

REGULAR AGENDA – AGENDA 62
CORPORATION OF THE TOWNSHIP OF LAIRD
August 20, 2026, at 6:00 pm
Laird Township Council Chambers

- 1. Call to Order**
- 2. Declaration of Pecuniary Interest**
- 3. Agenda Approval**
Recommendation: BE IT RESOLVED THAT Council hereby approves the August 20, 2026, agenda as presented.
- 4. Delegations and Presentations**
- 5. Adoption of Minutes of Previous Meeting**
 - a. Council Regular Meeting – July 16, 2026 **P. 6 - 9**
 - b. Recreation Committee Meeting – No meeting in July
Recommendation: BE IT RESOLVED THAT Council approves minutes of the Regular Council meeting of July 16, 2026.
- 6. Adoption of Accounts**
 - a. General accounts to July 31, 2026 **P. 10**
Recommendation: BE IT RESOLVED THAT Council approves the general accounts to July 31, 2026, in the amount of \$3,373.45.
 - b. Roads accounts to July 31, 2026 **P. 11**
Recommendation: BE IT RESOLVED THAT Council approves the roads account to July 31, 2026, in the amount of \$25,523.71.
- 7. Staff and Committee Reports**
 - a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)
 - i. Road Superintendent Report – Verbal Report **P. 12 - 13**
Recommendation: BE IT RESOLVED THAT Council receives the Road Superintendent Report dated August 20, 2026, as presented.
 - ii. Council Q&A
 - b. **Clerk Administrator, Deputy Treasurer**
 - i. Clerk's Report – Verbal Report **P. 14 - 15**
Recommendation: BE IT RESOLVED THAT Council receives the Clerk's Report dated August 20, 2026, as presented;

AND FURTHER THAT Council approves the use of volunteers at the Waste Disposal Site Share Shed, and directs staff to proceed with onboarding Elizabeth Hooper subject to completion of safety orientation.

ii. Task Summary Sheet & Recent Activity Log **P. 16 - 18**

iii. Concern/Information Log – Updates **P. 19 - 20**

Recommendation: BE IT RESOLVED THAT Council receives the August 20, 2026, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

iv. Council Q&A

c. Treasurer's Report

d. Recreation Committee & Recreation Sub-Committees

i. Laird Hall Minutes – July 29, 2026 **P. 21 - 22**

Recommendation: BE IT RESOLVED THAT Council receives the Laird Hall Sub-committee minutes of July 29, 2026.

e. Cemetery Board

f. Planning Board

i. Information: Desbarats to Echo Bay Planning Board at its July 20, 2026 meeting approved the consent application L2026-03_Gjos for the purpose of creation of one (1) lot, pertaining to lands at 43 Isbester Road, subject to the conditions outlined in Appendix D of the approval documentation.

ii. Memo: Joint Official Plan – Statutory Public Meeting – September 2026 **P. 23 - 25**

Recommendation: BE IT RESOLVED THAT Council receive the report titled *Joint Official Plan – Statutory Public Meeting – September 2026* dated August 20, 2026;

AND THAT Council sets the Laird Township Statutory Public Meeting for the Joint Official Plan on September ____, 2026 at ____ p.m. ;

AND FURTHER THAT Council requests the attendance of the Planning Board Secretary-Treasurer and a representative from J.L. Richards and Associates at the Statutory Public Meeting, and acknowledges that any associated costs will be the responsibility of Laird Township.

g. Police Detachment Board

h. Algoma District Services Administrative Board (ADSAB)

i. Algoma District Municipal Association (ADMA)

8. Unfinished Business

9. New Business

a. Council Phone Poll – Laird Hall Additional Work Request – July 30, 2026 **P. 26**
Recommendation: WHEREAS Council participated in a phone poll on July 30 and July 31, 2026 to provide preliminary approval for additional work required at Laird Hall;

BE IT RESOLVED THAT Council receives the recommendation of staff to relocate the heat pump, generator, and propane tank while contractors and staff are on site completing the foundation repairs, and directs staff to complete the required drainage work, including sloping of the back parking lot;

AND THAT Council approves the additional work to fill in the ditch to create space for future parking, requiring the purchase of four lengths of culvert pipe and three couplers, with gravel supplied from Township stock, and with the work completed using employee time;

Council authorizes staff to undertake this work and to contract services as required on a Time and Material basis, and further directs that the Acting Road Superintendent approve all Time and Material costs associated with completing this phase of work.

b. Memo: Request for Council's Approval in Principle – Proposed 2.2 acre Lot **P. 27 - 29**
Creation

Recommendation: BE IT RESOLVED THAT Council receive the report titled *Request for Council's Approval in Principle – Proposed 2.2 acre Lot Creation* dated August 20, 2026;

AND THAT Council supports the proposed lot creation in principle, subject to the policies of the new Joint Official Plan once adopted and subject to all requirements of the Echo Bay to Desbarats Planning Board at the time of application.

c. Re-Align Grave Marker Tender Results **P. 30**

Recommendation: BE IT RESOLVED THAT Council awards the tender to Bailey Contracting... (Council to provide direction)

d. Memo: Open Arena Horse Night Extension Request **P. 31**

Recommendation: BE IT RESOLVED THAT Council receive the report titled *Open Arena Night Extension Request* dated August 20, 2026;

AND THAT Council extends the Open Arena Horse Nights, ending September 30, 2026.

e. Petition Drain Application – Plan H 753 RCP Lot 52 **P. 32 - 34**

Recommendation: WHEREAS, a petition for drainage works has been received by the Council of the Township of Laird under Section 4 of the *Drainage Act, R.S.O. 1990, c. D. 17*;

AND WHEREAS, the petitioner has requested the construction, improvement, and/or maintenance of a drainage system to address water management issues affecting their property;

BE IT RESOLVED THAT Council proceed with the petition submitted from Shawn Evoy for drainage works at 875 Bar River Road East and instruct the Clerk to proceed with the notice required under Section 5 of the *Drainage Act*; and

BE IT FURTHER RESOLVED, that pursuant to Section 8 (1) of the *Drainage Act*, R.S.O. 1990, Council hereby appoints K. Smart Associates Limited as the Engineer to examine the areas requiring drainage and to prepare the necessary report for the petitioned drainage works affecting Plan H753 Lot 52;

AND THAT the Drainage Superintendent and the appointed Engineer proceed with all requirements of a petition drain under the *Drainage Act*.

10. Notices of Motion

11. Closed Session

Recommendation: BE IT RESOLVED THAT Council proceed into closed session at _____ p.m. in accordance with Section 239(2) of the Municipal Act, 2001, for the following reasons:

- Personal matters about an identifiable individual – s.239(2)(b);
- Proposed or pending acquisition of land – s.239(2)(c);
- Labour relations or employee negotiations – s.239(2)(d).

Closed Session Items

- a. Approval of closed meeting minutes – July 16, 2026.
- b. Employee medical leave update – s.239(2)(b).
- c. Cemetery property land acquisition – ownership clarification and direction – s.239(2)(c).
- d. Staff wage recommendation – s.239(2)(d).
- e. Employee compensation request – s. 239 (d)(b)(d)

Recommendation: BE IT RESOLVED THAT Council come out of closed meeting session at _____ p.m. and continue with the Regular Council Meeting.

Consideration of and action on matters arising out of the closed meeting.

12. Communications and Correspondence

- a. Rachel McBride, RE: Letter of Appreciation of the Use of Laird Hall and Bar River Hall, July 17, 2026 **P. 35**
- b. Ministry of Emergency Preparedness and Response, RE: Alert Ready, July 18, 2026 **P. 36 - 37**
- c. Dr. Harold S. Trefry Memorial Centre, RE: Thank you for the donation, July 30, 2026 **P. 38**

- d. Ontario Provincial Conservation Agency, RE: Transition Committee to support **P. 39 - 42**
new regional conservation authority, July 30, 2026

13. Mayor and Council Comments

14. By-laws

- a. 2092-26 Compliance Audit Joint Committee for Central Algoma Area. **P. 43 - 44**
Recommendation: BE IT RESOLVED THAT Council adopts By-law 2092-26, being a by-law to authorize the appointment of a Compliance Audit Joint Committee for Central Algoma Area Municipalities.

- b. 2093-26 Fuel Agreement with Tarbutt Township **P. 45 - 53**
Recommendation: BE IT RESOLVED THAT Council adopts By-law 2093-26, being a by-law to authorize the execution of a fuel services agreement between the Township of Laird and the Township of Tarbutt.

- c. 2093-26 Conformity By-law **P. 54**
Recommendation: BE IT RESOLVED THAT Council adopts By-law 2093-26, being a by-law to confirm the proceedings of the meeting of Council held on August 20, 2026.

15. Adjournment

- Recommendation: BE IT RESOLVED THAT this Council shall now adjourn to meet again on September 17, 2026 or until the call of the chair.

REGULAR AGENDA – AGENDA 61
CORPORATION OF THE TOWNSHIP OF LAIRD
July 16, 2026, at 6:00 pm
Laird Township Council Chambers

Present: *Mayor:* Shawn Evoy
Councillors: Todd Rydall, Wayne Junor, Matt Frolick, Brad Shewfelt
Clerk: Jennifer Errington
Treasurer: Rhonda Crozier
Acting Road Supt.: Ed Lapish

- 1. **Call to Order**
Mayor Evoy called the meeting to order at 6:00 p.m.

- 2. **Declaration of Pecuniary Interest**

- 3. **Agenda Approval**
#168-26
Moved by: Matt Frolick
Seconded by: Wayne Junor
BE IT RESOLVED THAT Council hereby approves the July 16, 2026, agenda as presented.
Carried.

- 4. **Delegations and Presentations**

- 5. **Adoption of Minutes of Previous Meeting**
 - a. Council Regular Meeting – June 18, 2026
 - b. Council Special Meeting – June 30, 2026
 - c. Recreation Committee Meeting – June 23, 2026#169-26
Moved by: Todd Rydall
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT Council approves minutes of the Regular Council meeting of June 18, 2026, Special Council meeting of June 30, 2026 and the Recreation Minutes of June 23, 2026.
Carried.

