

Cemetery Board

MINUTES

Monday, December 1, 2025 @ 5:00 p.m.
Location: Township Boardroom

Present: Chairperson: Shawn Evoy
Members: Matt Frolick, Darin Evoy, Merril Evoy
Regrets: Allen Cook, Brad Shewfelt
Secretary-Treasurer: Jennifer Errington

1. Routine Matters

a) Approval of Agenda

#01-25

Moved by: Matt Frolick

Seconded by: Darin Evoy

BE IT RESOLVED THAT the Cemetery Board hereby approves the December 1, 2025, agenda.

Carried.

b) Approval of Cemetery Board Minutes of October 1, 2024

#02-25

Moved by: Matt Frolick

Seconded by: Darin Evoy

BE IT RESOLVED THAT the Cemetery Board approves the Cemetery Board minutes of October 1, 2024.

Carried.

2. Delegations

N/A

3. Business Arising out of the Minutes

a) Plot map & layout – Update

- Board discussed taking on the map correction project in the spring and contracting Boyde Frenette to put pins back in.
- Chair Shawn Evoy volunteered to prepare an overlay map for the Spring meeting.

b) DRAFT Cemetery By-law to Replace By-law 882-08

- Board discussed the current By-law 882-08 and the proposed Draft Cemetery By-law to replace By-law 882-08. It was the consensus to have all members take a copy of the Draft By-law to review and come prepared to the spring meeting with suggestions.
- Board discussed items to consider in the new By-law: Having restrictions on stone orientation, stones facing East. To restrict the planting of shrubs and flowers. To

eliminate plots for the east-west access road and close the old cemetery for internments.

- c) Scope of Capital Projects – Discussion, provide staff with instructions
 - Board discussed the Phase 3 – stone straightening, and would like staff to do what we have in the past, getting a quote on price per stone and then we will determine how many stones budget will permit.

4. New Business

- a) Memo: 2025 Internment and Plot Sales (to date)

#03-25

Moved by: Matt Frolick

Seconded by: Darin Evoy

BE IT RESOLVED THAT the Cemetery Board receives the Memo: 2025 Internment and Plot sales as information.

Carried.

- b) East line property purchase, new road access

- Board discussed that Council approved purchasing property to extend the east line by 20 feet for new road access.

- c) North side access road

- Board discussed North side access road, Board to have a look at lay of land in Spring.

5. Five-year plan

- a) Five-year plan – Discussion to amend Plan

- Board discussed the Five-year plan and would like to include under 2026 building access roads with white stone.

6. Budget

- a) 2026 Budget Preparation

- Board discussed honouring the veterans buried at the Laird Cemetery by having remembrance flags placed a month prior to Remembrance Day each year. Merril Evoy to get a price for the budget.
 - Board discussed removing a few more dead spruce trees.
 - Board requested that staff send a bill to the individual who caused damage to the Cemetery property.
 - Cemetery Budgeted \$11,000 for Wages & Mileage, \$1,000 for Property Maintenance, \$500 for Maintenance, and requested staff to fill in lawnmower apportionment and liability insurance apportionment.

#04-25

Moved by: Darin Evoy

Seconded by: Merril Evoy

BE IT RESOLVED THAT the Cemetery Board submits the 2026 Budget request for consideration during budget deliberation and requests that Council reserve the 2025 Capital Cemetery Survey amount of \$2,000 and the 2025 Capital Cemetery Phase 3 – gravestone straightening in the amount of \$8,000.

7. **Correspondence**

N/A

8. **Meetings**

a) Set dates for April 2026 and October 2026
#05-25

Moved by: Darin Evoy

Seconded by: Merril Evoy

BE IT RESOLVED THAT the Cemetery Board sets the 2026 meeting dates for April 13, 2026 and October 5, 2026, at 5 p.m.

Carried.

9. **Adjourn meeting**

#06-25

Moved by: Matt Frolick

Seconded by: Merril Evoy

BE IT RESOLVED THAT the Cemetery Board be adjourned at 5:58 p.m.

Carried.

Chair –

Shawn Evoy

Secretary-Treasurer –

Jennifer Errington