operating, cash flow problems, technology, capital and emergencies.

## **ASSET MANAGEMENT**

### **GENERAL**

This Reserve is to fund expenses associated with the Asset Management Plan

### **ROAD EQUIPMENT**

This Reserve is to fund the replacement of Road Equipment Capital.

### **LANDFILL**

This Reserve is to fund the expenses associated with the closure and post closure liability of the landfill site.

## **FIRE CAPITAL**

This Reserve is to fund the capital fire service needs. Assistance MNR - Fire

## **RECREATION**

### **GENERAL**

This Reserve is to fund expenses associated with Rec

### **WHARF**

This Reserve is to fund the development of the Wharf property.

### **HERITAGE**

This Reserve is to fund the development of a New Museum

# Cemetery Board MINUTES

Monday, December 1, 2025 @ 5:00 p.m.  
Location: Township Boardroom

Present: Chairperson: Shawn Evoy  
Members: Matt Frolick, Darin Evoy, Merrill Evoy  
Regrets: Allen Cook, Brad Shewfelt  
Secretary-Treasurer: Jennifer Errington

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## 1. Routine Matters

a) Approval of Agenda  
#01-25

Moved by: Matt Frolick

Seconded by: Darin Evoy

BE IT RESOLVED THAT the Cemetery Board hereby approves the December 1, 2025, agenda.

Carried.

b) Approval of Cemetery Board Minutes of October 1, 2024  
#02-25

Moved by: Matt Frolick

Seconded by: Darin Evoy

BE IT RESOLVED THAT the Cemetery Board approves the Cemetery Board minutes of October 1, 2024.

Carried.

## 2. Delegations

N/A

## 3. Business Arising out of the Minutes

a) Plot map & layout – Update

- Board discussed taking on the map correction project in the spring and contracting Boyde Frenette to put pins back in.
- Chair Shawn Evoy volunteered to prepare an overlay map for the Spring meeting.

b) DRAFT Cemetery By-law to Replace By-law 882-08

- Board discussed the current By-law 882-08 and the proposed Draft Cemetery By-law to replace By-law 882-08. It was the consensus to have all members take a copy of the Draft By-law to review and come prepared to the spring meeting with suggestions.
- Board discussed items to consider in the new By-law: Having restrictions on stone orientation, stones facing East. To restrict the planting of shrubs and flowers. To

eliminate plots for the east-west access road and close the old cemetery for internments.

- c) Scope of Capital Projects – Discussion, provide staff with instructions
  - Board discussed the Phase 3 – stone straightening, and would like staff to do what we have in the past, getting a quote on price per stone and then we will determine how many stones budget will permit.

#### **4. New Business**

- a) Memo: 2025 Internment and Plot Sales (to date)

#03-25

Moved by: Matt Frolick

Seconded by: Darin Evoy

BE IT RESOLVED THAT the Cemetery Board receives the Memo: 2025 Internment and Plot sales as information.

Carried.

- b) East line property purchase, new road access
  - Board discussed that Council approved purchasing property to extend the east line by 20 feet for new road access.
- c) North side access road
  - Board discussed North side access road, Board to have a look at lay of land in Spring.

#### **5. Five-year plan**

- a) Five-year plan – Discussion to amend Plan
  - Board discussed the Five-year plan and would like to include under 2026 building access roads with white stone.

#### **6. Budget**

- a) 2026 Budget Preparation
  - Board discussed honouring the veterans buried at the Laird Cemetery by having remembrance flags placed a month prior to Remembrance Day each year. Merrill Evoy to get a price for the budget.
  - Board discussed removing a few more dead spruce trees.
  - Board requested that staff send a bill to the individual who caused damage to the Cemetery property.
  - Cemetery Budgeted \$11,000 for Wages & Mileage, \$1,000 for Property Maintenance, \$500 for Maintenance, and requested staff to fill in lawnmower apportionment and liability insurance apportionment.

#04-25

Moved by: Darin Evoy

Seconded by: Merrill Evoy

BE IT RESOLVED THAT the Cemetery Board submits the 2026 Budget request for consideration during budget deliberation and requests that Council reserve the 2025 Capital Cemetery Survey amount of \$2,000 and the 2025 Capital Cemetery Phase 3 – gravestone straightening in the amount of \$8,000.

**7. Correspondence**

N/A

**8. Meetings**

a) Set dates for April 2026 and October 2026

#05-25

Moved by: Darin Evoy

Seconded by: Merrill Evoy

BE IT RESOLVED THAT the Cemetery Board sets the 2026 meeting dates for April 13, 2026 and October 5, 2026, at 5 p.m.

Carried.

**9. Adjourn meeting**

#06-25

Moved by: Matt Frolick

Seconded by: Merrill Evoy

BE IT RESOLVED THAT the Cemetery Board be adjourned at 5:58 p.m.

Carried.

Chair –

\_\_\_\_\_  
Shawn Evoy

Secretary-Treasurer –

\_\_\_\_\_  
Jennifer Errington

**Desbarats to Echo Bay Planning Board**  
***C/o Township of Tarbutt Office***  
**27 Barr Road South R.R.#1 Desbarats,**  
**Ontario, POR 1EO**

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<b>TO:</b>	Member Municipalities of the Desbarats to Echo Bay Planning Board
<b>FROM:</b>	Jared Brice, Desbarats to Echo Bay Planning Board Secretary-Treasurer
<b>DATE:</b>	December 18 <sup>th</sup> , 2025
<b>SUBJECT:</b>	<b>Official Plan Progress and Planning Board Operations</b>

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**EXECUTIVE SUMMARY:**

The purpose of this report is to provide information to the Desbarats to Echo Bay Planning Board member municipalities regarding the Official Plan process and Planning Board operations moving into 2026.

**OFFICIAL PLAN PROGRESS:**

In early December 2025, the draft Official Plan was submitted to the Ministry of Municipal Affairs and Housing (MMAH) for one window comments. Feedback from MMAH and its six partner ministries will be provided during the ninety (90) day one window review period. During this process, J.L. Richards and Associates (JLR) will meet with MMAH representatives to discuss comments, identify required revisions, and clarify areas where the Planning Board and its member municipalities prefer the proposed policy direction.

The Minister's eventual decision on the Official Plan will be final; therefore, this stage will be the time where any disagreements will have to be examined closely and decisions made by the Planning Board and its member municipalities. As a result of this, a meeting will occur with MMAH, JLR and Planning Board staff to discuss comments based on JLR's knowledge of the Planning Board area and the policies they anticipate. As the comments from MMAH can be extensive, it will be important for the Planning Board and its member municipalities to identify those areas of policy importance prior to the meeting to focus the discussion.

Based on the discussions from the ninety (90) day one window review, JLR will revise the Official Plan based on discussion with Planning Board staff. The revised plan would then be presented to the Planning Board. The Planning Board will be hosting two (2) optional Open House meetings (Echo Bay and Desbarats) in early March that will be attended by J.L. Richards and Associates representatives. This will provide opportunities for the Public to provide comments on the draft Official Plan.

Following the Open Houses and MMAH consultation, JLR will review any public comments that have been received, and provincial one-window comments, if any, and provide recommendations in the form of a Planning Report for the Planning Board and member municipalities regarding potential response and/or revisions to the draft Official Plan.

Statutory meetings are to be held by each member municipality prior to adopting the Official Plan. Members of the public are encouraged to attend their municipalities meeting and provide comments they may have to the municipality and the Planning Board and its Planner(s). It is therefore recommended that the Planning Board and the member municipalities locally advertise these public meetings. The statutory public meetings will be held near the end of the work program to present the draft Official Plan for the member municipalities consideration and for Council's to formally receive written or oral submissions from the public. Based upon the input at the meetings, the Councils may choose to formally adopt the Official Plan or may choose to defer adoption to a subsequent meeting based upon a request for additional information.

The adopted Official Plan would be submitted to MMAH for approval. Any modifications from MMAH would be added prior to the Ministers decision on whether the Official Plan is approved.

#### **PLANNING BOARD OPERATIONS:**

So far in 2025, the Desbarats to Echo Bay Planning Board has received twelve (12) consent applications. In 2025, a total of 15 new lots and 6 lot additions were provisionally approved by the Board.

It is anticipated that the Planner utilized by the Planning Board since 1998 for the review of consent applications will not be continuing into 2026. In early 2026, staff anticipate that the Planning Board will be requesting quotes from Planners to review consent applications moving forward.

Planning Board staff greatly appreciate the member municipalities understanding regarding the amended Planning Board open hours. Currently, Planning Board staff are available Tuesday mornings and Thursday afternoons to discuss consent applications with the public. The dedicated open hours for the Planning Board provide time to correspond with the public on Planning Board matters in a way that does not retract from staffs' municipal duties.

#### **STAFF RECOMMENDATION:**

Be it resolved that the report from the Planning Board Secretary-Treasurer regarding the Official Plan process and Planning Board operations be received.



*Jared Brice, Secretary-Treasurer  
Desbarats to Echo Bay Planning Board*

## TOWNSHIP OF LAIRD MEMORANDUM

**Date:** December 18, 2025  
**To:** Mayor Evoy and Council  
**From:** Jennifer Errington, Clerk  
**Subject:** **Draft Fire Protection Cost-Sharing Agreement – January 1, 2026 to December 31, 2026**

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### **Background/Overview**

The Mayor and Clerk of the Township of Laird met with the Mayor and Clerk of Macdonald, Meredith and Aberdeen Additional (MMAA) to discuss proposed amendments to the 2026 Fire Agreement. Laird representatives proposed a 10-year agreement to safeguard Laird's \$400,000 capital investment in the new fire truck.

MMAA expressed concern that a 10-year term may bind future councils and may not be acceptable to the Ministry of Municipal Affairs and Housing. As a result, both parties agreed to separate the arrangements into two agreements:

1. A Fire Protection Cost-Sharing Agreement for operational services, and
2. A Pumper Truck Capital Agreement to protect Laird's \$400,000 investment.

MMAA has provided draft versions of both agreements. The Draft Fire Protection Cost-Sharing Agreement (2026) is attached to this report, and the Pumper Truck Capital Agreement is included under 8. b. in the agenda package.

### **Summary of Amendments**

#### **1. Surplus/Deficit – Audited Figures (Paragraph 3.4)**

At Laird's request, a clause was added to ensure that all surplus or deficit calculations are based on audited figures.

#### **2. Proceeds of Disposition (Paragraph 4.8)**

Laird requested that the Fire Agreement include provisions ensuring that any proceeds from the disposal of new assets purchased under the agreement (2026 onward) be shared proportionately by both municipalities. This clause has been added.

#### **3. Pumper Truck Agreement**

The pumper truck agreement mirrors the language from the 2025 Fire Agreement but has been separated into a stand-alone document at Laird's request to clearly protect the Township's capital investment.



## **Insurance Review and Required Revisions**

Laird staff forwarded the draft Fire Agreement to the Township's insurance provider for review. Their key recommendations are summarized below:

### **Indemnification (Clause 7.1)**

- The draft currently requires Laird to indemnify MMAA, except where MMAA is negligent.
- The insurer indicates this is opposite of industry practice.
- They recommend requiring MMAA (the service provider) to indemnify Laird, except where Laird is negligent.
- A mutual or reciprocal indemnity clause may also be appropriate, depending on legal review.
- Sample clauses were provided (included in this report for reference).

### **Insurance Requirements**

The insurer recommends:

- Separating indemnification clauses from insurance requirements.
- Requiring each municipality to name the other as an additional insured.
- Ensuring the service provider (MMAA) carries:
  - Property Insurance (replacement cost)
  - General Liability Insurance
  - Medical Malpractice coverage
  - Non-owned Automobile coverage
  - Automobile Liability coverage

Sample wording for each recommended coverage type has been provided by the insurer.

### **Next Steps**

Staff will work with MMAA administration and legal counsel to incorporate these insurance and indemnification revisions into a subsequent draft.

## **RECOMMENDATION**

That Council direct staff to work with the Township's solicitor to draft a reciprocal indemnification clause for inclusion in the 2026 Fire Protection Cost-Sharing Agreement and bring the clause back to Council for review.

Recommended Resolution:

BE IT RESOLVED THAT Council receive the report titled *Draft Fire Protection Cost-Sharing Agreement – January 1, 2026 to December 31, 2026* dated December 18, 2025, and direct staff to engage the Township's solicitor to prepare a reciprocal indemnification clause for inclusion in the 2026 Fire Protection Cost-Sharing Agreement, and to return the drafted clause to Council for review.

**ATTACHMENTS**

- DRAFT Fire Protection Cost-Sharing Agreement – January 1, 2026 to December 31, 2026

## **FIRE PROTECTION SERVICES COST-SHARING AGREEMENT**

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, 2025

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF MACDONALD,  
MEREDITH AND ABERDEEN ADDITIONAL**, a municipal  
corporation in the Province of Ontario pursuant to the *Municipal Act, 2001*  
S.O. 2001 C. 25

(hereinafter referred to as "**Macdonald**")

OF THE FIRST PART

- and -

**THE CORPORATION OF THE TOWNSHIP OF LAIRD**, a municipal  
corporation in the Province of Ontario pursuant to the *Municipal Act, 2001*  
S.O. 2001 C. 25

(hereinafter referred to as "**Laird**")

OF THE SECOND PART

**WHEREAS** the Council of Laird desires to provide fire suppression in and for the Township of Laird however does not have its own fire department;

**AND WHEREAS** Section 2(5) of the *Fire Protection and Prevention Act, 1997* S.O. 1997, c. 4 authorizes a municipality to enter fire protection agreements with other municipalities to provide and/or receive fire protection services;

**AND WHEREAS** the Council of Macdonald has a volunteer fire department and has agreed to provide fire suppression services for Laird within the Township of Laird pursuant to this Agreement;

**NOW THEREFORE THIS AGREEMENT WITNESSES** that in consideration of the mutual covenants and agreements herein contained and, subject to the terms and conditions hereinafter set out, the parties hereto agree as follows:

### **1. DEFINITIONS**

In this Agreement,

- (a) "**Designate**" means a fire officer or fire fighter acting on behalf of the Fire Chief;
- (b) "**Fire Area**" means the geographic area of the Township of Laird;
- (c) "**Fire Chief**" means the Chief of the Fire Department;

- (d) **"Fire Department"** means the Township of Macdonald Meredith and Aberdeen Additional volunteer fire department; and
- (e) **"Fire Protection Services"** means fire suppression, rescue and other emergency services and includes the following:
  - a. fire fighting for structural fires;
  - b. fire fighting for grass fires;
  - c. fire causes determination and investigations;
  - d. extrication services;
  - e. any other responses or incidents to which the fire suppression services would normally respond in Macdonald Meredith and Aberdeen Additional Township; and
  - f. administrative functions and services in respect to the provision of the previously mentioned services.