- 6. **Adoption of Accounts**
 - a. General accounts to June 30, 2026
#170-26
Moved by: Brad Shewfelt
Seconded by: Matt Frolick
BE IT RESOLVED THAT Council approves the general accounts to June 30, 2026, in the amount of \$14,166.52.
Carried.

 - b. Roads accounts to June 30, 2026
#171-26
Moved by: Todd Rydall
Seconded by: Wayne Junor
BE IT RESOLVED THAT Council approves the roads account to June 30, 2026, in the amount of \$90,049.81.
Carried.

- 7. **Staff and Committee Reports**
 - a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)
 - i. Road Superintendent Report – Verbal Report

#172-26

Moved by: Matt Frolick

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the Road Superintendent Report dated July 16, 2026, as presented;

AND THAT Council directs staff to put in a turnaround at the end of Riverside Drive.

Carried.

b. Clerk Administrator, Deputy Treasurer

i. Clerk's Report – Verbal Report

#173-26

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Clerk's Report dated July 16, 2026, as presented.

Carried.

ii. Task Summary Sheet & Recent Activity Log

iii. Concern/Information Log – Updates

#174-26

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the July 16, 2026, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

Carried.

c. Treasurer's Report

i. Budget Variances Report

#175-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the July 18, 2026 Budget Variances Report.

Carried.

d. Recreation Committee & Recreation Sub-Committees

i. Laird Hall Sub-committee Minutes – June 16, 2026

ii. Wharf Sub-committee Minutes – June 24, 2026

iii. Laird Fairgrounds Sub-committee Minutes – June 15, 2026

#176-26

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Laird Hall Sub-committee minutes of June 16, 2026, the Wharf Sub-committee minutes of June 24, 2026, and the Laird Fairgrounds Sub-committee minutes of June 15, 2026.

Carried.

iv. Pumpkin Fest Committee Meeting Report – July 3, 2026

#177-26

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Pumpkin Fest Committee Meeting Report of July 3, 2026.

Carried.

e. Cemetery Board

f. Planning Board

- g. Police Detachment Board
- h. Algoma District Services Administrative Board (ADSAB)
- i. Algoma District Municipal Association (ADMA)

8. Unfinished Business

- a. Memo: Fuel Service Agreement – Tarbutt Township Comments Report #178-26

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

IT RESOLVED THAT Council receive the report titled Fuel Services Agreement – Tarbutt Township Comments dated July 16, 2026;

AND THAT staff be directed to accept the modified Fuel Service Agreement and direct staff to prepare a By-law to adopt the agreement.

Carried.

9. New Business

- a. Memo: Compliance Audit Committee #179-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Compliance Audit Committee report;

AND THAT Council approves participation in the Joint Compliance Audit Committee with the Central Algoma area municipalities for the 2026 Municipal Election term;

AND THAT Council endorses the appointment of Jim Withers, Randy Barbarie, and Phyllis MacKay to serve on the Compliance Audit Joint Committee for the Central Algoma municipalities for the 2026 Municipal Election term;

AND THAT Council authorize the Clerk to prepare a Compliance Audit Committee by-law.

- b. Planning: Application for Consent – L2026-03 #180-26

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the Consent Application L2026-03 and directs staff to communicate with the Desbarats to Echo Bay Planning Board that Council recommends consent not be given as Council does not want to see farms carved up, Council has denied proposed plans like this one in the past and keeping with the future Official Plan that would restrict this severance and it would go against the Provincial Policy Statement policies requiring the preservation of agricultural areas and limiting non-farm lot creation within them.

Carried.

- c. Memo: Algoma Horse Association Rental Issue & Request for Donation of Large Barn Use #181-26

Moved by: Matt Frolick

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the Algoma Horse Association Rental Issue & Request for Donation of Large Barn Use report;

AND THAT Council directs staff to donate the big barn use for the remainder of the 2026 season as long as it is before winter storage and that staff is to reaffirm Friday access policy to ensure groups do not advertise Friday events without rental payment.

Carried.

10. Notices of Motion

11. Closed Session

#182-26
Moved by: Matt Frolick
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT Council proceed into closed session at 7:40 p.m. in accordance with Section 239(2) of the Municipal Act, 2001, for the following reasons:

- Personal matters about an identifiable individual – s.239(2)(b);
- Proposed or pending acquisition of land – s.239(2)(c).

Carried.

Closed Session Items

- a. Approval of closed meeting minutes – June 18, 2026.
- b. Employee medical leave update – s.239(2)(b).
- c. Land Acquisition – Appraisal Direction – s.239(2)(c).
- e. Personnel – Temporary Position Applicants – s.239(2)(b).

#183-26
Moved by: Matt Frolick
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT Council come out of closed meeting session at 8:02 p.m. and continue with the Regular Council Meeting.
Carried.

Consideration of and action on matters arising out of the closed meeting.
Council reported that direction was provided to staff on matters discussed in closed session.

12. Communications and Correspondence

- a. Oak’s Tree of Love, RE: Request for Proclamation, Flag Raising and Illumination – Pregnancy and Infant Loss Awareness Day & Month 2026, June 17, 2026.

13. Mayor and Council Comments

14. By-laws

a. 2091-26 Conformity By-law
#184-26
Moved by: Todd Rydall
Seconded by: Wayne Junor
BE IT RESOLVED THAT Council adopts By-law 2091-26, being a by-law to confirm the proceedings of the meeting of Council held on July 16, 2026.
Carried.

15. Adjournment

#185-26
Moved by: Wayne Junor
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT this Council shall now adjourn to meet again on August 20, 2026 or until the call of the chair.
Carried.

Mayor – _____
Shawn Evoy

Clerk – _____
Jennifer Errington

**Township of Laird
General Payables for July 2026**

Name	Description	Journal No.	Amount
encompassIT.ca	Tax Program	J1492	119.06
Jeff Dorvault	Website	J1493	146.41
Heritage Home Hardware	Dump	J1494	151.58
Co-Op	Dump	J1497	50.87
Brenda Aelick - Amazon	Office Supplies	J1500	59.85
Brant Coulter	By-Law Mileage	J1502	80.85
Jennifer Errington	Admin. Mileage	J1503	321.86
Spurway Contracting	Cemetery	J1539	763.20
Glen Irwin	By-Law Mileage	J1550	33.88
Heritage Home Hardware	Office Supplies	J1551	49.31
Jennifer Errington - Purolator	Admin.	J1553	197.22
Algoma Power	Office	J1565	205.94
	Church	"	24.71
Township of St. Joseph	By-Law Cell	J1567	333.15
Canada Post	Postage	J1573	126.18
	Postage		20.42
	By-Law Prop. Stand.		13.60
Rogers	By-Law Cell		5.09
Starlink	Internet		152.64
Bell	Emerg. Man.		96.41
	Office		421.22
TOTAL			\$3,373.45

ACCOUNTS CERTIFIED CORRECT

Motion #	(Signed) Mayor
To Treasurer of Laird Township Authority Herewith To issue payment of Accounts Certified by Clerk as listed above.	
	(Signed) Clerk
I hereby certify that Accounts listed above have been paid, and amounts are charged to proper expenditure appropriation.	
Date Passed by Council	(Signed) Treasurer

Payables for Laird Hall Foundation & Repairs to August 12, 2026

Stobie Mechanical	Period June 29 - July 2	J1505	14,159.71
Stobie Mechanical	Period July 13 - July 16	J1571	14,844.89
Stobie Mechanical	Period July 19 - July 25	J1786	17,051.70
Gilbertson's	Gravel	J1792	1,629.95
Stobie Mechanical	Period July 26 - Aug. 1	J1786	17,062.88
Stobie Mechanical	Period Aug. 2 - Aug. 8	J1847	17,559.97
Stobie Mechanical	Aug. 2 - Aug. 8 Manpower for Ed	J1847	2,146.18
Heritage Home Hardware	Sump Pump Vert	J1840	529.13
			\$84,984.41

TOWNSHIP OF LAIRD

Road Department

VOUCHER LISTING

Voucher No. 1

Date 7/31/26

Name	Description	Journal No.	Amount
Payroll			16,254.24
Northshore Tractor	Roadside Cutting	J1489	304.60
Lock City	Shop	J1491	424.96
Kentville Hardware	Equip. Repair	J1499	3.25
K Smart	Drainage	J1501	595.30
Stobie Mechanical	Roadside Cutting	J1505	3,159.65
Tooltown	Shop	J1549	112.87
Battlefield Equip.	Sweeping	J1554	434.45
Superior Glass	Wheeled Excavator	J1556	427.39
Huron Central Railway	Safety	J1563	365.50
Heritage Home Hardware	"	J1564	38.65
Algoma Power	Shop	J1564	85.77
Stobie Mechanical	Roadside Cutting	J1571	1,475.52
Bell	Shop	J1573	103.58
Rogers	Shop Office	"	15.52
Superior Propane	Shop	"	1,159.72
Linde	Shop	J1575	462.23
Vasco Dias	Mileage	J1785	100.51
TOTAL			<u>\$25,523.71</u>

ACCOUNTS CERTIFIED CORRECT

 Motion #

 (Signed) Road Superintendent

To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified
by Road Superintendent as listed above.

 (Signed) Mayor

I hereby certify that Accounts listed above have been paid, and amounts are charged to Road Expenditure
Appropriation.

 Date Passed by Council

 (Signed) Treasurer

The Township of Laird

Roads Department Report to Council

Submitted by: Ed Lapis, Acting Roads Superintendent

Reporting Period: August 2026

Work Completed

New windows were installed in the Roads Department shop. The shop overhead doors also received new trim and weather stripping to improve the condition and efficiency of the building.

Repairs were completed to the sand shed wall.

At the Fairgrounds, a new water holding tank was installed and is now functional. The system is currently awaiting completion and approval of the required water testing.

Surface treatment has been completed throughout the Township and was completed under the forecasted budget amount.

