

Cemetery Board MINUTES

Monday, October 5, 2026 @ 5:00 p.m.

Location: Cemetery

Present:	Chairperson:	Shawn Evoy
	Members:	Brad Shewfelt, Merrill Evoy, Darrin Evoy
	Regrets:	Allen Cook, Matt Frolick
	Secretary-Treasurer:	Jennifer Errington

1. Routine Matters

a) **Approval of Agenda**

#06-26

Moved by: Darin Evoy

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT the Cemetery Board hereby approves the October 5, 2026 agenda.

Carried.

b) **Approval of Cemetery Board Minutes of April 29, 2026**

#07-26

Moved by: Darin Evoy

Seconded by: Merrill Evoy

BE IT RESOLVED THAT the Cemetery Board approves the Cemetery Board minutes of April 29, 2026.

Carried.

2. Delegations

3. Business Arising out of the Minutes

a) **Plot map & layout – Chair's Update**

The Chair provided a verbal update on the plot map and layout project, which remains in progress. Staff were requested to have copies of the cemetery maps produced at Dumanski Office Interiors to ensure they are preserved.

b) **DRAFT Cemetery By-law – Secretary-Treasurer/Clerk Update**

The Secretary-Treasurer/Clerk advised that a revised draft, incorporating comments from the April 29, 2026 meeting, will be presented at the Spring 2027 meeting for review.

c) **Phase 3 – Stone Straightening Capital Project**

The Chair reported that Bailey Contracting was awarded the tender. Based on the price per stone, Council adjusted the requested 100 stones to 80 to remain within budget. The Chair noted that he and Merrill Evoy marked the 80 stones and the required lines. Bailey Contracting is scheduled to begin work on October 6, 2026. The Acting Road Superintendent has been advised and will oversee the project while the Chair is out of town.

The Board reviewed the marked lines and directed that, if funds remain in the budget, topsoil be placed to fill the hollows.

The Board discussed removing the heaved fence posts and installing new posts to serve as line markers.

d) East Line Property Purchase – Secretary-Treasurer/Clerk Update

The Secretary-Treasurer/Clerk provided an update on the East Line property purchase. An issue has been identified with the title on the road allowance. The Board suggested that the Secretary-Treasurer/Clerk contact Verna Lapish to assist in identifying the location of the landowner of the road allowance.

e) North Side Access Road – Site Review

The Board discussed that the preferred approach for developing the North Side would be to complete an as-built to intake a plan for the North Side.

4. New Business

a) Memo: 2026 Internment/plot sales (to date)

Board reviewed report.

5. Five-year plan

The Board discussed updating the Five-Year Plan and identified the following items for inclusion:

- 2026: Road Department to remove the fallen tree.
- Straighten the new section of the cemetery prior to straightening the middle (old) section.
- Replace fencing and install new fence posts, spaced nine feet apart, to establish plot lines.
- Repair ravine erosion using lock blocks.

6. Budget

The Board requested that the Road Department obtain pricing for lock blocks required to repair the ravine erosion, for inclusion in the 2027 Budget. The Board also expressed interest in displaying veteran flags for Remembrance Day 2026. Merrill Evoy will look into obtaining the flags.

7. Correspondence

8. Meetings

a) Set dates for next meeting (April & October)

#08-26

Moved by: Brad Shewfelt

Seconded by: Merrill Evoy

BE IT RESOLVED THAT the Cemetery Board sets the 2027 meeting dates for May 10, 2027 and October 4, 2027 at 5 p.m.

Carried.

9. Adjourn meeting

#09-26

Moved by: Darin Evoy

Seconded by: Merrill Evoy

BE IT RESOLVED THAT the Cemetery Board be adjourned at 5:35 p.m.

Carried.