## 2. FIRE PROTECTION SERVICES

- 21 Macdonald shall provide Fire Protection Services within the Fire Area as reasonably possible based on available personnel and equipment and subject to the provisions and any exclusions set out in this Agreement. The Fire Chief or Designate, in their discretion, will determine the level of response provided for any calls received from Laird.
- 22 The Fire Protection Services provided under this Agreement shall be provided for the entirety of a call, including necessary reporting. The Fire Chief or Designate shall be in command of all Fire Protection Services provided to a call.
- 23 If as a result of a Fire Department response to a fire or emergency incident in the Fire Area, the Fire Chief or Designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials than are carried on a fire apparatus (the **"Additional Service"**) in order to suppress or extinguish a fire, preserve real or personal property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to equipment owned by or contracted to the Fire Department, or otherwise carry out the duties and functions of the Fire Department and/or to generally make "safe" an incident or property, Laird shall be charged the full costs to provide the Additional Service including all applicable taxes. Laird shall pay Macdonald for the cost of such Additional Service within 30 days of Macdonald rendering an invoice to Laird in respect of same. Macdonald makes no representation or warranty that the level or degree of Fire Protection Services provided under this Agreement will be maintained or continued to any particular standard. Laird acknowledges and agrees that there may be from time to time interruptions or reductions in the level of Fire Protection Services, and that

Macdonald will not be held liable for any losses, costs, damages, claims or expenses in connection with any temporary reduction or interruption in Fire Protection Services due to emergencies, availability of personnel or resources, or other operational constraints howsoever caused.

- 24 Macdonald is not obliged to provide the Fire Protection Services to any occupier or property within the Fire Area if there is an outstanding stop work or fire prevention order in respect of the property that has not been remedied to the satisfaction of the Fire Chief or Designate, or where, in the opinion of the Fire Chief, provision of such Fire Protection Services presents a safety risk to any person including fire department personnel.

### **3. COST-SHARING AND FEES**

- 31 In consideration of the provision by Macdonald of the Fire Protection Services, Laird agrees to pay Macdonald 50% of the annual Fire Department operating budget set by Macdonald. The operating budget shall include an annual contribution to the capital reserve fund for fire services. The operating budget shall be set by Macdonald in its sole discretion and shall be binding upon Laird for the purposes of this Agreement.
- 32 The payments made by Laird to Macdonald under this Agreement, including Laird's share of the operating budget and contribution to the capital reserve fund, represents payment by Laird for Fire Protection Services only. Any amounts paid by Laird under this Agreement do not confer or vest any ownership interest, legal, beneficial or otherwise, in the Fire Department's assets, equipment, infrastructure, or reserves, which shall remain the sole property of Macdonald. Any interest earned on any capital or other reserve contributions shall also remain the property of Macdonald.
- 33 Laird shall make the operating budget payments payable to Macdonald under section 3.1 of this Agreement in two equal installments in each year of the Term of this Agreement or any Renewal Term. The payments shall be made on or before June 30 and November 30 of each year. Any other payments required to be made by Laird under this Agreement shall be made within 30 days of Macdonald rendering an invoice for same.
- 34 Any budget surplus at the end of a fiscal year, as confirmed through Macdonald's annual audited financial statements, shall be divided equally (50/50) between Laird and Macdonald. Laird's 50% share of any audited surplus will be credited to Laird's payment obligations to Macdonald for Fire Protection Services for the next ensuing fiscal year either pursuant to a renewal of this Agreement or any other agreement. If Laird is not receiving Fire Protection Services from

Macdonald in the next ensuing fiscal year, Laird's 50% share of the surplus shall be refunded to it by Macdonald.

- 35 Any budget deficits shall be divided equally (50/50) between Laird and Macdonald. Laird shall pay its 50% share of any budget deficit within 30 days following receipt of written notice and documentation explaining the deficit from Macdonald.
- 36 For greater clarity, Macdonald and Laird shall divide the actual costs incurred by the Fire Department during the Term or subsequent Renewal Term equally notwithstanding budgeted amounts and the actual costs shall be reconciled with surpluses and deficits dealt with pursuant to section 3.4 and 3.5 herein.

#### **4. CAPITAL EXPENDITURES & RESERVE FUND**

- 41 The operating budget prepared by Macdonald pursuant to this Agreement shall include a Fire Department capital reserve fund which will be maintained by and owned by Macdonald. Laird's contribution pursuant to this Agreement shall include a 50% contribution to the Fire Department capital reserve fund. The Fire Department capital reserve fund shall be based on forecasted capital needs determined by Macdonald through its budgeting process.
- 42 A "capital item" for the purposes of the Fire Department capital reserve fund is defined as any single asset or item costing \$5,000.00 or more.
- 43 All personal protective equipment (PPE), including SCBA units and bunker gear, shall be treated as operating expenses notwithstanding the cost may exceed \$5,000.00 per unit and shall not be capitalized.
- 44 If the Fire Department capital reserve fund is insufficient for a required capital purchase, Laird shall pay to Macdonald 50% of such deficiency within 30 days from the provision of an invoice from Macdonald in respect of same.
- 45 All capital assets, equipment, and reserves shall be legally and beneficially owned and managed by Macdonald notwithstanding any payment made by Laird under this Agreement.
- 46 Contributions by Laird toward any capital costs or Fire Department capital reserve funds are non-refundable to Laird and do not entitle Laird to any ownership interest, legal, beneficial or otherwise, in any Fire Department assets.
- 47 Macdonald retains the discretion to make decisions in respect of capital expenditures and the purchase of capital items. The parties acknowledge and agree that there may be exceptional circumstances in which capital expenditures are required and capital items must be purchased that have not been forecasted in the annual operating budget and have not been included in the capital reserve fund. In

such circumstances, Macdonald shall provide as much advance notice and supporting documentation as reasonable possible. Laird shall be responsible for 50% of any unbudgeted capital expenditures notwithstanding same were not included in the budgeted capital reserve fund. In the case of unbudgeted capital expenditures, Macdonald shall invoice Laird in respect of same and Laird shall pay such invoice within 30 days of Macdonald rendering such invoice.

- 4.8 For all capital assets purchased under this Agreement or any Renewal Term, the net proceeds of disposition of such assets, after deduction of any direct disposal costs, shall be applied to reduce future Fire Department budget requirements and shall be shared equally (50/50) between Macdonald and Laird.

Such proceeds may be applied to reduce either operating costs or future capital contributions, as determined through Macdonald's budgeting process.

All capital assets procured under this Agreement remain the sole property of Macdonald, and the sharing of disposition proceeds does not confer any ownership interest to Laird.

## **5. PLANNING AND TRANSPARENCY**

- 5.1 Macdonald shall share its Fire Department Asset Management Plan with Laird to assist in forecasting and planning.
- 5.2 Macdonald retains the sole discretion and authority to purchase capital assets for the Fire Department, as needed, but will provide Laird with annual capital forecasts and budget documentation for its information and planning purposes.

## **6. MAINTENANCE PROJECTS**

- 6.1 Fire hall maintenance shall be included in the operating budget.
- 6.2 Any single maintenance project exceeding \$5,000.00 shall be considered a capital expense, and may be funded through the Fire Department capital reserve fund or, alternatively divided equally between Macdonald and Laird at the time of expenditure. The determination of whether the expense shall be funded through the Fire Department reserve fund or between the parties shall be made by Macdonald in its sole discretion.

## **7. LIABILITY AND INDEMNITY**

- 7.1 Except as may be caused by the negligence of Macdonald its elected or non-elected officers, employees, agents, contractors or volunteers, Laird agrees to indemnify and to save harmless Macdonald, its elected or nonelected officers, employees, contractors, agents and volunteers from and against all costs, claims, actions, loss, injury, expense, damages, fines, judgments, or recoveries made, brought or recovered against the Macdonald, its elected and non-elected officers, employees contractors, agents and volunteers resulting from any act or omission of Macdonald or its elected and non-elected officers, employees contractors, agents and volunteers arising out of, related to or in connection with Fire Protection Services

provided by Macdonald within the Township of Laird pursuant to this Agreement or not provided as permitted by this Agreement; and such indemnity shall include all legal costs incurred by the Macdonald (including fees and disbursements) and any administrative costs incurred by the Macdonald. This Agreement shall survive the termination or expiry of this Agreement. Each party covenants and agrees to maintain Municipal Liability Insurance, with minimum limits of at least \$5,000,000.00 inclusive, per occurrence, protecting against liabilities arising from acts done in pursuance of this Agreement. Each of the parties shall, at the request of the other, provide evidence of coverage as provided for in this clause.

- 72 Macdonald does not warrant or guarantee the continuance or quality of any of the Fire Protection Services provided under this Agreement and shall not be liable for any damages, expenses or losses occurring by reason of suspension or discontinuance of the Fire Protection Services for any reason which is beyond the reasonable control of Macdonald, including without limitation acts of God, forces of nature, soil erosion, landslides, lightning, washouts, floods, storms, serious accidental damage, strikes or lockouts, vandalism, negligence in the design and supervision or construction of the Laird's municipal infrastructure, or in the manufacture of any materials used therein, and other similar circumstances.

## **8. TERM**

- 8.1 This Agreement shall be effective from January 1, 2026, to December 31, 2026 (the "**Term**") and may be renewed for subsequent periods of one year each from January 1 to December 31 (each a "**Renewal Term**") on written mutual agreement by the parties.

## **9. TERMINATION**

- 9.1 This Agreement shall not be terminated prior to the end of the Term or any Renewal Term unless mutually agreed upon by both parties.

## **10. NOTICES**

- 10.1 Any notices to be given under this Agreement shall be in writing and shall be given by personal delivery, prepaid registered mail, facsimile transmission, electronic mail, or courier service, and subject to change by either party with written notice, shall be addressed as follows:

Corporation of the Township of  
Macdonald, Meredith and Aberdeen Additional  
208 Church Street  
PO Box 10  
Echo Bay ON P0S 1C0

Attention: Lacey Kastikainen, CAO/Clerk  
Phone: 705-248-2441  
Fax: 705-248-3091  
E-mail: laceyk@ontera.net



Corporation of the Township of Laird  
3 Pumpkin Point Road, RR 4  
Echo Bay ON P0S 1C0  
Attention: Jennifer Errington, Clerk Administrator  
Phone: 705-248-2395  
Fax: 705-248-1138  
E-mail: clerk@lairdtownship.ca

or such other address as either party may advise the other in writing, in accordance with this section

Notices shall be deemed to have been effectively given on the date of personal delivery, facsimile transmission or e-mail if delivered before 4:00 p.m., or the next day if given after 4:00 p.m., or in the case of delivery by courier service, two (2) days after the date of delivery to the courier service, or in the case of service by registered mail, five (5) days after the date of mailing.

## **11. ARBITRATION**

11.1 All matters in dispute between the parties hereto in relation to this Agreement shall be referred to a single arbitrator, if the parties hereto agree, otherwise to three arbitrators, one to be appointed by each party and a third to be chosen by the first two named before they enter upon the business of arbitration. The procedure to be followed shall be agreed to by the parties hereto or, in default of such agreement, determined by the arbitrator. The arbitration shall proceed in accordance with the provisions of the *Arbitration Act, 1991* (Ontario). The award and determination of such arbitrator or arbitrators, or any two of such three arbitrators, shall be binding upon the parties hereto and their respective successors and assigns.

## **12. ASSIGNMENT**

12.1 This Agreement shall not be assigned by either party without the express written consent of the other.

## **13. ENUREMENT**

13.1 This Agreement shall ensure to the benefit of and be binding upon the respective successors and permitted assigns of the parties hereto.

## **14. MODIFICATION**

14.1 No change or modification of this Agreement shall be valid unless it be in writing and signed by each party hereto.

## **15. HEADINGS**

15.1 Headings that precede sections are provided for the convenience of the reader only and shall not be used in constructing or interpreting the terms of this Agreement.

## **16. GOVERNING LAW**

16.1 The provisions of this Agreement will be governed and interpreted in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.

## **17. SEVERABILITY**

17.1 The parties agree that in the event that any provision, clause, Article or attachment herein, or part thereof, which form part of the agreement, are deemed void, invalid or unenforceable by a court of competent jurisdiction, the remaining provisions, clauses, Articles, attachments or parts thereof, shall be and remain in full force and effect.

## **18. COUNTERPARTS**

18.1 This Agreement may be executed and delivered in any number of counterparts and all of these counterparts shall for all purposes constitute one Agreement, binding on the parties, notwithstanding that all parties are not signatory to the same counterpart.

## **19. INDEPENDENT CONTRACTOR**

19.1 Neither party is considered in any way an employee, representative or agent of the other and each the relationship between the parties constituted by this Agreement is intended and is to be construed as that of independent contracting parties and not that of partnership, joint venture, agency, employment or any other association whatsoever.

## **20. FURTHER ASSURANCES**

20.1 Each party shall at any time and from time to time, upon each request by the other party, execute and deliver such further documents and do such further acts or things as the other party may reasonably request to evidence, carry out and give full effect to the terms, conditions, intent and meaning of this Agreement.

*[Signatures on Next Page]*

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement by their properly authorized officers in that behalf and have affixed their Corporate Seals.

**THE CORPORATION OF THE  
TOWNSHIP OF MACDONALD,  
MEREDITH AND ABERDEEN  
ADDITIONAL**

Per: \_\_\_\_\_  
Name: Lynn Watson  
Title: Mayor

Per: \_\_\_\_\_  
Name: Lacey Kastikainen  
Title: CAO/Clerk

We have authority to bind the Corporation.

**THE CORPORATION OF THE  
TOWNSHIP OF LAIRD**

Per: \_\_\_\_\_  
Name: Shawn Evoy  
Title: Mayor

Per: \_\_\_\_\_  
Name: Jennifer Errington  
Title: Clerk Administrator

We have authority to bind the Corporation.

**PUMPER TRUCK CAPITAL AGREEMENT**

**THIS AGREEMENT** made the \_\_\_\_ day of November 2025.

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF  
MACDONALD, MEREDITH AND ABERDEEN ADDITIONAL**, a  
municipal corporation in the Province of Ontario pursuant to the  
*Municipal Act, 2001* S.O. 2001 C. 25  
hereinafter called Macdonald,

OF THE FIRST PART

- and -

**THE CORPORATION OF THE TOWNSHIP OF LAIRD**, a  
municipal corporation in the Province of Ontario pursuant to the  
*Municipal Act, 2001* S.O. 2001 C. 25  
hereinafter called Laird,

OF THE SECOND PART

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**1. Purpose of Agreement**

The purpose of this Agreement is to formally establish the capital cost-sharing, ownership, valuation, dissolution compensation, and end-of-life disposition terms relating exclusively to the joint purchase of one (1) Triple Combination Pumper fire truck procured by Macdonald and jointly funded by Laird.

This Agreement is separate from, and not contingent upon, any operational fire service agreement between the municipalities.

---

**2. Capital Cost-Sharing**

1. Laird agrees to contribute fifty percent (50%) of the total capital cost of the new pumper truck, based on the final, actual invoiced amount.
  2. Laird’s share shall include:
    - o the tendered base price,
    - o any approved cost escalations,
    - o contractually permitted adjustments,
    - o taxes, freight, and related charges.
  3. Payment scheduling for Laird’s contribution shall be determined collaboratively once invoicing is issued and documented in writing.
- 

**3. Tendered Purchase and Pricing Structure**

1. Macdonald issued a public tender for the supply and delivery of one (1) Triple Combination Pumper, closing October 3, 2025.
2. Fort Garry Fire Trucks submitted the successful bid, meeting all required tender specifications.
3. The accepted tender amount is \$820,748.00 plus HST, comprised of:
  - a. \$240,500.00 plus HST for the chassis, payable upon its delivery to the Fort Garry plant; and
  - b. The remaining balance payable upon delivery of the completed unit to Macdonald.
4. The parties acknowledge that all pricing, escalation clauses, timelines, and cost adjustments within the tender documents apply to this purchase and may result in changes to the final cost.

5. Laird's 50% share applies to the final total cost, whether higher or lower than the tendered amount.
- 

#### **4. Ownership and Operation**

1. The pumper truck shall be owned exclusively by Macdonald.
  2. Macdonald shall be responsible for:
    - o housing and securing the unit,
    - o maintenance, servicing, and pump testing,
    - o insurance,
    - o operational deployment,
    - o lifecycle recordkeeping.
  3. Ownership by Macdonald does not grant Laird custody or operational control.
- 

#### **5. Appraisal and Valuation if Fire Services Relationship is Dissolved**

In the event the operational fire services relationship between the parties is dissolved or materially restructured such that Laird no longer receives fire protection from Macdonald:

1. Macdonald shall retain an independent, qualified appraiser, mutually agreed upon by both municipalities, to determine the fair market value of the pumper truck at that time.
  2. Appraisal costs shall be shared equally (50/50).
  3. The appraisal shall consider age, depreciation, condition, service history, pump tests, and market conditions.
- 

#### **6. Compensation to Laird Upon Dissolution**

1. Following appraisal, Macdonald shall compensate Laird an amount equal to fifty percent (50%) of the appraised fair market value.
  2. Payment shall be made in equal or near-equal installments over a period not exceeding two (2) consecutive municipal budget years.
  3. Installments shall begin no later than the first budget year immediately following dissolution.
  4. The parties shall document detailed payment terms in writing at the time of dissolution.
- 

#### **7. Duration of Agreement (Non-Terminable)**

1. This Agreement is irrevocable and remains in force for the full lifecycle of the pumper truck.
  2. Neither municipality may terminate, withdraw from, or cancel its obligations under this Agreement.
  3. Sections 5 and 6 apply only if the municipalities' fire service relationship breaks down or is restructured such that Laird no longer receives fire protection from Macdonald.
- 

#### **8. Amendments**

No amendment or modification of this Agreement is valid unless made in writing and executed by both parties.

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#### **9. Binding Effect**

This Agreement shall be binding upon and enure to the benefit of the parties and their respective successors and assigns.

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#### **10. End-of-Life Disposal and Replacement Funding**

1. At the end of the useful service life of the pumper truck, Macdonald shall dispose of the unit through trade-in, resale, auction, or another appropriate industry-standard method.
2. The net proceeds of disposition, after any direct disposal costs, shall be shared equally (50/50) between Macdonald and Laird.

- 3. Each municipality’s 50% share of the proceeds shall be used to reduce future expenses related to fire services or fire apparatus for the benefit of both municipalities.
- 4. These proceeds may be applied to any future related expense, whether capital or operating in nature.
- 5. This section applies only to the disposition of the jointly funded pumper truck referenced in this Agreement.

**IN WITNESS WHEREOF the parties hereby execute this Agreement.**

**THE CORPORATION OF THE  
TOWNSHIP OF MACDONALD,  
MEREDITH AND ABERDEEN  
ADDITIONAL**

Per: \_\_\_\_\_  
Name: Lynn Watson  
Title: Mayor

Per: \_\_\_\_\_  
Name: Lacey Kastikainen  
Title: CAO/Clerk

We have the authority to bind the corporation.

**THE CORPORATION OF THE  
TOWNSHIP OF LAIRD**

Per: \_\_\_\_\_  
Name: Shawn Evoy  
Title: Mayor

Per: \_\_\_\_\_  
Name: Jennifer Errington  
Title: Clerk Administrator

We have the authority to bind the corporation.

**THE CORPORATION OF THE TOWNSHIP OF LAIRD**

**By-law Number DRAFT - ##**

**A By-law to Govern the Installation, Size, Placement, and Payment of Culverts in Township Ditches Within the Township of Laird**

**WHEREAS** the Municipal Act, S.O. 2001, C. 25, Section 8, states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Municipal Act, S.O. 2001, C. 25., section 9 (3) b) authorizes the Council of the Municipality to pass a by-law under Section 11, respecting a matter - may regulate, prohibit, provide for a system of permits and approvals and impose conditions as a requirement of obtaining a permit and approval;

**AND WHEREAS** the Municipal Act, S.O. 2001, C. 25., section 11, (1), (1) and (6) authorizes Council to pass by-laws respecting highways and drainage;

**NOW THEREFORE** the Council of the Corporation of the Township of Laird enacts as follows:

- 1) The "Culvert Installation and Entrance By-law" is hereby adopted as set out in Schedule "A" and the application process as Schedule "B" and application forms as Schedule "C" attached hereto and forming part of this By-law.
- 2) This By-law may be known as "Culvert Installation and Entrance By-law".
- 3) This By-law shall come into force and take effect upon the passage hereof.
- 4) This By-law rescinds By-law 1017-19.

Passed in open meeting this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Mayor \_\_\_\_\_

Shawn Evoy

Seal

Clerk \_\_\_\_\_

Jennifer Errington

**THE CORPORATION OF THE TOWNSHIP OF LAIRD**  
**SCHEDULE ‘A’ TO BY-LAW DRAFT-##**  
**CULVERT INSTALLATION AND ENTRANCE BY-LAW**

**TABLE OF CONTENTS**

- 1. Title
- 2. Definitions
- 3. General Requirements
- 4. Installation Standards
- 5. Costs and Responsibilities
- 6. Damage and Replacement
- 7. Appeals
- 8. Penalties
- 9. Repeal
- 10. Effective Date
- 11. Schedules

**1. TITLE**

This By-law may be cited as the “**Culvert Installation and Entrance By-law.**”

**2. DEFINITIONS**

For the purposes of this By-law:

“**Applicant**” means the property owner or authorized agent applying for a culvert installation.

“**Culvert**” means a pipe or structure placed beneath a driveway or entrance to permit proper water drainage along a municipal ditch.

“**Municipality**” means The Corporation of the Township of Laird.

“**Road Superintendent**” means the Township’s Road Superintendent or his/her designated representative.

“**Township Property**” means any road allowance, ditch, or land owned or maintained by the Township of Laird.

**3. GENERAL REQUIREMENTS**

- 3.1 All culverts installed within Township ditches to provide entrance to private property shall be new or used, provided approval of the Road Superintendent is obtained prior to installation.
- 3.2 The size of the culvert shall be determined solely by the Road Superintendent.
- 3.3 The minimum length of a residential entrance culvert shall be approximately 9 metres (30 feet).

**4. INSTALLATION STANDARDS**

- 4.1 All culvert installations shall be performed by the Township of Laird to ensure proper placement, grade, and drainage.



- 4.2 The Township will supply and place two (2) loads of gravel as part of the entrance installation. Additional gravel, if required, will be at the property owner's expense.

## **5. COSTS AND RESPONSIBILITIES**

- 5.1 Property owners shall be responsible for all costs associated with the supply and installation of the culvert and any additional gravel beyond the two loads provided.
- 5.3 Where ditching work by the Township requires temporary removal of a culvert, the replacement cost shall be shared equally between the property owner and the municipality unless the culvert is plastic and in good condition, in which case it may be reinstalled at no cost to the property owner.

## **6. DAMAGE AND REPLACEMENT**

- 6.1 Where a culvert is damaged and requires replacement, and the damage is caused by a person other than the adjacent property owner, the Township shall replace the culvert at no charge to the property owner.
- 6.2 Where information regarding the offending party is available, the Township will pursue recovery through that individual or their insurer.

## **7. APPEALS**

- 7.1 A property owner who disagrees with a decision of the Road Superintendent shall submit their concerns in writing to Council.
- 7.2 Council shall review the matter and notify the property owner of its decision.

## **8. PENALTIES**

- 8.1 Any person who contravenes the provisions of this By-law shall be liable for the cost of removing and/or replacing any improperly installed culvert.
- 8.2 Costs unpaid after 30 days shall be added to the property tax roll and collected as taxes.

**SCHEDULE “B”  
to  
By-law DRAFT-##**

**APPLICATION PROCESS FOR CULVERT INSTALLATION**

**Step 1 – Submit Application**

- Complete the Township’s Culvert Installation Application Form.
- Include property description, entrance location sketch, and contact information.

**Step 2 – Site Inspection**

- The Road Superintendent will inspect the proposed entrance location.
- The size and type of culvert required will be determined at this stage.

**Step 3 – Quotation and Payment**

- The Township will provide the applicant with a cost estimate for culvert installation.
- Payment must be made prior to scheduling the installation.

**Step 4 – Installation**

- Township staff will install the culvert, supply and place up to two loads of gravel, and ensure proper drainage.

**Step 5 – Final Approval**

- Upon completion, the Township will provide confirmation that the entrance meets municipal standards.

SCHEDULE “C”  
to  
By-law DRAFT-##

CULVERT INSTALLATION APPLICATION FORM

1. APPLICANT INFORMATION

Date of Application: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Authorized Agent (if applicable): \_\_\_\_\_

Mailing Address:

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

2. PROPERTY INFORMATION

Civic Address (if different from mailing):

Roll Number (if known): \_\_\_\_\_

Location of Proposed Entrance / Culvert:  
(Please describe or attach a simple sketch showing location)

3. CULVERT DETAILS

(To be completed in consultation with the Road Superintendent)

Culvert Required: ☐ New      ☐ Used (subject to approval)

Size of Culvert (determined by Township): \_\_\_\_\_

Type of Culvert (steel, plastic, etc.): \_\_\_\_\_

Length of Culvert: \_\_\_\_\_

4. COSTS AND PAYMENT

Estimated Cost of Culvert and Installation: \$\_\_\_\_\_  
(Estimate provided by the Township following site inspection)

- ☐ I understand that payment in full is required **prior to scheduling installation.**
- ☐ I understand that the Township will supply and place **up to two (2) loads of gravel**, and that any additional gravel will be at my expense.

---

**5. ACKNOWLEDGEMENT AND AGREEMENT**

I, the undersigned, hereby apply for a culvert installation within a Township ditch and acknowledge that:

- The Township of Laird shall determine the size, type, and placement of the culvert.
- All culvert installations shall be completed by Township staff.
- I am responsible for all costs associated with the culvert and installation as outlined in the Culvert Installation and Entrance By-law.
- Any unpaid costs after 30 days may be added to the property tax roll and collected as taxes.

**Signature of Property Owner / Authorized Agent:**

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**Date:** \_\_\_\_\_

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**6. SPECIAL NOTES / ADDITIONAL INFORMATION**

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**7. OFFICE USE ONLY**

**Date Application Received:** \_\_\_\_\_

**Site Inspection Date:** \_\_\_\_\_

**Road Superintendent Approval:** ☐ Yes    ☐ No

**Approved Culvert Size / Type:** \_\_\_\_\_

**Estimated Cost Provided:** \$ \_\_\_\_\_

**Payment Received:** ☐ Yes    ☐ No

**Date Paid:** \_\_\_\_\_

**Date Installed:** \_\_\_\_\_

**Date Invoiced:** \_\_\_\_\_

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**Please return completed application to:**  
**Township of Laird**  
3 Pumpkin Point Road West  
Laird, ON

## TOWNSHIP OF LAIRD

### MEMORANDUM

**Date:** December 18, 2025

**To:** Mayor Evoy and Council

**From:** Brenda Aelick, Provincial Offences Officer - Animal Control

**Subject:** **Waste Disposal Site – Feral Cats – Next Steps**

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#### Background/Overview

At the August 21, 2025, Council meeting, staff were directed to report back with findings and potential next steps for a humane and environmentally responsible approach to managing the feral cat population at the Waste Disposal Site.

Staff contacted the Ontario SPCA and the Sault Ste. Marie Humane Society to inquire about available programs, including the Working Cat Program. The Humane Society advised that they do not currently offer a Working Cat Program or other programs aimed at managing feral cat colonies. They have, however, provided the Township with a live trap to assist in capturing cats for intake.

A litter of kittens is currently present at the Waste Disposal Site. If captured while still young and socializable, they can be surrendered to the Humane Society for adoption. Adult feral cats are not suitable for adoption and would be euthanized if surrendered, at a cost of \$195.00 plus tax per cat.

The Township is fortunate to have a local farmer willing to accept feral cats as working barn cats. This partnership provides a humane outcome for adult cats that cannot be adopted.

Trapping is scheduled to begin on December 17, 2025, with the immediate goal of capturing the kittens before they become feral, giving them the best chance at rehoming.

Staff are committed to minimizing costs wherever possible. Although the trap is provided at no cost aside from a refundable deposit, there will be some expenses, including bait/food for the traps and mileage for transporting kittens to the Humane Society.

Staff will continue to monitor cat activity at the Waste Disposal Site. If additional cats appear in the future, staff will again borrow a trap and follow the same process.

In addition, staff will continue to educate the public—through the Township’s newsletter and other communication channels—about the importance of not feeding animals at the Waste Disposal Site, the reasons behind this policy, and appropriate ways for residents to support animal welfare (including donating to the Sault Ste. Marie Humane Society, the Township’s pound keeper).

### **Financial Impact**

Anticipated costs include:

- Food/bait for trapping
- Mileage for transporting kittens to the Humane Society
- Potential future costs if additional cats must be managed

Staff will continue to focus on low-cost, partnership-based solutions wherever possible.

### **RECOMMENDATION**

That Council receive this report and provide direction regarding ongoing management of the feral cat population at the Waste Disposal Site.

#### Recommended Resolution:

BE IT RESOLVED THAT Council receive the report titled *Waste Disposal Site – Feral Cats – Next Steps* dated December 18, 2025, and direct staff to proceed with the approach outlined in this report for the humane and responsible management of the feral cat population at the Waste Disposal Site.

**TOWNSHIP OF LAIRD**  
**2026 Preliminary Budget**



Description	2025		2026
	Budget		Preliminary

**TAXATION REVENUE**

**TAXATION**

4.10%

3%

Taxation Levy This Year	78,563		
Taxation Payments Revenue Received			
Taxation Levy Municipal Prior Year	1,916,173		
<b>TOTAL</b>	<b>1,994,736</b>		<b>2,054,578</b>
Taxation Added Assessment Value Increase from Prior Year as per MPAC	13,676		
<b>Total Municipal Taxation</b>	<b>2,008,412</b>		<b>2,054,578</b>

**OPERATING REVENUE**

**TAXATION OPERATING**

Unaudited Surplus from Prior Year	122,200		
Penalty & Interest Earned	40,000		41,200
Grant-in-Lieu - Provincial	500		515
<b>Total Taxation Operating</b>	<b>162,700</b>		<b>41,715</b>

**INVESTMENT INCOME**

IPC Securities Corporation	54,000		55,620
<b>Total Investment Income</b>	<b>54,000</b>		<b>55,620</b>

**GENERAL GOVERNMENT OPERATING**

General Government Rent (Misc. eg. Xplornet)	13,000		13,390
Weddings	750		773
<b>Total General Government</b>	<b>13,750</b>		<b>14,163</b>

**PROTECTION OPERATING**

Building Permits	19,000		19,570
Provincial Offences Revenue, 911 & Emerg. Man.	500		515
Community Safety & Correction	8,285		8,534
Dog Licences, etc.			0
<b>Total Protection</b>	<b>27,785</b>		<b>28,619</b>

**ENVIRONMENTAL OPERATING**

Aggregate	310		319
Tipping Fees	23,000		23,690
<b>Total Environmental</b>	<b>23,310</b>		<b>24,009</b>

**CULTURE OPERATING**

Provincial Library Grant	2,429		2,502
<b>Total Recreation &amp; Culture</b>	<b>2,429</b>		<b>2,502</b>

**MISC. REVENUE OPERATING**

Tax Certificates	850		47 876
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Transportation Road Department (Culverts & Misc.)	5,000		5,150
Total Misc. Revenue	5,850		6,026
Description	2025		2026
	Budget		Preliminary

#### PLANNING & DEVELOPMENT OPERATING

Planning Fees	200		206
Surplus Property Sales - Back Lots Etc.	0		
Total Planning & Development Revenue	200		206

#### RECREATION OPERATING

Bar River Hall Rent	2,500		2,575
Laird Fairgrounds Misc. & Rent	8,175		8,420
Laird Fairgrounds Storage Rent	7,280		7,498
Laird Fairgrounds Raceway Contact	25,000		25,750
Laird Hall Rent	2,500		2,575
Main Recreation Misc. & Pumpkin Fest Event	1,000		1,030
Pumpkin Point Park Revenue			
Total Recreation Revenue	46,455		47,849
Total Operating Revenue	336,479		220,707
Subtotal Taxation/Operating Revenue	2,344,891		2,275,285

### OTHER REVENUE

#### RESERVES & SURPLUSES

Reserve Fund - Landfill	3,000		
Reserve Heritage	35,726		
Ditching - Cemetery Rd. 400 m used for- Wheeled Excavator Purchase	8,000		
Ditching - Riverside Dr. 700 m used for- Wheeled Excavator Purchase	14,000		
Ditching - Lake George Rd. 800 m -used for- Wheeled Excavator Purchase	16,000		
Surplus Recreation Laird Fairgrounds			
Total Reserves & Surpluses Revenue	76,726		

#### GRANT REVENUE

Heritage - Summer Employment Funding	2,408		2,480
Main Recreation Summer Employment Funding Fed. & Prov.	6,149		6,333
Canada Community Building Fund (Gas Tax)	73,426		75,629
Nords Funding for Roads Surface Treatment	70,822		72,947
OMPF	375,400		386,662
OCIF (Roads Capital, Asset Management, Cultural Infrastructure)	100,000		103,000
Total Grant Revenue	628,205		647,051

Total Other Revenue	704,931		647,051
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Subtotal Other Revenue	704,931		647,051
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TOTAL COMBINED REVENUE	3,049,822		2,922,336
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## GENERAL OPERATING EXPENDITURES

Description	2025		2026
	Budget		Preliminary
<b>GENERAL GOVERNMENT</b>			
Admin Salaries & Benefits \$305,000 Approx.	245,000		252,350
Admin Travel	3,500		3,605
Admin Education, Conventions & Workshops	4,000		4,120
Admin Health/Safety	1,000		1,030
Council Honourariums & Benefits	31,983		32,942
Council Legal, Advertising, & Misc.	4,000		4,120
Council Conventions/Workshops Good Roads	8,000		8,240
Council Conventions/Workshops ROMA (March)	0		0
Council Conventions/Workshops FONOM (May)	0		0
Council Conventions/Workshops	2,000		2,060
Council Donation Retro Ride			0
Council Donation Graduates	750		773
Council Donation Wall of Rem. - W.O.R. Review	356		367
Council Donation Laird Fair	1,500		1,545
Council Donation Echo Bay Elks Fireworks	300		309
Council Donation Crime Stoppers	500		515
Council Donaton Royal Canadian Legion & Remembrance Day	406		418
Donation - Skating Program	100		103
- Perch Derby	300		309
- Dog Classes	200		206
- Cycling	500		515
- Christmas Cheer	300		309
Council Special Meetings Travel	1,500		1,545
Taxation Program	5,665		5,835
Tax Allowance & Sale	1,064		1,096
Audit Fees	25,705		26,476
Bank Charges & Interest	650		670
Consultant Fees	5,000		5,150
Office Bldg Maintenance, Heat & Lights	9,500		9,785
Supplies & Equipment Including Copier	10,500		10,815
Insurance	30,077		30,979
Bad Debt, Misc & Advertising	2,000		2,060
Subscriptions, Memberships	8,000		8,240
Telephone, Postage & Internet	10,000		10,300
Asset Management Consult \$7200 & Admin. Costs \$5000 (OCIF)	12,200		12,566
Legal Fees	2,000		2,060
MPAC	24,297		25,026
Election	1,500		1,545
<b>Total General Government</b>	<b>454,353</b>		<b>467,984</b>

Description	2025		2026
	Budget		Preliminary
<b>GENERAL GOVERNMENT CONT.....</b>			
Emergency Management Admin Salaries & Benefits	7,000		7,210
Emergency Management Materials	3,000		3,090
Fire Services Miscellaneous	2,000		2,060
Fire Services Agreement	73,950		76,169
CFSO Admin Salaries & Benefits	1,000		1,030
CFSO Education & Safety	1,000		1,030
By-law Officer CBO - Wages & Travel	17,000		17,510
By-law Officer CBO - Admin.Wages & Benefits	5,000		5,150
By-law Officers CBO - Membership,Workshops & Supplies	6,500		6,695
By-law Property, Parking & Dogs - Wages, Travel	11,000		11,330
By-law Property, Parking & Dogs - Legal	7,600		7,828
By-law Property, Parking & Dogs - Misc. & Supplies	500		515
By-law Property, Parking & Dogs - Admin Salaries & Benefits	7,500		7,725
By-law Dogs - Membership and Fees	850		876
Police Admin Salaries, Benefits	1,000		1,030
Police Contract	156,560		161,257
Police OPP Detachment Board & Legal	2,119		2,183
9-1-1	618		637
Total Protection Persons & Property	304,197		313,323

#### ENVIRONMENTAL SERVICES

Environmental Waste Wages	20,600		21,218
Environmental Admin. Salaries & Benefits	3,000		3,090
Environmental Material	2,575		2,652
Environmental Recycling-WDS	37,777		38,910
Environmental - Rd Wages & Materials	20,000		20,600
Environmental - Site Monitoring and Annual Report	12,341		12,711
Environmental - Legal	0		0
Environment - Insurance	3,873		3,989
Total Environmental Services	100,166		103,171

#### PLANNING & DEVELOPMENT

Planning Admin. Salaries & Benefits	2,575		2,652
Planning Official Materials & Miscellaneous	7,500		7,725
Planning Board Levy	11,732		12,084
SSM Public Library	2,429		2,502
Property Sales Back Lots & Purchases, Legal	1,030		1,061
Total Planning & Development	25,266		26,024

#### HEALTH SERVICES

Algoma Public Health	52,376		53,947
Matthews Memorial Hospital	2,000		2,060

Total Health Services	54,376		56,007
	2025		2026
Description	Budget		Preliminary
<b>SOCIAL &amp; FAMILY SERVICES</b>			
Algoma ADSAB	524,418		540,151
Dr. Harold Trefry Memorial Centre	3,000		3,090
Total Social & Family Services	527,418		543,241

<b>TOTAL GENERAL OPERATING EXPENDITURES</b>	1,465,776		1,509,749
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<b>SUBTOTAL GENERAL OPERATING EXPENDITURES</b>	1,465,776		1,509,749
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## HERITAGE OPERATING EXPENDITURES

<b>Heritage</b>			
Wages, Benefits Church Caretaker, Admin	1,545		1,591
Insurance Church	1,365		1,406
Materials, Power & Mileage Church	309		318
Heritage Wages Summer Employment	5,263		5,421
Heritage Admin Salaries & Benefits	1,030		1,061
Museum Online Compensation for Programmer	2,000		2,060
Maintenance Museum			0
Insurance Contents	1,114		1,147
<b>Total Heritage</b>	12,626		13,005

## RECREATION OPERATING EXPENDITURES

<b>Bar River Hall</b>	2025		
Wages (Caretaker, Admin)	5,000		5,150
Training (Food Handlers)	200		206
Building Maintenance			0
Supplies	300		309
Propane Heat	6,000		6,180
Power	2,200		2,266
Equipment Repair			0
Insurance	5,591		5,759
Permits & Fees			0
Roads Cost			0
Grand Opening - one time cost	400		412
<b>Total Bar River Hall</b>	19,691		20,282

<b>G. W. Evoy Rink</b>	2025		2026
Wages	3,000		3,090
Training (Propane Course)	600		618
Building Maintenance	1,300		1,339
Supplies	600		618
Heat	4,500		4,635
Power	1,200		1,236

Equipment Repair	1,500		1,545
Insurance	4,252		4,380
Snow Removal			0
<b>Total G. W. Evoy Rink</b>	<b>16,952</b>		<b>17,461</b>
Description	2025		2026
	Budget		Preliminary
<b>Finns Bay Wharf</b>	2025		
Wages & Mileage	1,500		1,545
Grant Wages Summer Employment	200		206
Misc/shared equipment maintenance	200		206
Insurance	775		798
Supplies - Office & Events & Life Ring \$500	200		206
Parking Lot Improvements	500		515
Signage & Move Picnic Tables	1,500		1,545
Roads Cost			0
<b>Total Finns Bay Wharf</b>	<b>4,875</b>		<b>5,021</b>
<b>Laird Hall</b>	<b>2025</b>		
Wages & Mileage (Caretaker and Roads)	7,000		7,210
Training (Food Handlers)	200		206
Building Maintenance (Signage, Sump Repairs, Outside Vents, Outdoor plug, & hand wash sink)	4,200		4,326
Supplies	750		773
Propane	7,500		7,725
Power	2,750		2,833
Equipment Repairs	1,500		1,545
Snow Removal	500		515
Insurance	5,580		5,747
<b>Total Laird Hall</b>	<b>29,980</b>		<b>30,879</b>
<b>Main Recreation</b>			
Rec. Secretary - Admin Salaries & Benefits	5,500		5,665
Other - Admin. Salaries & Benefits	4,500		4,635
Advertising	200		206
Supplies & Library Boxes	200		206
Events - Pumpkin Fest & Earth Day	3,000		3,090
- Winter Carnival	1,000		1,030
- Appreciation BBQ Activity	1,500		1,545
- Christmas	500		515
<b>Total Main Recreation</b>	<b>16,400</b>		<b>16,892</b>
<b>Summer Program</b>			
Grants - Wages 2 Students ( 1 Fed and 1 Prov.)	6,500		6,695
Wages	4,350		4,481
Misc.	200		206
<b>Total Summer Program</b>	<b>11,050</b>		<b>11,382</b>

Description	2025		2026
	Budget		Preliminary
<b>Pumpkin Point Park</b>	<b>2025</b>		
Wages & Mileage including Roads	3,500		3,605
Summer Youth Wages	500		515
Insurance	3,913		4,030
Maintenance & Misc (Paint Inside, Sign, Lights in & out)	600		618
Clay Sand & Playground Sand	450		464
Supplies	350		361
Roads Cost			0
Replace 4 posts on Gazebo	750		773
Playground Inspections	220		227
Tree Limbing & Stump Removal	500		515
<b>Total Pumpkin Point Park</b>	<b>10,783</b>		<b>11,106</b>

<b>Laird Fairgrounds</b>			
Wages - Grounds Keeper Bldg & Grounds Maintenance	10,000		10,300
- Grounds Keeper Grass Cutting (all equipment)	6,500		6,695
- Grounds Keeper Trimming	4,000		4,120
- Admin. Salaries & Benefits	7,000		7,210
- Roads Labour	8,000		8,240
- Summer Employee	4,200		4,326
Caretaker	4,000		4,120
Algoma Power Inc.	1,000		1,030
Mileage	1,500		1,545
Insurance	8,062		8,304
Maintenance - Electrical			0
Maintenance - New Stoves	0		0
Equipment Repair	2,000		2,060
Supplies	2,000		2,060
Legal	0		0
Misc. Grounds	1,000		1,030
Telephone	100		103
<b>Total Laird Fairgrounds</b>	<b>59,362</b>		<b>61,143</b>

<b>TOTAL RECREATION</b>	<b>169,093</b>		<b>174,166</b>
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Total Culture/Heritage & Recreation Expenditures	<b>181,719</b>		<b>187,171</b>
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## TRANSPORTATION EXPENDITURES

### TRANSPORTATION

<b>BRIDGES &amp; CULVERTS</b>	<b>2025</b>		
Road Bridges & Culvert Materials			0
Road Bridges & Culvert Equipment Time	1,000		1,030
Road Bridges & Culvert Labour	1,500		1,545
Driveway Culvert Materials	5,000		5,150
Driveway Culvert Equipment Time	2,000		2,060
Driveway Culvert Labour	2,000		2,060
<b>TOTAL BRIDGES &amp; CULVERTS</b>	<b>11,500</b>		<b>11,845</b>

Description	2025		2026
	Budget		Preliminary
<b>ROADSIDE MAINTENANCE</b>			
Brushing Materials	500		515
Brushing Equipment Time	2,000		2,060
Brushing Labour	11,000		11,330
			0
Ditching Materials Added Cemetery Rd. to <b>Capital Self Perform</b>	5,000		5,150
Ditching Equipment Time	2,500		2,575
Ditching Labour - Added Capital Ditching	10,000		10,300
			0
Water Control Materials- Beavers	1,000		1,030
Water Control Equipment Time	3,000		3,090
Water Control Labour	3,500		3,605
			0
Tree Limbing/Tree Removal Materials			0
Tree Limbing/Tree Removal Equipment Time	3,500		3,605
Tree Limbing/Tree Removal Labour	5,000		5,150
			0
Roadside Cutting - Tender			0
Roadside Cutting Equipment time	6,000		6,180
Roadside Cutting Labour	3,000		3,090
<b>TOTAL ROADSIDE MAINTENANCE</b>	<b>56,000</b>		<b>57,680</b>

<b>HARDTOP MAINTENANCE</b>			
ST Hardtop, Patch & Spray Materials	23,000		23,690
ST Hardtop, Patch & Spray Equipment Time	3,000		3,090
ST Hardtop, Patch & Spray Labour	25,000		25,750
			0
Sweep & Clean Materials	2,000		2,060
Sweep & Clean Equipment Time	1,200		1,236
Sweep & Clean Labour	2,500		2,575
			0
S.T. & Capital Projects Labour	5,000		5,150
<b>TOTAL HARDTOP MAINTENANCE</b>	<b>61,700</b>		<b>63,551</b>

<b>LOOSETOP MAINTENANCE</b>			
Grading Materials includes yard stock	4,000		4,120
Grading Equipment Time	2,000		2,060

Grading Labour	3,000		3,090
Dust Control Materials	180		185
			0
Dust Control Labour	500		515
<b>TOTAL LOOSETOP MAINTENANCE</b>	<b>9,680</b>		<b>9,970</b>

Description	2025		2026
	Budget		Preliminary
<b>WINTER CONTROL</b>			
Plowing Materials			0
Plowing Equipment Time	35,000		36,050
Plowing Labour	30,000		30,900
			0
Sanding Materials	20,000		20,600
Sanding Equipment Time	12,000		12,360
Sanding Labour	18,000		18,540
			0
Culvert Thaw Materials	1,200		1,236
Culvert Thaw Equipment Time	1,000		1,030
Culvert Thaw Labour	2,000		2,060
<b>TOTAL WINTER CONTROL</b>	<b>119,200</b>		<b>122,776</b>

<b>SAFETY</b>			
Safety Materials Including (Guardrails?)	8,500		8,755
Safety Equipment Time	1,200		1,236
Safety Inspections	4,500		4,635
Safety Labour and Meetings	16,000		16,480
Safety Courses and Training	8,000		8,240
<b>TOTAL SAFETY</b>	<b>38,200</b>		<b>39,346</b>

<b>STORMS</b>			
Storms/Wind Materials	1,000		1,030
Storms/Wind Equipment Time	2,000		2,060
Storms/Wind Labour	5,000		5,150
<b>TOTAL STORMS</b>	<b>8,000</b>		<b>8,240</b>

<b>OVERHEAD</b>			
Shop Cleanup/Maintenance Materials	8,000		8,240
Shop Equipment Time	1,000		1,030
Shop Labour	6,000		6,180
<b>TOTAL SHOP</b>	<b>15,000</b>		<b>15,450</b>
Road Patrol Equipment Time	3,500		3,605
Road Patrol Labour	14,000		55 14,420

TOTAL ROAD PATROL	17,500		18,025
Road Office/Admin. Materials	3,000		3,090
Road - Admin Staff Labour	15,000		15,450
Road - Road Admin Asset Management Labour	1,000		1,030
Road Staff Labour	9,000		9,270
TOTAL ROAD OFFICE/ADMIN	28,000		28,840

Description	2025		2026
	Budget		Preliminary
<b>ROAD MISC.</b>			
Payroll Sick Time	6,000		6,180
Payroll Vacation Time & Stat. Holiday Time	28,000		28,840
Insurance	26,524		27,320
Fees & Dues	1,000		1,030
Streetlights	1,000		1,030
Roads Legal Costs	2,000		2,060
Misc.	2,000		2,060
Bereavement			0
Road Association Grants	4,800		4,944
TOTAL ROAD MISC.	71,324		73,464
Equipment Time not costed out			
SUBTOTAL TRANS. MAINT. & OVERHEAD OPERATING	436,104		449,187

SUBTOTAL REC/CULTURE & TRANSPORTATION EXPENDITURES	617,823		636,358
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SUBTOTAL GENERAL, REC/CULTURE & TRANS. EXPENDITURES	2,083,599		2,146,107
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## OTHER EXPENDITURES

<b>CEMETERY BOARD OPERATING</b>			
Wages \$12,611& Mileage \$706 Including Admin \$466 & Road's Time \$1,603	17,000		17,510
Maintenance Property	515		530
Maintenance Lawnmower	618		637
Telephone			0
Liability Insurance	515		530
TOTAL CEMETERY BOARD OPERATING	18,648		19,207

<b>CAPITAL PROJECTS FUNDED BY RESERVES &amp; SURPLUSES</b>			
Capital Reserve Fund - Landfill Envior. Ministry Requirements	3,000		
Capital Reserve Heritage (CCBF)	35,726		
Total Capital Projects Funded by Reserves & Surpluses	38,726		0



Total Capital Projects Funded by Grants	0		0

Description	2025		2026
	Budget		Preliminary
<b>Operating Projects &amp; 5 Year Plan Projects</b>			
Operating Pumpkin Point Park Bear Proof Garbage Can	2,000		
Operating Garage - New Sink	2,000		
Operating Garage - Remove wing walls at doorway of sand Shed	2,000		
Operating Garage - auto opener with remote on backhoe bay	2,500		
Operating Garage - exhaust fan	500		
Operating Cemetery Survey	2,000		
Operating Wharf - Life Ring & Brushing upper level	1,300		
Operating Wharf - Outhouse	1,000		
Operating Wharf - Gravel	3,000		
Operating Fairgrounds - Electrical Gazebo & Announcers Booth	3,000		
Operating Fairgrounds - Gazebo Kitchen Sinks	3,000		
Operating Fairgrounds Maintenance - Well Flushing	2,500		
Operating Fairgrounds Maintenance - Misc. & water repairs	2,500		
Operating Fairgrounds Gazebo Exterior Doors (CCBF)	4,500		
Operating Equipment - Grader Light Upgrade	2,000		
Total Operating Other Projects	33,800		0

<b>Capital 5 Year Plan Projects</b>			
Capital Office Computers	10,000		
Capital Garage - Door and Weather Stripping	5,000		
Capital Garage - Spray foam around top of walls	5,000		
Capital Garage - replace bottom door panel in middle bay	5,000		
Capital Garage generator hookup	5,000		
Capital Cemetery Phase 3	8,000		
Capital Rink - Install Playground Equipment	15,000		
Capital Museum - Construction (CCBF)	15,000		
Capital Fairgrounds - Horse Stalls	5,000		
Capital Fairgrounds - Arena Drainage changed to Lighting	10,000		
Capital Fairgrounds Gazebo Wall changed to Raceway Plumbing & Engineering	12,000		
Capital Fairgrounds Washroom Outdoor changed to Engineering	5,000		
Capital Fairgrounds - Water System upgrades (CCBF)	13,811		
Capital Fairgrounds - New interior washrooms	30,000		
Capital Equipment - Conveyor bucket	10,900		

Capital Equipment - Roadside Cutting Equipment			
Capital Equipment - Wheeled Excavator	185,660		
<b>Total Capital 5 Year Plan Projects</b>	<b>340,371</b>		<b>0</b>

Description	2025		2026
	Budget		Preliminary
<b>Capital Transportation</b>			
S.T. Government Rd. - Contracted (OCIF, CCBF, NORDS)	0		
S. T. Bar River Rd. E. - Contracted (OCIF, CCBF, NORDS)	52,618		
S. T. Calabogie Rd. W. - Contracted (OCIF, CCBF, NORDS)	29,232		
S.T. Neebish Rd. W. - Contracted (OCIF, CCBF, NORDS)	46,771		
Patching Prep for Surface Treatment	14,600		
Gravel Prep for S. Treat Lake George Rd. E. - Contracted (OCIF, CCBF, NORDS)	22,000		
Bridge Government Road	30,834		
Bar River Shore Repair			
Bar River Bridge Asphalt	5,000		
Bridge Bar River Road Weatherproof	15,000		
<b>Total Capital Transportation</b>	<b>216,055</b>		<b>0</b>

#### RESERVES & TRANSFERS (Going into Reserves)

Reserve Working Capital/Emerg.	100,593		
Reserve Working Capital Unaudited Surplus from prior year.	122,200		
Reserve Fund - Roads Equip.	0		
Reserve Fund - Landfill Closing Costs 2075	20,830		
Reserve Fund - Fire Services	0		
Reserve Fund - MNR (Fire)	5,000		
Reserve Fund - Climate Change/Extreme weather events	20,000		
Reserve Fund -Tax Stabilization Fund	50,000		
<b>Total Reserves &amp; Transfers</b>	<b>318,623</b>		<b>0</b>

<b>SUBTOTAL OTHER EXPENDITURES</b>	<b>966,223</b>		<b>19,207</b>
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<b>TOTAL COMBINED EXPENDITURES</b>	<b>3,049,822</b>		<b>2,165,314</b>
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Difference between Revenue & all Expenditures & Reserve contributions	0		757,022
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<b>TOTAL TO BALANCE WITH REVENUE</b>	<b>3,049,822</b>		<b>2,922,336</b>
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## **Application for Amendment to Zoning By-law 531**

**Application No.:** 02-25

**Owner/Applicant:** Richard Johnston

**Location of Subject Property:** Township of Laird RCP H761 PT LOT 6 RP 1R9408 PART 3 AND 4  
Finns' Bay Rd North, Laird Township (Backlot to 57 Finns' Bay Road North)

**Zoning:** Summer Cottage

**Purpose of Application:** The subject property is presently zoned Summer Cottage. The owners wish to have it rezoned Summer Cottage with a Special Exception to reduce the front yard setback requirement from 15 meters (49.21 feet) minimum to 7.62 meters (25 feet). The owners are requesting the amendment to the front yard setback to better utilize the space available on the lot.

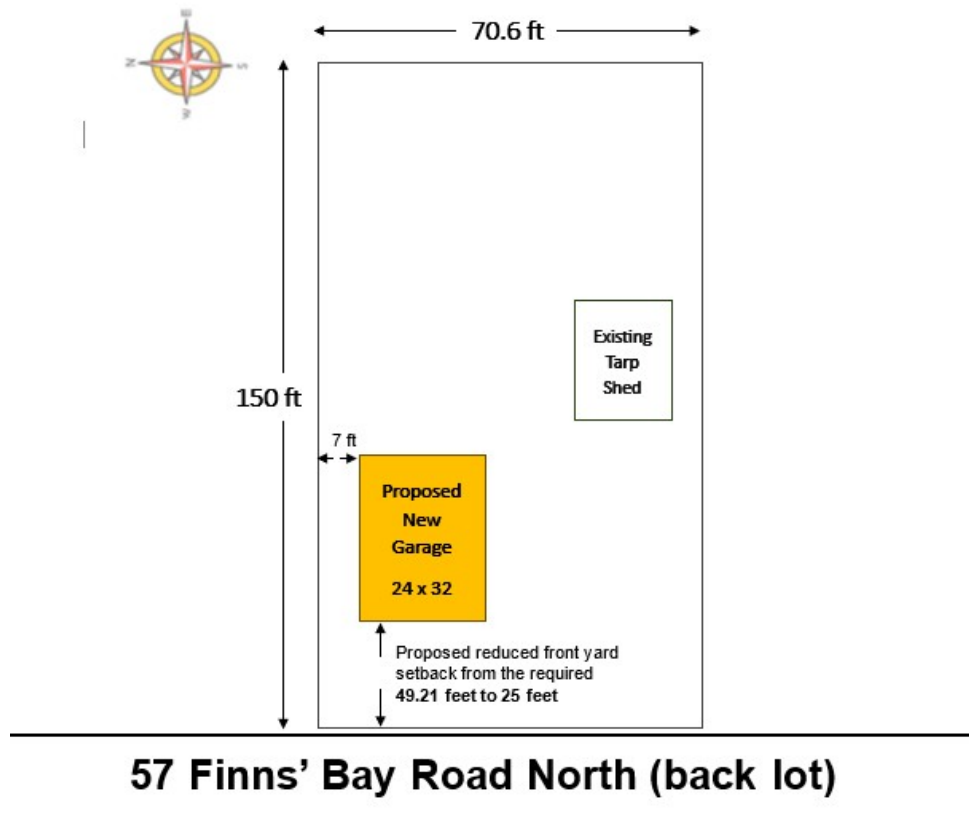
A sketch of the proposed construction site plan is enclosed below.

### **SUBJECT PROPERTY**

#### **Sketch to Public Meeting Notification Application**

**Township of Laird RCP H761 PT LOT 6 RP 1R9408 PART 3 AND 4**

**Finns' Bay Rd North**



## **STAFF REPORT:**

The subject property, RCP H761 PT LOT 6 RP 1R9408 PART 3 AND 4, is a back lot on Finns' Bay Rd North in the Summer Cottage zone. The Zoning By-law requires an accessory building in the summer cottage zone to have a front yard setback of 15 meters (49.21 feet). Note that the waterfront properties along Finns' Bay Road, the water is the front yard and the road is the rear lot and has a setback of 2 meters (6.56 ft).

When council and staff are considering a zoning amendment, purpose and effect should be foremost in our minds. The zoning amendment application form specifically asked for the reason and justification for the requested amendment. The owner's reason for requesting the amendment to the front yard setback is to utilize as much of the lot as possible. The proposed location of the future accessory building (garage) does not meet the current front yard setback requirement of 15-metres. No planning rationale or physical limitation has been demonstrated to justify requiring a variance or amendment. Since the property is flat and unconstrained, there is ample opportunity to situate the proposed garage in compliance with the Zoning By-law, adhering to the 15-meter setback requirement. Therefore, a reduction in setback does not appear to be necessary to facilitate reasonable use of the property.

Approving this amendment would set a precedent for future applications throughout Laird Township. Other property owners may expect similar treatment, seeking permission to build accessory structures at approximately 7.5 metres (25 feet) from the front lot line.

Reducing the front yard setback by half could create long-term safety, maintenance, and liability concerns for the Township, including:

- Impacts on road maintenance and snow storage;
- Drainage or visibility issues along municipal roadways; and
- Potential damage to private property or municipal infrastructure, or increased risk of personal injury due to the closer proximity of structures to the road.

If Council chooses to approve this amendment, the current Council may bear responsibility for any resulting issues.

Amendments to the Zoning By-law 531-80 are done to allow for lots that are legal nonconforming to be able to for example reduce side yard setbacks, as some lots that are legal non-conforming would not be able to accommodate the side yard setbacks to have a building on them. Therefore, a property that conforms with the Zoning By-law area requirements would not require reductions to the setbacks, unless for example there is a land formation such as a rock formation that prohibits construction in an area requiring a reduced setback. The applicant's reason to utilize as much of the lot as possible would not be a strong enough reason and justification for reducing a lot's front yard setbacks, which confirms the Zoning By-law's area requirements.

## **STAFF RECOMMENDATION:**

That Council deny the application for a zoning amendment to reduce the required front yard setback from 15 metres to 7.5 metres, as the proposal does not meet the intent of the Zoning By-law and may establish an undesirable precedent within the Township.

Because the subject property does not exhibit any physical conditions that prevent compliance with existing setback requirements, there is no planning justification to support the proposed amendment.



The Township of Tarbutt  
27 Barr Road South  
Desbarats, Ontario P0R 1E0  
Ph: 705-782-6776 Fax: 705-782-4274  
[www.tarbutt.ca](http://www.tarbutt.ca)

November 24, 2025

Mayor Evoy and Council  
The Township of Laird  
3 Pumpkin Point Road, RR #4  
Echo Bay, Ontario  
P0S 1C0

Dear Mayor and Council:

With the gradually increasing cost of fuel, utilities, maintenance and equipment, operating expenses are steadily mounting. Municipal partnerships are encouraged to reduce and share the cost of resources where possible. We are writing with a proposal which we believe will benefit Laird's administration and council, and ultimately your residents.

Tarbutt currently purchases fuel for heavy equipment and vehicles at a local outlet. We are finding that the budgetary impact of fuel costs over the last few years is excessive and unpredictable. Rather than paying market fuel prices, Tarbutt Council is asking Laird to consider an agreement that would permit the Tarbutt roads department to access Laird fuel tanks, to the mutual benefit of both municipalities.

Laird would secure committed, guaranteed revenue and cost sharing, with predictable volume, while Tarbutt would benefit from a dependable and consistent fuel source. This arrangement would reduce Laird's bulk overall fuel costs since you would receive a more competitive price by purchasing a greater volume. Tarbutt would also be willing to share the cost of maintenance and inspection of your tanks and pumps.

Our roads departments have previously shared equipment and other resources in times of need, and which have been offered as a goodwill arrangement between neighbours. Tarbutt hopes that Laird Council will consider a similar arrangement for fuel, which would reduce the overall cost to each municipality.

On behalf of Council, we thank you for your consideration.

Lennox G. Smith, Mayor



December 4th, 2025

The Algoma Fish and Game Club is currently planning for the annual AFGC Children's Perch Derby on **Sunday, March 8th, 2026**. Just last year we seen a little over 400 participants respectively, so we're anticipating as many or more children joined by family and friends. Our goal is to promote family fun while enjoying the sport of fishing. With the support from organizations, local businesses and volunteers we can make this 17th annual derby a successful and memorable day for the children.

The Children's Perch Derby is a catch and release fishing tournament where sponsored funds are directed toward youth activities. Any surplus funds are held for other community fishing initiatives for children, or carried over for the following year's derby. Once again the Derby will be held on the ice at the end of Neebish Road on **Sunday, March 8th, 2026**. Fishing hours will be 10:00am until 1:00pm (tentative) with trophies and prize presentations to follow. For children who do not have ice fishing equipment, AFGC provides fishing rods, lures, and bait. The top ten children with the longest perch receive a trophy and or prize.

AFGC is seeking your financial assistance to host this event and provide the prizes for the children and the equipment to run the Derby. We are asking for donations of \$250 per sponsor. Sponsors will have their logo projected on the AFGC website aswell as get recognition on our Facebook pages and during the prize awarding at the event. Donations will be used to purchase trophies and prizes aswell as assist in any equipment needs for the event. **Sponsorship Donations must be submitted no later than February 7th, 2026.**

The Algoma Fish and Game Club hopes to have your support for this important local children's event. Please reach out to me if you have any questions or would like more information about the AFGC's annual perch derby. If you wish to support or renew your sponsorship please make your cheque payable to **Algoma Fish and Game Club** and mail to Algoma Fish and Game Club c/o David Shuttleworth, 370 Courtney Cresnet, Sault Ste. Marie, ON P6A 6G7.

Sincerely,

David Shuttleworth  
Board of Director, Children's Perch Derby Director

## SAVE THE DATE

**Municipal Services Office - North  
Ministry of Municipal Affairs and Housing**

### 2025 Northern Municipal Council Workshop - Virtual Learning Series

**Date:** January 29, 2026 (last session in the virtual learning series)  
**Location:** Microsoft teams

#### *Agenda:*

The Municipal Services Office – North is pleased to invite you to attend the 6<sup>th</sup> and last session in the virtual council workshop series. This final instalment will offer an essential learning opportunity in the area of municipal-Indigenous stakeholder relationship building. We encourage you to mark your calendar and take part in this valuable series—you won't want to miss it.

#### *Virtual series details and registration links:*

*Note: To facilitate the registration process, please ensure you register for the session individually using the link beside each session. Kindly note that each participant is required to complete the registration on their own behalf.*

#### **1. Building Effective Engagement Relationships with Indigenous Communities**

**Date and time: January 29, 2025, from 4:30 PM to 7:00 PM EST**

#### *Agenda:*

<b>Time</b>	<b>Presentation</b>	<b>Speakers</b>	<b>Registration</b>
4:30 PM to 4:40 PM	Welcoming Remarks	Sarah Cormier, Senior Municipal Advisor, MMAH, MSO-N Sudbury	<a href="#">Click here to register</a>
4:40 PM to 5:40 PM	<b>Stronger Together: Building First Nation–Municipal Partnerships:</b> Hear about practical tools, resources, and knowledge products that can support collaboration between First Nations and municipalities. The goal is to foster	<b>First Nation-Municipal Community Economic Development Initiative (CEDI)</b>	

	<i>understanding and encourage partnerships that drive mutual economic benefits through learning, capacity building, and shared development.</i>		
<b>5:40 PM to 6:40 PM</b>	<b><i>Indigenous Voices in Municipal Councils:</i></b> <i>This panel features Indigenous representatives who serve on municipal councils. They will share their perspectives on strengthening Indigenous–municipal relationships and their experiences representing their communities at the local level.</i>	<b><i>Cheryl Fort, Mayor, Township of Hornepayne</i></b>  <b><i>Susan Nelson, Councillor, Township of Cochrane</i></b>  <b><i>Wendy Landry, Mayor, Municipality of Shuniah,</i></b>	
<b>6:40 PM to 6:45 PM</b>	<b><i>Closing Remarks</i></b>	<b><i>Leisel Edwards, Municipal Advisor, MMAH, MSO-N Thunder Bay</i></b>	

### ***Inquiries:***

#### **Municipal Services Office – North (Sudbury)**

**Enrique Paraco, Municipal Advisor**  
**Email: [enrique.paraco@ontario.ca](mailto:enrique.paraco@ontario.ca)**  
**Phone: 705-280-0641**

#### **Municipal Services Office – North (Thunder Bay)**

**Leisel Edwards, Municipal Advisor**  
**Email: [leisel.edwards@ontario.ca](mailto:leisel.edwards@ontario.ca)**  
**Phone: 249-885-2953**



**From:** kaitlin.jobst@lakewaytruck.com  
**Sent:** December 10, 2025 10:38 AM  
**To:** info@lairdtownship.ca  
**Cc:** clerk@lairdtownship.ca  
**Subject:** Attention Jennifer

**Flag Status:** Flagged

**Donnie Varcoe**

Leaseholder – Laird International Raceway

**Date:** Dec 10, 2025

**To:**  
Council of the Township of Laird  
3 Pumpkin Point Road West  
Laird, ON P0S 1C0

**Subject:** Proposal to Pursue Infrastructure Grants for Laird Fairgrounds / Raceway

Dear Mayor and Council,

As leaseholder of the Laird International Raceway, I have worked for over 25 years to maintain and improve the grounds at my own expense. While I remain committed to keeping the Raceway active, the scale of infrastructure needs now far exceeds what can be done privately.

The Fairgrounds—including the Raceway—are community assets, used not only for motorsport but also for public events, gatherings, and tourism. Other communities in Ontario and across the North have successfully secured infrastructure grants for exactly these types of facilities. For example:

- **Thunder City Speedway** (Oliver-Paipoonge) received **\$200,000 from NOHFC** for lighting, bleachers, and sound system upgrades.
- **Moore Agricultural Society** obtained an **Ontario Trillium Foundation (OTF) Capital Grant** to replace lighting systems with LEDs.
- **Ancaster Fairgrounds** improvements (washrooms, HVAC, lighting) were funded through ICIP/CCR.

If these communities can access support, there is no reason why Laird should not also pursue these opportunities.

#### **Key Infrastructure Priorities for Laird Grounds:**

- Replacement of outdated lighting with energy-efficient LED systems.
- Modernized, accessible washrooms.
- Resurfacing of the main pad and roadway/parking access.
- Rehabilitation or replacement of grandstands.

#### **Potential Funding Sources (2025–26):**

1. **Ontario Trillium Foundation – Capital Grant** (renovations, lighting, washrooms, seating; up to \$200,000).
2. **NOHFC – Enhance Your Community** (Northern Ontario rec/cultural infrastructure; up to 50% of costs, projects in the millions possible).
3. **Enabling Accessibility Fund (Federal)** (washrooms, entrances, ramps; up to \$200,000).
4. **Hydro One – Energizing Life Community Fund** (lighting/safety projects; up to \$25,000).
5. **OCIF – Ontario Community Infrastructure Fund** (roads/parking; municipal-only allocation).
6. **FedNor – Tourism Growth Program** (visitor-focused improvements to event facilities).

In almost every case, these programs require the **municipality or agricultural society** to be the lead applicant, since the grounds are Township property. I am therefore requesting that the Township:

1. **Commit to leading or supporting applications** for the above programs.
2. **Designate staff or authorize a committee** (e.g., Fair Board partnership) to prepare proposals.
3. **Provide a letter of permission** to enable third-party grant writers (if hired) to submit on the Township's behalf.

For decades, the main improvements to the Raceway have been through my personal investment. The time has come to treat this as a true Township asset and pursue the funding that is readily available.

I respectfully request that this item be placed on the next Council agenda for discussion, and that Township staff or a designated representative be tasked with exploring these grant opportunities.

Thank you for your attention to this matter. I would welcome the chance to meet with Council or staff to discuss next steps.

Sincerely,

**Donnie Varcoe**

Leaseholder – Laird International Raceway



Virus-free. [www.avast.com](http://www.avast.com)

**From:** kaitlin.jobst@lakewaytruck.com  
**Sent:** December 10, 2025 10:40 AM  
**To:** info@lairdtownship.ca  
**Cc:** clerk@lairdtownship.ca  
**Subject:** Attention Jennifer

**Flag Status:** Flagged

Council of Laird Township

3 Pumpkin Point Road West

Laird Township, ON

Re: Support for Membership with the Huron North Community Economic Alliance (HNCEA)

Dear Members of Council,

I am writing on behalf of Laird Raceway to express my support for Laird Township pursuing membership with the Huron North Community Economic Alliance (HNCEA), as outlined on their website (<https://www.hncea.ca/members-partners>).

Several neighbouring municipalities—including Macdonald, Meredith & Aberdeen Additional Township and Johnson Township—are already active members of HNCEA and have reported significant and lucrative benefits through their participation. These include strengthened partnerships, improved regional collaboration, and enhanced success in various economic development initiatives. Their experience clearly demonstrates the value of HNCEA membership for small northern municipalities.

Becoming a member would help position Laird Township to access similar opportunities. HNCEA provides a strong regional network that supports more competitive applications for provincial, federal, and regional funding, and bolsters long-term economic development across the area.

As Laird Raceway continues to grow, our success is tied closely to the overall strength and development of the Township. Any improvements made through these partnerships are meaningful investments in local infrastructure, economic activity, tourism, and community engagement.

While I believe it would be most appropriate for Laird Township to cover the cost of HNCEA membership, I am willing to donate or match up to \$500 in the event that cost becomes a barrier to joining. My intention is to support the Township in accessing opportunities that benefit the community as a whole.

Membership with HNCEA will also support broader goals of applying for and receiving grants aimed at improving and revitalizing essential infrastructure. These improvements would directly benefit the Raceway, surrounding businesses, residents, and the Township as a whole.

Thank you for considering this request. I would welcome the opportunity to discuss this further and explore how we can work together to strengthen our community.

Sincerely,

Donnie Varcoe

Laird Raceway



Virus-free. [www.avast.com](http://www.avast.com)

## Application for Consent – L2025-10 HALDENBY



### **Description:**

Property owners Errol and Helene Cecile Caldwell are proposing to create two lots. When the property was purchased in 2000, it consisted of three separate lots; however, they were subsequently consolidated into a single parcel by Land Registry after the purchase. The owners now wish to re-establish the lots in a configuration consistent with the original three-lot layout.

Upon review of Consent Application L2025-12, no major concerns have been identified with the proposal as submitted. It is recommended that Council approve Consent Application L2025-12.

## **SHARED SERVICES AGREEMENT**

Between:

**The Corporation of The Township of Laird**  
Herein known as "Municipality A"

And

**The Corporation of The Township of Tarbutt**  
Herein known as "Municipality B"

### **1. Purpose**

The parties wish to establish a framework for mutual assistance whereby one municipality may provide personnel, equipment, and/or services to the other to support municipal operations (including, without limitation, winter road maintenance and snow/ice control), planned or emergency.

This Agreement provides a clear framework to ensure a consistent, coordinated and timely response in providing mutual aid.

### **2. Authority**

This Agreement is entered into under the general powers of Section 10 (2) of the *Municipal Act, 2001*, as amended, which permits single tier municipalities to pass by-laws respecting the health, safety and well being of persons, and for the protection of persons and property.

In accordance with Sections 19 and 20 of the *Municipal Act*, as amended, a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in section 19, or a combination of both to jointly provide, for their joint benefit, any matter which each of them have the power to provide within their own boundaries.

A municipality may provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter. Where assistance relates to emergency response, the parties acknowledge the *Emergency Management and Civil Protection Act* and each party's Emergency Response Plan.

Refer to Schedule "C" attached hereto for the conditions under which a request may be accepted or declined.

### **3. Definitions**

"Assisting Municipality" means the party providing personnel, equipment, or services.

“Assisted Municipality” (or “Requesting Municipality”) means the party receiving personnel, equipment or services.

“Assistance” includes municipal personnel, vehicles/equipment, materials, and related services.

“Clerk” means the appointed Clerk, or Deputy Clerk, of either The Township of Laird or Tarbutt.

“Employees” means the permanent employees of either one municipality or the other, hired to perform work in the Roads Department and adequately licensed and insured to do so.

“Fully Burdened Hourly Rates” means a fixed amount of money earned for each hour of work which, in the case of this Agreement, covers the base salary plus indirect expenses such as taxes, benefits, vacation, insurance and equipment rates.

“Indemnifying Party” is the requesting municipality that agrees to compensate the Assisting Municipality for any losses, damages or liabilities which may occur in the application of this agreement.

“Invoice” means a statement of goods or services that have been provided to the Requesting Municipality stating the amount due to cover the expense of the request.

“Minimum Maintenance Standards” (MMS) means the minimum standard for road maintenance as set out by Ontario in O. Reg. 239/02 for municipal highways.

“Road Superintendent” means the senior member of each Roads Department appointed by either Municipality to direct work at the site and coordinate operations.

“Term” means the duration or period of time during which this reciprocal agreement may be implemented.

#### **4. Scope of Services**

4.1 Assistance requested or provided may include, but is not limited to:

- Operation of plow trucks, graders, loaders, dozers, and other road maintenance equipment;
- Application of sand/salt and ice control materials;
- Other municipal operational support as mutually agreed in writing.

4.2 The parties will comply with applicable laws, by-laws, Minimum Maintenance Standards, *Occupational Health and Safety Act* requirements, and each municipality’s standard operating procedures including workplace health and safety policies.

4.3 Priority will be given to the maintenance or operation of each municipality’s roads, equipment or employees first in the event of a situation in which both municipalities are impacted.

## **5. Requesting and Activating Assistance**

5.1 The Municipality requesting assistance may contact the Road Superintendent of the Assisting Municipality or make a written or electronic request to the Clerk (or designate) of the Assisting Municipality outlining the equipment, materials or human resources being requested.

5.2 The Assisting Municipality may accept or decline in whole or in part, subject to staffing and resource availability and operational priorities.

5.3 The Road Superintendent, or designate, of the Assisted Municipality will coordinate and provide site-specific directions consistent with applicable law and health and safety requirements.

5.4 Schedule “C” attached hereto includes forms on which will be recorded the date and time of the request, resources requested, locations and estimated duration.

## **6. Supervision and Control**

6.1 While operating within the Assisted Municipality, personnel of the Assisting Municipality remain employees of the Assisting Municipality for all employment, WSIB, and supervision purposes.

6.2 Operational direction on site will be given by the Assisted Municipality’s Road Superintendent or designate; however, the Assisting Municipality’s employees may refuse unsafe work in accordance with the *Occupational Health and Safety Act* (OHSA).

## **7. Health & Safety, Training, and Qualifications**

7.1 Each party warrants that employees provided under this Agreement are properly licensed and trained to fulfill assigned duties and operate equipment.

7.2 Each party will ensure compliance with OHSA, traffic control requirements, and road safety standards, including winter operations protocols.

## **8. Insurance**

8.1 Each party shall, at its own expense, maintain throughout the term:

- Commercial General Liability (CGL) insurance with limits not less than \$5,000,000 per occurrence, including bodily injury, property damage, contractual liability, and cross liability;
- Automobile Liability insurance for owned, leased, or operated vehicles with limits of no less than \$5,000,000 per occurrence;
- WSIB coverage in accordance with applicable legislation.

8.2 Certificates of insurance evidencing the above coverage shall be exchanged annually and upon request, showing the other party as additional insured with respect to liability arising from this Agreement, subject to insurer approval.



8.3 **PRIMARY AUTO COVERAGE:** The parties acknowledge that the registered owner's automobile policy is primary for liability relating to ownership, use, or operation of that vehicle. Non-Owned Automobile Liability of the other party, if applicable, shall respond in excess of the owner's policy.

8.4 Each party shall maintain coverage or endorsements for hired/non-owned automobiles as appropriate for operations under this Agreement.

## **9. Indemnification and Liability**

9.1 Each party agrees to indemnify and hold harmless the other party, its officers, employees, and agents from and against claims, demands, actions, damages, losses, costs, and expenses (including reasonable legal fees) to the extent caused by the negligent acts or omissions of the Indemnifying Party in carrying out assistance under this Agreement.

9.2 Third-Party Property Damage:

- Damage to public infrastructure, roads, or property within the Assisted Municipality caused by the operations of the Assisting Municipality shall be addressed by the Assisting Municipality's applicable insurance coverage, subject to fault allocation and applicable law.
- Damage caused by the Assisted Municipality's direction that is negligent or contrary to law may result in shared or sole responsibility of the Assisted Municipality to the extent of such negligence.

9.3 Nothing in this Agreement limits any statutory defences or immunities available to municipalities.

## **10. Cost Recovery, Rates and Invoicing**

10.1 The Assisted Municipality shall reimburse the Assisting Municipality upon receipt of an invoice for reasonable costs, including:

- Labour at fully burdened hourly rates (wages, benefits, statutory remittances);
- Equipment hourly rates (as per the Assisting Municipality's current fee schedule);
- Fuel, materials (salt, sand), parts, repairs, and consumables;
- Travel time and mobilization/demobilization as applicable.

10.2 The Road Superintendent, or designate, who is the senior operator involved as the Assisting Municipality, shall determine the time spent, materials used and other expenses, and so provide this information to the municipal staff responsible for invoicing.

10.3 Invoices shall be issued within thirty (30) days of completion of assistance, with payment terms of net thirty (30) days unless otherwise agreed.

## **11. Records and Reporting**

11.1 Each party will maintain logs of equipment hours, materials used, locations serviced, and incident reports, and will provide copies upon request of the other party for audit or claims handling.

## **12. Term, Renewal and Termination**

12.1 This Agreement takes effect on the day of passing of the enacting by-law and continues until either party provides written notice to the other municipality, providing a minimum of sixty (60) days advance notice of termination.

12.2 The Agreement shall be renewed for successive years unless written notice is provided as to the contrary, as noted in section 12.1 above.

12.3 Either party may terminate this Shared Services Agreement without cause upon sixty (60) days' written notice. Ongoing assistance at the time of notice and until termination shall continue in accordance with this Agreement unless otherwise agreed.

## **13. Dispute Resolution**

13.1 The parties shall first attempt to resolve disputes through good-faith negotiations between the Senior Administrative Officers.

13.2 Failing resolution, the parties may proceed to mediation with a mutually selected mediator prior to litigation, unless urgent injunctive relief is required.

## **14. Notice**

14.1 Notices under this Agreement shall be in writing and delivered by hand, courier, or email to:

Municipality A:       Jennifer Errington, Clerk,  
                              The Township of Laird  
                              3 Pumpkin Point Road  
                              Echo Bay, ON P0S 1C0  
                              [clerk@lairdtownship.ca](mailto:clerk@lairdtownship.ca)

Municipality B:       Carol Trainor, Clerk  
                              The Township of Tarbutt  
                              27 Barr Road South  
                              Desbarats, ON P0R 1E0  
                              [clerk@tarbutt.ca](mailto:clerk@tarbutt.ca)

## **15. Confidentiality and Privacy**

15.1 Each party agrees to protect confidential information and personal information in accordance with the Municipal Freedom of Information and Protection of Privacy Act and applicable privacy laws.

## **16. Assignment or Amendment**

16.1 Neither party may assign this Agreement without written consent of the other.

16.2 Amendments to this Agreement must be in writing and signed by authorized representatives of both parties.

## **17. General**

17.1 This Agreement shall be enacted by By-law passed by each of the parties.

17.2 This Agreement constitutes the entire agreement between the parties and supersedes prior understandings on the subject matter.

17.3 If any provision of this Agreement is held invalid, the remainder shall remain in full force.

17.3 This Agreement is governed by the laws of the Province of Ontario.

## **SIGNATURES:**

\_\_\_\_\_  
Jennifer Errington, Clerk  
The Township of Laird

\_\_\_\_\_  
Carol O. Trainor, Clerk  
The Township of Tarbutt

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Schedule A: Rates & Costs**

- Hourly labour rates (positions/classes).
- Equipment rates (make/model; hourly charges).
- Fuel/materials charges; administrative overhead (if any).
- Invoicing format and supporting documentation.

**Schedule B: Insurance Certificates**

- Certificates evidencing CGL and Auto Liability (limits; additional insured wording).
- WSIB clearance.
- Any endorsements for hired/non-owned auto coverage.

**Schedule C: Request and Acceptance Form**

- Standardized request form (date/time; resources requested; locations; estimated duration).
- Acceptance/decline and conditions (resource availability; special instructions).

! DATE NOV. 20<sup>TH</sup>/2025. START - APPROX 6 PM

TO: MAYOR - EVOY AND ATTENDING COUNCIL

MAYOR - PRESENT

COUNCIL - TODD RYDALL - PRESENT

WAYNE JONOR - PRESENT

MATT FROLIK - ABSENT - VACATION

BROD SNEWFELT - PRESENT

LOCATION: MAYOR AND COUNCIL CHAMBERS

: CLOSED SESSION

SUBJECT: PAYMENT OF STANDBY PAY FOR SENIOR  
OPERATOR WHICH I AGREE WITH <sup>BUT</sup> FOR 2<sup>ND</sup>  
SECOND OPERATOR / DRIVER / LABOURER

BUT: SHOULD OF READ - SECOND OPERATOR.  
A.K.A. ED LAPISH.

SENIOR OPERATOR IS DAVE POLLARI AND RECIVES  
SUCH PAYMENT OF WAGES. AS REQUIRED

CHAIN OF COMMAND:

ROAD SUPERINTENDENT DAVE POLLARI,  
BUT ALSO - FIRST EQUIPMENT OPERATOR / DRIVER / LABOURER  
(SENIOR)

SECOND: EQUIPMENT OP / DRIVER / LABOURER  
ED LAPISH.

THIRD: DRIVER / LABOUR. DAN CROZIER

FOURTH: GROUND KEEPER AND IF REQUIRED LABOURER  
VASCO DIAS.

FIFTH: ALL EMPLOYEES THAT ARE PART-TIME

I (BROD SNEWFELT) AM FILING A MOTION OF  
ERROR AND REQUESTING THE WORDING BE  
CHANGED TO READ: SECOND OP / DRIVER / LABOUR  
BE COVERED UNDER THIS AGREEMENT.

COUNCILOR - BROD SNEWFELT - ON MONDAY NOV. 24<sup>TH</sup>/2025

THANK YOU.

RECEIVED

NOV 24 2025

TOWNSHIP OF LAIRD

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél.: 416 585-7000



Ontario

234-2025-4982

November 25, 2025

Dear Head of Council:

Through the *Protect Ontario by Building Faster and Smarter Act, 2025* ([Bill 17](#)), which received Royal Assent on June 5, 2025, changes were made to the *Planning Act* that will help streamline and standardize municipal development processes.

This includes changes that enable the Minister of Municipal Affairs and Housing, by regulation, to permit variation from a zoning by-law “as of right” if a proposal is within a prescribed percentage of the required setback (the minimum distance a building or structure must be from a property line) on specified lands. This new authority was intended to reduce planning applications for minor variances.

Today, our government announced further action to streamline planning approvals by exercising my authority established under Bill 17 to amend Ontario Regulation 545/06 ([Zoning By-laws, Holding By-laws and Interim Control By-laws](#)) to allow variations to be permitted “as-of-right” if a proposal is within 10% of setback requirements applicable to specified lands. Specified lands include any parcel of urban residential lands outside of the Greenbelt Area, and exclude areas such as hazardous lands, and lands near shorelines and railways. These changes in [Ontario Regulation 257/25](#) were filed on November 21, 2025 and took effect upon filing.

Any variances sought beyond the prescribed percentage of the setback requirement would be subject to the usual minor variance or rezoning approval process and other zoning standards (e.g., height limits, etc.) would continue to apply, helping to mitigate potential land use compatibility issues.

This “as-of-right” permission is intended to remove the need for certain variances that are the most minor in nature, resulting in fewer applications submitted and fewer hearings for minor variances before a municipal committee of adjustment for these proposals.

The proposed regulation works with the [Additional Residential Units regulation](#) (Ontario Regulation 299/19) to help create additional residential units, such as basement suites, by eliminating additional barriers related to setbacks.

... /2

We look forward to continued collaboration with our municipal partners as we work together to achieve our goal of building the homes that Ontarians need.

Sincerely,



Hon. Robert J. Flack  
Minister of Municipal Affairs and Housing

- c. Robert Dodd, Chief of Staff, Municipal Affairs and Housing (MMAH)  
Martha Greenberg, Deputy Minister, MMAH  
David McLean, Assistant Deputy Minister, Housing Planning and Policy Division,  
MMAH  
Municipal Chief Administrative Officer





THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2025 – 160

DIVISION LIST

YES NO

DATE: December 2, 2025

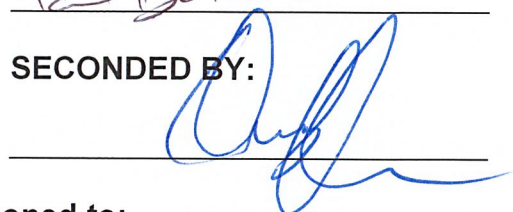
Councillor **G. ASHFORD**  
Councillor **J. BELESKEY**  
Councillor **P. BORNEMAN**  
Councillor **B. KEITH**  
Councillor **D. McCANN**  
Councillor **C. McDONALD**  
Mayor **J. McGARVEY**

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MOVED BY:



SECONDED BY:



CARRIED: ☒ DEFEATED: ☐ Postponed to: \_\_\_\_\_

That the Town of Parry Sound Council hereby supports the Municipality of Wawa's Resolution #RC25170 which supports the development of an accessible, province-wide, and publicly accountable alcohol container return system that:

Protects low-income earners and vulnerable residents who rely on bottle returns;

Closes gaps in the deposit-return cycle to reduce landfill waste and environmental harm;


Provides adequate infrastructure, training, and support to retailers participating in the return system;

Ensures strong, consistent enforcement and oversight of return program compliance;

Safeguards the public interest in recycling and waste diversion amid increasing privatization pressures; and

BE IT FURTHER RESOLVED that Council urges the Government of Ontario to collaborate meaningfully with municipalities, retailers, environmental organizations, and experts to implement a fair, effective, and inclusive solution that ensures the long-term success of Ontario's deposit-return and recycling systems; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Environment, Conservation and Parks, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), and all Ontario municipalities for their support and consideration.

  
\_\_\_\_\_  
Mayor Jamie McGarvey





The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, October 21, 2025

Resolution # RC25170	Meeting Order: 8
Moved by: <i>L. K. Gots</i>	Seconded by: <i>M. Hayfield</i>

**WHEREAS** the Government of Ontario has introduced new regulations, effective January 1, 2025, requiring grocery stores with over 4,000 square feet of retail space to accept empty alcohol containers and return deposits as a condition of maintaining their liquor licenses; and

**WHEREAS** many large retailers have raised concerns about this obligation due to logistical challenges, including costs, space limitations, and insufficient infrastructure to manage high volumes of returned containers and local residents in Wawa are very upset that there will be no location in the community or area accepting empty alcohol containers; and

**WHEREAS** this change may negatively impact vulnerable populations, including low-income individuals who depend on bottle returns as a modest yet vital source of income and will increase the amount of waste being dumped at the municipal landfill; and

**WHEREAS** the ongoing privatization and deregulation of Ontario's previously effective bottle return program threaten to undermine decades of progress in sustainable waste management, environmental stewardship, and circular economy practices; and

**WHEREAS** the lack of a clear, accessible, and equitable alternative for recycling alcohol containers may place additional strain on municipal waste systems and contribute to increased environmental degradation;

Page 2...



# The Corporation of the Municipality of Wawa

## REGULAR COUNCIL MEETING

### RESOLUTION

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Municipality of Wawa supports the development of an accessible, province-wide, and publicly accountable alcohol container return system that:

1. Protects low-income earners and vulnerable residents who rely on bottle returns;
2. Closes gaps in the deposit-return cycle to reduce landfill waste and environmental harm;
3. Provides adequate infrastructure, training, and support to retailers participating in the return system;
4. Ensures strong, consistent enforcement and oversight of return program compliance;
5. Safeguards the public interest in recycling and waste diversion amid increasing privatization pressures;

**AND BE IT FURTHER RESOLVED** that the Council urges the Government of Ontario to collaborate meaningfully with municipalities, retailers, environmental organizations, and experts to implement a fair, effective, and inclusive solution that ensures the long-term success of Ontario's deposit-return and recycling systems;

**AND BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), and all Ontario municipalities for their support and consideration.

RESOLUTION RESULT		RECORDED VOTE		
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield		
<input type="checkbox"/>	TABLED	Cathy Cannon		
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/>	WITHDRAWN	Joseph Opato		

#### Disclosure of Pecuniary Interest and the general nature thereof.

- ☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: \_\_\_\_\_

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL

This document is available in alternate formats.



# The Corporation of the Municipality of Wawa

## REGULAR COUNCIL MEETING

### RESOLUTION

Tuesday, July 15, 2025

Resolution # RC25121	Meeting Order: 8
Moved by: <i>Cathy Cannon</i>	Seconded by: <i>Joseph Opato</i>

**WHEREAS** The Beer Store has closed more than 70 of its store locations across the Province since the Ford Government made the decision to end its exclusivity agreement with The Beer Store and allowed other locations like convenience and grocery stores to sell beer, wine and mixed alcoholic drinks; and

**WHEREAS** many of the retail stores being closed are in small, northern communities such as Chapleau, Atikokan, Powassan and Blind River where The Beer Store is very important to the local community; and

**WHEREAS** the presence of The Beer Store in Northern Ontario communities and in Wawa, provides good paying jobs, convenient access to beer sales for tourists looking to purchase a variety of Canadian made beer products not carried in other locations and contributes to the local and provincial economy; and

**WHEREAS** The Beer Store closure in Wawa would lead to job losses in the community and negatively impact the local economy;

**NOWHEREFORE** Council of the Municipality of Wawa request that the Provincial Government take the steps necessary to preserve the presence of The Beer Store in small, rural and northern communities and that it request that The Beer Store reconsider its decision to close additional Beer Stores in Ontario, especially in small, northern communities.

**AND FURTHER** that a copy of this Resolution be forwarded to Premier Doug Ford, Honourable Peter Bethlenfalvy the Minister of Finance, Honourable Victor Fedeli the Minister of Economic Development, Job Creation and Trade, Bill Rosenberg the M.P.P. Algoma-Manitoulin, FONOM, NOMA, and AMO.

RESOLUTION RESULT	RECORDED VOTE	YES	NO
<input checked="" type="checkbox"/> CARRIED	MAYOR AND COUNCIL		
<input type="checkbox"/> DEFEATED	Mitch Hatfield		
<input type="checkbox"/> TABLED	Cathy Cannon		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/> WITHDRAWN	Joseph Opato		

#### Disclosure of Pecuniary Interest and the general nature thereof.

☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: \_\_\_\_\_

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>

October 17, 2025

The Beer Store  
Corporate Office | 2258 Coleraine Drive  
Bolton, ON L7E 3A9

Attention: Roy Benin

Dear Mr. Benin.

The closing of The Beer Store is the final nail in the coffin for those of us in the town of Wawa who are interested in our environment and recycling. I am not a consumer of alcohol, but since 1992, I have picked up the sad, abandoned packaging others have thrown out on the sides of our roads.

As a volunteer, I have cleaned our outdoors of trash by the truckloads and most of it was made up of beer and wine containers. Having a European background and knowing that even pop cans have a deposit of 10 cents on them there, it is with tears in my eyes that I see the loss of a place to turn in recyclables.

I fought the bureaucracy, wrote to companies and ministers about the abuse of our environment and the renewable resources until finally a deposit was established here in Ontario. The program encourages people to turn in their recyclables rather than putting them in the landfill and the pennies add up.

Here in the north, we live in an "untouched" wilderness and try to promote this for tourism, hunting, and fishing. Often, one of the first stops in town is The Beer Store. Why is this now closed when the nearest store is over 200 km away and there is now no place to accept the empties? Our grocery store had beer and wine when that program was first introduced, but has now cut back as they don't want to accept the recyclables. The one convenience store is also not set up for recyclables and doesn't carry the selection of products The Beer Store did.

So, while it is still possible to purchase a limited selection in our town, the loss of the recycling program affects us deeply. Many organizations, such as skating clubs, hockey teams, Boy Scouts/Girl Guides and even retirees profit from the deposit through bottle drives. These assist the community and keep our outdoors clean to benefit the environment as well. Cans and bottles do not disintegrate in the outdoors. To the contrary, broken glass hurts people and wildlife both. Why are we going backwards on this important recycling project? Why are we in the North forgotten.

We will be drowning in beer cans without a recycling program. What is the solution? Please find one as it is you and this government that have made these changes.

Sincerely,



Karin Grundt  
Garbologist  
P.O. Box 1430  
Wawa, ON P0S 1K0

November 24, 2025

The Corporation of the City of Cambridge  
Corporate Services Department, Clerk's Division  
50 Dickson Street,  
Cambridge, ON N1R 5W8

Via email: [shawj@cambridge.ca](mailto:shawj@cambridge.ca)

**RE: RENT PROTECTION FOR TENANTS**

On November 10 2025 at a regular meeting of council, a resolution letter from The Corporation of the City of Cambridge was brought forth and discussed regarding Rent Protection for Tenants and the following resolution was passed:

Moved: Liz Welsh

Seconded: Joel Field

***THAT the Council of the Town of Petrolia for all the reasons stated, support the motion from City of Cambridge for the Province of Ontario to provide adequate protection against malicious and excessive rent increases for all units occupies for residential purposes while maintaining the ability for landlords a viable and sustainable business.***

***Further, that this motion be forwarded to the Premier, local MPP Bob Bailey and all other Ontario Municipalities.***

CARRIED

Kind regards,

***Originally signed***

Mandi Pearson  
Director of Legislative Services, Clerk | Deputy Operations

cc:  
Premier of Ontario, Doug Ford [premier@ontario.ca](mailto:premier@ontario.ca)  
MPP Bob Bailey, Sarnia-Lambton [bobbbailey@pc.ola.org](mailto:bobbbailey@pc.ola.org)  
All Ontario Municipalities

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

[www.town.petrolia.on.ca](http://www.town.petrolia.on.ca)







## COUNCIL RESOLUTION

Date: Nov 25, 2025

Resolution No.: 380-25

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

WHEREAS the Conservation Authorities Act (1946) enables municipalities to establish local conservation authorities, and when municipalities choose to form such authorities, they assume responsibility for governance and funding through the appointment of a Board of Directors and the provision of an annual levy to cover expenses;

AND WHEREAS the municipalities within Lakehead Region established the Neebing Valley Conservation Authority in 1954 which enlarged to the Lakehead Region Conservation Authority (LRCA) in 1963;

AND WHEREAS local municipalities currently provide approximately 50% of total conservation authority funding, while the Province of Ontario provides approximately 5%;

AND WHEREAS municipalities have governed their respective conservation authorities for decades, tailoring programs and services to local watershed needs, maintaining accountable service standards, and ensuring fair and predictable costs for ratepayers;

AND WHEREAS conservation authorities collectively own and manage thousands of hectares of land, much of which was donated by local residents and entrusted to conservation authorities as a personal legacy for long-term protection, stewardship, and the public good, with the expectation that such lands would be cared for by locally governed conservation authorities;

AND WHEREAS Bill 68 (Schedule 3) proposes the creation of the Ontario Provincial Conservation Agency, a Crown corporation that would assume governance responsibilities and consolidate Ontario's 36 conservation authorities into seven regional authorities, with municipal cost apportionment yet to be defined;

AND WHEREAS the Province already possesses the authority to establish overarching legislation, regulations, and standards through the *Conservation Authorities Act* and the Ministry of the Environment, Conservation and Parks;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Shuniah calls on the Government of Ontario to maintain local, independent, municipally governed, watershed-based conservation authorities to ensure strong local representation in decisions related to municipal levies, community-focused service delivery, and the protection and management of conservation lands;

AND THAT while the Municipality of Shuniah supports provincial goals for consistent permit approval processes, shared services, and digital modernization, imposing a new top-down agency structure

without strong local accountability and governance risks creating unnecessary cost, red tape, and bureaucracy, thereby undermining efficiency and responsiveness to local community needs;

AND THAT the Municipality of Shuniah supports efforts to balance expertise, capacity, and program delivery across the province, and requests that the Province work collaboratively with municipalities and local conservation authorities to determine the most effective level of strategic consolidation to achieve both provincial and local objectives;

AND THAT the Municipality of Shuniah is opposed to the proposed "Huron-Superior Regional Conservation Authority" boundary configuration outlined in Environmental Registry Notice 025-1257;

AND THAT the Municipality of Shuniah recommends that the Lakehead Region Conservation Authority form the "Northwestern Ontario Regional Conservation Authority";

AND THAT the Ministry engage directly with affected municipalities of the Lakehead Region Conservation Authority, before finalizing any consolidation boundaries or legislative amendments;

AND THAT a copy of this resolution be forwarded to the Environmental Registry of Ontario consultations and to the Minister of the Environment, Conservation and Parks and his Opposition critics, local MPPs, local MPs, the Association of Municipalities of Ontario (AMO), Conservation Ontario, All local municipalities, and All Conservation Authorities in Ontario. *+ Premier Ford.*

☒ **Carried**      ☐ **Defeated**      ☐ **Amended**      ☐ **Deferred**

  
\_\_\_\_\_  
Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8

**From:** Carol Trainor <clerk@tarbutt.ca>  
**Sent:** December 10, 2025 1:33 PM  
**To:** premier@ontario.ca; charmaine.williams@pc.ola.org; taunya.paquette@ontario.ca; Minister (MMAH; AMCTO | The Municipal Experts; Minister, MECP (MECP; FONOM Office/ Bureau de FONOM; admin@noma.on.ca; martha.greenberg@ontario.ca  
**Cc:** Konopelky, Faye (MEPR); roger.lord@ontario.ca; Chicotine, Isabel (MEPR); Neufeld, Tim (He/Him) (MEPR); kimberly.cho@ontario.ca; eric.everett@ontario.ca; lisa.priest@ontario.ca; bernie.derible@ontario.ca  
**Subject:** 2026 Election conflict with Provincial Emergency Exercises

At its meeting of December 9, 2025, the Council of The Township of Tarbutt passed the following resolution, and seeks your support to avoid a conflict between two very important municipal events.

Resolution No: 2025 – 194

Moved by: U. Abbott

Seconded by: D. McClelland

WHEREAS the Emergency Preparedness Division of Emergency Management Ontario (EMO), within the Ministry of Emergency Preparedness and Response, has trained and educated municipal staff and Emergency Control Groups for the **Provincial Exercise 2026**, taking place on Thursday, October 23, 2026; and

WHEREAS Municipal Elections in Ontario will take place Monday, October 26, 2026; and

WHEREAS municipal Mayors, Council members and senior municipal staff play a key role in local emergency management operations, most notably Mayors and Municipal Clerks in smaller municipalities; and

WHEREAS a vast percentage of municipal councils may be in a position of transition in the fall of 2026, and face the possibility of not returning to their council seats; and

WHEREAS municipal Clerks, having oversight and management responsibility for municipal elections, as well as regular day to day operations of their municipalities, will be diligently preparing for the municipal election to be held the following week; and

WHEREAS the date of Municipal Elections in Ontario are established well in advance, being legislated within the *Municipal Elections Act* as the fourth Monday in October, every fourth year; and

WHEREAS the basis of local government and democracy rests on dedicated, trained and educated municipal experts who play a dual role in Emergency Management, and whom, as of October 26, 2026 may find significant turnover on Emergency Control Groups; and

WHEREAS in order to ensure sustainable and engaged participation in the 2026 Provincial Exercise, these two significant municipal events should not be held within days of each other;

NOW THEREFORE BE IT RESOLVED THAT The Council of The Township of Tarbutt requests Emergency Management Ontario, and the Ministry of Emergency Preparedness and Response, to



reschedule the 2026 Provincial Exercise to a date that does not fall within 90 days on either side of the 2026 Municipal Election on October 27, 2026; and

THAT Provincial Ministries be encouraged to consult with their provincial counterparts, agencies and ministries and, in some cases, municipal associations, prior to scheduling important province wide exercises in which municipalities play a key role, in order to avoid such conflicts; and

THAT this resolution be circulated to AMO, FONOM, AMCTO, the Minister of Municipal Affairs and Housing, the Minister and Deputy Minister of Emergency Preparedness and Response, and the Ontario Fire Marshall.

Carried

Carol O. Trainor, A.M.C.T.  
CAO/Clerk/Deputy Treasurer  
The Township of Tarbutt  
27 Barr Road S.  
Desbarats, ON P0R 1E0  
Ph: 705-782-6776  
Fax: 705-782-4274



Individuals who submit information to Council should be aware that the information contained within their communications may become part of the public record and be made available to the public through the Council Agenda process.

**THE CORPORATION OF THE TOWNSHIP OF LAIRD**

**By-law Number 2064-25**

**BEING A BY-LAW to confirm proceedings of the meeting of Council, December 18, 2025.**

WHEREAS Section 5(3) of the *Municipal Act, R.S.O. 2001*, as amended, requires a municipal council to exercise its power by by-law except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LAIRD HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the action of the Council at its meeting on December 18, 2025, in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. **THAT** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

**READ and passed in Open Council this 18<sup>th</sup> day of December 2025.**

Mayor \_\_\_\_\_  
Shawn Evoy

Seal

Clerk \_\_\_\_\_  
Jennifer Errington