Recycled asphalt has been applied to all roads. Eight loads of recycled asphalt were taken from Isbestor Road and used on Lake George Road to assist with realigning and straightening the road.

A cross culvert on Cloudy Lake Road was replaced.

Ditching on Lake George Road has been completed. The ditch was straightened to assist with realigning the road and improving drainage.

Work In Progress

The bus turnaround on Riverside Drive will be completed.

Ditching on Neebish Road will be underway as soon as the required locates have been completed.

The ditching material that was hauled to Bar River Hall still needs to be levelled. Two loads of nut slag at the hall will be used to create a French drain, which will allow for the expansion of the parking lot.

The Laird Hall parking lot still requires some cleanup and tidying.

A trench across the Laird Hall parking lot will be done once the required locates have been completed.

The plow truck is being scheduled for its annual safety inspection. Any required repairs will be completed, along with an interior detailing, so the truck will be ready for the upcoming winter season.

For Your Information / Consideration

Bridge reports have been completed. The replacement of the Lake George Road culvert will need to be considered and added to next year's budget.

Council is also asked to consider including the replacement of the guard rail at Government in next year's budget.

I would also ask Council to consider posting the Groundskeeper position now. This would allow the successful candidate to come in and shadow during the final cleanup period while the student is still available. This may assist with training for the spring season, when the workload can be busy and there may be less opportunity to train a new employee.

Council is also asked to consider the option of purchasing a new 3/4-ton pickup truck for next year's budget. The current Roads Department truck could then be assigned to the Groundskeeping position. The current vehicle is in good condition and could potentially provide many more years of service for that department.

At present, the Groundskeeping employee uses their personal vehicle for work purposes. Providing a Township vehicle may make the position more accessible and eliminate the need to find an employee who is willing to use their own vehicle for Township work.

I would also like to ask that Council schedule our annual Road Tour for this fall season.

TOWNSHIP OF LAIRD REPORT TO COUNCIL

Date: August 20, 2026
To: Mayor Evoy and Council
From: Jennifer Errington, Clerk Administrator
Subject: **August Clerk's Report**

Set Road Tour Date

Council is asked to set a date in September (or early October) for the annual Fall Road Tour. Traditionally, road tours have been held on weekends; however, if Council is available, an early evening weekday meeting could also be arranged.

Council currently has a Special Council Meeting – LIR Site Visit scheduled for September 9, 2026 at 5:00 p.m., and the next Regular Council Meeting is scheduled for September 17, 2026.

Share Shed Volunteer

Staff were approached by Elizabeth Hooper, who has offered to volunteer at the Waste Disposal Site to tidy the Share Shed once per month. She would require a broom and would attend during regular operating hours.

Several years ago, Council directed staff to advertise for Share Shed volunteers, but no interest was received at that time. Council must determine whether it wishes to proceed with accepting volunteer assistance now.

Laird Fairgrounds and LIR

This matter will be discussed further during the LIR Site Visit on Wednesday, September 9, 2026, but staff wish to make Council aware that the Fairgrounds custodian has noted that LIR uses the Fairgrounds washrooms on race nights.

This season, we appear to be going through more toilet paper than usual, and supplies ran out during the Laird Fair. Staff will continue monitoring usage.

In addition, the custodian has asked whether the washroom doors may be locked during race nights to prevent use by LIR patrons. Staff are unsure whether this is advisable, as it appears there may be insufficient washroom facilities on the LIR side or another reason patrons are accessing the Fairgrounds washrooms. Further discussion with Council is required to determine an appropriate approach.

Pumpkin Fest – September 26, 2026

Pumpkin Fest is approaching quickly. This year, staffing will be reduced due to a scheduled vacation. The Recreation Committee will review areas where additional assistance is needed to cover reduced staffing.

Mayor Evoy and Councillor Frolick, along with their spouses, have traditionally volunteered for BBQ duties. Staff strongly encourage all members of Council to attend the event, and to volunteer if available.

Important Dates

- a) Nomination Day – August 21, 2026 closes at 2:00 p.m.
- b) Wharf Meet & Greet – Sunday, August 23, 2026
- c) Special Council Meeting – LIR Site Visit – Wednesday, September 9, 2026 at 5 p.m.
- d) Swap Meet Fairgrounds – Saturday, September 19, 2026
- e) Pumpkin Fest – Saturday, September 26, 2026
- f) Fall Supper at Bar River Hall – TBA
- g) Fall Road Tour – TBD September ??, 2026

RECOMMENDATION:

BE IT RESOLVED THAT Council receives the Clerk's Report dated August 20, 2026, as presented;

AND FURTHER THAT Council approves the use of volunteers at the Waste Disposal Site Share Shed, and directs staff to proceed with onboarding Elizabeth Hooper subject to completion of safety orientation.

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
19-Oct-23	231-23	Council receives the draft Unassumed Road Policy and requests the Clerk make amendments as discussed and prepare a by-law to adopt the policy Note: Draft Unassumed Road Policy has been reviewed by legal counsel, further review and discussion with legal counsel are required in order to refine policy. * Staff are currently working on confirming that the roads listed in policy are actually unassumed (owned by township) and which ones are private.	CLERK	JE	IN PROGRESS	Oct-26
17-Jul-25	174-25	Council directs staff to schedule a formal proposal review with Access2Pay, explore funding options, and to return to Council with a recommendation as to how this system or others like it may free up an equal or better amount of staff labour and make the case that this system pays for itself in offset labour. Note: Clerk has participated in a Access2Pay meeting to explore product, working on preparing report back to Council.	CLERK	JE	IN PROGRESS	Oct-26
18-Sep-25	211-25	... AND THAT staff be directed to coordinate with the Township of Macdonald, Meradith and Aberdeen Additional to obtain a joint engineering review, if possible, in the interest of cost-sharing and project alignment. Note: During 2026 OSIM we will have Engineer recommendations for repairs.	CLERK	JE	IN PROGRESS	Sep-26
19-Feb-26	33-26	Council directs staff to set up a meeting with the Drainage Superintendent to discuss drains in the Township.	CLERK	JE	IN PROGRESS	Aug-26

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
Note: Drainage Superintendent has been provided information on some of the drains in the Township. Goal is to meet the last week of August.						
19-Feb-26	35-26	Council directs staff to sell surplus tires stored at the Municipal Garage in consultation with Road Superintendent.	RDS	EL	IN PROGRESS	Sep-26
Note: Struggling to find a buyer.						
19-Feb-26	39-26	Council directs staff to gather updated quotes for service contracts for an electrician, plumber, furnace repairs and handyman repairs.	TREASURER	RC	IN PROGRESS	Aug-26
19-Feb-26	39-26	Council authorizes the Heritage Sub-Committee to submit an application to the NOHFC for funding towards the future museum building.	TREASURER	RC	IN PROGRESS	Sep-26
19-Feb-26	39-26	Council authorizes the Laird Fairgrounds Sub-Committee to submit an application to NOHFC for funding towards the gazebo kitchen project.	TREASURER	RC	IN PROGRESS	Sep-26
Note: Application is in draft form, working on quotes.						
19-Feb-26	40-26	Staff be directed to arrange appropriate signage for the Municipal Garage.	ADMIN	BA	IN PROGRESS	Aug-26
Note: In process of getting design/quotes for signage.						
19-Mar-26	65-26	Council directs staff to schedule the Annual Road Tour for September of each year.	CLERK	JE	IN PROGRESS	Sep-26
21-Apr-26		Amend By-law 624-86	CLERK	JE	IN PROGRESS	Aug-26

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
21-May-26	116-26	Council directs Clerk to modify the existing culvert by-law to add a clause for the maintenance of existing culvert to add a fee of \$500.00 for any request or requirement to relay the culvert.	CLERK	JE	IN PROGRESS	Sep-26
21-May-26	118-26	Council directs staff to dispose of the residential hood vents. Note: On hold - we may be able to use these if we are a boil water only kitchen.	TREASURER	RC	ON HOLD	
18-Jun-26	150-26	Council requests that the Clerk engage the services of the new Planning Board planner, Danielle Waters, to provide interim, as-needed planning advisory services to support the Township's statutory responsibilities under the Planning Act.	CLERK	JE	COMPLETE	Jul-26
30-Jun-26	163-26	Council requests that the Clerk obtain a quote from DCR HVAC for the required ductwork repairs at Laird Hall.	CLERK	JE	IN PROGRESS	Aug-26
30-Jun-26	164-26	Council authorize the Clerk to proceed with emergency electrical repairs at the Fairgrounds, including connection of the new deep well pump, on a Time and Materials basis, and that the Acting Road Superintendent approve all the Time and Material costs.	RD SUPT.	EL	COMPLETE	Jul-26

TOWNSHIP OF LAIRD
Complaint & Concern Log

Date YYYY-MM-DD	Category	General Location	Summary	Action Taken	Status
2026-03-12	Damaged culvert	Government road	Road operator damaged a culvert	Will address this in spring.	Open
2026-06-10	Culvert issues	Bar River Road	Culvert has lifted on both sides, water is not running through.	Rd Dept to have a look.	CLOSED
2026-06-04	Roadside Grading	Pumpkin Point Road	Edge of roadway in front of property owners home was back-bladed, removing established grass and leaving the area uneven and difficult to maintain with a lawn mower.	Disturbance on municipal roadway was caused by a blown tire on the Township backhoe. Council needs to determine if they want staff to clean up municipal road allowance.	CLOSED
2026-06-19	Road Safety Concern	Pumpkin Point Road	When events take place at the Laird Hall people are parking on both sides of Pumpkin Point road and person feels this is a safety concern.	Council needs to decide if they want to implement no parking on one side of the road. If Council were to do this it would require a by-law.	OPEN
2026-06-26	Road Grading	Isbester Road	Washboard on Isbester Road	Grading conducted.	CLOSED
2026-07-08	Road Safety Concern	Lake George Road	Stop sign is blocked by brush.	Brush was removed.	CLOSED
2026-07-08	Road Safety Concern	Townline/Pine Island	No parking sign at Townline Road blocked by brush.	Brush was removed.	CLOSED
2026-07-15	Pot Holes	Bluenose Drive	Potholes at mailboxes on the shoulder of road at the entrance of Bluenose Drive.	Potholes filled.	CLOSED
2026-07-21	Pot Holes	MacDonald Drive	Potholes at the turnaround and gravel build up from winter plowing.	Potholes filled and gravel remove	CLOSED

Date YYYY-MM-DD	Category	General Location	Summary	Action Taken	Status
2026-07-21	Registered Concern - Zoning	Finns' Bay Road North	Accessory building placement may not be withing yard set backs, also items appear to be stored on muncipal property.	By-law Enforcement investigated, inforcement actions have been taken to have items removed from Municipal property.	OPEN
2026-07-27	Ditch Concern	Lake George Road	Concern that Rock Network left debris/branches in the Municipal ditches.	Staff reached out to Rock Network and they had a crew go and deal with areas of concern.	CLOSED
2026-07-31	Road Safety Concern	Finns' Bay Rd N	Tree down, residents mostly cleared it off the road but still needs to be removed from side of road.	Tree removed.	CLOSED
2026-07-31	Registered Concern - Zoning/Property Standards	Lake Shore Drive	Concerns of people living in trailer, generator running 24/7.	By-law Enforcement and CBO to investigate.	OPEN
2026-08-04	Driveway Concern	Government Road	Driveway washed out.	Driveway fixed.	CLOSED
2026-08-04	Road Safety Concern	Finns' Bay Road N	Tree came down on July 31, 2026, residents cleared most of it, but needs to be removed from side of road.	Tree removed.	CLOSED
2026-08-10	Road Safety Concern	Finns' Bay Road N	Tree came down on July 31, 2026, still not removed from side of road.	Tree removed.	CLOSED
2026-08-11	Verbal Complaint - Zoning By-law	Finns' Bay Road South	Sea Cans and Trailers on property.	Investigation was conducted on August 12, 2026. Sea cans were not observed, a trailer was observed which appeared to be stored on the property and not in use.	CLOSED

Note: New since last Council meeting are highlighted in yellow.

LAIRD HALL COMMITTEE MEETING MINUTES

Date: July 29, 2026, 2026

Time: 5:00 p.m. **Place:** Laird Township Office

PRESENT: Cheryl Frenette,, Faye Crozier, Heather Taylor,
Linda Kiraly (Chair), Jo-Anne Entwistle(Recording Secretary),

REGRETS: Wayne Junor

CHAIR: Linda Kiraly

GUESTS: Shawn Evoy, Laird Township Mayor
Jennifer Errington, Laird Township Clerk
Rhonda Crozier, Laird Township Treasurer
Glen Irwin, Building Inspector and Laird Hall Renovation Project Manager
Gavin Grant-cabinet maker

1. CALL TO ORDER/REVIEW AGENDA

(ON MOTION # 17-26) Moved by Heather Taylor, Seconded by Cheryl Frenette.

1. “That the meeting be called to order by Linda Kiraly, chairperson, and that the committee approve the Laird Hall Meeting Agenda of July 29, 2026.”

CARRIED

2. MINUTES OF June 16,, 2026 (printed & circulated)

(ON MOTION # 18-26) Moved by Faye Crozier, Seconded by Heather Taylor.

“That the committee approve the Laird Hall Sub-Committee minutes of June 16, 2026.”

CARRIED

3. DELEGATIONS AND PRESENTATIONS-

Shawn Evoy shared an update on the foundation issues and leveling of Laird Hall. Several fundamental problems and unsafe issues were shared.

The cost of the foundation repairs are not part of the NOHFC Grant. So far approximately \$50, 000. has been spent. It is anticipated that additional funds will be required to complete these needed repairs prior to the NOHFC Grant work.

It was also reported that the engineer for this renovation and the updates requires the configuration of the kitchen cupboards and island for his plans.

Gavin Grant presented cabinet material and indicated he was willing to develop a plan for the cupboards and island.

(ON MOTION # 19-26) Moved by Cheryl Frennette, Seconded by Heather Taylor.
“That Gavin Grant will consult with the engineer and develop a plan for the kitchen cupboards at Laird Hall. The Laird Hall committee will meet with Gavin Grant to review the proposed plans.”
CARRIED

The Delegation and Laird Hall Committee adjourned to the Laird Hall. Discussion for the cabinets and island were held. Mr. Grant advised that the current configuration is the only option.

BUSINESS ARISING FROM MINUTES

1) Laird Hall Caretaker Report-Heather Taylor

i) Due to the foundation renovations the mice are getting into the hall. Traps are being set and checked every few days. Trapping has been successful.

ii) Calls are still being received for hall bookings in spite of the hall being closed.

7. CORRESPONDENCE- None

8. QUESTIONS AND CONCERNS-None

ADJOURNMENT

(ON MOTION #20-26) Moved by Cheryl Frennette, Seconded by Heather Taylor.
‘That the July 29, 2026 meeting be adjourned and the Laird Hall Committee will meet again on Tuesday, September 22, 2026 at 6:30 p.m. at the Laird Hall. The meeting date and venue are subject to change.”

CARRIED

Chair_____
(Linda Kiraly)

Recording Secretary_____
(Jo-Anne Entwistle)

TOWNSHIP OF LAIRD MEMORANDUM

Date: August 20, 2026
To: Mayor Evoy and Council
From: Jennifer Errington, Clerk Administrator
Subject: **Joint Official Plan – Statutory Public Meeting – September 2026**

Purpose:

To inform Council of recent direction from the Desbarats to Echo Bay Planning Board regarding next steps in the Joint Official Plan process, and to obtain Council direction on scheduling Laird Township's Statutory Public Meeting in September 2026.

Background:

On July 28, 2026, the Planning Board passed Resolution No. 45-2026 directing the following:

- The Board has received and accepted the report on Official Plan Open Houses and next steps.
- The Secretary-Treasurer will work with J.L. Richards and Associates to prepare public notification materials for each municipality's Statutory Public Meeting.
- Member municipalities are encouraged to hold their Statutory Public Meetings in September 2026.

A confirming by-law is expected at the Board's August 2026 meeting under Planning Act s. 18(2).

The Board has asked each municipality to begin coordinating a date and time for its Statutory Public Meeting and to provide that information so that required notices can be prepared.

Statutory Process – Summary of Required Steps:

Based on guidance from J.L. Richards and the Senior MMAH Planner, the statutory sequence is as follows:

1. Each Township holds its Statutory Public Meeting and may choose to adopt the Joint Official Plan afterward.
2. Each Township issues its Notice of Adoption (Planning Board is not required to issue notice unless s. 18(5) applies).

3. Each Township provides the certified adopting by-law to the Planning Board.
4. Within 15 days of the last adopting by-law, the Secretary-Treasurer submits the Joint Official Plan to MMAH for approval (Planning Act s. 18(1), s. 18(4), and s. 17(31)).
5. If one municipality does not adopt the Plan, the Board may still submit it provided a majority of member municipalities have adopted it.

The Planning Board has also noted the required 90-day interval between MMAH's receipt of the draft Plan and the giving of notice for the open house (Planning Act s. 17(17)–(17.1)).

Items Requiring Council Direction:

To proceed with statutory requirements, Council is asked to provide direction on the following:

1. Selection of a Public Meeting Date (September 2026)

The Planning Board has requested that all municipalities hold their Statutory Public Meetings in September. Council is asked to select a preferred date and time so notice preparation can begin.

2. Attendance / Support at the Public Meeting

Council is asked to determine whether it wishes to have:

- The Planning Board Secretary-Treasurer attend the meeting; and/or
- J.L. Richards and Associates attend (note: this may involve a cost to the municipality).

Attendance by either party may assist with technical questions related to the Joint Official Plan.

RECOMMENDATION

That Council:

1. Select a date and time in September 2026 for Laird Township's Statutory Public Meeting for the Joint Official Plan; and
2. Provide direction on whether to request attendance from:
 - the Planning Board Secretary-Treasurer; and/or
 - J.L. Richards and Associates.

Recommended Motion:

BE IT RESOLVED THAT Council receive the report titled *Joint Official Plan – Statutory Public Meeting – September 2026* dated August 20, 2026;

AND THAT Council sets the Laird Township Statutory Public Meeting for the Joint Official Plan on September _____, 2026 at _____ p.m.;

AND FURTHER THAT Council requests the attendance of the Planning Board Secretary-Treasurer and a representative from J.L. Richards and Associates at the Statutory Public Meeting, and acknowledges that any associated costs will be the responsibility of Laird Township.

COUNCIL PHONE POLL SURVEY – July 30, 2026

The Laird Hall is now level. The new foundation work under the kitchen has been completed. Stobie's work should be close to completion by the end of next week. Contractors are currently awaiting delivery of new floor joists to replace several that have rotted.

The heat pump, generator, and fuel tanks were temporarily relocated to allow completion of the new drainage work and will need to be reinstalled once the foundation repairs are finished.

Staff request Council's approval to proceed with additional work at the hall. This includes relocating the heat pump, generator, and propane tank so they are no longer positioned directly under the building's eaves, and completing the drainage improvements to ensure all runoff flows away from the structure. At present, runoff has been directed toward the building, and in one location was directed underneath the structure, contributing to rot in the foundation.

Additional work requested: Staff recommend filling in the ditch at the rear of the hall to create space for future parking. This work will require four lengths of culvert pipe, three couplers, and gravel. The gravel will be supplied from Township stock; however, the culvert pipes and couplers will need to be purchased. The work itself would be completed using employee time.

Motion to be passed at the August 20, 2026, Council Meeting:

WHEREAS Council participated in a phone poll on July 30 and July 31, 2026 to provide preliminary approval for additional work required at Laird Hall;

BE IT RESOLVED THAT Council receives the recommendation of staff to relocate the heat pump, generator, and propane tank while contractors and staff are on site completing the foundation repairs, and directs staff to complete the required drainage work, including sloping of the back parking lot;

AND THAT Council approves the additional work to fill in the ditch to create space for future parking, requiring the purchase of four lengths of culvert pipe and three couplers, with gravel supplied from Township stock, and with the work completed using employee time;

Council authorizes staff to undertake this work and to contract services as required on a Time and Material basis, and further directs that the Acting Road Superintendent approve all Time and Material costs associated with completing this phase of work.

Phone Poll:

Shawn Evoy (705) 945-1869 – July 30, 2026 at 2:44 p.m. - Yes

Todd Rydall (705) 254-9682 – July 30, 2026 at 4:20 p.m. - Yes

Matt Frolick (705) 206-3605 – July 30, 2026 at 6:59 p.m. - Yes

Brad Shewfelt (705) 248-2147 – July 30, 2026 at 4:21 a.m. - Yes

Wayne Junor (705) 248-2649 – July 31, 2026 at 1:15 p.m. - Yes

TOWNSHIP OF LAIRD MEMORANDUM

Date: August 20, 2026

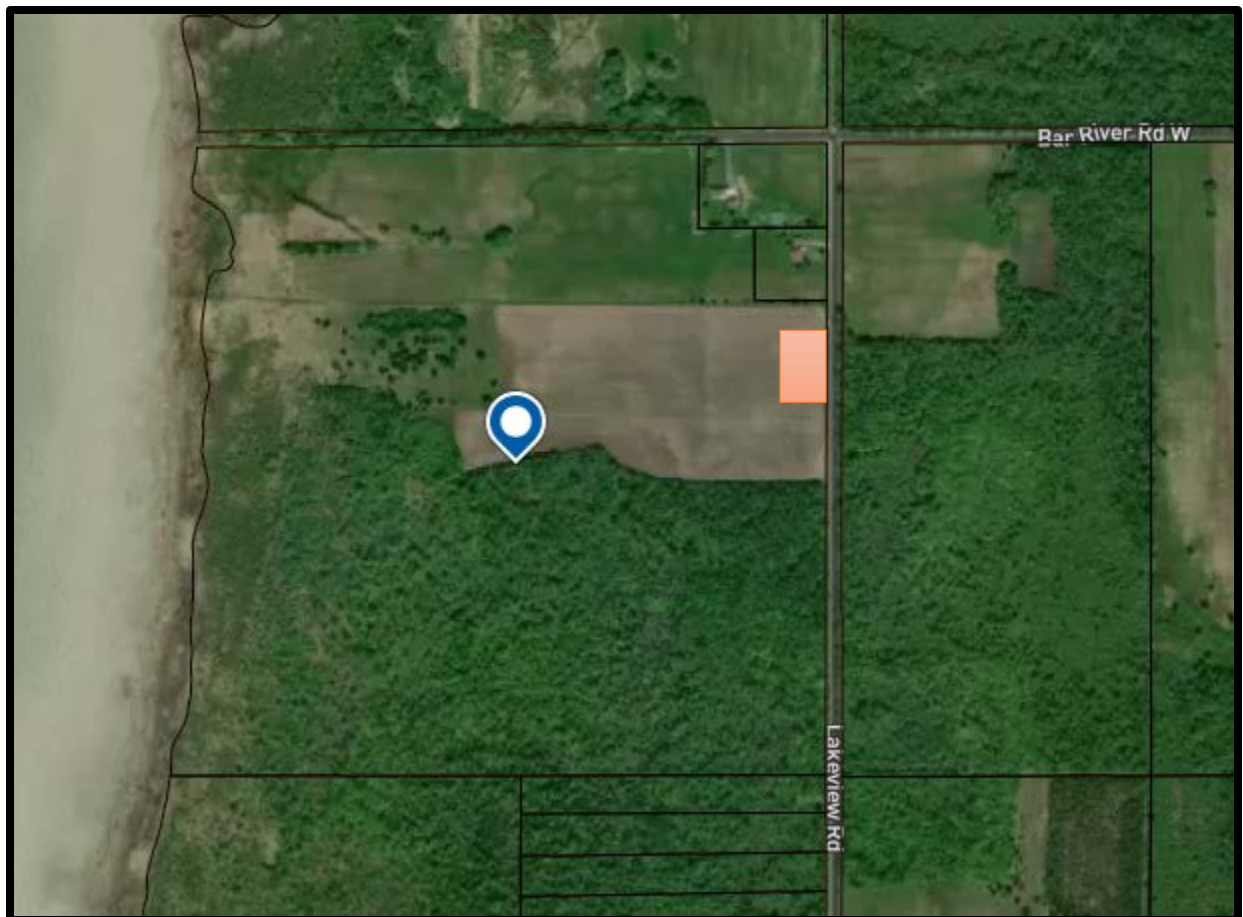
To: Mayor Evoy and Council

From: Jennifer Errington, Clerk Administrator

Subject: Request for Council's Approval in Principle – Proposed 2.2 acre Lot Creation

Summary:

Staff have received a request for a property located on Lakeview Road; the owner is seeking Council's approval in principle for a future consent application to the Echo Bay to Desbarats Planning Board. The applicant has provided a map identifying the proposed lot (shown in orange) to be created along the municipal road frontage.



Property Details:

- Proposed lot size: 2.2 acres
- Parent parcel size: 158.16 acres, approximately 50 acres currently farmed
- Proposed lot location: infill lot along the road to allow continued agricultural use
- Land designation: Zoned Agricultural, it is not identified as Prime Agricultural Land in the draft Official Plan.
- Severance history: Two prior severances, which is the maximum permitted under the Township's Zoning By-law (1980 severance date)

Official Plan Context:

Under the current Zoning By-law, no additional severances are permitted. However, the new Joint Official Plan, once adopted, will update the severance date, making the subject property eligible for additional lot creation.

Applicant's Request:

The applicant is seeking Council's approval in principle prior to submitting a formal application to the Planning Board. This approval would indicate Council's support for the concept once the new Official Plan policies come into effect. It does not constitute final approval or consent.

Planning Considerations:

- The proposed lot represents logical infill and maintains the viability of ongoing farming operations.
- The lot size is consistent with rural residential development patterns in the Township.
- Full technical review will occur through the Planning Board once a formal application is submitted.
- The proposed lot is located along existing road frontage, minimizing servicing and access concerns.

Options for Council:

1. **Support** the proposed lot creation in principle, subject to the policies of the new Official Plan and all Planning Board requirements.
2. **Decline** to support the request in principle.
3. **Defer** the matter pending adoption of the new Official Plan or additional information.

RECOMMENDATION

That Council support the proposed lot creation in principle, recognizing that the property will become eligible for additional severances once the new Joint Official Plan is

adopted, and that full technical review will occur through the Echo Bay to Desbarats Planning Board at the time of formal application.

Recommended Motion:

BE IT RESOLVED THAT Council receive the report titled *Request for Council's Approval in Principle – Proposed 2.2 acre Lot Creation* dated August 20, 2026;

AND THAT Council supports the proposed lot creation in principle, subject to the policies of the new Joint Official Plan once adopted and subject to all requirements of the Echo Bay to Desbarats Planning Board at the time of application.



Re-Align Grave Markers Tender - RESULTS Laird Cemetery		
NUMBER	NAME	TOTAL PRICE
1	Stobie Mechanical & Welding	\$100,000 (plus HST)
2	Bailey Contracting	\$23,325.00 (plus HST)

Tender Summary

The Re-Align Grave Markers Tender closed on Thursday, August 6, 2026 at 2:00 p.m. Two submissions were received, as listed above. Bailey Contracting submitted the lowest bid.

The Tender package specified the realignment of 100 grave markers. The approved 2026 Cemetery Budget allocates \$18,000.00 for this project. Awarding the full tender amount of \$23,325.00 would exceed the budget by approximately \$5,325.00.

Based on the unit pricing provided, scaling the project to 80 stones would align the cost with the approved budget.

Council Decision Required

Council must provide direction on one of the following options:

1. **Award the tender to Bailey Contracting for the full scope of 100 stones**
 - o Total cost: \$23,325.00 (plus HST)
 - o Budget impact: exceeds allocation by ~\$5,325.00
 - o Would require Council approval to exceed budget or reallocate funds.
2. **Award the tender to Bailey Contracting for a reduced scope of 80 stones**
 - o Estimated cost aligns with the \$18,000.00 budget.
 - o Project would be completed within existing financial limits.

Recommendation

It is recommended that **Council award the tender to Bailey Contracting**, as they submitted the lowest compliant bid. Council should determine whether to:

- proceed with the full 100-stone realignment and approve the required budget overage, or
- adjust the project to 80 stones to remain within the approved 2026 Cemetery Budget.

TOWNSHIP OF LAIRD MEMORANDUM

Date: August 20, 2026
To: Mayor Evoy and Council
From: Jennifer Errington, Clerk Administrator
Subject: Open Arena Horse Night Extension Request

Summary:

The Open Arena Horse Nights began on June 10, 2026 and are scheduled to conclude on August 26, 2026. Three sessions were cancelled this season: July 15 due to poor air quality, and July 22 and July 29 due to saturated and unsafe arena footing following heavy rainfall.

Staff also noted that the arena experienced significant drainage issues in July, resulting in unsafe conditions and contributing to the cancellations. This matter has been referred to the Fairgrounds Committee for review and recommendations regarding any maintenance or improvements.

Attendance has remained steady throughout the season, with approximately 6–8 horses in the arena during peak periods (around 7:00 p.m.) and a total of 10–15 participants and spectators. The majority of attendees are Laird Township residents (approximately three-quarters), with additional participants from Sault Ste. Marie accompanying local riders. Weather conditions have not significantly affected turnout, as users generally attend regardless of light rain.

To compensate for the lost sessions in July, staff are requesting an extension of the Open Arena Horse Nights through the month of September.

RECOMMENDATION

Staff recommend that Council extend the Open Horse Arena Nights to September 30, 2026 to offset the cancellations experienced in July.

Recommended Motion:

BE IT RESOVED THAT Council receive the report titled *Open Arena Night Extension Request* dated August 20, 2026;

AND THAT Council extends the Open Arena Horse Nights, ending September 30, 2026.

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Laird

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Drain fields from Bar River Road south to CPR railroad tracks and under to Black Creek

Plan H-753

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name) Evoy	(First Name) E Shawn	Telephone Number 705 945-1869 ext.
Address		
Road/Street Number 847	Road/Street Name Bar River Road	

Location of Project	Concession	Municipality	Former Municipality (if applicable)
Lot 52		Laird	

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☐ Construction of new tile drain
☒ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

Name of watercourse (if known)

Estimated length of project

2000m

General description of soils in the area

Loam and Clay

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only
☒ Surface water drainage only
☐ Both

Petition filed this 17th day of August, 20 26

Name of Clerk (Last, first name)

Errington, Jennifer

Signature

Jennifer Errington

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description Farm
Ward or Geographic Township Laird	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership	
Owner Name (Last, First Name) (Type/Print) Shawn Evoy	Signature
Date (yyyy/mm/dd) 2026/08/17	

☐ Partnership (Each partner in the ownership of the property must sign the petition form)		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)	
Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation.
Position Title	
Date (yyyy/mm/dd)	

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership	
Owner Name (Last, First Name) (Type/Print)	Signature
Date (yyyy/mm/dd)	

☐ Partnership (Each partner in the ownership of the property must sign the petition form)		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☒ Corporation (The individual with authority to bind the corporation must sign the petition)	
Name of Signing Officer (Last, First Name) (Type/Print) Township of Laird	Signature
Name of Corporation Clerk Administrator	I have the authority to bind the Corporation.
Position Title	
Date (yyyy/mm/dd) 2026/08/17	

☒ Check here if additional sheets are attached	Clerk initial
--	---------------

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (municipality to complete)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



Rachel McBride
18 Laurel Dr. RR4
Echo Bay, ON P0S1C0

July 17, 2026

Laird Township Council
3 Pumpkin Point Road RR4
Echo Bay, Ontario, P0S1C0

Subject: Letter of Appreciation for the Use of Laird Hall and Bar River Hall

Dear Members of the Laird Council,

I am writing to express my sincere gratitude to the Laird Council for allowing us the use of the Laird Hall and Bar River Hall for Brenda Aelick's dog training classes and my dog photography events. The photography sessions have become events that are deeply appreciated by many residents both within our township and well beyond it. Furthermore, two of our class participants were recently awarded High in Trial at the CKC Sault Dog Obedience show. Having access to these wonderful facilities has been instrumental in the success of these classes and events, and your support is deeply appreciated.

Dog training classes and photography sessions provide a vital service to our community. They offer a structured environment where dogs can learn essential social skills and obedience, directly contributing to public safety and happier, well-behaved pets in our neighborhoods. Beyond the animals themselves, these classes and photo sessions foster a strong sense of community. They bring residents together, offering a welcoming space to share advice, build friendships, and support one another as pet owners.

Most of our current members own at least one or, in many cases, multiple dogs, which highlights just how central pets are to the lives of our residents. It is our hope that we can encourage even more community members to join these classes and photo events in the future, ensuring that Laird remains a vibrant and safe environment for both pets and people.

Thank you once again for your continued support and for making these halls available to us. It is a community service that I appreciate very much as a resident of Laird township as do others, and I look forward to working with the Council to support our residents and their canine companions for many seasons to come.

Sincerely,

Rachel McBride

Rachel McBride



DATE: July 18, 2026

MEMORANDUM TO: Heads of Council

SUBJECT: Alert Ready

Dear Heads of Council:

Given the significant impacts of this year's wildland fire season, our government is enhancing the tools available to municipalities and First Nations to support emergency response. As part of this effort, we are expanding access to the Alert Ready system, which can deliver urgent emergency messages directly to the public through television, radio, and compatible mobile devices. Alerts are intended for exceptional situations requiring immediate public awareness and action.

An Alert Ready notification may be requested when:

- An event presents an immediate or imminent threat to life, public health, safety and security, or could result in substantial property damage.
- Prompt public notification and a clear call to action will help reduce the risk.
- The event falls within an approved Broadcast Intrusive Alert category.

The following officials are authorized to request an Alert Ready message for incidents occurring within their own jurisdiction:

- Heads of Council, including Mayors, Reeves, Wardens and Regional Chairs
- First Nations Chiefs
- Community Emergency Management Coordinators (and alternates)
- Police Chiefs and Deputy Chiefs \ Fire Chiefs and Deputy Chiefs
- Senior municipal government officials
- The Provincial Emergency Operations Centre (PEOC)

Local authorities determine whether conditions warrant an alert and submit the proposed message to the PEOC. The PEOC verifies the identity of the requestor and assesses whether the request meets Alert Ready activation criteria before issuing the alert. Alerts may be updated, extended, or cancelled as circumstances evolve.

Your respective emergency management officials have established access to PEOC

contact information and may engage the PEOC as required to support Alert Ready requests.

Every alert:

- Should identify the affected area / Describe the hazard or threat / Provide clear public instructions / Direct the public to an authoritative source for additional information.
- Must be issued in both English and French. Translation assistance is available through the PEOC when required.

Thank you for your continued commitment to keeping Ontario safe and protected.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jill Q', with a long horizontal stroke extending to the right.

The Honourable Jill Dunlop
Minister of Emergency Preparedness and Response

cc.

Matthew Pegg, Deputy Minister and Commissioner of Emergency Management



July 30, 2026

Township of Laird
3 Pumpkin Point Rd
R.R #4
Echo Bay, ON P0S 1C0

Dear Mayor and Council,

On behalf of the Dr. Harold S. Trefry Memorial Centre and the numerous clients that live within your municipal boundaries, thank you very much for the donation of \$3040.00 towards supporting programs that service seniors and persons with a disability.

Your contribution and commitment to promote these essential programs for seniors and persons with a disability assists in making a significant difference in our capacity to enhance the overall well-being of the residents across the East Algoma Region and is the reason that so many of them remain in their own homes, and in their communities.

We value the partnership we have with The Township of Laird and are very grateful for the action your community has taken to ensure the success of the community support programs offered to seniors and those who wish to remain at home. The in-kind use of your "Hall's" (Laird and Bar River) for our weekly exercise program has been so valuable to ensure no monetary burden for this program or its participants.

July 30, 2026

Dear Conservation Authority CAOs, General Managers, Board Chairs, Mayors and Heads of Council:

I am writing to announce the members of the transition committees that will support the implementation of regional conservation authority consolidation.

As you may recall, transition committees will provide advice and operational expertise to support transition activities, including the development of transition plans for each new regional conservation authority.

Committee membership includes the current CAO or General Manager and one board member from each existing conservation authority participating in a regional consolidation.

Each committee will be chaired by a dedicated project executive who will oversee transition activities and provide continuity by serving as the first Chief Administrative Officer of the new regional conservation authority for up to two years. Project executives were recently appointed.

Following a brief orientation period, project executives will convene their transition committees and begin transition planning activities in the coming weeks.

Please find below the membership of the transition committees for each of the eight new regional conservation authorities.

Thank you for your continued leadership and partnership as we work together to establish strong, effective regional conservation authorities.

Sincerely,



Hassaan Basit
CEO
Ontario Provincial Conservation Agency

Regional Conservation Authority	Transition Committee Members
Central Lake Ontario Project Executive: Robert Baldwin	Dave Barton, Toronto and Region Conservation John MacKenzie, Toronto and Region Conservation Bob Chapman, Central Lake Ontario Conservation Authority Chris Darling, Central Lake Ontario Conservation Authority
Eastern Lake Ontario Project Executive: Alison McDonald	Brad McNevin, Quinte Conservation Kathryn Brown, Quinte Conservation Rhonda Bateman, Lower Trent Conservation Authority Sherry Hamilton, Lower Trent Conservation Authority Linda Laliberte, Ganaraska Region Conservation Authority Vicki Mink, Ganaraska Region Conservation Authority Mark Majchrowski, Kawartha Conservation Authority Pat Warren, Acting, Kawartha Conservation Authority David Ellingwood, Cataraqui Conservation Authority Paul Proderick, Cataraqui Conservation Authority Janette Loveys Smith, Otonabee Region, Crowe Valley Conservation Authority Conservation Authority, Crowe Valley Conservation Authority Michael Metcalf, Otonabee Region Conservation Authority, Crowe Valley Conservation Authority
Western Lake Ontario Project Executive: Jacqueline Johnson	Lisa Burnside, Hamilton Conservation Authority Brad Clark, Hamilton Conservation Authority Leilani Lee-Yates, Niagara Peninsula Conservation Authority Robert Foster, Niagara Peninsula Conservation Authority Chandra Sharma, Conservation Halton Gerry Smallegange, Conservation Halton Terri LeRoux, Credit Valley Conservation Authority Michael Palleschi, Credit Valley Conservation Authority
Lake Huron	Jonathan Scott, Nottawasaga Valley Conservation Authority

Project Executive: Don Goodyear	Jennifer Vincent, Nottawasaga Valley Conservation Authority Raymond Chartrand, Ausable Bayfield Conservation Authority Nathan Schoelier, Ausable Bayfield Conservation Authority Erik Downing, Saugeen Valley Conservation Authority Tom Hutchinson, Saugeen Valley Conservation Authority Phil Beard, Maitland Valley Conservation Authority Ed McGugan, Maitland Valley Conservation Authority Mark Critch, Lake Simcoe Region Conservation Authority Clare Riepma, Lake Simcoe Region Conservation Authority Tim Lanthier, Grey Sauble Conservation Authority Jennifer Shaw, Grey Sauble Conservation Authority
St. Lawrence River Project Executive: Sommer Casgrain-Robertson	Sally McIntyre, Mississippi Valley Conservation Authority Roy Huet, Mississippi Valley Conservation Authority Glen McDonald, Rideau Valley Conservation Authority Gary Waterfield, Rideau Valley Conservation Authority Lisa Van de Ligit, Raisin Region Conservation Authority Andrew Guindon, Raisin Region Conservation Authority Carl Bickerdike, South Nation River Conservation Authority Isabelle Skalski, South Nation River Conservation Authority
Eastern Lake Erie Project Executive: Samantha Lawson	Judy Maxwell, Long Point Region Conservation Authority Doug Brunton, Long Point Region Conservation Authority Elizabeth VanHooren, Kettle Creek Conservation Authority Sharron McMillan, Kettle Creek Conservation Authority John Challinor II, Grand River Conservation Authority Karen Armstrong, Grand River Conservation Authority

	Dusty Underhill, Catfish Creek Conservation Authority Morgaine Griffin, Catfish Creek Conservation Authority
Western Lake Erie Project Executive: Davin Heinbuck	Tim Byrne, Essex Region Conservation Authority Molly Allaire, Essex Region Conservation Authority Tracy Annett, Upper Thames Conservation Authority Brian Petrie, Upper Thames Conservation Authority Mark Peacock, Lower Thames Conservation Authority Sarah Bod, Lower Thames Conservation Authority Ken Philllips, St Clair Region Conservation Authority Greg Grimes, St Clair Region Conservation Authority
Northeastern Project Executive: Tim Commisso	Mark Signoretti, Nickel District Conservation Authority Carl Jorgensen, Nickel District Conservation Authority Liza Vandermer, North Bay-Mattawa Conservation Authority Lana Mitchell, North Bay-Mattawa Conservation Authority Corrina Barrett, Sault Ste. Marie Conservation Authority Sandra Hollingsworth, Sault Ste. Marie Conservation Authority David Vallier, Mattagami Region Conservation Authority Andrew Marks, Mattagami Region Conservation Authority

THE CORPORATION OF THE TOWNSHIP OF LAIRD
By-Law No. 1092-26

Being a by-law to authorize the appointment of a Compliance Audit Joint Committee for Central Algoma Area Municipalities.

WHEREAS Section 88.37 of the Municipal Elections Act, 1996, as amended, requires that every municipality establish a Compliance Audit Committee;

AND WHEREAS the Councils of the Municipalities of Prince, Macdonald, Meredith & Aberdeen Additional, Laird, Tarbutt & Tarbutt Additional, Johnson, Hilton, Hilton Beach, Jocelyn, St. Joseph, Bruce Mines, Plummer Additional & Huron Shores, have deemed it desirable to create a joint committee to satisfy this requirement;

NOW THEREFORE the Council of the Corporation of the Township of Laird hereby enacts as follows:

- 1. THAT the aforementioned Councils have agreed by resolution passed in open Council at their respective Council meetings that we should create a Compliance Audit Joint Committee to carry out the functions and powers set out in Section 88.37 of the Municipal Election Act, 1996, as amended in accordance with the Terms of Reference in the form of Schedule “A” hereto attached.
- 2. THAT the Mayor and Clerk of the Township of Laird are authorized to execute any and all documents necessary to give effect to the foregoing.
- 3. Schedule “A” attached hereto forms part of this by-law.

READ and passed in open meeting this 20th day of August 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

SCHEDULE “A” BY-LAW #1092-26

**TERMS OF REFERENCE
CENTRAL ALGOMA COMPLIANCE AUDIT JOINT COMMITTEE**

MANDATE

The functions and powers of the committee are set out in Section 88.33 of the Municipal Elections Act, 1996. They are summarized as follows:

- To consider any compliance applications submitted by electors within 30 days of their receipt and decide whether they should be granted or rejected.
- If an application is granted, to appoint an auditor to conduct the compliance audit of the subject candidate’s election campaign finances.
- To review the auditor’s report within 10 days of receipt and decide whether legal proceedings should be commenced.
- To determine, if the auditor’s report indicates that there were no apparent contraventions and if there appears there were no reasonable grounds for the application, to recover the costs of the audit from the applicants.

The following persons are not eligible to serve on the committee-Members of Council, Municipal staff and candidates running for office in the 2026 municipal election. In addition, members selected for the compliance audit committee shall agree in writing that they will not work for or provide advice to any candidate in the 2026 municipal election. This committee will serve the Township of Prince, Township of Macdonald, Meredith & Aberdeen Additional, Township of Laird, Township of Tarbutt & Tarbutt Additional, Township of Johnson, Township of St. Joseph, Village of Hilton Beach, Township of Hilton, Township of Jocelyn, Town of Bruce Mines, Township of Plummer Additional & Municipality of Huron Shores.

COMPOSITION

The committee shall consist of three to five members appointed by Council, with the Clerk acting as a resource to the committee.

TERM

The term of the committee is co-terminus with Council.

CHAIR

The committee shall select one of its members to act as Chair at the first meeting.

REMUNERATION

Committee members shall receive a per diem rate of \$200.00 which shall be paid by the municipality requiring the audit.

MEMBERSHIP SELECTION

All applicants shall be required to complete an application form outlining their qualifications and experience. Preference shall be given to applicants with qualifications in the following areas:

- a) knowledge and understanding of municipal election campaign financing rules;
- b) experience working on committees, task forces or similar settings;
- c) knowledge of quasi-judicial proceedings;
- d) availability and willingness to attend meetings.

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2093-26

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A FUEL SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF LAIRD AND THE TOWNSHIP OF TARBUTT

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes municipalities to enter into agreements with other municipalities for the joint provision of services and for the shared use of municipal facilities;

AND WHEREAS the Township of Laird owns and operates fuel tanks and pumps located at 149 Pumpkin Point Road West, Laird, Ontario;

AND WHEREAS the Township of Tarbutt has requested access to the Facility for the purpose of refuelling municipal vehicles and equipment;

AND WHEREAS Council for the Township of Laird deems it desirable and in the public interest to enter into a Fuel Services Agreement with the Township of Tarbutt;

NOW THEREFORE the Council of The Corporation of the Township of Laird enacts as follows:

1. THAT the Fuel Services Agreement between The Corporation of the Township of Laird and The Corporation of the Township of Tarbutt, attached hereto as Schedule "A", is hereby adopted and approved.
2. THAT the Mayor and Clerk Administrator are hereby authorized to sign the Fuel Services Agreement and any related documents on behalf of the Township of Laird.
3. THAT this By-law shall come into force and take effect on the date of passing.

READ and passed in Open Council this 16th day of July 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

**THE TOWNSHIP OF LAIRD
AND
THE TOWNSHIP OF TARBUTT
FUEL SERVICES AGREEMENT**

THIS AGREEMENT is made effective as of the _____ day of _____, 2026
(the "Effective Date").

BETWEEN:

The Corporation of the Township of Laird (hereinafter referred to as the "Supplier")

AND:

The Corporation of the Township of Tarbutt (hereinafter referred to as the "Purchaser")

(Collectively referred to as the "Parties" and individually as a "Party")

WHEREAS the Supplier and the Purchaser are both municipal corporations governed by the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended; and

WHEREAS pursuant to the *Municipal Act, 2001*, municipalities are authorized to enter into agreements with other municipalities regarding the shared use of municipal facilities and the joint provision of services; and

WHEREAS the Supplier owns and operates fuel tanks and pumps located at 149 Pumpkin Point Road West, Laird, Ontario (the "Facility"); and

WHEREAS the Purchaser desires to access and use the Facility for the purpose of refueling municipal vehicles and equipment, and the Supplier is agreeable to permitting such access and use subject to the terms and conditions set forth herein;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. PURPOSE

This Agreement permits the Purchaser's Roads Department to access and use the fuel tanks and pumps located at the Facility for the exclusive purpose of refueling municipal vehicles and equipment.

2. TERM

This Agreement shall commence on the Effective Date and shall continue in full force and effect until terminated in accordance with Section 8 of this Agreement.

3. ACCESS AND OPERATIONS

(a) **24/7 Access:** The Purchaser's authorized employees shall have unrestricted access to the Facility at all times, twenty-four (24) hours per day, seven (7) days per week.

(b) **Keys and Entry Control:** The Supplier's Roads Superintendent shall provide keys (or access cards/codes) to all Purchaser authorized employees who require access for operational purposes. The Purchaser is strictly responsible for safeguarding all access mechanisms provided to them.

(c) **Compliance with Protocols:** Both Parties shall comply with all safety, environmental, and operational protocols, policies, and procedures established by the Supplier, including any updates communicated in writing from time to time.

(d) **Authorized Vehicles Only:** The Purchaser shall ensure that only authorized municipal vehicles and equipment are refuelled at the Facility. Fuel shall not be dispensed into personal vehicles or unauthorized portable containers.

4. FINANCIAL ARRANGEMENTS

(a) **Fuel Pricing:** The Purchaser shall pay the Supplier the current per-litre price plus HST that the Supplier is billed for all fuel dispensed to the Purchaser.

(b) **Invoicing and Payment:** The Supplier shall issue invoices to the Purchaser on a monthly basis. Payment is due and payable within thirty (30) days of the invoice date.

(c) **Maintenance and Repair Costs:** The Supplier and the Purchase both agree to share equally the cost of routine maintenance, inspections and repairs to the fuel system, caused by reasonable wear and tear. Any costs, fees, or expenses arising solely from the Purchaser's use of the Facility fuel system, save and except routine maintenance and reasonable wear and tear, shall be at the sole expense and responsibility of the Purchaser. Any maintenance, inspection, or repair work that is required, shall be provided in writing to the Supplier forthwith. The Supplier shall have the exclusive right to coordinate and execute the necessary repairs or maintenance. Following the completion of the work, the Supplier shall invoice the Purchaser for the total costs incurred, and the Purchaser shall pay such invoice in full within thirty (30) days of the invoice date. (Alternatively, if at fault, the cost of repairs can be sent directly to Tarbutt.)

5. MAINTENANCE AND INSPECTION

(a) **Regulatory Compliance:** Both Parties will ensure that the fuel tanks and pumps are maintained in strict accordance with all applicable environmental and safety regulations of the Province of Ontario and the federal laws of Canada, including the requirements of the *Technical Standards and Safety Authority* (TSSA).

(b) **Inspections:** Inspections of the Facility and equipment will occur monthly, with all resulting documentation shared promptly between both Parties.

6. ENVIRONMENTAL RESPONSIBILITIES

(a) **Spill Prevention:** Both Parties shall exercise the highest degree of care to prevent the spill, release, or discharge of fuel or any other hazardous materials while utilizing the Facility.

(b) **Spill Reporting:** In the event of a fuel spill or environmental release caused by the Purchaser, its employees, or agents, the Purchaser shall immediately notify the Supplier. Where required by law, the Ontario Ministry of the Environment, Conservation and Parks (MECP), the Spills Action Centre, and any other applicable regulatory authorities will be notified. Should a spill be caused by the Supplier, written notice will be provided to the Purchaser.

(c) **Remediation and Clean-Up:** Each Party shall be solely responsible, at its own expense, for the immediate containment, clean-up, and remediation of any spill or environmental contamination at the Facility caused by the negligence, acts or omissions of either party or its employees, in accordance with all applicable environmental laws.

(d) **Purchaser Indemnity:** Each party shall indemnify, defend and hold the other party and their elected officials, officers, employees, agents, contractors, successors and assigns, free and harmless from and against any claims (including third party claims), damages, losses, forfeitures, penalties, expenses or liabilities (including reasonable legal fees and other costs of litigation) arising from or caused in whole or in part, directly or indirectly, by any of the following, the foregoing indemnification shall survive any expiration or early termination of this Agreement:

- (a) the discharge in or from the Facility by the acts or negligence of either party or its elected officials, officers, agents, employees, contractors or subcontractors (“Supplier Parties”) of any Hazardous Material or Hazardous Substances which are not in compliance with all Environmental Laws, or the disposal, release, threatened release, discharge, or generation of Hazardous Material or Hazardous Substances which are not in compliance with all Environmental Laws to, in, on,

- under, about, or from the Facility by the Purchaser or any of the Purchaser Parties,
or
(b) the failure of either party to comply with any Environmental Laws.

"Environmental Laws" means any and all federal, provincial and municipal laws, by-laws and regulations relating to:

- (a) emission, discharges, spills, releases or threatened releases of pollutants, contaminants, "Hazardous Materials" (as hereinafter defined), or hazardous or toxic materials or wastes onto land or into ambient air, surface water, ground water, wetlands, septic systems;
- (b) the use, treatment, storage, disposal, handling, of Hazardous Materials or hazardous and/or toxic wastes, material products or by-products (or of equipment or apparatus containing Hazardous Materials), or
- (c) pollution or the protection of human health or the environment.

"Hazardous Materials" means

- (i) hazardous materials, hazardous wastes, and hazardous substances as those terms are defined under any Environmental Laws,
- (ii) petroleum and petroleum products including crude oil and any fractions thereof;
- (iii) natural gas, synthetic gas, and any mixtures thereof;
- (iv) asbestos or any material which contains any hydrated mineral silicate, including, but not limited to chrysotile, amosite, crocidolite, tremolite, anthophyllite, or actinolite, whether friable or non-friable;
- (v) PCB's or PCB-containing materials, or fluids;
- (vi) any other hazardous or radioactive substance, material, contamination, pollutant, or waste; and
- (vii) any substance with respect to which any Environmental Law or Governmental Authority requires environmental investigation, monitoring or remediation. For purposes hereof, "**Governmental Authority**" shall mean any local, regional, provincial or federal entity, agency, court, judicial or quasi-judicial body, or legislative or quasi-legislative body.

7. INSURANCE AND INDEMNIFICATION

(a) **Commercial General Liability:** Each Party shall maintain Commercial General Liability insurance with a minimum limit of Five Million Dollars (\$5,000,000) per occurrence for bodily injury, death, and property damage.

(b) **Automobile Liability:** Each Party shall maintain Automobile Liability insurance for all owned, non-owned, and hired vehicles accessing the Facility, with a minimum limit of Two Million Dollars (\$2,000,000) per occurrence.

(c) **Environmental/Pollution Liability:** Each Party shall maintain Environmental Impairment or Sudden and Accidental Pollution Liability insurance with a minimum limit of Two Million Dollars (\$2,000,000) per occurrence to cover third-party bodily injury, property damage, and clean-up costs arising from pollution conditions.

(d) **Additional Insured:** Each Party shall name the Other Party as an "Additional Insured" on its Commercial General Liability and Environmental Liability policies with respect to liability arising out of the Purchaser's operations at the Facility.

(e) **Certificates of Insurance and Notice of Cancellation:** Upon execution of this Agreement, and annually thereafter, each Party shall provide the other with Certificates of Insurance evidencing that the required coverages are in full force and effect. Furthermore, the Purchaser shall ensure that its policies of insurance contain a provision or endorsement requiring the insurer to provide the Supplier with at least thirty (30) days' prior written notice of any policy cancellation, material change, or non-renewal.

(f) **Indemnification:** The Purchaser covenants to defend, indemnify and save harmless the Supplier, its elected officials, officers, employees, agents, contractors and subcontractors ("Supplier Parties") from and against any and all claims and demands, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest and damages of every nature and kind whatsoever including but not limited to injury or death to person or damage and destruction of property, including loss of revenue or incurred expense resulting and arising out of or occasioned by the Purchaser's use of the Facility or breach of this Agreement.

The Purchaser further covenants to defend, indemnify and save harmless the Supplier and Supplier Parties with respect to any encumbrance on or damage to the Facility occasioned by or arising from the act, default, error, omission, fraud or negligence of the Purchaser, its elected officials, officers, agents, employees, contractors or subcontractors ("Purchaser Parties") and the Purchaser agrees that the foregoing indemnity shall survive the termination of this Agreement notwithstanding any provisions of this Agreement to the contrary and be in addition to any insurance to be provided by the Purchaser and this indemnification shall bind the Purchaser Parties.

8. TERMINATION

(a) **Notice Requirement:** Either Party may terminate this Agreement without cause at any time by providing thirty (30) days' prior written notice to the other Party.

(b) **Immediate Termination for Default:** Either Party may terminate this Agreement immediately upon written notice if the other party commits a material breach of this Agreement (including safety or environmental violations) and fails to remedy such breach within five (5) days of receiving written notice of the breach.

(c) **Return of Access and Cessation of Use:** Upon the effective date of termination, the Purchaser shall immediately return all keys and access devices issued under this Agreement, pay all outstanding invoices, and cease all access to and use of the Facility.

9. GENERAL PROVISIONS

(a) **Governing Law:** This Agreement shall be governed by, and construed in accordance with, the laws of the Province of Ontario and the federal laws of Canada applicable therein.

(b) **Notices:** Any notice required or permitted to be given under this Agreement shall be in writing and shall be deemed properly given if delivered personally, sent by courier, or transmitted by email to the following addresses:

To Supplier: Jennifer Errington, Clerk Administrator
Township of Laird
3 Pumpkin Point Road West, Echo Bay, Ontario, P0S 1C0
(705) 248-2395
clerk@lairdtownship.ca

To Purchaser: Carol Trainor, CAO/Clerk
27 Barr Road South, Desbarats, Ontario, P0R 1E0
(705) 782-6776
clerk@tarbutt.ca

Any notice given by courier shall be deemed to have been received on the fifth (5th) business day following the date of dispatch. Any notice given by email shall be deemed to have been received on the date of transmission if sent before 5:00 p.m. Eastern Standard Time (EST) on a business day. If transmitted by email after 5:00 p.m. EST, or on a Saturday, Sunday, or statutory holiday in Ontario, the notice shall be deemed to have been received on the next business day.

(c) **Severability:** If any provision of this Agreement is held to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such provision shall be severed, and the remaining provisions shall continue in full force and effect.

(d) **Force Majeure:** Neither Party shall be liable for damages caused by delay or failure to perform its obligations under this Agreement where such delay or failure is caused by an

event beyond its reasonable control, such as acts of God, extreme weather, strikes, or government action.

(e) **Dispute Resolution:** In the event of a dispute arising out of this Agreement, the Parties agree to first attempt to resolve the dispute through good faith negotiations between the respective Senior Administrative Officers of each Township. If the dispute cannot be resolved through negotiation within thirty (30) days, the Parties may mutually agree to submit the dispute to non-binding mediation. Should mediation fail or be declined, the dispute may then be submitted to binding arbitration in accordance with the *Arbitration Act, 1991*, S.O. 1991, c. 17, or alternatively, be resolved through the courts of Ontario.

(f) **Survival:** The provisions of this Agreement pertaining to indemnification, environmental responsibilities, and financial obligations incurred prior to termination shall survive the expiration or termination of this Agreement.

(g) **Entire Agreement:** This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations, and discussions, whether oral or written.

(h) **Amendments:** No amendment, modification, or waiver of any provision of this Agreement shall be valid or binding unless it is in writing and signed by authorized representatives of both Parties.

(i) **Waiver:** The failure of either Party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that Party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

(j) **Assignment:** Neither Party may assign or transfer this Agreement, or any of its rights or obligations hereunder, without the prior written consent of the other Party.

(k) **Relationship of Parties:** The Parties are independent entities. Nothing in this Agreement shall be construed to create a partnership, joint venture, or agency relationship between the Parties.

(l) **Counterparts and Electronic Signatures:** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Delivery of an executed counterpart by electronic transmission (including PDF via email) shall be equally as effective as delivery of an original executed counterpart.

10. SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Fuel Services Agreement by their duly authorized representatives as of the Effective Date.

The Corporation of the Township of Laird
(Supplier)

Mayor – Shawn Evoy

Clerk – Jennifer Errington

Date: _____

The Corporation of The Township of Tarbutt
(Purchaser)

Mayor – Lennox Smith

Clerk – Carol O. Trainor

Date: _____

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2094-26

BEING A BY-LAW to confirm proceedings of the meeting of Council, August 20, 2026.

WHEREAS Section 5(3) of the *Municipal Act, R.S.O. 2001*, as amended, requires a municipal council to exercise its power by by-law except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LAIRD HEREBY ENACTS AS FOLLOWS:

1. **THAT** the action of the Council at its meeting on August 20, 2026, in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. **THAT** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed in Open Council this 20th day of August 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington