

REGULAR AGENDA – AGENDA 52
CORPORATION OF THE TOWNSHIP OF LAIRD
February 19, 2026, at 6:00 pm
Laird Township Council Chambers

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Agenda Approval**
Recommendation: BE IT RESOLVED THAT Council hereby approves the February 19, 2026, agenda as presented.
4. **Delegations and Presentations**
5. **Adoption of Minutes of Previous Meeting**
 - a. Council Regular Meeting – January 15, 2026 **P. 6 - 11**
 - b. Recreation Committee Meeting – January 27, 2026 **P. 12 - 13**Recommendation: BE IT RESOLVED THAT Council approves minutes of the Regular Council meeting of January 15, 2026 and the Recreation Minutes of January 27, 2026;

AND FURTHER THAT, arising out of the Recreation Committee Minutes, Motion #4-26, Council approves the increase in hours for the Summer Experience Program (SEP) student from 217.5 hours to 280 hours, to allow for expanded summer programming, including five weeks of summer camp offerings and two Sports Day Camps at Hurley Park.
6. **Adoption of Accounts**
 - a. General accounts to January 31, 2026 **P. 14**
Recommendation: BE IT RESOLVED THAT Council approves the general accounts to January 31, 2026, in the amount of \$5,698.30.
 - b. Roads accounts to January 31, 2026 and additions to December 31, 2025 **P. 15 - 16**
Recommendation: BE IT RESOLVED THAT Council approves the roads account to January 31, 2026, in the amount of \$23,013.71 and the additions to close off year-end to December 31, 2025, in the amount of \$30,530.13.
7. **Staff and Committee Reports**
 - a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)
 - i. Road Superintendent Report – Verbal Report
Recommendation: BE IT RESOLVED THAT Council receives the Road Superintendent Report dated February 19, 2026, as presented.
 - ii. Memo: 5-Year Road Plan (2026 to 2030) **P. 17 - 24**

Recommendation: BE IT RESOLVED THAT Council receives the updated 5-Year Road Plan (2026–2030) as presented;

AND FURTHER THAT Council approves the 2026 road work priorities outlined in the Plan and directs staff to participate in the Municipal Surface Treatment joint tender, submitting the surface treatment figures as presented and proceed with budget planning accordingly.

iii. Council Q&A

b. Clerk Administrator, Deputy Treasurer

i. Clerk's Report – Verbal Report

Recommendation: BE IT RESOLVED THAT Council receives the Clerk's Report dated February 19, 2026, as presented.

ii. Task Summary Sheet & Recent Activity Log **P. 25 - 26**

iii. Concern/Information Log – Updates **P. 27**

Recommendation: BE IT RESOLVED THAT Council receives the February 19, 2026, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

iv. Council Q&A

c. Treasurer's Report

i. Memo: Committee and Boards Budget & Capital Requests **P. 28 - 37**

Recommendation: BE IT RESOLVED THAT Council receives the 2026 Draft Committee & Boards Budget and Capital Requests as presented and directs staff to incorporate Council's capital priorities into the 2026 Municipal Budget deliberations.

d. Recreation Committee & Recreation Sub-Committees

i. G. W. Evoy Rink Sub-Committee Minutes - January 14, 2026 **P. 38 - 40**

ii. Laird Hall Sub-Committee Minutes - January 20, 2026 **P. 40 - 44**

iii. Bar River Community Centre and G. W. Evoy Rink Joint Meeting - **P. 45 - 46**
January 28, 2026

iv. Finns' Bay Wharf Sub-Committee - January 28, 2026 **P. 47 - 49**

v. Laird Heritage Sub-Committee - February 4, 2026 **P. 50 - 51**

vi. Laird Fairgrounds Sub-Committee – February 10, 2026 **P. 52 - 54**

Recommendation: BE IT RESOLVED THAT Council receives the G. W. Evoy Rink Sub-Committee minutes of January 14, 2026, the Laird Hall Sub-Committee minutes of January 20, 2026, the Bar River Community Centre and G. W. Evoy Rink Joint Meeting minutes of January 28, 2026, the Finns' Bay Wharf Sub-Committee minutes of January 28, 2026, the Laird Heritage Sub-Committee minutes of February 4, 2026 and the Laird Fairgrounds Sub-Committee minutes of February 10, 2026;

AND FURTHER THAT arising out of the minutes that Council receives the budgets and updated Five-year plans and Council directs staff to submit Five-year plans to be included in updated Asset Management Plan;

AND FURTHER THAT Council acknowledges that the Finns' Bay Wharf Sub-Committee will be holding the bi-annual Meet and Greet on August 23, 2026 and requests that the Sub-Committee consult with staff to ensure Algoma Public Health permits are submitted and for staff to advertise the event in the newsletter and Facebook page;

AND FURTHER THAT Council requests staff to gather updated quotes for service contracts for an electrician, plumber, furnace repairs, and handyman repairs;

AND FURTHER THAT Council authorizes the Heritage Sub-Committee to submit an application to the Northern Ontario Heritage Fund Corporation (NOHFC) for funding toward the future museum building;

AND FURTHER THAT Council authorizes the Laird Fairgrounds Sub-Committee to submit an application to the Northern Ontario Heritage Fund Corporation (NOHFC) for funding toward the gazebo kitchen project.

- e. Cemetery Board
- f. Planning Board
- g. Police Detachment Board
- h. Algoma District Services Administrative Board

i. Algoma District Municipal Association (ADMA)

- i. Spring meeting scheduled for Saturday, April 18, 2026, in Sault Ste. Marie, at the City Centre, 99 Foster Drive. The draft agenda will be provided closer to the date. Please forward agenda items by March 27, 2026.

8. Unfinished Business

- a. Memo: Naming the Municipal Garage in Honour of Roy Lapish **P. 55 - 56**
Recommendation: BE IT RESOLVED THAT Council of the Township of Laird approve naming the Municipal Garage the Roy Lapish Memorial Garage in honour of the late Roy Lapish, recognizing his 22 years of service to the Township of Laird and his 13 years as Road Superintendent from 1989 to 2002;

AND FURTHER THAT staff be directed to arrange appropriate signage.

- b. Memo: LIR Grant Opportunities **P. 57 - 61**
Recommendation: BE IT RESOLVED THAT Council receives the February 19, 2026, Laird International Raceway Grant Opportunities report from the Treasurer.

9. New Business

a. Council Phone Poll Survey - January 29, 2026 Re: Rink Furnace Purchase
Recommendation: BE IT RESOLVED THAT Council receives the recommendation of the G. W. Evoy Rink Sub-committee to upgrade the furnace to a two-stage, 80,000 BTU propane furnace, as the current unit is undersized, cannot maintain adequate heating, and is operating continuously; and

THAT Council approves the quote of DCR HVAC for the supply and installation of a Broock PG96VTAA48080B Two-Stage Propane Furnace at the G. W. Evoy Memorial Rink in the amount of \$4,550.00 plus HST.

b. Memo: Plotter (Model iPF670) – Offer from Township of Tarbutt

Recommendation: BE IT RESOLVED THAT Council receives the Memorandum dated February 19, 2026, regarding the Plotter (Model iPF670) – Offer from the Township of Tarbutt;

AND THAT Council declines the offer to accept ownership of the iPF670 plotter;

AND FURTHER THAT the Township of Laird continue to outsource large-format printing services as required.

c. Memo: User Fees for Services By-law

Recommendation: BE IT RESOLVED THAT Council receives the memorandum dated February 19, 2026, from the Clerk regarding the User Fees for Services By-law;

AND THAT Council directs staff to incorporate equipment rental rates comparable to those adopted by Tarbutt Township into Schedule C – Roads Services of the draft User Fees for Services By-law;

AND FURTHER THAT staff finalize the draft by-law for Council consideration.

10. Notices of Motion

11. Closed Session

Recommendation: BE IT RESOLVED THAT Council proceed into closed session at _____ p.m. in accordance with Section 239 (2) (d) labour relations or employee negotiations and Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

a. Approval of closed meeting minutes of January 15, 2026.

b. Labour relations or employee negotiations.

c. Personal matters about an identifiable individual, including municipal or local board employees

Recommendation: BE IT RESOLVED THAT Council come out of closed meeting session at _____ p.m. and continue with the Regular Council Meeting.

Consideration of and action on matters arising out of the closed meeting.

12. Communications and Correspondence

- a. Laird Fair, RE: Thank you for your donation, January 16, 2026.
- b. Township of St. Joseph, RE: Provincial Contributions to Algoma Public Health Levy Increases, January 16, 2026.

Recommendation: Support Resolution

13. Mayor and Council Comments

14. By-laws

- a. 2071-26 Appoint Integrity Commissioner By-law

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2071-26, being a by-law to repeal By-law 1010-19 and to appoint an integrity commissioner for the Township of Laird.

- b. 2072-26 Culvert Installation and Entrance By-law

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2072-26, being a by-law to repeal By-law 1017-19 and to govern the installation, size, placement, and payment of culverts in Township ditches within the Township of Laird and to provide entrance signage.

- c. 2073-26 Waste Disposal Site Recycling Designation By-law

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2074-26, being the Waste Disposal Site Recycling Designation By-law, which designates the recycling depot at the Township of Laird Waste Disposal Site located at 1606 Government Road for residential use only and prohibits the acceptance of non-eligible Industrial, Commercial, and Institutional (IC&I) Blue Box Materials effective December 31, 2025.

- d. 2074-26 Knox Presbyterian Church Municipal Heritage By-law

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2074-26, being a by-law to designate the Knox Presbyterian Church as a municipal heritage building.

- e. 2075-26 Conformity By-law

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2075-26, being a by-law to confirm the proceedings of the meeting of Council held on February 19, 2026.

15. Adjournment

Recommendation: BE IT RESOLVED THAT this Council shall now adjourn to meet again on March 19, 2026, at 6:00 p.m. or until the call of the chair.

REGULAR AGENDA – AGENDA 51
CORPORATION OF THE TOWNSHIP OF LAIRD
January 15, 2026, at 6:00 pm
Laird Township Council Chambers

Present: *Mayor:* Shawn Evoy
Councillors: Todd Rydall, Brad Shewfelt, Wayne Junor,
Matt Frolick
Clerk: Jennifer Errington
Senior Machine Op.: Ed Lapish

- 1. **Call to Order**
Mayor Evoy called the meeting to order at 6:00 p.m.

 - 2. **Declaration of Pecuniary Interest**

 - 3. **Agenda Approval**
#01-26
Moved by: Wayne Junor
Seconded by: Todd Rydall
BE IT RESOLVED THAT Council hereby approves the January 15, 2026, agenda as presented with the amendment to include agenda item 9. e. Memo – G. W. Evoy Memorial Rink Committee Policy.
Carried.

 - 4. **Delegations and Presentations**
N/A

 - 5. **Adoption of Minutes of Previous Meeting**
 - a. Council Regular Meeting – December 18, 2025
 - b. Recreation Committee Meeting – December 16, 2025#02-26
Moved by: Brad Shewfelt
Seconded by: Wayne Junor
BE IT RESOLVED THAT Council approves minutes of the Regular Council meeting of December 18, 2025 and the Recreation Minutes of December 16, 2025.
Carried.

 - 6. **Adoption of Accounts**
 - a. General accounts to December 31, 2025#03-26
Moved by: Brad Shewfelt
Seconded by: Wayne Junor
BE IT RESOLVED THAT Council approves the general accounts to December 31, 2025, in the amount of \$3,653.91.
Carried.

 - b. Roads accounts to December 31, 2025
- #04-26
-
- Moved by: Todd Rydall
-
- Seconded by: Matt Frolick
-
- BE IT RESOLVED THAT Council approves the roads account to December 31, 2025, in the amount of \$52,079.60.
-
- Carried.
-
7. **Staff and Committee Reports**
 - a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)
 - i. Road Superintendent Report – Verbal Report

#05-26

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Road Superintendent Report dated January 15, 2026, as presented.

Carried.

#06-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council authorize staff to approve complete grader repairs as per the provided quote from CAT.

ii. 5-Year Road Plan 2026 to 2030 - Discussion

#07-26

Moved by: Todd Rydall

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the 5-year Road Plan 2026 to 2030 and directs staff to put together budget figures for 2026 based on trying to complete the surface treatment within the next 3 years, while maintaining the current surface treatment.

Carried.

iii. 2026 EARSA Amalgamated Tender

#08-26

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council authorize staff to participate in the 2026 EARSA Amalgamated Tender pricing exercise for the purpose of obtaining indicative pricing for materials required in 2026;

AND THAT participation does not constitute a commitment to purchase, nor a delegation of procurement authority, and all purchasing decisions remain subject to the Municipality's Procurement By-law.

Carried.

iv. Council Q&A

b. Clerk Administrator, Deputy Treasurer

i. Clerk's Report – Verbal Report

#09-26

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the Clerk's Report dated January 15, 2026, as presented.

Carried.

ii. Task Summary Sheet & Recent Activity Log

iii. Concern/Information Log – Updates

#10-26

Moved by: Brad Shewfelt

Seconded by: Todd Rydall

BE IT RESOLVED THAT Council receives the January 15, 2026, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

Carried.

iv. Council Q&A

c. Treasurer's Report

i. Report: 2025 Council Remuneration Report (Council Expenditures)

#11-26

Moved by: Brad Shewfelt
 Seconded by: Todd Rydall
 BE IT RESOLVED THAT Council receive the report from the Treasurer regarding the 2025 Statement of Remuneration and Expenses.
 Carried.

d. Cemetery Board

e. Planning Board

i. Report: Draft Joint Official Plan and Initial Council Comments
 #12-26

Moved by: Brad Shewfelt
 Seconded by: Wayne Junor
 BE IT RESOLVED THAT Council has provided comments on the Draft Joint Official Plan for the Desbarats to Echo Bay Planning Board area and directs staff to coordinate next steps with Planning Board Coordinator, Jared Brice.
 Carried.

f. Police Detachment Board

g. Algoma District Services Administrative Board

h. Algoma District Municipal Association (ADMA)

8. Unfinished Business

a. Municipal Garage - Generac Generator Estimate
 #13-26

Moved by: Matt Frolick
 Seconded by: Todd Rydall
 BE IT RESOLVED THAT Council receives the Generac estimate in the amount of \$7,461.80 for a new generator at the Laird Township Municipal Garage, and that Council authorize staff to proceed with the purchase prior to budget deliberations.
 Carried.

9. New Business

a. 2026 Committee and Board Appointments
 #14-26

Moved by: Matt Frolick
 Seconded by: Todd Rydall
 BE IT RESOLVED THAT Council appoints the Committee and Board members for 2026 as presented.
 Carried.

b. Expression of Sympathy – Resolution of sympathy for a former retired employee of the Township of Laird, Mr. Edward Roy Lapish.

#15-26

Moved by: Todd Rydall
 Seconded by: Matt Frolick
 BE IT RESOLVED THAT Council extend its deepest sympathy to the family of Mr. Edward Roy Lapish on his passing;

AND FURTHER THAT Council acknowledge and honour Mr. Lapish's dedicated service to the Township of Laird, where he was employed for 22 years from 1980 to 2002 and served as Road Superintendent from 1989 to 2002;

AND FURTHER THAT Council honour his memory by authorizing a charitable donation in the amount of \$300.00 to the Echo Bay Elks.

AND FURTHER THAT Council requests staff to investigate naming of the Municipal Garage for Roy Lapish.
 Carried.

c. Laird Township Boundary Sign
 #16-26

Moved by: Matt Frolick

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council for the Township of Laird acknowledges that the Ministry of Transportation has reviewed the existing boundary signs for the Township of Laird and confirmed that the signs require updating, and that the Township qualifies for enhanced boundary signing under the Ministry's signing policy;

AND THAT the Township of Laird selects the enhanced boundary sign option 4 (Modified G315 (B) – no slogan), as provided under the Ministry of Transportation's signing policy, to display "Municipality of Laird, Population 1,121" along with the Township logo;

AND THAT Township staff are authorized to provide the Ministry of Transportation with this resolution and the required logo file in the prescribed format, subject to final Ministry approval.

Carried.

d. Memorandum: Report of the Integrity Commissioner
#17-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receive the report of the Integrity Commissioner for the period of January 1, 2025, to December 31, 2025, and that Council direct staff to prepare a by-law to extend the agreement established by By-law No. 1010-19 for the appointment of an Integrity Commissioner for a further three (3) year term.

Carried.

e. Memo – G. W. Evoy Memorial Rink Committee Policy

#18-26

Moved by:

Seconded by:

BE IT RESOLVED THAT Council receives the report from the G. W. Evoy Memorial Rink Committee dated January 15, 2026, and approves the amended G. W. Evoy Outdoor Rink Policy, the Rink Caretaker Position Description, and the Caretaker-Attendant Duties and Responsibilities document, effective upon the date of Council approval.

Carried.

10. Notices of Motion

N/A

11. Closed Session

#19-26

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council proceed into closed session at 8:17 p.m. in accordance with Section 239 (2) (d) labour relations or employee negotiations and Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

Carried.

- a. Approval of closed meeting minutes of December 18, 2025.
- b. Labour relations or employee negotiations.
- c. Personal matters about an identifiable individual, including municipal or local board employees
- d. Personal matters about an identifiable individual, including municipal or local board employees
- e. Personal matters about an identifiable individual, including municipal or local board employees

#20-26

Moved by: Brad Shewfelt

Seconded by: Matt Frolick
BE IT RESOLVED THAT Council come out of closed meeting session at 8:46 p.m.
p.m. and continue with the Regular Council Meeting.
Carried.

Consideration of and action on matters arising out of the closed meeting.

#21-26
Moved by: Todd Rydall
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT Council appoints Teegan Lapish as an on call (back up)
Machine Operator to plow snow.
Carried.

12. Communications and Correspondence
N/A

13. Mayor and Council Comments

#22-26
Moved by: Brad Shewfelt
Seconded by: Wayne Junor
BE IT RESOLVED THAT the Laird staff have recorded 9 loads of refuse to the
dump clean up of 312A Neebish Road West. Council has agreed to reduce the
tipping fees by 1/3.

RECORDED VOTE

<u>For Motion</u>	<u>Abstain Motion</u>
Shawn Evoy	Matt Frolick
Wayne Junor	Todd Rydall
Brad Shewfelt	

Carried.

14. By-laws

a. 2066-26 Tax Ratio By-law

#23-26
Moved by: Todd Rydall
Seconded by: Brad Shewelt
BE IT RESOLVED THAT Council adopts By-law 2066-26 being a by-law to
establish the 2026 Tax Ratios.
Carried.

b. 2067-26 Interim Tax By-law

#24-26
Moved by: Wayne Junor
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT Council adopts By-law 2067-26, being a by-law to set the
2026 Interim Tax Rates.
Carried.

c. 2068-26 Borrowing By-law

#25-26
Moved by: Todd Rydall
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT Council adopts By-law 2068-26 being a by-law to
authorize temporary borrowing to meet the current expenditures of the municipality
for the year ending December 31, 2026.
Carried.

d. 2069-26 Shared Services Agreement with Tarbutt Township By-law

#26-26
Moved by: Matt Frolick
Seconded by: Wayne Junor
BE IT RESOLVED THAT Council adopts By-law 2069-26 being a by-law to enter into a Shared Services Agreement with the Township of Tarbutt and That Council authorize the Clerk to sign the Shared Services Agreement, to take effect on date of signing.
Carried.

e. 2070-26 Conformity By-law
#27-26
Moved by: Matt Frolick
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT Council adopts By-law 2070-26, being a by-law to confirm the proceedings of the meeting of Council held on January 15, 2026.
Carried.

15. **Adjournment**
#28-26
Moved by: Todd Rydall
Seconded by: Wayne Junor
BE IT RESOLVED THAT this Council shall now adjourn to meet again on February 19, 2026, at 6:00 p.m. or until the call of the chair.
Carried.

Mayor – _____
Shawn Evoy

Clerk – _____
Jennifer Errington

MINUTES
LAIRD RECREATION COMMITTEE
January 27, 2026, at 7:00 pm
Laird Township Council Chambers

Present: Matt Frolick, Rhonda Crozier, Justine Lamming, Shawn Evoy, JoAnne Entwistle, Crystal Wells and Joanne North

1. Call to Order

Chair Matt Frolick called the meeting to order at 7:03 p.m.

2. Declaration of Pecuniary Interest

3. Agenda Approval

#1-26

Moved by: Shawn Evoy

Seconded by: Justine Lamming

BE IT RESOLVED THAT Recreation hereby approves the January 27, 2026 agenda as presented.

Carried

4. Delegations and Presentations

5. Adoption of Minutes of Previous Meeting

a. Recreation Meeting – December 16, 2025

#2-26

Moved by: JoAnne Entwistle

Seconded by: Crystal Wells

BE IT RESOLVED THAT Recreation approves Recreation Committee minutes of the Regular Meeting of December 16, 2025, as presented.

Carried

6. Committee Reports

- a. **Bar River Hall** – The hall is being rented a lot. Caretaker is looking into propane smell in the kitchen and the floor finish in the hall. The furnace has been serviced.
- b. **G. W. Evoy Rink** – The Winter Carnival plans are underway. Gage Evoy is the sub-committee Chair. Kayden Lapish has been hired to be the caretaker. Talks about a hockey game for the Isbester Cup to be held end of February.
- c. **Heritage** – A Facebook page has been made up and is going well.
- d. **Laird Fairgrounds** – The Grounds Keeper is planning on working again this year.
- e. **Laird Hall** – The organ has found a home along with the encyclopedias.

7. Adoption of Accounts

a. Recreation accounts for December 2025

#3-26

Moved by: Justine Lamming

Seconded by: Joanne North

BE IT RESOLVED that the Recreation Committee approves the accounts for December 2025 in the amount of \$3862.93, as presented. Carried

8. Unfinished Business

- a) The secretary reported that we are still waiting for a reply for the Capital Grant application to NOHFC for Laird Hall Improvements.

9. New Business

- a) The secretary discussed the correspondence from Trisha Daynard dated Jan. 15, 2026 regarding additional hours for Summer Experience Program (SEP) student from 217.5 hours to 280 hours.

#4-26

Moved by: JoAnne Entwistle

Seconded by: Shawn Evoy

BE IT RESOLVED that the Recreation Committee approves of additional hours for the Summer Experience Program student. Carried

10. Adjournment

#5-26

Moved by: Crystal Wells

BE IT RESOLVED THAT this Recreation Committee shall now adjourn the meeting and will meet again February 24, 2026. Carried

Chair – _____
Matt Frolick

Secretary – _____
Rhonda Crozier

Township of Laird
General Cheques for January 2026

Name	Description	Journal No.	Amount
AMO	Membership	J11	1,131.23
MFOA	"	J12	356.16
Royal Canadian Legion	Advertisement	J13	355.71
Good Roads	Membership	J14	692.92
Algoma Power	Church	J16	22.79
	Office	"	179.05
Cesarin Security Alarms	"	J21	258.81
CoOp	Dump	J22	16.20
Jeff Dorvault	Website	J23	840.00
Vianet	Internet	J24	61.06
encompassIT.ca	Tax Program	J26	119.06
DCR HVAC	Office Furnace	J27	600.38
Stone's Office Supply	Office	J31	158.46
Bell	Emerg. Man.	J46	95.66
	Office	"	395.04
Algoma Power	Church	J49	23.56
	Office	"	187.09
Amazon	Office Supplies	J50	53.12
Heritage Home Hardware	Dump	J70	40.67
Stone's Office Supply	Office Supplies	J73	111.33
TOTAL			\$5,698.30

ACCOUNTS CERTIFIED CORRECT

Motion #

(Signed) Mayor

To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified
by Clerk as listed above.

(Signed) Clerk

I hereby certify that Accounts listed above have been paid, and amounts are charged to proper expenditure
appropriation.

Date Passed by Council

(Signed) Treasurer

TOWNSHIP OF LAIRD

Road Department

VOUCHER LISTING

Voucher No. 1

Date 1/31/26

Name	Description	Journal No.	Amount
Payroll	Wages		15,352.88
Algoma Power	Power	J16	169.76
Huron Central Railway	Safety	J25	366.00
Traction	Dump/Plow Truck	J28	183.02
	Backhoe	"	61.00
ANP Office Supply	Cleaners	J29	131.93
Bell	Shop	J46	101.31
Superior Propane	Furnace	"	1,896.91
			126.18
Algoma Power	Power	J49	249.20
Co-Op	Backhoe	J49	419.78
	Grader	"	111.59
	Dump/Plow Truck	"	2,789.58
Toromont Cat	Equip. Repairs Grader	J69	162.22
	Equip. Repairs Backhoe	"	162.22
Brian Cameron Trucking	Grader	J71	730.13

TOTAL

\$23,013.71

ACCOUNTS CERTIFIED CORRECT

 Motion #

 (Signed) Road Superintendent

To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified
by Road Superintendent as listed above.

 (Signed) Mayor

I hereby certify that Accounts listed above have been paid, and amounts are charged to Road Expenditure
Appropriation.

 Date Passed by Council

 (Signed) Treasurer

TOWNSHIP OF LAIRD

Road Department

VOUCHER LISTING

Voucher No. 1

YEAR END

Date 12/31/25

Name	Description	Journal No.	Amount
Heritage Home Hardware	Shop	J3137	38.31
Lakeway Truck Centre	Dump/Plow Truck	J3138	1,475.52
McAsphalt Industries	Patching	J3139	4,370.59
Valcan Fire	Safety	J3141	1,896.15
Generac	Generator	J3142	1,383.33
Black Fox Electric	Generator	J3151	4,007.31
Phoenix Group	Gov. Bridge	J3257	12,997.77
Rogers	Garage Office	J3258	46.27
TMS Truck	Dump/Plow Truck	J3270	380.38
Tarbutt Township	Plowing 2025	J3271	3,934.50

TOTAL

\$30,530.13

ACCOUNTS CERTIFIED CORRECT

Motion #

(Signed) Road Superintendent

To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified
by Road Superintendent as listed above.

(Signed) Mayor

I hereby certify that Accounts listed above have been paid, and amounts are charged to Road Expenditure
Appropriation.

Date Passed by Council

(Signed) Treasurer

TOWNSHIP OF LAIRD

MEMORANDUM

Date: February 19, 2026

To: Mayor Evoy and Council

From: Jennifer Errington, Clerk; Ed Lapish, Senior Machine Operator

Subject: 5-Year Road Plan (2026 to 2030)

Background/Overview

At the January 15, 2026, Council meeting, Council passed Motion #07-26, moved by Todd Rydall and seconded by Matt Frolick:

“BE IT RESOLVED THAT Council receives the 5-Year Road Plan (2026–2030) and directs staff to prepare 2026 budget figures with the goal of completing surface treatments within the next three (3) years, while maintaining the current surface treatment program.”

Council's goal is to surface treat the following nine (9) gravel roads remaining in the Township, being:

- S. 115 – Riverside Road
- S. 135 – Lakeshore Drive
- S. 315 – Cemetery Road
- S. 320 – Cloudy Lake Road
- S. 340 – Lake George Road East
- S. 345 – Isbester Road
- S. 370 – Pumpkin Point Road East (along cemetery)
- S. 380 – Reid's Road Extension East (portion to 308 Reid's Rd. Ext. E)

5-Year Road Plan (2026–2030)

The plan has been revised in response to Council direction to complete surface treatment of the gravel roads within the next three years and to maintain the current surface treatment, focusing on roads that are in poor condition as per the Asset Management Plan AMP (as of December 31, 2024).

Surface Treatment Program

Single and double-surface treatments are proposed on select roads based on condition ratings to extend road life and prevent further deterioration.

- Cloudy Lake Road: Approximately 450 metres of double surface treatment is planned. Macdonald, Meredith, and Aberdeen Additional Roads have scheduled to complete their portions of Cloudy Lake Road this year.

- **Single Surface Treatments:** Sections of Government Road and Lapish Road have been identified for single surface treatment, as they are currently rated in poor condition under the AMP. On Government Road, the sections from Riley Road to 890 Government Road and from Lake George to Bar River Road require surface treatment to prevent further deterioration and potential road failure. In addition, the section of Government Road from Rydall Mill, approximately halfway to Junor's corner, is currently identified as a "wish list" item; however, this section is in significant disrepair. Surface treatment is recommended to prevent continued deterioration and more expensive rehabilitation costs in the future.

Recycled Asphalt and Gravel Resurfacing

The Road Department previously used recycled asphalt on the hill of Cemetery Road, which is performing well. Staff recommend expanding its use in 2026 on select low-traffic gravel roads—Lake George Road, Isbester Road, and Cemetery Road. These locations will be monitored to assess long-term performance. If the material continues to perform well, the Plan may be adjusted in future years to incorporate recycled asphalt more broadly, resulting in significant cost savings on dead-end and low-volume traffic roads.

Gravel resurfacing will continue with annual stockpiling for routine maintenance and targeted applications where grade raising or higher-quality gravel is needed, including Riverside Drive, Lakeshore Drive, and Cloudy Lake Road.

Drainage Improvements and Culverts

Ditching work is planned on Lake George Road East, Neebish Road West (North side), and Government Road to address drainage deficiencies, runoff issues, and erosion contributing to road deterioration.

Culvert inspections and potential replacements are identified on Government Road and Calabogie Road, with inspections scheduled for the spring to determine scope and priority.

Brushing and Patching

Brushing and limbing are scheduled on Government Road, Reid's Road, and Birch Point Drive to maintain sightlines, improve safety, and protect road infrastructure.

General road maintenance also includes annual patching, with approximately 24 barrels of tar allocated for use throughout the road system.

Summary

Overall, the 5-Year Road Plan focuses on preserving existing infrastructure, addressing known problem areas, improving drainage, and reducing long-term repair costs. The plan is intended to be reviewed annually and adjusted as required based on Council direction, road conditions, and available funding.

FINANCIAL IMPACT

The estimated 2026 road work material costs are as follows:

Program	Estimated Cost
Cloudy Lake Road – Double Surface Treatment	\$17,000
Single Surface Treatments – Government & Lapis Roads	\$117,734
Recycled Asphalt – Lake George, Isbester, Cemetery Roads	\$36,000
Gravel Resurfacing – Routine & Targeted Applications	\$32,500
Culverts	\$10,500
Patching Barrels	\$5,280

Total Estimated 2026 Road Materials Budget: \$219,014

The Budget figures based on the labour hours schedule will be submitted to Council at the March Council meeting in accordance with the Budget Policy timeline. The road material budget has been included in this report to assist Council in considering approval of the joint tender quantities, which must be submitted in February. Under the current Budget Policy, Council does not review the Roads Preliminary Budget and Capital Expenditure Requests until March of each year; therefore, this information is being provided in advance to support timely participation in the joint tender process.

RECOMMENDATION

It is recommended that Council approve the 2026 road work priorities outlined in the Plan and direct staff to participate in the Municipal Surface Treatment joint tender, submitting the surface treatment figures as presented in the Plan. The joint tender will be coordinated by the Plummer Township office for the Central Algoma Municipalities.

Recommended Resolution:

BE IT RESOLVED THAT Council receives the updated 5-Year Road Plan (2026–2030) as presented;

AND FURTHER THAT Council approves the 2026 road work priorities outlined in the Plan and directs staff to participate in the Municipal Surface Treatment joint tender, submitting the surface treatment figures as presented and proceed with budget planning accordingly.

Attachment:

- Five-Year Road Plan 2026 to 2030

Approved by Motion #:

TOWNSHIP OF LAIRD
5-Year Road Plan
2026 to 2030

2026

Road	Activity	Distance	Rational
Double Surface Treatment			
Cloudy Lake Road		450 m	MMAA doing their portion
			Cost = \$17,000
Single Surface Treatment			
Government Road	Riley Road North to 890 Government Rd Lake Gorge to Bar River Road	3,300 m	This work is required to prevent the road from completely deteriorating
Lapish Road	Lake George to Black Creek	700 m	South end of road deteriorating.
Government Road	Rydall Mill 1/2 way to Junors corner	800 m	WISHLIST: It is in bad shape.
			Cost = \$117,734
Recycled Asphalt			
Lake George Road	Lapish to Isbester	1,690 m	40 loads
Isbester			8 loads
Cemetery			22 loads
Yard (stock)			2 loads
			Cost = \$36,000
Resurface Gravel			
Yard (stock)			25 loads
Riverside Drive	Requires grade raise		20 loads
Lakeshore Drive	Requires grade raise		20 loads
Cloudy Lake Road	Requires A grade gravel		5 loads
			Cost = \$32,500
Ditching			
Lake George Road East		800 m	Requires cleanup
Neebish Road West on North side	MacDonald corner to Finns' Bay Rd	800 m	Requires cleanup
Government Road	Put in a ditch (from Church to Bridge)	480 m	Run off issue, causing road erosion
Culverts			
Government Road at 1985	Crossculvert		Do inspection in spring
Calabogie Rd	Crossculvert at 31 Calabogie - 40 ft culvert		
			Cost = \$10,500
Brushing			
Government Road	Brushing through hardwood area		
Reids Road	Limbing and brushing		
Birch Point Drive	Limbing and brushing		
Patching			
	24 barrels of tar for patching		
			Cost= \$5,280

TOWNSHIP OF LAIRD

5-Year Road Plan

2026 to 2030

2027

Road	Activity	Distance	Rational
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Double Surface Treatment

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Single Surface Treatment

Townline	Government to Lake George Road	3,200 m	Fair Condition Rating
Pumpkin Point Road East	Government to Highway	1,600 m	Poor Condition Rating
Government Road	Pumpkin Point Rd to Riley Road	1,600 m	Poor Conditon Rating

Resurface Gravel

Yard (stock)	20 loads		
Riverside Drive	30 loads		
Lake Shore Drive	20 loads		
Dump	10 loads		

Ditching

Lake George Road West	Bridge east to #104 south side	1,050 m	
Pumpkin Point Road West	Lakeview west to cross culvert south side	105 m	

Culverts

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Brushing

Riley Road	Limbing and brushing		
Government Road	Limbing and brushing by WDS		

Patching

	20 barrels of tar for patching		
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TOWNSHIP OF LAIRD
5-Year Road Plan
2026 to 2030

2028

Road	Activity	Distance	Rational
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Double Surface Treatment

Riverside Drive	new surface treatment	1,000 m	Poor Condition Rating
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Single Surface Treatment

Neebish Road West	MacDonald Drive to Finns' Bay	1,600 m	Poor Condition Rating
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Resurface Gravel

Yard Stock	20 loads		
Lake Shore Drive	20 loads		Fair Condition Rating
Riverside Drive	20 loads		Poor Condition Rating

Ditching

Calabogie - South Side	Rydall's to Lake	1,000 m	
Lake George Road East	Bottom of hill to large Cross Culvert	700 m	

Culverts

Lake George Road	Large Cross Culvert - 60 feet x 8 feet		

Brushing

Riley Road	Limbing and brushing		
Government Road	Limbing and brushing by WDS		

Patching

	20 barrels of tar for patching		
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TOWNSHIP OF LAIRD
5-Year Road Plan
2026 to 2030

2029

Road	Activity	Distance	Rational
Double Surface Treatment			
Lakeshore Drive		700 m	Fair Condition Rating
Single Surface Treatment			
Pumpkin Point Road West	Highway to Porchuck	3,200 m	Poor Condition Rating
Resurface Gravel			
Yard	20 loads		
Lakeshore Drive	20 loads		
Hillstrom Road	10 loads		
Dump	10 loads		
Ditching			
Lakeshore Drive	Both sides, East and West	1,400 m	
Hillstrom Road	West side	500 m	
Culverts			
Brushing			
Lakeview Road	Limbing and brushing		
Government Road	Limbing and brushing by WDS		
Patching			
	20 barrels of tar for patching		

TOWNSHIP OF LAIRD
5-Year Road Plan
2026 to 2030

2030

Road	Activity	Distance	Rational
Double Surface Treatment			
Lakeshore Drive		700 m	Fair Condtion Rating
Hillstrom Drive		500 m	Fair Condtion Rating
Single Surface Treatment			
Lapish Road	Bar River Road to Lake George Road	1,400 m	Poor Condtion Rating
Resurface Gravel			
Yard	20 loads		
Hillstrom Road	10 loads		
Ditching			
Reids Road West	Both sides	3,200 m	
Culverts			
Brushing			
Patching	20 barrels of tar for patching		

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
19-Oct-23	231-23	Council receives the draft Unassumed Road Policy and requests the Clerk make amendments as discussed and prepare a by-law to adopt the policy Note: Draft Unassumed Road Policy has been reviewed by legal counsel, further review and discussion with legal counsel are required in order to refine policy. * Staff are currently working on confirming that the roads listed in policy are actually unassumed (owned by township) and which ones are private.C3	CLERK	JE	IN PROGRESS	Apr-26
21-Mar-24	46-24	Council directs the Clerk to draft a By-law to designate the Knox Church as a municipal heritage building.	CLERK	JE	COMPLETED	Feb-26
17-Jul-25	174-25	Council directs staff to schedule a formal proposal review with Access2Pay, explore funding options, and to return to Council with a recommendation as to how this system or others like it may free up an equal or better amount of staff labour and make the case that this system pays for itself in offset labour. Note: Clerk has participated in a Access2Pay meeting to explore product, working on preparing report back to Council.	CLERK	JE	IN PROGRESS	Apr-26
18-Sep-25	211-25	... AND THAT staff be directed to coordinate with the Township of Macdonald, Meradith and Aberdeen Additional to obtain a joint engineering review, if possible, in the interest of cost-sharing and project alignment. Note: During 2026 OSIM we will have Engineer recommendations for repairs.	CLERK	JE	IN PROGRESS	May-26

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
18-Dec-25	273-25	... AND THAT staff be directed to draft a formal by-law to designate the recycling depot as residential-use only for Council's approval.	CLERK	JE	COMPLETED	Feb-26
18-Dec-25	279-25	Council directs staff to engage with the Township's solicitor to prepare a reciprocal indemnification clause for inclusion in the 2026 Fire Protection Cost-Sharing Agreement, and to return the drafted clause to Council for review.	CLERK	JE	IN PROGRESS	Mar-26
18-Dec-25	280-25	Council authorize the Mayor and Clerk to sign the Pumper Truck Capital Agreement.	CLERK	JE	COMPLETED	Feb-26
18-Dec-25	281-25	Council directs the Clerk to prepare new Culvert By-law with modifications to include 911 sign request and replacement costs and revise 4.2 to read "up to two loads".	CLERK	JE	COMPLETED	Feb-26
18-Dec-25	286-25	Fuel agreement with Tarbutt Township Roads Department	CLERK	JE	IN PROGRESS	Mar-26
18-Dec-25	288-25 & 289-2	Reply to Mr. Varcoe Re: Proposal to Pursue Infrastructure Grands for Laird Fairgrounds/Raceway and RE HNCEA membership.	CLERK	JE	COMPLETED	Feb-26

TOWNSHIP OF LAIRD
Registered Concern/Information Log

DATE	CONCERN	ACTION	COMMENTS IN RETURN

FINE LINE IN THE STAFF-COUNCILLOR RELATIONSHIP

Quote from Municipal World

Dealing with Problems - First of all the councillor should be taking enquiries to the CAO, who should then coordinate a response from staff. This point must be made crystal clear in training and policy should be repeated often. The councillor should be reminded that the identity of the complainant is their personal information and will never be released to someone else.

Admin, Concern-Information Log

TOWNSHIP OF LAIRD

MEMORANDUM

Date: February 19, 2026

To: Mayor Evoy and Council

From: Rhonda Crozier, Treasurer

Subject: **Committee & Board Budget and Capital Requests**

Background/Overview

In accordance with the Township's Budget Policy, all Committees and Boards are required to submit their preliminary operating budgets and capital expenditure requests to the Treasurer for presentation to Council at the March budget meeting.

The attached 2026 Draft Committee & Boards Budget outlines the operating and capital projections for Main Recreation, its Sub-committees (Bar River Hall, Laird Hall, G.W. Evoy Rink, Finns' Bay Wharf, Pumpkin Point Park, Laird Fairgrounds, and Heritage), and the Cemetery Board.

The purpose of this report is to summarize and clearly outline the capital requests being brought forward for Council's consideration, including the purpose and justification for each project.

Capital Budget Requests

1. Capital Projects Funded by Reserves – \$45,726

These projects are funded from existing reserves and represent works previously approved but not completed in 2025:

Cemetery Board

- **Cemetery Capital Reserve – \$10,000**

To complete the cemetery stone alignment project that was initiated but not finalized in 2025. This work ensures public safety, preserves historic monuments, and maintains the overall appearance and integrity of the cemetery grounds.

Heritage Committee

- **Heritage Reserve – \$35,726**

To complete the framing of the Heritage building (Museum project), which was budgeted in 2025 but not completed as planned.

2. Operating Projects Under \$5,000 – \$15,100

These requests represent smaller capital or one-time improvements required to maintain or enhance municipal recreation facilities.

Bar River Hall

- **New Stage Curtains – \$1,500**

Replacement of aging curtains to improve functionality, safety, and presentation of events held at the facility.

Finns' Bay Wharf

- **Widen Door and Construct Ramp at Gazebo – \$600**

Accessibility improvements to improve public access and to be in compliance with accessibility standards.

- **Flag and Pole – \$2,000**

Community enhancement and waterfront visibility.

Laird Fairgrounds

- **Holding Tank Lid Replacements – \$1,500**

Required for safety and ventilation compliance.

- **LIR Washroom Maintenance – \$1,500**

For any required repairs that come up throughout the season.

- **Sand for Swings and Stalls – \$2,000**

Safety and usability improvements.

- **Bench and Memorial Plaque – \$1,000**

Community recognition initiative in memory of Mike Goertzen.

- **Raceway Washroom Signage – \$500**

Public wayfinding and event functionality.

- **Electrical for Announcer's Booth – \$3,500**

Putting power in will eliminate a safety issue with the use of extension cords for horse events.

Laird Hall

- **NOHFC Grant – Program Manager Wages (Municipal Portion) – \$1,000**

The Laird Hall submitted an NOHFC grant and requires a project manager if the grant is approved.

These smaller projects focus largely on safety, accessibility, and maintaining community-use infrastructure in good working order.

3. 5-Year Capital Plan Projects – \$174,900

The 2026 capital forecast reflects significant infrastructure investment requests from Committees and Boards.

Cemetery Board

- Continued investment in cemetery capital reserves to ensure long-term asset preservation.

Heritage Committee

- **Museum Construction – Frame & Roofing – \$15,000**

Critical structural phase of the museum project to protect the building envelope and maintain project momentum. Staff will be submitting an NOHFC grant for the museum construction. NOHFC grants for new builds cover 50%.

Bar River Hall

- **Accessible Washroom (Wheelchair Accessible) – \$10,000**

Accessibility upgrade to improve inclusivity and compliance with accessibility standards.

Laird Hall

- **NOHFC Grant – 10% Contribution & Contingency – \$24,900**

If grant funding is secured, this represents the Township's required contribution. If unsuccessful, interior improvements (painting, trim replacement, acoustic tiles, vents, roof overhang) will proceed instead to address aging infrastructure.

G.W. Evoy Rink

- **Furnace Replacement – \$6,500**

Replacement of aging heating infrastructure to maintain winter operations.

- **Zamboni Changeover & Repairs – \$5,500**

Necessary equipment upgrade to sustain ice maintenance operations.

Finns' Bay Wharf

- **Accessible Outhouse – \$6,000**

Accessibility improvement to serve seasonal visitors and improve waterfront amenities.

Pumpkin Point Park

- **Playground Accessibility Reserve – \$5,000**

Initial allocation toward future accessible playground improvements.

Laird Fairgrounds

The Fairgrounds represents the largest capital request area due to its size and community use:

- **Reshape & Extend Horse Arena – \$8,000**
- **Lighting Upgrades (7 Poles) – \$7,000**
- **Ball Diamond Fence – \$12,000**
- **Gazebo Kitchen (NOHFC Grant Application) – \$20,000.** The committee plans to submit a NOHFC grant for the gazebo kitchen to do upgrades for modernization and to be an approved Algoma Public Health kitchen.
- **ECA Study for Septic – \$20,000**
- **Gazebo Washroom Counters & Sinks – \$5,000**

These projects aim to:

- Improve safety and infrastructure reliability
- Support agricultural fair and community events
- Modernize aging systems
- Position the Township to meet regulatory requirements

Shared Operations

- **18' Trailer for Caretaker – \$10,000**

To improve operational efficiency and reduce wear on Township equipment when transporting tools and materials between facilities. The trailer could also be used as a spot for renters (i.e. Laird Fair) to place garbage after events. Having a cover on trailer will prevent birds from getting into garbage. The use of the trailer would eliminate some of the issues we have and save caretaker time when cleaning up after events.

Summary

The total capital requests for 2026 reflect:

- Completion of previously approved but unfinished projects
- Accessibility upgrades across multiple facilities
- Replacement of aging mechanical systems
- Infrastructure improvements at the Fairgrounds
- Continued advancement of the Heritage Museum project

A number of projects are contingent upon grant approvals (particularly NOHFC funding). Council direction will determine prioritization, should funding constraints require adjustments.

RECOMMENDATION

The 2026 capital requests from Committees and Boards focus primarily on maintaining core recreation and heritage assets, addressing accessibility and safety needs, and advancing long-term community infrastructure projects.

Council review and direction are requested to confirm priorities for inclusion in the final 2026 Municipal Budget.

Recommended Resolution:

BE IT RESOLVED THAT Council receives the 2026 Draft Committee & Boards Budget and Capital Requests as presented and directs staff to incorporate Council's capital priorities into the 2026 Municipal Budget deliberations.

Attachment: 2026 1st Draft – Committee & Boards Budgets

TOWNSHIP OF LAIRD
2026 1ST DRAFT
COMMITTEE & BOARDS BUDGETS



OPERATING REVENUE

Description	2025	2025	2026
	Budget		

RECREATION OPERATING REVENUE

Bar River Hall Rent	2,500	2,844	3,000
Laird Fairgrounds Misc. & Rent	8,175	4,580	5,000
Laird Fairgrounds Storage Rent	7,280	7,660	7,500
Laird Fairgrounds Raceway Contact	25,000	25,000	25,000
Laird Hall Rent	2,500	2,509	2,500
Main Recreation Misc. & Pumpkin Fest Event	1,000	1,620	1,700
Total Recreation Revenue	46,455	44,213	44,700

OTHER REVENUE

RESERVES & SURPLUSES

Cemetery Operating Revenue		0	
Reserve Cemetery			10,000
Reserve Heritage	35,726	0	35,726
Total Reserves & Surpluses Revenue	35,726	0	45,726

GRANT REVENUE

Heritage - Summer Employment Funding	2,408	2,448	2,500
Main Recreation Summer Employment Funding Fed. & Prov.	6,149	6,149	6,200
Total Grant Revenue	8,557	8,597	8,700

Subtotal Other Revenue	44,283	8,597	54,426
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TOTAL COMBINED REVENUE	90,738	52,810	99,126
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Description	2025	2025	2026
	Budget		

OPERATING EXPENDITURES

	2025 Budget	2025	2026
Heritage			
Wages, Benefits Church Caretaker, Admin	1,545	808	1,607
Insurance Church	1,365	1,365	1,365
Materials, Power & Mileage Church	309	330	321
Heritage Wages Summer Employment	5,263	5,384	5,474
Heritage Admin Salaries & Benefits	1,030	893	1,071
Museum Online Compensation for Programmer	2,000	2,000	0
Maintenance Museum			0
Insurance Contents	1,114	1,114	1,114
Total Heritage	12,626	11,894	10,952

	2025	2025	2026
Bar River Hall			
Wages (Custodian & Admin)	5,000	2,891	3,500
Wages (Property Caretakers with Mileage)		254	300
Training (Food Handlers)	200		200
Building Maintenance			
Supplies	300	2,756	500
Propane Heat	6,000	3,063	6,000
Power	2,200	908	1,100
Equipment Repair		1,419	
Insurance	5,591	5,591	5,591
Permits & Fees		613	650
Roads Cost		1,600	1,600
Grand Opening - one time cost	400		
Total Bar River Hall	19,691	19,095	19,441

	2025	2025	2026
G. W. Evoy Rink			
Wages Winter Caretaker & Road	3,000	2,579	4,500
Wages Summer Caretaker		86	
Wages Admin		475	500
Training (Propane Course)	600	69	
Building Maintenance	1,300	1,271	1,000
Supplies	600	551	500
Heat	4,500	4,500	4,500
Power	1,200	835	900
Equipment Repair	1,500	809	1,000
Insurance	4,252	4,252	4,252
Snow Removal			500
Total G. W. Evoy Rink	16,952	15,427	17,652

Description	2025	2025	2026
	Budget		
Finns Bay Wharf	2025	2025	2026
Wages & Mileage Caretaker & Roads	1,500	649	1,000
Wages Summer Employment	200	466	500
Wages Admin		465	500
Misc/shared equipment maintenance	200		
Insurance	775	775	775
Supplies - Office & Events & Life Ring \$500	200	205	
Parking Lot Improvements & Brushing	500		500
Signage & Move Picnic Tables	1,500	432	
Roads Cost		844	
Total Finns Bay Wharf	4,875	3,836	3,275

Laird Hall	2025	2025	2026
Wages & Mileage (Custodian)	7,000	5,810	7,000
Wages & Mileage (Property Caretakers & Roads)			1,000
Wages Admin		1887	2000
Training (Food Handlers)	200		200
Building Maintenance (Sump Repairs & Siding /Window Washing)	4,200	2,949	1,000
	-----	4,287	
Supplies	750	478	860
Propane	7,500	5,528	7,500
Power	2,750	1,395	2,750
Equipment Repairs	1,500	862	1,500
Snow Removal	500	330	750
Insurance	5,580	5,580	5,580
Total Laird Hall	29,980	29,106	30,140

Summer Program			
Funded Wages 2 Students (1 Fed and 1 Prov.)	6,500	6,149	6,200
Twp Wages Cost	4,350	3,975	4,000
Misc.	200	150	200
Total Summer Program	11,050	10,274	10,400

Main Recreation			
Rec. Secretary - Admin Salaries & Benefits	10,000	5,521	6,000
Advertising	200	144	200
Supplies & Library Boxes	200		200
Events - Pumpkin Fest & Earth Day	3,000	5,009	5,000
- Winter Carnival	1,000	558	1,000

- Appreciation BBQ Activity	1,500	1,251	1,500
- Christmas	500	354	400
Total Main Recreation	16,400	12,837	14,300
	2025	2025	2026
Description	Budget		

Pumpkin Point Park	2025	2025	2026
Wages & Mileage including Roads	3,500	4,312	4,500
Summer Youth Wages	500	1,335	1,500
Wages Admin		927	1,000
Insurance	3,913	3,913	3,913
Maintenance & Misc (2026 Soccer Nets & Teatherball)	600	682	1,000
Clay Sand & Playground Sand	450		500
Supplies	350	220	350
Replace 4 posts on Gazebo	750		
Playground Inspections	220	407	500
Tree Limbing & Stump Removal	500		500
Total Pumpkin Point Park	10,783	11,796	13,763

Laird Fairgrounds			
Wages - Grounds Keeper Maintenance	20,500	16,879	23,000
- Admin. Salaries & Benefits	7,000	2,677	5,000
- Roads Labour	8,000	13,572	12,000
- Summer Employee	4,200	8,070	7,000
Caretaker	4,000	455	4,000
Algoma Power Inc.	1,000	880	1,200
Mileage	1,500	967	1,500
Insurance	8,062	8,062	8,062
Maintenance Bldgs & Grounds (2026 Painting)			1,500
Maintenance Gravel			500
Equipment Repair	2,000	3,275	3,000
Supplies	2,000	2,479	500
Misc. Grounds (Animal Water)	1,000	2,307	3,000
Telephone	100	62	100
Total Laird Fairgrounds	59,362	59,685	70,362

TOTAL RECREATION	169,093	162,056	179,333
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Total Culture/Heritage & Recreation Expenditures	181,719	173,950	190,285
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OTHER EXPENDITURES

CEMETERY BOARD OPERATING			
Wages Caretaker & Summer Employee	17,000	7,083	7,500
Admin Wages		1,887	2,300
Roads Wages		384	600
Caretaker Mileage		317	600

Maintenance Property	515		1,000
Maintenance Lawnmower	618		700
Liability Insurance	515	515	515
TOTAL CEMETERY BOARD OPERATING	18,648	10,186	13,215

	2025	2025	2026
Description	Budget		

CAPITAL PROJECTS FUNDED BY RESERVES & SURPLUSES			
Capital Reserve Cemetery			10,000
Capital Reserve Heritage (CCBF)	35,726	0	35,726
Total Capital Projects Funded by Reserves & Surpluses	35,726	0	45,726

Total Capital Projects Funded by Grants	0	0	0

Operating Projects & 5 Year Plan Projects			
Operating Pumpkin Point Park Bear Proof Garbage Can	2,000	1,731	
Operating Bar River Hall Project Construction of Tables		1,834	
Operating Wharf - Life Ring & Brushing upper level	1,300	464	
Operating Wharf - Outhouse	1,000		
Operating Wharf - Gravel	3,000	1,172	
Operating Fairgrounds - Electrical Gazebo & Announcers Booth	3,000	3,471	
Operating Fairgrounds - Gazebo Kitchen Sinks	3,000		
Operating Fairgrounds Maintenance - Well Flushing	2,500	1,977	
Operating Fairgrounds Maintenance - Misc. & water repairs	2,500	2,323	
Operating Fairgrounds Gazebo Exterior Doors (CCBF)	4,500	1,179	
Bar River Hall -New Stage Curtains			1,500
Laird Hall NOHFC Grant Wages Program Manager (Glen Irwin)			1,000
Finns Bay Wharf Maintenance Widen Door & Build Ramp Gazebo			600
Finns Bay Wharf Project Flag and Pole			2,000
Laird Fairgrounds - Change two holding tank lids with vents			1,500
Laird Fairgrounds - 4 Water Meters			
Laird Fairgrounds - LIR Washroom Maintenance			1,500
Laird Fairgrounds - Sand for Swings and Stalls			2,000
Laird Fairgrounds - Bench and Plaque in Memory Goertzen			1,000
Laird Fairgrounds - Signage for raceway washrooms			500
Laird Fairgrounds - Electrical for Announcers Booth			3,500
Total Operating Other Projects Under \$5000	22,800	14,151	15,100

Description	2025	2025	2026
	Budget		
Capital 5 Year Plan Projects			
Capital Rink - Install Playground Equipment	15,000	15,000	
Capital Museum - Construction (CCBF)	15,000	15,875	
Laird Fairgrounds - Horse Stalls	5,000	5,046	5,000
Capital Fairgrounds - Arena Drainage changed to Lighting	10,000	9,858	
Capital Fairgrounds Gazebo Wall changed to Raceway Plumbing & Engin	12,000	10,594	15,000
Capital Fairgrounds Washroom Outdoor changed to Engineering	5,000	5,088	
Capial Fairgrounds - Water System upgrades (CCBF)	13,811	14,717	
Capital Fairgrounds - New interior washrooms	30,000	30,000	Reserved
Bar River Hall - W/C Chair Washroom			10,000
Laird Hall - NOHFC Grant 10% Plus Contiguously (If Unsuccessful - Interior			24,900
Painting \$4500, Replace Trim, Paint Storage Cabinets, Redue Acoustic			-----
Tiles, Replace Outside Vents and Metal Roof on Overhang)			-----
G. W. Evoy Rink Building Maintenance Furnace			6,500
G. W. Evoy Rink Capital Zamboni Changeover and Repairs			5,500
Finns Bay Wharf Capital Accessible Outhouse			6,000
Laird Fairgrounds - Reshape & Extend Horse Arena			8,000
Laird Fairgrounds - 7 Lights on Poles redone			7,000
Laird Fairgrounds - Ball Diamond Fence			12,000
Laird Fairgrounds - Gazebo Kitchen NOHFC Grant Application			20,000
Laird Fairgrounds - ECA Study for Septic			20,000
Laird Fairgrounds - Gazebo Outdoor Washrooms Counters & Sinks			5,000
Pumpkin Point Park - Reserve Funds for Playgrounds Accessibility			5,000
Heritage - Museum Construction (Frame & Roofing)			15,000
18' Trailer for Caretaker			10,000
Total Capital 5 Year Plan Projects	105,811	106,178	174,900
SUBTOTAL OTHER EXPENDITURES	164,337	120,329	235,726
TOTAL COMBINED EXPENDITURES	346,056	294,279	426,011

**MINUTES OF THE LAIRD G. W. EVOY MEMORIAL RINK SUB-COMMITTEE HELD
AT THE G. W. EVOY MEMORIAL RINK ON JANUARY 14, 2026**

MEMBERS PRESENT: Gage Evoy, Shawn Evoy, Merrill Evoy, Al Cook

ACTING SECRETARY: Jennifer Errington

1. Call to Order

The Meeting was called to order by the Acting Secretary, Jennifer Errington.

ON MOTION (No. 01-26) Moved by Shawn Evoy, seconded by Al Cook

“That the G. W. Evoy Memorial Rink Sub-committee appoint Gage Evoy as chair of the Sub-committee.”

CARRIED

2. Approval of Agenda

ON MOTION (No. 02-26) Moved by Shawn Evoy, seconded by Merrill Evoy

“That the G. W. Evoy Memorial Rink Sub-committee hereby approves the January 15, 2026, agenda as presented.”

CARRIED

3. Declaration of Conflict of Interest

None declared.

4. Adoption of Minutes of Previous Meeting

a. G. W. Evoy Rink Committee Minutes – November 20, 2021

ON MOTION (No. 03-26) Moved by Shawn Evoy, Seconded by Al Cook

“That the G. W. Evoy Rink Sub-committee approves the meeting minutes of November 20, 2021.”

CARRIED

5. Unfinished Business

N/A

6. New Business

a. Review of Past Operations

Historically, the rink has been installed by volunteer committee members with the assistance from the Rink Caretaker.

b. G. W. Evoy Outdoor Rink Policy – January 19, 2025

ON MOTION (No. 04-26) Moved by Shawn Evoy, Seconded by Merrill Evoy

“That the G. W. Evoy Rink Committee approves the G. W. Evoy Outdoor Rink Policy – January 19, 2025, with the modification to change the hours to historic hours, including Sunday evenings from 7:00 p.m. to 10:00 p.m., and to include a no alcohol or drugs provision, and that this document be provided to Council for adoption.”

CARRIED

c. Rink Maintenance

Rink Caretaker and Sub-committee members have been working to restore the rink. Recent cold weather has helped preserve the base.

d. Caretaker Student Oversight

ON MOTION (No. 5-26) Moved by Shawn Evoy, Seconded by Al Cook

“That the G. W. Evoy Rink Committee has received the ‘Rink Caretaker Position and Description, January 14, 2022’ and ‘Review Caretaker-Attendant Duties’ documents and recommends to Council that the Position Description be amended to remove minor repairs to the building and Zamboni, monitoring citizens using the ice, and collecting rental fees, as these are not a true reflection of the position. The Sub-committee further recommends the inclusion of snow removal from the walkways, stairs, and ramps at the Bar River Hall and Rink. Further, that the sub-committee recommends to Council that the hours be amended to include Sunday evenings from 7:00 p.m. to 10:00 p.m. and to include the Chair’s contact information.”

CARRIED

e. Rink Closure Procedure

Staff to purchase new Rink Closure signs, as existing signs have gone missing.

f. Registered Concern – Information Form – January 5, 2026

Clerk Administrator to provide a formal response to the Registered Concern – Information Form – January 5, 2026

g. Rink Hours

The Sub-Committee discussed maintaining historic rink hours and will recommend to Council the addition of Sunday evenings from 7:00 p.m. to 10:00 p.m.

h. Staff Training

Training has been provided by the Chair and Township Clerk.

i. Canteen Operations

The canteen has historically been operated by community volunteers. The Committee will work to recruit volunteers.

j. Budget

The Sub-Committee discussed budget items, including:

- Welding of framing (off-season project)
- Replacement of window in the shack
- Six (6) new scrapers
- Radio
- Light ballasts

- Zamboni blade
- Door locks
- Conversion of Zamboni to gas
- Zamboni gearing repairs
- Repair of broken Zamboni window

The Treasurer will provide the Committee with a draft budget template.

ON MOTION (06-26) Moved by Shawn Evoy, Seconded by Al Cook

“That the G. W. Evoy Rink Sub-committee request Council to add Kaylee D’Angelo to the committee.” **CARRIED**

7. Adjournment

ON MOTION (No. 07-26) Moved by Shawn Evoy, Seconded by Merril Evoy

“That the G. W. Evoy Rink Sub-committee shall now adjourn and will meet again at the call of the chair.” **CARRIED**

Chair –

Gage Evoy

Acting Secretary –

Jennifer Errington

LAIRD HALL COMMITTEE MEETING MINUTES

Date: January 20, 2026

Time: 6:30 p.m. **Place:** Laird Township Hall

PRESENT: Cheryl Frenette, Wayne Junor, Faye Crozier, Heather Taylor,
Linda Kiraly (Chair), Jo-Anne Entwistle(Recording Secretary),

CHAIR: Linda Kiraly

1. CALL TO ORDER/REVIEW AGENDA

(ON MOTION # 01-26) Moved by Heather Taylor, Seconded by Wayne Junor
“That the meeting be called to order by Linda Kiraly, chairperson, and that the
committee approve the Laird Hall Meeting Agenda of January 20,2026.”

CARRIED

2. MINUTES OF October 7, 2025 (printed & circulated)

(ON MOTION # 02-26) Moved by Faye Crozier, Seconded Heather Taylor
“That the committee approve the Laird Hall Sub-Committee minutes of October 7,
2025.”

CARRIED

3. ELECTIONS OF CHAIR AND RECORDING SECRETARY

(MOTION #03-25) Moved by Wayne Junor, Seconded by Cheryl Frenette
“That Linda Kiraly remain as chairperson of the Laird Hall Sub Committee for 2026 and
that Jo-Anne Entwistle remain as Recording Secretary”

CARRIED

4. DELEGATIONS AND PRESENTATIONS

5. BUSINESS ARISING FROM MINUTES

1) Items to offer on Market Place: organ, two sets of encyclopedias: the organ was taken
by a church in Sault Ste. Marie and the encyclopedias have been donated to the Habitat
for Humanity Re-Store. Appreciation was extended to Linda Kiraly for her efforts.

2) Laird Hall Caretaker Report:

There were families that rented the hall on December 25, 26, 27, 28 for Christmas
celebrations.

The Christmas tree was appreciated by the renters.

On December 17 there was a birthday party rental. The family extended appreciation for the space of the hall

Merry Christmas and Happy New Year banners were hung outside on the railing along with Christmas lights for the Christmas season.

A resident of Laird Township approached the Laird Hall Caretaker regarding an individual who might be interested in having another exercise class at Laird Hall. There has been no further follow up to this initial query.

3) Laird Hall Furnace Warranty and Service Plan: It was reported that the warranty on the furnace had recently expired when the furnace repairs were needed. Laird Township Staff are seeking a service plan for the Laird Hall furnace and other township properties.

4) NOHFC Grant Application: submission was reviewed by the Laird Hall Committee with discussion. Notification should be received in March or April.

5) Quotes for vent replacement and overhang roof and quote for painting interior of the Laird Hall: no quotes were available for the vents and overhang small roof. The painting quote was received from Gerry McGinnis, Pro Paint for the sum of \$3040. Discussion suggested expanding the painting wish list. Painting cost was deferred to the 2026 Laird Hall Budget discussion.

6) Laird Township Website list of activities/events occurring at the Laird Hall: Heather Taylor, Laird Hall Caretaker contacted the regular renters. All agreed to have their event posted on the Laird Township website calendar. These events are now posted.

6. OTHER/NEW BUSINESS:

1) Laird Hall Budget 2026-

Wages and Mileage: (Caretaker and Roads) \$7000.

Training:(Food Handlers) \$200.

Building Maintenance:

(Sump repairs, Interior Painting: walls, ceiling, trim of main hall, entrance way, cloakroom, handicap washroom, kitchen and back hallway and both bathrooms. Paint storage cupboards in kitchen.

Acoustic tiles: remove, recover and reinstall. Siding washing including exterior and interior windows. Replace outside vents and replace small roof shingles with metal roof.)

\$10 000.

Supplies (including outdoor Christmas lights, set of Christmas tree lights and a Christmas tree topper)

\$8600.

Power:

\$2750.

Equipment Repairs:

\$1500.

Snow Removal:

\$750.

Insurance

\$6000.

Total= \$37,450.

Operating Projects or Major Supplies Under \$5000.:

The Laird Hall Committee received a painting quote for basic limited painting. With the quote being reasonable the Committee chose to expand the painting to include the entire interior of the hall.

The Laird Hall Committee estimates that the interior painting can be completed for approximately \$4500. including paint and labour. This amount is included in the Building Maintenance Budget column.

The budget request for outside vent replacement and a metal roof to replace the deteriorating shingle in the small roof is also in the Building Maintenance budget column. We do not have a quote for these budget items.

(ON MOTION # 03-26) Moved by Cheryl Frenette, Seconded by Faye Crozier

“That the Laird Hall Committee accept the 2026 Laird Hall Budget as developed.”

CARRIED

7. CORRESPONDENCE

8. QUESTIONS AND CONCERNS

1) A concern was expressed as to why the Laird Hall Committee received budget expenses until September and not for the entire twelve months as information to develop the Laird Hall Committee Budget for 2026.

2) A concern was raised concerning paint colours. Colours will be determined whenever funds are available.

9. DATE OF NEXT MEETING: Tuesday, April 14, 2026 at 6:30 p.m. at Laird Hall

ADJOURNMENT

(ON MOTION #04-26) Moved by Cheryl Frennette , Seconded by Heather Taylor.

‘That the January 20, 2026 meeting be adjourned and the Laird Hall Committee will meet again on Tuesday, April 14, 2026 at 6:30 p.m. at the Laird Hall.’

CARRIED

Chair_____

(Linda Kiraly)

Recording Secretary_____

(Jo-Anne Entwistle)

MinutesBAR RIVER COMMUNITY CENTRE
& GW EVOY MEMORIAL RINK JOINT COMMITTEE MEETING

MINUTES

JAN. 28, 2026

LOCATION: BAR RIVER COMMUNITY CENTRE

PRESENT: Shawn Evoy Pam Cook Merrill Evoy Gage Evoy Suzanne Evoy
 Matt Frolick Al Cook Katie Hunter Heather F.

The meeting was called to order by Shawn Evoy, Chairperson.

The Winter Carnival on February 7, 2026, was discussed. It was decided that it would start at 7pm.

The following events and responsibilities were planned:

Skate Races – Suzanne, Pam & Marlene	Obstacle Course – Shawn
Bum Slides – Merrill & Gage	Hockey Mini-putt – Matt & Merrill
Target Shooting – Matt & Merrill	Curling - TBD
Spot Prizes – Suzanne	

The need for lights, hay bales, face painting, fire pits and food was discussed. It was decided we would serve hot dogs. Heather will submit the Algoma Public Health Permit. Gage will re-stock the canteen. Advertising was discussed, and Shawn will notify the office about the monthly newsletter, and Heather will create a Facebook post.

Isbester Cup was discussed and a date was set for February 21st. Ethan Orr will arrange teams (Bar River vs. St. Joe's), Shawn, Phil & Matt will look after commentary, Merrill and Gage will look after the ice and seating.

The 2026 Budget was discussed, including costs for the accessible washroom. Shawn will submit the budget on operating and capital to Council.

The Bar River United Church was discussed regarding the possibility of transferring ownership to the Township. Gage will help Al look at recovering the deed details and what is required for a sale.

The 5-year plan was discussed and included the following:

Year 1 – complete accessible washroom and fire/CO alarms and monitoring

Year 2 – old washroom renos

Year 3 – exterior paving and erosion protection, riverside clearing and walkway

Year 4 – stage flooring, lighting and sound reno

Year 5 – new stoves and lights

It was discussed the years 2 – 5 were subject to being moved around or adjusted.

MOVED by Matt Frolick, SECONDED by Suzanne Evoy that the 2026 5 Year Plan be approved. CARRIED.

A large digital picture frame was discussed to display Bar River heritage photos. Heather will investigate pricing.

MOVED by Al Cook, SECONDED by Pam Cook that pricing be investigated for a digital picture frame. CARRIED.

MOVED by Matt Frolick, SECONDED by Gage Evoy that the meeting be adjourned. CARRIED.

Meeting adjourned at 8:05pm.

MINUTES
FINNS' BAY WHARF COMMITTEE MEETING
January 28, 2026 AT 6:00 PM
LOCATION: LAIRD TOWNSHIP OFFICE

Present: Todd Rydall (Chair) Jo-Anne Entwistle (Recording Secretary) , Brad Shewfelt, John Hooper, Lee and Carol Ranta, (by phone), Karolina Dick.

Regrets: Donna Connolly

1. CALL TO ORDER/REVIEW THE AGENDA

(ON MOTION # 01-26) Moved by John Hooper Seconded by Brad Shewfelt
“That the meeting be called to order by Todd Rydall, chairperson, and that the committee approves the Finns’ Bay Wharf Meeting Sub-committee Agenda of January 28, 2026”

CARRIED

2. MINUTES OF September 25, 2024

(ON MOTION #02-26) Moved by John Hooper, Seconded by Brad Shewfelt
“That the committee approves the Finns’ Bay Wharf Sub-Committee minutes of September 23, 2025 as presented”

CARRIED

3. ELECTION OF CHAIR AND RECORDING SECRETARY-

(ON MOTION #03-26) Moved by John Hooper, Seconded by Brad Shewfelt
“That Todd Rydall and Jo-Anne Entwistle remain as Chair and Recording Secretary respectively.”

CARRIED

4. DELEGATIONS AND PRESENTATIONS

5. BUSINESS ARISING FROM THE MINUTES

1) Accessibility for Ontarians with Disabilities Act (AODA) and Ontario Human Rights Code Training-hard copy given to Karolina Dick to read and notify Jennifer Errington, Laird Township on completion.

2) Gravel spreading, brushing: done. Compliments for Vasco Diaz for his efforts at the Wharf property.

6. NEW BUSINESS

1) Set date for Meet and Greet 2026:

(ON MOTION #03-26) Moved by Karolina Dick, Seconded by Brad Shewfelt
“That The Finns’ Bay Wharf Meet and Greet be held on August 23, 2026”

CARRIED

2) Finns’ Bay Wharf Budget 2026:

Finns’ Bay Wharf Preliminary Budget 2026

Wages and Mileage	\$2000.
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Wages Summer Employment	\$200.
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Misc/shared equipment maintenance	\$200
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Insurance	\$775.
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Parking lot improvement and brushing	\$500.
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Total	\$4875.
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Operating Projects or Major Supplies Under \$5000.

1) Accessibility to existing gazebo-widen door and build ramp
\$600.

2) Flag pole and Canadian flag-16 ft. metal pole attached to the railing on the North West side.
Additionally a Canadian flag, rope, pulley and metal support brackets
\$2000.

Total	\$2600.
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Capital Projects and Major Supplies Over \$5000.

1) Accessible Sanitary Facility (Outhouse)
Structure and Setup \$6000.
(\$5000.) (\$1000)

Total Preliminary Budget	\$13,475.
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(ON MOTION #05-26) Moved by John Hooper, Seconded by Karolina Dick
“That the Finns’ Bay Wharf Committee accept the 2026 Preliminary Budget as developed.”

CARRIED

7. CORRESPONDENCE

1) Email from Michael Park, Health Inspector, Algoma Public Health: it was reported that Michael Park is the new Algoma Health Inspector for our area and any correspondence should be directed to him. Included in the email were the requirements for sanitary facilities for functions. It was noted by the Finns' Bay Wharf Committee that an additional outhouse would be required at the Wharf property.

8. QUESTIONS AND CONCERNS-none

9. DATE OF NEXT MEETING: Wednesday, May 6, 2026 at 6:00PM Location: Laird Township Office

ADJOURNMENT

(On MOTION # 06 -26) Moved by Karolina Dick, Seconded by John Hooper
"That the January 28, 2026 meeting be adjourned and the Finns' Bay Wharf Sub-committee will meet again on Wednesday, May 6, 2026 at 6:00 PM at the Laird Township Office."

CARRIED

Chair-_____
(Todd Rydall)

Recording Secretary-_____
(Jo-Anne Entwistle)

**MINUTES OF THE LAIRD HERITAGE SUB-COMMITTEE MEETING HELD AT THE
LAIRD TOWNSHIP BOARDROOM ON WEDNESDAY, FEBRUARY 4, 2026**

MEMBERS PRESENT: Shawn Evoy, Colleen Orr, Justine Lamming

REGRETS: Linda MacDonald, Suzanne Evoy

SECRETARY: Jennifer Errington

The meeting was called to order at 5:00 p.m. by Chairperson, Shawn Evoy.

Routine Matters:

ON MOTION (No. 01-26) Moved by Colleen Orr, seconded by Justine Lamming
“That the Heritage Sub-Committee agenda of February 4, 2026, be approved as
presented.” **CARRIED**

ON MOTION (No. 02-26) Moved by Justine Lamming, seconded by Colleen Orr
“That the Heritage Sub-Committee minutes of June 9, 2025, be approved as
presented.” **CARRIED**

Business Arising out of the Minutes:

a) Museum Building

- i. Update on construction**
- ii. Design of new museum**

Chairperson, Shawn Evoy, reported on the design of the new museum. Will have drawings at next meeting. Staff to look into what is required from CBO for the Building Permit.

New Business:

a) Summer Student Project Ideas - Discussion

Sub-Committee discussed having student digitize old Council Minutes and to have student submit a display in the Laird Fair again this year, as well as create newsletters. The sub-committee also discussed advertising for the summer student now.

b) Memo: Museum Grant Opportunity

The Sub-Committee discussed submitting a grant application for \$100,000 for the museum building. Chair Evoy offered to help with gathering quotes for the project.

Five-year plan:

a) Five-year Plan 2023 to 2028 – UPDATE 2026 to 2030

The Sub-Committee developed the following Five-year plan:

Five-year plan: Heritage Sub-Committee

2026

- Museum Frame & Roofing (\$50,000)

2027

- Museum Interior with front porch & entry (\$50,000)
- Sidewalks to the road and Gazebo (\$5,000)

2028

- Building Additions, backend towards Gazebo for storage (\$20,000)
- Building Entrance (\$10,000)
- Foundation for Knox Church (\$10,000)

2029

- Move Knox Church to Fairgrounds (\$40,000)

2030

- Plant Trees (\$3,000)

ON MOTION (No. 03-26) Moved by Justine Lamming, seconded by Colleen Orr
“That the Heritage Sub-Committee submit the 2026 to 2030 Five-year Plan to Council
for consideration to be included in the Asset Management Plan.” **CARRIED**

Budget:

a) 2026 Budget - Preparation and Submission

ON MOTION (No. 04-26) Moved by Colleen Orr, seconded by Justine Lamming
“That the budget for the Heritage Sub-Committee submit the 2026 Heritage Sub-
Committee Budget to Council for consideration.” **CARRIED**

Meetings:

a) Set next meeting date

ON MOTION (No. 05-26) Moved by Justine Lamming, seconded by Colleen Orr
“That the next Heritage Sub-Committee be held April 29, 2026, at 5 p.m.” **CARRIED**

Adjourn Meeting:

ON MOTION (No. 06-26) Moved by Justine Lamming, seconded by Colleen Orr
“That the February 4, 2026, meeting be adjourned at 5:32 p.m.” **CARRIED**

Chair – _____
Shawn Evoy

Secretary – _____
Jennifer Errington

**MINUTES OF THE LAIRD FAIRGROUNDS COMMITTEE MEETING HELD AT THE
LAIRD TOWNSHIP OFFICE ON TUESDAY, FEBRUARY 10, 2026**

MEMBERS PRESENT: Pat Connolly Colleen Alloi Ashlee Boychuk
Brad Shewfelt Vasco Dias Justine Lamming

SECRETARY: Rhonda Crozier
Road's Rep: Ed Lapish

Call to order 7:00 pm by Colleen Alloi, Chair

ON MOTION (No. R1-26) Moved by Brad Shewfelt, seconded by Justine Lamming
"That the committee approves the Agenda of February 10, 2026 with added NSAS
Purchase of Gates as discussed." **CARRIED**

ON MOTION (No. R2-26) Moved by Justine Lamming, seconded by Ashlee Boychuk
"That the committee approves the Minutes of Nov. 18, 2025, as circulated." **CARRIED**

Business Arising out of the Minutes:

The committee discussed holding a Free Access Night this year and it is planned for Wednesday nights from 6:30pm to 9:30pm. The event will start as soon as the weather permits.

The committee discussed the horse arena drainage and it was reported by Ed Lapish that the arena needs to be reshaped with a little sand.

The plans were discussed by the committee on a grant application from NOHFC for the kitchen and accessible washroom at the Gazebo.

New Business:

A request came in from the horse club that they would like the arena expanded toward the barn and the committee agreed to do so.

It was reported that the NSAS will be purchasing 6 – 10' gates to be used as a small pen.

Budget:

REVENUE Description	2025	2025	2026
	Budget		
LAIRD FAIRGROUNDS REVENUE OPERATING			
Laird Fairgrounds Misc. & Rent	8,175	4,580	5,000
Laird Fairgrounds Storage Rent	7,280	7,660	7,500
Laird Fairgrounds Raceway Contact	25,000	25,000	25,000
Total Laird Fairgrounds Revenue	40,455	37,240	37,500

OPERATING EXPENDITURES			
Laird Fairgrounds	2025	2025	2026
Wages - Grounds Keeper Maintenance	20,500	16,879	23,000
- Admin. Salaries & Benefits	7,000	2,677	5,000
- Roads Labour	8,000	13,572	12,000
- Summer Employee	4,200	8,070	7,000
- Caretaker	4,000	455	4,000
Algoma Power Inc.	1,000	880	1,200
Mileage	1,500	967	1,500
Insurance	8,062	8,062	
Maintenance Bldgs. & Grounds (2026 Painting)			1,500
Maintenance - gravel			500
Equipment Repair	2,000	3,275	3,000
Supplies	2,000	2,479	500
Legal	0		
Misc. Grounds	1,000	2,307	2,500
Telephone	100	62	100
Total Laird Fairgrounds Operating Expenditures	59,362	59,685	61,800

Laird Fairgrounds Projects Under 5000	2025	2025	2026
Operating Fairgrounds - Electrical Gazebo & Announcers Booth	3,000	3,471	
Operating Fairgrounds - Gazebo Kitchen Sinks	3,000		RESERVE
Operating Fairgrounds Maintenance - Well Flushing	2,500	1,977	
Operating Fairgrounds Maintenance - Misc. & water repairs	2,500	2,323	
Operating Fairgrounds Gazebo Exterior Doors (CCBF)	4,500	1,179	
Sand for Swings and Stalls - Maybe for Roads Pit?			2000
Bench for Plaque in Memory			1000
Signage for Raceway Washroom			500
Announcers Booth Electrical (2025 did only Gazebo)			3500
Change 2 Holding Tank Lids			1500
Install 4 Water Meters			3100
2 Loads of Water			1500
Maintenance on Washroom			1500
Total Laird Fairgrounds Projects Under \$5000	15,500	8,950	14,600

Laird Fairgrounds Capital Projects Over \$5000			
Capital Fairgrounds - Horse Stalls	5,000	5,046	5,000
Capital Fairgrounds - Arena Drainage & Sand (2025 changed to Lighting)	10,000	9,858	8,000
Capital Fairgrounds Gazebo Wall (2025 changed to LIR Plumbing & Eng.	12,000	10,594	15,000
Capital Fairgrounds Washroom Outdoor changed to Engineering	5,000	5,088	
Capital Fairgrounds - Water System upgrades (CCBF)	13,811	14,717	

Capital Fairgrounds - New interior washrooms	30,000	30,000	RESERVE
Finish updating 7 lights on grounds			7000
Gazebo Outdoor Washrooms Counters & Sinks			5000
18' Trailer for Caretaker			10000
Ball Diamond Fencing			12,000
Gazebo Kitchen NOHFC Grant Application			20,000
ECA Engineered Study for Septic			20000
Total Laird Fairgrounds Projects Over \$5000 Capital	75,811	75,303	102,000

The next meeting will be held at the Laird Township Boardroom on Tuesday April 7, 2025 at 7pm.

ON MOTION (No. R3-26) Moved by Pat Connolly

"That the Feb. 10, 2026 meeting be adjourned @ 8:00 pm."

CARRIED

CHAIRPERSON: _____

SECRETARY: _____

TOWNSHIP OF LAIRD

MEMORANDUM

Date: February 19, 2026

To: Mayor Evoy and Council

From: Jennifer Errington, Clerk

Subject: Naming the Municipal Garage in Honour of Roy Lapish

Background/Overview

At the January 15, 2026, Council meeting, Council passed Motion #14-26 requesting staff to investigate the possibility of naming the Township Municipal Garage in honour of Roy Lapish. Mr. Lapish dedicated 22 years of service to the Township of Laird and held the position of Road Superintendent from 1989 to 2002.

Current Situation:

The Township currently does not have a formal policy or procedure for naming municipal buildings, facilities or streets in recognition of individuals. Therefore, no standardized process exists to guide Council in making a decision or ensuring consistency with municipal practices.

Options/Considerations:

1. **Proceed with Naming Without a Formal Policy:**
 - Council may choose to honour Mr. Lapish by naming the Municipal Garage after him immediately.
 - This approach is straightforward but may set a precedent for future naming requests without a consistent framework.
2. **Develop a Formal Naming Policy:**
 - Council could request staff to prepare a policy outlining criteria and procedures for naming municipal assets in honour of individuals.
 - This ensures transparency, consistency, and fairness for all future requests.
 - Criteria could include length of service, impact on the community, and public support.

RECOMMENDATION

Given Mr. Lapish's long-standing dedication and service to the Township, staff recommend that Council consider naming the Municipal Garage in his honour, the Roy

Lapish Memorial Garage. If Council wishes to formalize future naming requests, staff also recommend the development of a formal naming policy for municipal facilities.

Next Steps:

1. Council to provide direction on whether to proceed with naming the Municipal Garage for Roy Lapish.
2. If Council desires, staff to draft a formal naming policy for consideration at a future meeting.

Recommended Resolution (based on Motion 15-26)

BE IT RESOLVED THAT Council of the Township of Laird approve naming the Municipal Garage the Roy Lapish Memorial Garage in honour of the late Roy Lapish, recognizing his 22 years of service to the Township of Laird and his 13 years as Road Superintendent from 1989 to 2002;

AND FURTHER THAT staff be directed to arrange appropriate signage.

TOWNSHIP OF LAIRD

MEMORANDUM

Date: February 19, 2026

To: Mayor Evoy and Council

From: Rhonda Crozier, Treasurer

Subject: Laird International Raceway Grant Opportunities

Background/Overview

At the December 18, 2025, Council meeting Council reviewed the *Proposal to Pursue Infrastructure Raceway* from leaseholder Donnie Varcoe and passed the following motion:

#288-25

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT the correspondence dated December 10, 2025, from Mr. Donnie Varcoe, Leaseholder of the Laird International Raceway, regarding proposed infrastructure grant opportunities for the Laird Fairgrounds and Raceway, be received and placed on the Council agenda for discussion;

AND FURTHER THAT Council direct staff to review the grant programs identified in the correspondence and report back on potential eligibility, application requirements, and next steps;

AND FURTHER THAT staff be directed to reach out to Mr. Varcoe and request a wish list of potential projects.
Carried.

Staff reached out to Mr. Varcoe and confirmed that the wish list of potential projects are those listed in his proposal as follows:

Key Infrastructure Priorities for Laird Grounds:

- *Replacement of outdated lighting with energy-efficient LED systems.*
- *Modernized, accessible washrooms.*
- *Resurfacing of the main pad and roadway/parking access.*
- *Rehabilitation or replacement of grandstands.*

Staff reviewed the grant programs identified in the correspondence and put together the following report on potential eligibility, application requirements and next steps:

1. Ontario Trillium Foundation – Capital Grant

Eligible Uses: Renovations, lighting, washrooms, seating, accessibility upgrades

Funding Amount: Up to \$200,000

Cost Share: Covers up to 95% of total project costs

Status: Application process started February 4, 2026, for Bar River Hall Washrooms

Notes:

- Strong option for community hall capital upgrades
- Requires clear community benefit and demonstrated need
- Excellent leverage due to 95% funding coverage
- Application deadline March 4, 2026, at 5:00 p.m.

2. Northern Ontario Heritage Fund Corporation (NOHFC) – Enhance Your Community

Eligible Uses: Recreation and cultural infrastructure in Northern Ontario

Funding Amount:

- Up to 50% for large-scale projects (millions possible)
- Up to 90% for projects under \$200,000

Status: Application submitted for **Laird Hall** (pending NOHFC approval)

Notes:

- Ideal for major hall renovations or expansions
- Thunder City Speedway was successful in getting an NOHFC grant for lighting, bleachers, and sound systems upgrades.
- Significant funding potential for transformative projects

3. Enabling Accessibility Fund (Federal)

Eligible Uses: Accessibility improvements (washrooms, entrances, ramps, lifts)

Funding Amount: Up to \$200,000

Cost Share: Varies by intake

History: Funding received in 2010 for hall ramps

Notes:

- Focus strictly on accessibility-related components
- Potential for LIR to modernize and create accessible washrooms.
- Good pairing opportunity with other capital programs

4. Hydro One – Energizing Life Community Fund

Eligible Uses: Lighting, safety, small community infrastructure projects

Funding Amount: Up to \$25,000

Status: No grant available yet for 2026

Notes:

- Suitable for smaller upgrades (LED lighting, safety enhancements)
- Would be a beneficial grant for the Laird Fairgrounds and LIR when available
- Good complementary funding source

5. Ontario Community Infrastructure Fund (OCIF)

Eligible Uses: Roads, parking, and core municipal infrastructure

Eligibility: Municipal allocation only

Status: Annual funding received

Notes:

- The Township currently relies on OCIF funding for the maintenance of road infrastructure
- Can complement hall improvements

6. FedNor – Tourism Growth Program

Eligible Uses: Visitor-focused improvements to event and tourism facilities

Funding Amount: Up to \$250,000

Cost Share: 50%

Focus: Tourism-related enhancements

Notes:

- Strong option if halls are positioned as regional event/tourism venues
- Potential to be utilized towards LIR infrastructure priorities
- Requires demonstrated visitor/economic impact

RECOMMENDATION

That Council provide direction to staff on their level of involvement with potential infrastructure grant applications for the Laird Fairgrounds and Raceway. Staff note that they have recently submitted a NOHFC application for the Laird Hall renovations and will be submitting an OTF application for the Bar River Hall accessible washroom, as well as NOHFC applications for the Heritage Museum and Laird Fairgrounds gazebo kitchen renovations. Due to this significant workload, staff are not in a position to take on additional application preparation at this time.

Staff further note that:

- The leaseholder, Mr. Donnie Varcoe, is responsible for maintaining Raceway infrastructure.
- Staff can provide administrative support for application submission if the Township must be the applicant.
- Staff encourage Council to take Mr. Varcoe up on his offer to hire a third-party grant writer to submit on the Township's/LIRs behalf.
- All applications must be reviewed and submitted through the Township.

It will also need to be determined who will be responsible for the cost of these projects, as grants do not cover the entire amount.

Attachment:

- Proposal to Pursue Infrastructure Grants for Laird Fairgrounds/Raceway – Laird International Raceway, Leaseholder Donnie Varcoe

From: kaitlin.jobst@lakewaytruck.com
Sent: December 10, 2025 10:38 AM
To: info@lairdtownship.ca
Cc: clerk@lairdtownship.ca
Subject: Attention Jennifer

Flag Status: Flagged

Donnie Varcoe

Leaseholder – Laird International Raceway

Date: Dec 10, 2025

To:
Council of the Township of Laird
3 Pumpkin Point Road West
Laird, ON P0S 1C0

Subject: Proposal to Pursue Infrastructure Grants for Laird Fairgrounds / Raceway

Dear Mayor and Council,

As leaseholder of the Laird International Raceway, I have worked for over 25 years to maintain and improve the grounds at my own expense. While I remain committed to keeping the Raceway active, the scale of infrastructure needs now far exceeds what can be done privately.

The Fairgrounds—including the Raceway—are community assets, used not only for motorsport but also for public events, gatherings, and tourism. Other communities in Ontario and across the North have successfully secured infrastructure grants for exactly these types of facilities. For example:

- **Thunder City Speedway** (Oliver-Paipoonge) received **\$200,000 from NOHFC** for lighting, bleachers, and sound system upgrades.
- **Moore Agricultural Society** obtained an **Ontario Trillium Foundation (OTF) Capital Grant** to replace lighting systems with LEDs.
- **Ancaster Fairgrounds** improvements (washrooms, HVAC, lighting) were funded through ICIP/CCR.

If these communities can access support, there is no reason why Laird should not also pursue these opportunities.

Key Infrastructure Priorities for Laird Grounds:

- Replacement of outdated lighting with energy-efficient LED systems.
- Modernized, accessible washrooms.
- Resurfacing of the main pad and roadway/parking access.
- Rehabilitation or replacement of grandstands.

Potential Funding Sources (2025–26):

1. **Ontario Trillium Foundation – Capital Grant** (renovations, lighting, washrooms, seating; up to \$200,000).
2. **NOHFC – Enhance Your Community** (Northern Ontario rec/cultural infrastructure; up to 50% of costs, projects in the millions possible).
3. **Enabling Accessibility Fund (Federal)** (washrooms, entrances, ramps; up to \$200,000).
4. **Hydro One – Energizing Life Community Fund** (lighting/safety projects; up to \$25,000).
5. **OCIF – Ontario Community Infrastructure Fund** (roads/parking; municipal-only allocation).
6. **FedNor – Tourism Growth Program** (visitor-focused improvements to event facilities).

In almost every case, these programs require the **municipality or agricultural society** to be the lead applicant, since the grounds are Township property. I am therefore requesting that the Township:

1. **Commit to leading or supporting applications** for the above programs.
2. **Designate staff or authorize a committee** (e.g., Fair Board partnership) to prepare proposals.
3. **Provide a letter of permission** to enable third-party grant writers (if hired) to submit on the Township's behalf.

For decades, the main improvements to the Raceway have been through my personal investment. The time has come to treat this as a true Township asset and pursue the funding that is readily available.

I respectfully request that this item be placed on the next Council agenda for discussion, and that Township staff or a designated representative be tasked with exploring these grant opportunities.

Thank you for your attention to this matter. I would welcome the chance to meet with Council or staff to discuss next steps.

Sincerely,

Donnie Varcoe

Leaseholder – Laird International Raceway



Virus-free. www.avast.com

COUNCIL PHONE POLL SURVEY – January 29, 2026

The G. W. Evoy Rink Sub-committee met on January 28, 2026, and reviewed a quotation from DCR HVAC in the amount of \$4,550.00 plus HST for the supply and installation of a new furnace at the G. W. Evoy Memorial Rink. The current furnace is undersized for the facility, cannot maintain adequate heat, and is operating continuously. The existing furnace was a second-hand unit and was not correctly sized for the building.

The proposed unit, a **Brock PG96VTAA48080B Two-Stage Propane Furnace (80,000 BTU)**, is appropriately sized to meet the heating requirements of the facility.

Motion to be passed at the February 19, 2026, Council Meeting:

BE IT RESOLVED THAT Council receives the recommendation of the G. W. Evoy Rink Sub-committee to upgrade the furnace to a two-stage, 80,000 BTU propane furnace, as the current unit is undersized, cannot maintain adequate heating, and is operating continuously; and

THAT Council approves the quote from DCR HVAC for the supply and installation of a Brock PG96VTAA48080B Two-Stage Propane Furnace at the G. W. Evoy Memorial Rink in the amount of **\$4,550.00 plus HST**.

Phone Poll:

Shawn Evoy (705) 945-1869 – January 29, 2026 at 1:38 p.m.	- Yes
Todd Rydall (705) 254-9682 – January 29, 2026 at 1:48 p.m.	- Yes
Matt Frolick (705) 206-3605 – January 29, 2026 at 1:51 p.m.	- Yes
Brad Shewfelt (705) 248-2147 – January 30, 2026 at 9:05 a.m.	- Yes
Wayne Junor (705) 248-2649 – January 29, 2026 at 2:44 p.m.	- Yes

TOWNSHIP OF LAIRD

MEMORANDUM

Date: February 19, 2026

To: Mayor Evoy and Council

From: Jennifer Errington, Clerk

Subject: **Plotter (Model iPF670) – Offer from Township of Tarbutt**

Purpose

To provide Council with information regarding the Township of Tarbutt's offer to transfer ownership of their iPF670 plotter to the Township of Laird and to seek direction from Council.

Background/Overview

The Township of Tarbutt has advised that it no longer requires its plotter (Model iPF670), originally purchased several years ago. Due to the high costs associated with maintaining the equipment, Tarbutt Township has deemed it surplus to their needs.

Tarbutt Township has offered the plotter for free to the Township of Laird on an "as is" basis. In exchange, Tarbutt staff are proposing that they retain occasional access to the plotter, free of charge, when needed.

A 2025 service quote from Algoma Office Equipment was provided, indicating a maintenance cost of \$1,740.54 to get it up and running. This amount does not include paper costs. While it may be possible to reduce maintenance costs by shopping around, ongoing servicing would still represent a recurring expense.

Operational Considerations

Staff have reviewed the proposal and note the following:

- The plotter is a large piece of equipment and the Township does not currently have a designated space to store or operate it.
- Staff do not have experience using this device. While training could be obtained, it would require additional time and resources.
- The Township of Laird has limited operational need for large-format printing. Occasional large maps for the boardroom or specific projects may be beneficial; however, usage would likely be infrequent.
- Ongoing maintenance costs, plus ink and paper, would need to be budgeted.
- Alternatively, the Township could continue outsourcing large-format printing as needed or explore a shared-cost arrangement with Neighbouring Municipalities for repairs rather than assuming full ownership and responsibility.

Financial Implications

If accepted, the Township would assume:

- Maintenance costs (approx. \$1,740.54 based on 2025 quote to get it operational)
- Paper costs (approximately \$50.00 per roll)
- Limited to 2 feet in width for printing size
- Ink and other consumables
- Potential repair costs beyond standard maintenance
- Space allocation within the municipal office

Given the anticipated low usage, the cost per use may be relatively high. Large-format printing can currently be outsourced to Compass Imaging at a rate of approximately \$2.00 per square foot (up to 3 feet in width). For example, a 3 ft by 2 ft document (6 square feet) would cost approximately \$12.00.

To equal the initial servicing cost of \$1,740.54 alone, the Township would need to print approximately 145 maps at \$12.00 each, not including paper, ink, or future maintenance and repair costs.

Based on limited anticipated use, outsourcing may remain the more cost-effective option.

RECOMMENDATION

Options for Council's Consideration

1. **Accept the Plotter** on an "as is" basis and enter into an informal shared-use arrangement with Tarbutt Township.
2. **Decline the Offer** and continue outsourcing large-format printing as required.
3. **Propose a Shared-Cost Arrangement**, whereby the Township of Laird contributes toward repair or maintenance costs while the equipment remains housed at Tarbutt Township.

Based on current operational needs, limited space, lack of staff familiarity with the equipment, and ongoing maintenance costs, staff are of the opinion that assuming ownership may not be the most cost-effective option at this time.

Recommended Resolution:

BE IT RESOLVED THAT Council receives the Memorandum dated February 19, 2026, regarding the Plotter (Model iPF670) – Offer from the Township of Tarbutt;

AND THAT Council declines the offer to accept ownership of the iPF670 plotter;

AND FURTHER THAT the Township of Laird continue to outsource large-format printing services as required.

TOWNSHIP OF LAIRD

MEMORANDUM

Date: February 19, 2026

To: Mayor Evoy and Council

From: Jennifer Errington, Clerk

Subject: **User Fees for Services By-law**

Background/Overview

Staff is currently in the process of establishing a comprehensive User Fees for Services By-law. At present, various fees are embedded within multiple by-laws. Consolidating all municipal service fees into one User Fees By-law will improve transparency for the public and streamline administration for staff and Council.

Having all fees contained within one by-law will allow Council to review fees annually in a consistent and efficient manner. Any future adjustments to fees would be made through amendments to this single by-law rather than multiple by-laws.

Staff has prepared a draft by-law consisting of eight (8) schedules:

- Schedule A Corporate Services
- Schedule B Facility Rentals
- Schedule C Roads Services
- Schedule D Animal Control
- Schedule E Planning Services
- Schedule F Building Services
- Schedule G Waste Disposal Site
- Schedule H Cemetery

Most schedules reflect fees already established through separate by-laws. However, certain service areas, including Roads Services, do not currently have formally established user fees. Which will be required if we ever have to bill for our services through the Service Agreement By-law.

Through research, staff noted that some municipalities rely on the Ontario Provincial Standard Specifications (OPSS) – Schedule of Rental Rates for Construction Equipment to establish equipment rates. Alternatively, staff reviewed the rates recently adopted by Tarbutt Township for equipment with operators, as follows:

- Backhoe with Operator – \$135/hour
- Dump Truck with Operator – \$110/hour
- Grader with Operator – \$180/hour

- Plow Truck with Operator – \$180/hour

Staff is seeking Council direction; however, staff recommend adopting equipment rental rates comparable to those established by Tarbutt Township. The Township of Laird currently has a Service Agreement with Tarbutt Township, and this would be the primary circumstance under which equipment and operator time would be billed. Aligning rates between the two municipalities would ensure consistency, fairness, and administrative simplicity when invoicing under the Service Agreement.

Using comparable rates also supports a cooperative regional approach and avoids discrepancies in billing practices between the two Townships.

RECOMMENDATION

That Council adopt equipment rental rates comparable to those established by Tarbutt Township for inclusion in Schedule C – Roads Services of the User Fees for Services By-law.

Recommended Resolution

BE IT RESOLVED THAT Council receives the memorandum dated February 19, 2026, from the Clerk regarding the User Fees for Services By-law;

AND THAT Council directs staff to incorporate equipment rental rates comparable to those adopted by Tarbutt Township into Schedule C – Roads Services of the draft User Fees for Services By-law;

AND FURTHER THAT staff finalize the draft by-law for Council consideration.



The Corporation of the Township of St. Joseph

1669 Arthur Street
P.O Box 187
Richards Landing, ON P0R 1J0
Telephone: 705-246-2625 / Fax: 705-246-3142
www.stjosephtownship.com

January 16, 2026

Minister of Health, Sylvia Jones
VIA EMAIL: sylvia.jones@ontario.ca

RE: Provincial Contributions to Algoma Public Health Levy Increases

At their January 14, 2026 meeting, Council for the Township of St. Joseph passed resolution #2026-07 requesting the Province increase contributions to Algoma Public Health (attached).

The Township of St. Joseph understands The Ministry of Health has confirmed an increase of only 1% to its provincial funding contribution to Algoma Public Health for 2026. The Province of Ontario mandates that Public Health Units deliver a range of programs and services under provincial legislation, standards, and directives. This 1% increase is insufficient to accommodate rising costs associated with the operation of Algoma Public Health, including staffing, provincially mandated programs, service delivery obligations, and inflationary pressures.

Insufficient provincial funding for provincially mandated public health programs results in additional operational costs being downloaded to municipalities through higher levy requirements. Increased municipal levies may lead to higher property taxes, creating unnecessary and undue financial hardship for families within the Algoma District. Public health services are a mandated provincial responsibility, and it is essential that the Province assume its appropriate share of the financial increases necessary to sustain these services.

The Council of the Township of St. Joseph requests that the Ministry of Health review and increase its funding contribution to regional Public Health Units for 2026 beyond the proposed 1% to better share the public health responsibilities that are provincially mandated. The Township of St. Joseph urges the Province of Ontario to fully fund the costs associated with provincially mandated public health programs and assume responsibility for its appropriate portion of public health cost increases to prevent these costs from being downloaded to municipalities, who's primary source of revenue is the Property Tax Levy.

Respectfully,

Amanda Richardson
CAO/Clerk-Treasurer

cc all municipalities within the Algoma District, the Minister of Health, the Premier of Ontario, the Federation of Northern Ontario Municipalities (FONOM), and the Algoma District Municipal Association (ADMA).

The Corporation of The Township of St. Joseph



COUNCIL RESOLUTION

Date: January 14, 2026

Resolution #:

2026-07

Moved By:

Cameron Ross

Seconded By:

Steven Adams

BE RESOLVED THAT the report from the Deputy Clerk regarding the increased 2026 levy from Algoma Public Health be received;

AND THAT the Council of the Township of St. Joseph acknowledges that:

1. The Ministry of Health has confirmed an increase of only 1% to its provincial funding contribution to Algoma Public Health for 2026;
2. The Province of Ontario mandates that Public Health Units deliver a range of programs and services under provincial legislation, standards, and directives;
3. This 1% increase is insufficient to accommodate rising costs associated with the operation of Algoma Public Health, including staffing, provincially mandated programs, service delivery obligations, and inflationary pressures;
4. Insufficient provincial funding for provincially mandated public health programs results in additional operational costs being downloaded to municipalities through higher levy requirements; and
5. Increased municipal levies may lead to higher property taxes, creating unnecessary and undue financial hardship for families within the Algoma District; and
6. Public health services are a mandated provincial responsibility, and it is essential that the Province assume its appropriate share of the financial increases necessary to sustain these services.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of St. Joseph requests that the Ministry of Health review and increase its funding contribution to regional Public Health Units for 2026 beyond the proposed 1%;

AND THAT the Province be urged to fully fund the costs associated with provincially mandated public health programs and assume responsibility for its appropriate portion of public health cost increases, in order to prevent these costs from being downloaded to municipalities;

AND THAT a copy of this resolution be forwarded to all municipalities within the Algoma District, the Minister of Health, the Premier of Ontario, the Federation of Northern Ontario Municipalities (FONOM), and the Algoma District Municipal Association (ADMA).

☒ Carried

☐ Defeated

☐ Deferred

RECORDED VOTE

Name	Yea	Nay
Steven Adams		
Ashley Irwin		
Greg Senecal		
Cameron Ross		
Jody Wildman		
Total		


Joseph (Jody) Wildman, Mayor

CORPORATION OF THE TOWNSHIP OF LAIRD

By-Law No. 2071-26

BEING A BY-LAW TO REPEAL BY-LAW 1010-19 AND TO APPOINT AN INTEGRITY COMMISSIONER FOR THE TOWNSHIP OF LAIRD.

WHEREAS the *Municipal Act*, 2001, 5.0. 2001, c.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

WHEREAS Section 223.3 of the *Municipal Act*, 2001, 5.0. 200, c.25, as amended, authorizes a municipality to appoint an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to any or all of the following:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule, or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality, and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

AND WHEREAS Council deems it advisable to appoint an Integrity Commissioner for The Township of Laird pursuant to the Act, as amended,

NOW THEREFORE BE IT RESOLVED THAT the Council of The Township of Laird does hereby enact as follows:

1. **THAT** Ironside Consulting Services Inc. be appointed as the Integrity Commissioner for the Corporation of The Township of Laird with the term to commence as of the date of passing of this by-law, and end on December 31, 2028, with the option to renew for an additional three-year period.
2. **THAT** The Township of Laird enter into an agreement with Ironside Consulting Services Inc. to perform the duties of Integrity Commissioner.

- 3. **THAT** the Mayor and the Clerk be authorized to sign and execute, on behalf of the municipality, the Agreement with Ironside Consulting Services Inc.
- 4. **THAT** By-Law #1010-19 and any by-law or portion thereof previously approved by Council which conflicts with this By-law shall be hereby repealed.
- 5. **THAT** this By-law shall come into force and effect on the day of passing.

READ and passed in open Council 19th of February 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

CORPORATION OF THE TOWNSHIP OF LAIRD

By-Law No. 2072-26

A BY-LAW TO GOVERN THE INSTALLATION, SIZE, PLACEMENT, AND PAYMENT OF CULVERTS IN TOWNSHIP DITCHES WITHIN THE TOWNSHIP OF LAIRD AND TO PROVIDE ENTRANCE SIGNAGE

WHEREAS Section 8 of the *Municipal Act, 2001* states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 11 of the *Municipal Act, 2001*, states a single-tier municipality may pass by-laws respecting matters within the following spheres of jurisdiction 1.) Highways, and 6.) Drainage and flood control;

AND WHEREAS it is deemed expedient for the purpose of uniform installation of all such culverts that certain regulations be established by the Municipality.

NOW THEREFORE the Council of the Corporation of the Township of Laird enacts as follows:

- 1) The “Culvert Installation and Entrance By-law” is hereby adopted as set out in Schedule “A” and the application process as Schedule “B” and application forms as Schedule “C” attached hereto and forming part of this By-law.
- 2) This By-law may be known as “Culvert Installation and Entrance By-law”.
- 3) This By-law shall come into force and take effect upon the passage hereof.
- 4) This By-law rescinds By-law 1017-19.

Passed in open meeting this 19th day of February, 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

THE CORPORATION OF THE TOWNSHIP OF LAIRD
SCHEDULE ‘A’ TO BY-LAW 2072-26
CULVERT INSTALLATION AND ENTRANCE BY-LAW

TABLE OF CONTENTS

1. Title
2. Definitions
3. General Requirements
4. Installation Standards
5. Costs and Responsibilities
6. Damage and Replacement
7. Appeals
8. Penalties
9. Repeal
10. Effective Date
11. Schedules

1. TITLE

This By-law may be cited as the “**Culvert Installation and Entrance By-law.**”

2. DEFINITIONS

For the purposes of this By-law:

“**Applicant**” means the property owner or authorized agent applying for a culvert installation and/or entrance permit.

“**Civic Address Sign**” or “**911 Sign**” means a reflective sign displaying the assigned civic address number for a property, installed for emergency services identification.

“**Culvert**” means a pipe or structure placed beneath a driveway or entrance to permit proper water drainage along a municipal ditch.

“**Entrance**” means any driveway, access, or private approach constructed over a Township ditch or road allowance to provide access to private property.

“**Municipality**” means The Corporation of the Township of Laird.

“**Road Superintendent**” means the Township’s Road Superintendent or his/her designated representative.

“**Township Property**” means any road allowance, ditch, or land owned or maintained by the Township of Laird.

3. GENERAL REQUIREMENTS

3.1 All culverts installed within Township ditches to provide entrance to private property shall be new or used, provided approval of the Road Superintendent is obtained prior to installation.

3.2 The size of the culvert shall be determined solely by the Road Superintendent.

- 3.3 The minimum length of a residential entrance culvert shall be approximately 9 metres (30 feet).

4. INSTALLATION STANDARDS

- 4.1 All culvert installations shall be performed by the Township of Laird to ensure proper placement, grade, and drainage.
- 4.2 The Township will supply and place up to two (2) loads of gravel as part of the entrance installation. Additional gravel, if required, will be at the property owner's expense.

5. COSTS AND RESPONSIBILITIES

- 5.1 Property owners shall be responsible for the cost of the culvert and any additional gravel beyond the two loads provided.
- 5.2 Where ditching work by the Township requires temporary removal of a culvert, the replacement cost shall be shared equally between the property owner and the municipality unless the culvert is plastic and in good condition, in which case it may be reinstalled at no cost to the property owner.
- 5.3 Where a Civic Address (911) Sign is required, the Applicant shall request the sign from the Township, at the cost as per the Fees and Charges By-law, as amended.

6. DAMAGE AND REPLACEMENT

- 6.1 Where a culvert is damaged and requires replacement, and the damage is caused by a person other than the adjacent property owner, the Township shall replace the culvert at no charge to the property owner.
- 6.2 Where information regarding the offending party is available, the Township will pursue recovery through that individual or their insurer.

7. APPEALS

- 7.1 A property owner who disagrees with a decision of the Road Superintendent shall submit their concerns in writing to Council.
- 7.2 Council shall review the matter and notify the property owner of its decision.

8. PENALTIES

- 8.1 Any person who contravenes the provisions of this By-law shall be liable for the cost of removing and/or replacing any improperly installed culvert.
- 8.2 Costs unpaid after 30 days shall be added to the property tax roll and collected as taxes.

**SCHEDULE “B”
to
By-law 2072-26**

APPLICATION PROCESS FOR CULVERT INSTALLATION AND ENTRANCE

Step 1 – Submit Application

- Complete the Township’s Culvert Installation and Entrance Application Form.
- Include property description, entrance location sketch, and contact information.

Step 2 – Site Inspection

- The Road Superintendent will inspect the proposed entrance location.
- The size and type of culvert required will be determined at this stage.

Step 3 – Quotation and Payment

- The Township will provide the Applicant with a cost estimate for culvert installation and any applicable fees.
- Payment must be made prior to scheduling the installation.

Step 4 – Installation

- Township staff will install the culvert, supply and place up to two (2) loads of gravel, and ensure proper drainage.

Step 5 – Final Approval

- Upon completion, the Township will provide confirmation that the entrance meets municipal standards.

CULVERT FORM

Date: _____

Name: _____

Mailing Address: _____

Phone # _____

Email Address: _____

Culvert Location: _____
(if different from mailing address)

Size of Culvert Required: _____

Type of Culvert and Year: _____

Estimated Cost of Culvert: _____

Loads of Gravel Required: _____ Cost per load: _____

NOTES:

The Township will install the culvert and place up to two (2) loads of gravel. You will only be charged for Laird Township’s cost of the culvert and any additional gravel, if required.

SPECIAL NOTES/ADDITIONAL INFORMATION:

ACKNOWLEDGEMENT AND AGREEMENT:

I, the undersigned, hereby apply for a culvert installation within a Township ditch and acknowledge that:

- The Township of Laird shall determine the size, type, and placement of the culvert.
- All culvert installations shall be completed by Township staff.
- I am responsible for all costs associated with the culvert and installation as outlined in the Culvert Installation and Entrance By-law.
- Any unpaid costs after 30 days may be added to the property tax roll and collected as taxes.

Signature
(Please sign and return to the township office at 3 Pumpkin Point Road West.)

Date

Office Use:
Date Installed: _____
Date Invoiced: _____

MAKE A COPY

CORPORATION OF THE TOWNSHIP OF LAIRD

By-Law No. 2073-26

A BY-LAW TO DESIGNATE THE LAIRD TOWNSHIP RECYCLING DEPOT AT THE WASTE DISPOSAL SITE LOCATED AT 1606 GOVERNMENT ROAD FOR RESIDENTIAL USE ONLY AND TO PROHIBIT THE ACCEPTANCE OF NON-ELIGIBLE SOURCES BLUE BOX MATERIALS

WHEREAS Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Township of Laird, as a single-tier municipality, has full responsibility for waste management and recycling programs within its boundaries;

AND WHEREAS the Township of Laird operates a Waste Disposal Site located at 1606 Government Road, including a recycling depot for the collection of Blue Box materials;

AND WHEREAS the Province of Ontario has transitioned the Blue Box program to a producer responsibility framework under Ontario Regulation 391/21 made under the *Resource Recovery and Circular Economy Act, 2016*, which establishes eligibility criteria for Blue Box materials;

AND WHEREAS the Township of Laird deems it necessary and desirable to restrict the recycling depot to residential sources only and to prohibit the acceptance of non-eligible Blue Box materials, including those generated from commercial, industrial and institutional (IC&I) sources;

NOW THEREFORE the Council of The Corporation of the Township of Laird enacts as follows:

1. DEFINITIONS

For the purposes of this By-law:

- a) **“Blue Box Materials”** means recyclable materials designated under Ontario Regulation 391/21, as amended, or any successor regulation.
- b) **“Industrial, Commercial, and Institutional Sources (IC&I)”** means industrial, commercial and institutional establishments, including but not limited to businesses, retail operations, offices, restaurants, schools, churches, multi-residential buildings not eligible under provincial regulation, and any other non-residential source.
- c) **“Residential Sources”** means materials generated from eligible residential properties as defined under applicable provincial Blue Box regulations.
- d) **“Waste Disposal Site”** means the Township of Laird Waste Disposal Site located at 1606 Government Road.

2. DESIGNATION

- 2.1 The recycling depot located at the Township of Laird Waste Disposal Site at 1606 Government Road is hereby designated for residential use only.

2.2 Only Blue Box Materials generated from Residential Sources shall be accepted at the recycling depot.

3. PROHIBITION

3.1 Effective December 31, 2025, the recycling depot shall no longer accept non-eligible Blue Box Materials.

3.2 Without limiting the generality of Section 3.1, Blue Box Materials generated from IC&I Sources are prohibited from being deposited at the recycling depot.

3.3 No person shall deposit or attempt to deposit Blue Box Materials generated from IC&I Sources at the recycling depot.

4. ADMINISTRATION AND ENFORCEMENT

4.1 The Waste Site Attendant, Municipal By-law Enforcement Officer, or such other person as appointed by Council, is authorized to administer and enforce this By-law.

4.2 Any person who contravenes any provision of this By-law may be refused access to the recycling depot and may be subject to enforcement proceedings as permitted under the *Municipal Act, 2001*.

5. SEVERABILITY

5.1 If any provision of this By-law is declared invalid for any reason by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

6. EFFECTIVE DATE

6.1 This By-law shall come into force and effect upon the date of its final passing.

READ and passed in open Council 19th of February 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

CORPORATION OF THE TOWNSHIP OF LAIRD

By-Law No. 2074-26

A BY-LAW TO DESIGNATE THE KNOX PRESBYTERIAN CHURCH AS A MUNICIPAL HERITAGE BUILDING

WHEREAS the Township of Laird recognizes the importance of preserving buildings of historical, cultural, and architectural significance within the community;

AND WHEREAS the Knox Presbyterian Church, located at 697 Government Road, was constructed in 1891, with the first service held in 1892;

AND WHEREAS Mr. Malcolm MacNeill was hired as the carpenter for the construction of the church at a wage of fifty dollars (\$50.00);

AND WHEREAS the Council of the Township of Laird wishes to formally recognize and protect the Knox Presbyterian Church for its historical and cultural value;

NOW THEREFORE the Council of the Township of Laird enacts as follows:

1. DESIGNATION

The property known as the Knox Presbyterian Church, legally described as 697 Government Road, Plan H757 RCP Lot 23Church, is hereby designated as a Municipally Significant Heritage Building.

2. RECOGNITION OF VALUE

The Knox Presbyterian Church is recognized for its:

- a) **Historical significance:** Serving as a place of worship since 1892, reflecting the heritage of early settlers in the Township of Laird;
- b) **Architectural significance:** Constructed by Mr. Malcolm MacNeill in 1891, showcasing craftsmanship and design of the late 19th century;
- c) **Cultural and community value:** Acting as a centre of spiritual and social activity for generations of the community.

3. MUNICIPAL INTENT TO PROTECT

The Township of Laird shall consider the heritage value of the Knox Presbyterian Church in all municipal planning, development, and maintenance decisions affecting the property, with the goal of preserving its historical and cultural integrity.

4. HERITAGE ATTRIBUTES

Heritage attributes of the building include, but are not limited to:

- The exterior structure, including original walls, roofline, windows, and doors;
- The interior layout and original features reflecting its construction;
- The historical character and overall setting of the property.

5. SHORT TITLE

This By-law may be referred to as the “**Knox Presbyterian Church Municipal Heritage By-law.**”

READ and passed in open Council 19th of February 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2075-26

BEING A BY-LAW to confirm proceedings of the meeting of Council, February 19, 2026.

WHEREAS Section 5(3) of the *Municipal Act, R.S.O. 2001*, as amended, requires a municipal council to exercise its power by by-law except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LAIRD HEREBY ENACTS AS FOLLOWS:

1. **THAT** the action of the Council at its meeting on February 19, 2026, in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. **THAT** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed in Open Council this 19th day of February 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington