

REGULAR AGENDA – AGENDA 65
CORPORATION OF THE TOWNSHIP OF LAIRD
October 15, 2026, at 5:00 pm
Laird Township Council Chambers

1. Call to Order Under the Planning Act

2. Presentations

- a. Statutory Public Meeting under the Planning Act, 1990 to consider an Official **P. 6**
Plan for the Desbarats to Echo Bay Planning Board.

Note: Council will wait approximately 15-20 minutes for any public attendees before closing the Public Meeting.

Council received copies of the Draft Official Plan in the spring of 2026, and two open houses were held on July 7, 2026 to provide the public with an opportunity to review the Official Plan and ask questions of the Planning Consultant and staff of the Planning Board.

3. Regular Council Meeting Call to Order

4. Declaration of Pecuniary Interest

5. Agenda Approval

Recommendation: BE IT RESOLVED THAT Council hereby approves the October 15, 2026, agenda as presented.

6. Delegations and Presentations

7. Adoption of Minutes of Previous Meeting

- a. Council Regular Meeting – September 17, 2026 **P. 7 - 12**

Recommendation: BE IT RESOLVED THAT Council approves the minutes of the Regular Council meeting of September 17, 2026.

8. Adoption of Accounts

- a. General accounts to September 30, 2026 **P. 13**

Recommendation: BE IT RESOLVED THAT Council approves the general accounts to September 30, 2026, in the amount of \$23,425.96.

- b. Roads accounts to September 30, 2026 **P. 14**

Recommendation: BE IT RESOLVED THAT Council approves the roads account to September 30, 2026, in the amount of \$226,086.17.

9. Staff and Committee Reports

- a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)

- i. Road Superintendent Report – Verbal Report

Recommendation: BE IT RESOLVED THAT Council receives the Road Superintendent Report dated October 15, 2026, as presented.

- ii. 2026 Bridge Inspection Report and OSIM Inspection **P. 15 - 47**

Note: Pages 1-16 of 132 were included in this package. Full document can be viewed at Township Office. Also, the Bar River Bridge Inspection OSIM Inspection conducted by MMAA is included.

Recommendation: BE IT RESOLVED THAT Council receives the Report for the 2026 OSIM Inspection; and

THAT the Acting Road Superintendent take the appropriate measures into consideration for implementation.

- iii. Memo: Road Tour Report – August 26, 2026 **P. 48 - 51**

Recommendation: BE IT RESOLVED THAT Council receive the Road Tour Report dated October 15, 2026;

AND THAT Council provides direction on the following: ...

- iv. Council Q&A

b. Clerk Administrator, Deputy Treasurer

- i. Clerk's Report – Verbal Report

Recommendation: BE IT RESOLVED THAT Council receives the Clerk's Report dated October 15, 2026, as presented.

- ii. Task Summary Sheet & Recent Activity Log **P. 52 - 54**

- iii. Concern/Information Log – Updates **P. 55 - 56**

Recommendation: BE IT RESOLVED THAT Council receives the September 17, 2026, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

- iv. Council Q&A

c. Treasurer's Report

- i. Budget Variances Report – up to August 31, 2026 **P. 57 - 69**

Recommendation: BE IT RESOLVED THAT Council receives the Budget Variances Report – up to August 31, 2026.

d. Recreation Committee & Recreation Sub-Committees

- i. Laird Hall Minutes – September 21, 2026 **P. 70 - 72**

- ii. Finns' Bay Wharf – September 30, 2026 **P. 73 - 74**

Recommendation: BE IT RESOLVED THAT Council receives the Laird Hall Sub-committee minutes of September 21, 2026 and the Finns' Bay Wharf minutes of September 30, 2026; and

THAT Council recommends that the Laird Hall store contents of the Laird Hall during renovations at _____; and

THAT Council approves having an annual Meet and Greet at the Finns' Bay Wharf and requests that the committee include this in their upcoming budget.

e. Cemetery Board

- i. Cemetery Board Minutes – October 5, 2026 **P. 75 - 77**

Recommendation: BE IT RESOLVED THAT Council receives the Cemetery Board minutes of October 5, 2026.

- f. Planning Board
- g. Police Detachment Board
- h. Algoma District Services Administrative Board (ADSAB)
- i. Algoma District Municipal Association (ADMA)

10. Unfinished Business

- a. Seasonal Grounds Manager Recruitment – Hiring Report (per Resolution #223-26) **P. 78 - 79**

Recommendation: BE IT RESOLVED THAT the report titled *Seasonal Grounds Manager Recruitment* be received;

AND THAT Council acknowledge completion of the hiring process as directed by Resolution #223-26.

11. New Business

- a. Memo: Christmas Closure 2026 **P. 80**

Recommendation: BE IT RESOLVED that the report from the Clerk regarding Christmas Closures 2026 be received; That Council authorizes the closure of the municipal office from noon on Thursday, December 24 until 9 a.m. on Monday, January 4, 2027;

AND THAT Council acknowledge the Clerk's vacation request for two weeks from December 21, 2026, to January 4, 2027, inclusive.

- b. Policy Review: Health & Safety Policy and Violence and Harassment Policy **P. 81 - 91**

Recommendation: WHEREAS the *Occupational Health and Safety Act* requires that the Health and Safety Policy and the Violence and Harassment Policy be reviewed at least annually;

AND WHEREAS staff have completed the mandatory annual review of both policies to ensure compliance with current legislation and alignment with best practices;

NOW THEREFORE BE IT RESOLVED THAT Council acknowledges the completion of the 2026 annual review of the Health and Safety Policy and the Violence and Harassment Policy;

AND THAT the reviewed policies be received for information and remain in effect until the next scheduled review or unless otherwise amended.

c. Memo: Waste Disposal Site – Winter Operating Hours and Safety Concerns **P. 92 - 95**
Recommendation: BE IT RESOLVED THAT the report titled *Waste Disposal Site – Winter Operating Hours and Safety Concerns* be received;

AND THAT Council acknowledges the safety concerns raised by the Waste Disposal Site Attendant regarding winter operations in darkness;

AND THAT Council directs staff to obtain cost estimates for solar-powered lighting at the Waste Disposal Site to improve visibility at the tipping area and entrance;

AND THAT Council further directs the Clerk Administrator to prepare options for reinstating seasonal operating hours, including the potential need for an amendment to Environmental Compliance Approval A561202;

AND THAT staff report back to Council with recommendations.

d. Expression of Recognition – Resolution acknowledging Councillor Wayne Junor's long-standing service, including presentation of a municipal plaque and the Government of Ontario Long-Standing Service Award.

12. Notices of Motion

13. Closed Session

Recommendation: BE IT RESOLVED THAT Council proceed into closed session at _____ p.m. in accordance with Section 239(2) of the Municipal Act, 2001, for the following reasons:

- Personal matters about an identifiable individual – s.239(2)(b);

Closed Session Items

- a. Approval of closed meeting minutes – September 17, 2026.
- b. Employee medical leave update – s.239(2)(b).
- c. Potential Employee and preliminary suitability – s. 239 (2)(b).

Recommendation: BE IT RESOLVED THAT Council come out of closed meeting session at _____ p.m. and continue with the Regular Council Meeting.

Consideration of and action on matters arising out of the closed meeting.

14. Communications and Correspondence

- a. ROMA 2027 Conference – Early bird registration by October 30 **P. 96 - 97**
- b. Sault Naturalists, RE: Thank you, September 23, 2026 **P. 98**

15. Mayor and Council Comments

16. By-laws

a. 2097-26 Adoption of Official Plan for the Desbarats to Echo Bay Planning Area **P. 99**

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2097-26, being a by-law to adopt an Official Plan for the Desbarats to Echo Bay Planning Area.

b. 2098-26 Acquisition or Real Property By-law **P. 100**

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2098-26, being a by-law to authorize the acquisition of a portion of land described as Part of Lot 10, RCP H760, being part of PIN 31469-0226, for \$20,000.00, with a closing date of November 27, 2026, and that the Mayor and Clerk be authorized to execute all necessary documents.

c. 2099-26 Conformity By-law **P. 101**

Recommendation: BE IT RESOLVED THAT Council adopts By-law 2099-26, being a by-law to confirm the proceedings of the meeting of Council held on October 15, 2026.

17. Adjournment

Recommendation: BE IT RESOLVED THAT this Council shall now adjourn to meet again on November 19, 2026 or until the call of the chair.

THE TOWNSHIP OF LAIRD

PUBLIC MEETING UNDER SECTIONS 17 AND 26 OF THE PLANNING ACT FOR THE ADOPTION OF THE JOINT OFFICIAL PLAN

In accordance with Sections 17 and 26 of the Planning Act, R.S.O., C.P. 13, as amended, The Township of Laird is holding a Public Meeting to adopt the Official Plan for the Desbarats to Echo Bay Planning Board.

The Official Plan is a statement of goals, objectives and policies to guide future growth within the Planning Area townships for a twenty to thirty (20-30) year horizon. As the Township of Laird does not currently have an Official Plan in effect, adoption of the Joint Official Plan through the Planning Board process will establish the Township's first Official Plan.

The purpose of this Official Plan is to implement a shared vision for land use planning and development for this Township and other municipalities that form part of the Desbarats to Echo Bay Planning Board area. The Official Plan incorporates new provincial policy directions and considers local planning issues that impact your community.

The Official Plan will apply to all lands within the Township of Laird.

Any person wishing to speak to this matter was directed to contact the Township Clerk by Friday, October 9 at 5:00 p.m. to register to participate in the public meeting. No request has been received.

Appeals

If a person or public body would otherwise have an ability to appeal the decision of the Ministry of Municipal Affairs and Housing to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Laird before the proposed official plan is adopted, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Laird before the proposed official plan is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

Is there anyone present who wishes to speak to the proposed By-law?

Do members of Council wish to comment on the proposed By-law?

Hearing no further comment, and having met the requirements for this Public Meeting under the Planning Act, this meeting under the Planning Act is hereby closed at _____ pm.

REGULAR AGENDA – AGENDA 64
CORPORATION OF THE TOWNSHIP OF LAIRD
September 17, 2026, at 6:00 pm
Laird Township Council Chambers

Present: *Mayor:* Shawn Evoy
Councillors: Todd Rydall, Wayne Junor, Brad Shewfelt, Matt Frolick
Clerk: Jennifer Errington
Acting Road Supt.: Ed Lapish (6:00 to 8:06 p.m.)

- 1. **Call to Order**
Mayor Evoy called the meeting to order at 6:00 p.m.

- 2. **Declaration of Pecuniary Interest**

- 3. **Agenda Approval**
#210-26
Moved by: Todd Rydall
Seconded by: Wayne Junor
BE IT RESOLVED THAT Council hereby approves the September 17, 2026, agenda as presented with the amendment to include: 8. a. Government Road Bridge Repairs, 9. c. Waste Disposal Site Fall Clean-up, 9. d. Council Interview Participation, and 9 f. Finns' Bay Road South Road Association – Resignation.
Carried.

- 4. **Delegations and Presentations**

- 5. **Adoption of Minutes of Previous Meeting**
 - a. Council Regular Meeting – August 20, 2026
 - b. Recreation Committee Meeting – August 25, 2026
 - c. Recreation Committee Meeting – September 8, 2026
 - d. Council Special Meeting – September 9, 2026#211-26
Moved by: Matt Frolick
Seconded by: Brad Shewfelt
BE IT RESOLVED THAT Council approves the minutes of the Regular Council meeting of August 20, 2026 and the Special Council meeting of September 9, 2026 and the Recreation Committee minutes of August 25, 2026 and September 8, 2026.
Carried.

- 6. **Adoption of Accounts**
 - a. General accounts to August 31, 2026
#212-26
Moved by: Brad Shewfelt
Seconded by: Wayne Junor
BE IT RESOLVED THAT Council approves the general accounts to August 31, 2026, in the amount of \$7,418.98.
Carried.

 - b. Roads accounts to August 31, 2026
#213-26
Moved by: Todd Rydall
Seconded by: Matt Frolick
BE IT RESOLVED THAT Council approves the roads account to August 31, 2026, in the amount of \$54,337.77.
Carried.

- 7. **Staff and Committee Reports**

a. **Road Superintendent** (Roads, Waste Disposal & Recycling, and Maintenance)

- i. Road Superintendent Report – Verbal Report
#214-26

Moved by: Todd Rydall

Seconded by: Brad Shwefelt

BE IT RESOLVED THAT Council receives the Road Superintendent Report dated September 17, 2026, as presented;

AND FURTHER THAT Council direct the Treasurer to get an additional credit card for the Road Department with a limit of 10,000.00 dollars.

Carried.

- ii. Council Q&A

b. **Clerk Administrator, Deputy Treasurer**

- i. Clerk's Report – Verbal Report
#215-26

Moved by: Todd Rydall

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the Clerk's Report dated September 17, 2026, as presented;

AND THAT Council authorize the Acting Road Superintendent and the returning Waste Disposal Attendant to attend the September 24, 2026 Landfill Operator Compliance Training hosted by the Township of Hilton Beach, at a cost of \$112.50 plus applicable taxes per participant;

AND THAT Council approve engaging Planner Danielle Waters to review the Township's current planning procedures and prepare updated Zoning By-law templates, at an estimated 10 hours of work billed at \$150 per hour, noting that this expense is not included in the current budget but is required to ensure compliance with the Planning Act;

AND THAT Council authorize the provision of the Township's dump trailer to assist the Sault Naturalists with transporting the dismantled Pumpkin Point Road Bird Watching Platform to the Waste Disposal Site, subject to staff availability;

FURTHER THAT all related expenses be approved as outlined.
Carried.

- ii. Task Summary Sheet & Recent Activity Log

- iii. Concern/Information Log – Updates

#216-26

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receives the September 17, 2026, Task Summary Sheet & Recent Activity Log and the Concern/Information Log as presented.

Carried.

- iv. Council Q&A

c. **Treasurer's Report**

d. **Recreation Committee & Recreation Sub-Committees**

- i. Bar River Hall Minutes – September 2, 2026
#217-26

Moved by: Brad Shewfelt

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council receives the Bar River Hall Sub-committee minutes of September 2, 2026.
Carried.

e. Cemetery Board

f. Planning Board

i. Memo: Joint Official Plan: Peer Review Status & Next Steps
#218-26

Moved by: Brad Shewfelt

Seconded by: Wayne Junor

BE IT RESOLVED THAT Council receive the report titled Joint Official Plan – Peer Review Status & Next Steps dated September 17, 2026;

AND THAT Council direct staff to proceed with scheduling Laird Township's Statutory Public Meeting for the Joint Official Plan on October 15, 2026, with staff to issue the required 21-day notice;

AND FURTHER THAT Council discontinue efforts to secure an external peer reviewer at this time, noting that no qualified reviewer has confirmed availability.
Carried.

g. Police Detachment Board

h. Algoma District Services Administrative Board (ADSAB)

i. Algoma District Municipal Association (ADMA)

8. Unfinished Business

a. Government Road Bridge Repairs – Geotechnical Investigation for Settlement Analysis of Government Road Bridge, Laird, ON
#219-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receive the proposal from TULLOCH Engineering Inc. for a geotechnical investigation and settlement analysis of the Government Road Bridge;

AND THAT Council authorize TULLOCH Engineering to proceed with the investigation on a time-and-expenses basis, as outlined in Proposal P26352-132, at an estimated cost of \$18,365.00, excluding tax, subject to any required change orders being brought back to Council for approval;

AND THAT the Clerk Administrator be authorized to sign the Agreement on behalf of the Township;

AND THAT the completed geotechnical settlement analysis report be presented to Council for review and direction on future bridge repair actions.
DEFEATED.

9. New Business

a. Letter of Intent – Laird International Raceway
#220-26

Moved by: Todd Rydall

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council approves the Letter of Intent dated September 17, 2026 between The Corporation of the Township of Laird and 1001744321 Ontario Ltd., establishing the principal terms for the new lease of the Laird Fairgrounds with the annual rent be crossed out with to be determined, inserted, as Council needs to discuss this further with 1001744321 Ontario Ltd.
Carried.

b. 2027 Laird International Raceway (LIR) Schedule of Events

#221-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council receives the 2027 Laird International Raceway (LIR) Schedule of Events, as amended to correct the July event date from July 16 to July 15 and to confirm that Test and Tune events occur on Tuesdays rather than Wednesdays, and authorizes LIR to advertise the proposed dates, conditional upon Council's approval of the Letter of Intent and the execution of the new lease agreement with 1001744321 Ontario Ltd.

Carried.

c. Waste Disposal Site Fall Clean-up – October 17 and 18, 2026 – set dates

#222-26

Moved by: Wayne Junor

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council sets the Waste Disposal Site Fall Clean-up dates for October 17 and 18, 2026 from 9 to 5 p.m.

Carried.

d. Council Interview Participation – Seasonal Grounds Manager Recruitment

Council confirmed that they would not participate in the interview process for the Seasonal Grounds Manager position. The Mayor declared a conflict of interest and did not take part in the discussion.

#223-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council delegates authority to staff to proceed with the hiring of the Seasonal Grounds Manager prior to the next Regular Council Meeting, and that the successful candidate be reported to Council at the following meeting.

Carried.

e. Finns' Bay Road South Road Association – Resignation

#224-26

Moved by: Matt Frolick

Seconded by: Todd Rydall

BE IT RESOLVED THAT Council receives the resignation of the President, David Sawyer and the Vice President/Treasurer, Darlene Sawyer, of the Finns' Bay Road Association.

Carried.

10. Notices of Motion

11. Closed Session

#225-26

Moved by: Matt Frolick

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council proceed into closed session at 7:47 p.m. in accordance with Section 239(2) of the Municipal Act, 2001, for the following reasons:

- Personal matters about an identifiable individual – s.239(2)(b)

Carried.

Closed Session Items

a. Approval of closed meeting minutes – August 20, 2026.

b. Employee medical leave update – s.239(2)(b).

c. Employee Return-to-work update – s. 239 (2)(b).

d. Potential Employee and preliminary suitability – s. 239 (2)(b).

#226-26

Moved by: Brad Shewfelt

Seconded by: Matt Frolick

BE IT RESOLVED THAT Council come out of closed meeting session at 8:26 p.m. and continue with the Regular Council Meeting.

Carried.

Consideration of and action on matters arising out of the closed meeting.

12. Communications and Correspondence

a. Support Resolution, RE: MFOA Request for the Permanent Doubling of the Ontario Community Infrastructure Fund (OCIF) Beyond 2026.
#227-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

WHEREAS recent municipal infrastructure funding programs by the Government of Canada and Province of Ontario have tended to prioritize growth-related or housing-enabling infrastructure projects over infrastructure renewal needs;

AND WHEREAS the Government of Ontario has regulated municipal infrastructure asset management through O. Reg 588/17 (Asset Management Planning for Municipal Infrastructure) under the Infrastructure for Jobs and Prosperity Act, 2015;

AND WHEREAS municipal asset management plans and the Financial Accountability Office of Ontario have identified that municipalities have significant state-of-good-repair backlogs and renewal needs for infrastructure;

AND WHEREAS the Government of Ontario doubled the Ontario Community Infrastructure Fund (OCIF) from \$200M/year to \$400M/year for 2021-2026 but has not publicly committed to maintaining this level of funding beyond 2026;

AND WHEREAS the OCIF has become a vital and indispensable resource for municipalities, assisting them with improving their asset management programs and meeting community- preserving infrastructure renewal needs;

AND WHEREAS increased geopolitical uncertainty is threatening the economic prosperity of Canada, Ontario, and every municipality;

AND WHEREAS municipal infrastructure is a key enabler and preserver of economic prosperity;

AND WHEREAS the Municipal Finance Officers' Association of Ontario (MFOA) has heard from its members and their municipalities concerns regarding the potential erosion of existing municipal infrastructure and thus service levels in light of the ongoing focus on housing- enabling infrastructure by grant funding programs;

NOW THEREFORE BE IT RESOLVED that THE MUNICIPALITY OF LAIRD TOWNSHIP supports MFOA's letter to the Ministry of Infrastructure requesting that the doubling of the Ontario Community Infrastructure Fund be made permanent in advance of the allocations for the 2027 calendar year, helping municipalities to continue building housing-enabling infrastructure while preserving the economic value provided by existing infrastructure.

Carried.

13. Mayor and Council Comments

Council noted that the June Council honourarium payment for all members was missed and received later than expected. Council requested that staff review the Council Honourarium By-law, including payment frequency (monthly versus quarterly) and the current mileage rate, and report back with options in the New Year.

Council further requested that Council honourarium payments be included on the General Accounts Listing.

14. **By-laws**

a. 2096-26 Conformity By-law
#228-26

Moved by: Todd Rydall

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT Council adopts By-law 2096-26, being a by-law to confirm the proceedings of the meeting of Council held on September 17, 2026.
Carried.

15. **Adjournment**

#229-26

Moved by: Matt Frolick

Seconded by: Wayne Junor

BE IT RESOLVED THAT this Council shall now adjourn to meet again on October 15, 2026 or until the call of the chair.
Carried.

Mayor – _____
Shawn Evoy

Clerk – _____
Jennifer Errington

Township of Laird
General Payables for September 2026

Name	Description	Journal No.	Amount
Algoma Power	Church	J2260	28.17
	Office		217.98
encompassIT.ca	Taxes	J2262	119.06
			67.67
Brant Coulter	Aug/26 Mileage	J2263	131.72
Glen Irwin		J2264	142.08
Jennifer Errington	Aug/26 Mileage	J2266	170.94
Wishart Law Firm	Admin. Legal	J2271	648.72
Black Fox	Office	J2281	560.23
Shawn Evoy	Honorarium	J2301	4,034.94
Matt Frolick		J2302	3,213.36
Wayne Junor		J2303	3,057.88
Todd Rydall		J2304	3,213.36
Brad Shewfelt		J2305	3,057.88
Greenstone	Landfill	J2336	2511.54
Bell	Office	J2342	421.22
	Emerg. Man.		96.41
Municipal World	Election	J2342	428.35
Starlink	Office Internet		152.64
Rogers	Dogs		5.09
Cliff Printing	Election	J2347	161.8
encompassIT.ca	Taxes	J2351	119.06
Brant Coulter	Sept/26 Mileage	J2354	198.00
Algoma Power	Office	J2361	141.08
	Church		27.48
Heritage Home Hardware	Office	J2362	38.64
Jennifer Errington	Sept/26 Mileage	J2363	228.75
Stone's Office Supply	Admin.	J2364	231.91
TOTAL			<u>\$23,425.96</u>

ACCOUNTS CERTIFIED CORRECT

Motion #

(Signed) Mayor

To Treasurer of Laird Township Authority Herewith To issue payment of Accounts Certified
by Clerk as listed above.

(Signed) Clerk

I hereby certify that Accounts listed above have been paid, and amounts are charged to proper expenditure
appropriation.

Date Passed by Council

(Signed) Treasurer

TOWNSHIP OF LAIRD

Road Department

VOUCHER LISTING

Voucher No. 1

Date 9/30/26

Name	Description	Journal No.	Amount
Payroll			10,072.70
Algoma Power	Shop	J2260	94.97
Toromont Cat	Backhoe	J2261	240.35
Heritage Home Hardware	Shop	J2265	2.20
Huron Central Railway	Safety	J2267	365.50
Traction	Shop	J2268	32.51
Traction	Backhoe	J2272	63.87
Heavy Equipment Doctors	Wheeled Excavator	J2273	248.99
Iconix	Shop	J2274	180.02
Trry Twerdoclib	Dump/Plow Truck	J2275	140.00
Toromont Cat	Backhoe	J2318	400.13
Heritage Home Hardware	Shop	J2319	33.53
Amazon - Ed Lapish	Shop	J2320	337.36
Heritage Home Hardware	Shop	J2322	0.82
Co-Op	Backhoe	J2324	1,408.33
	Grader		598.54
	Wheeled Excavator		1,091.45
	Roadside Cutting		422.50
	1/2 Ton		1,453.82
Construction Equipment Co.	Brush Head - Capital	J2325	20,402.88
	Storms		254.39
			271.48
	Brushing		174.68
	Wheeled Excavator		1,882.26
Onland	Drainage	J2342	15.18
Bell	Shop		103.58
Rogers	Office	J2346	15.52
Iconix	Driveway Culverts	J2349	7,157.87
TMS Truck Centre	Dump/Plow Truck	J2353	331.41
K Smart Ass	Drainage	J2355	198.43
King Mountain	Dump/Plow Truck	J2358	758.11
Algoma Power	Shop	J2361	89.15
Heritage Home Hardware	Shop	J2362	71.22
			48.18
	Office/Laird Hall Drain		252.92
Traction	Dump/Plow Truck	J2366	381.09
Anp Office Supply	Shop	J2367	659.40
			107.65
Co-Op	1/2 Ton	J2369	1,922.30
	Wheeled Excavator		1,368.94
	Backhoe		2,053.42
Iconix	Driveway Culverts	J2370	9,750.99
Beamish Construction	Surface Treatment - Capital	J2371	160,627.53
TOTAL			<u>\$226,086.17</u>

ACCOUNTS CERTIFIED CORRECT

Motion #

(Signed) Road Superintendent

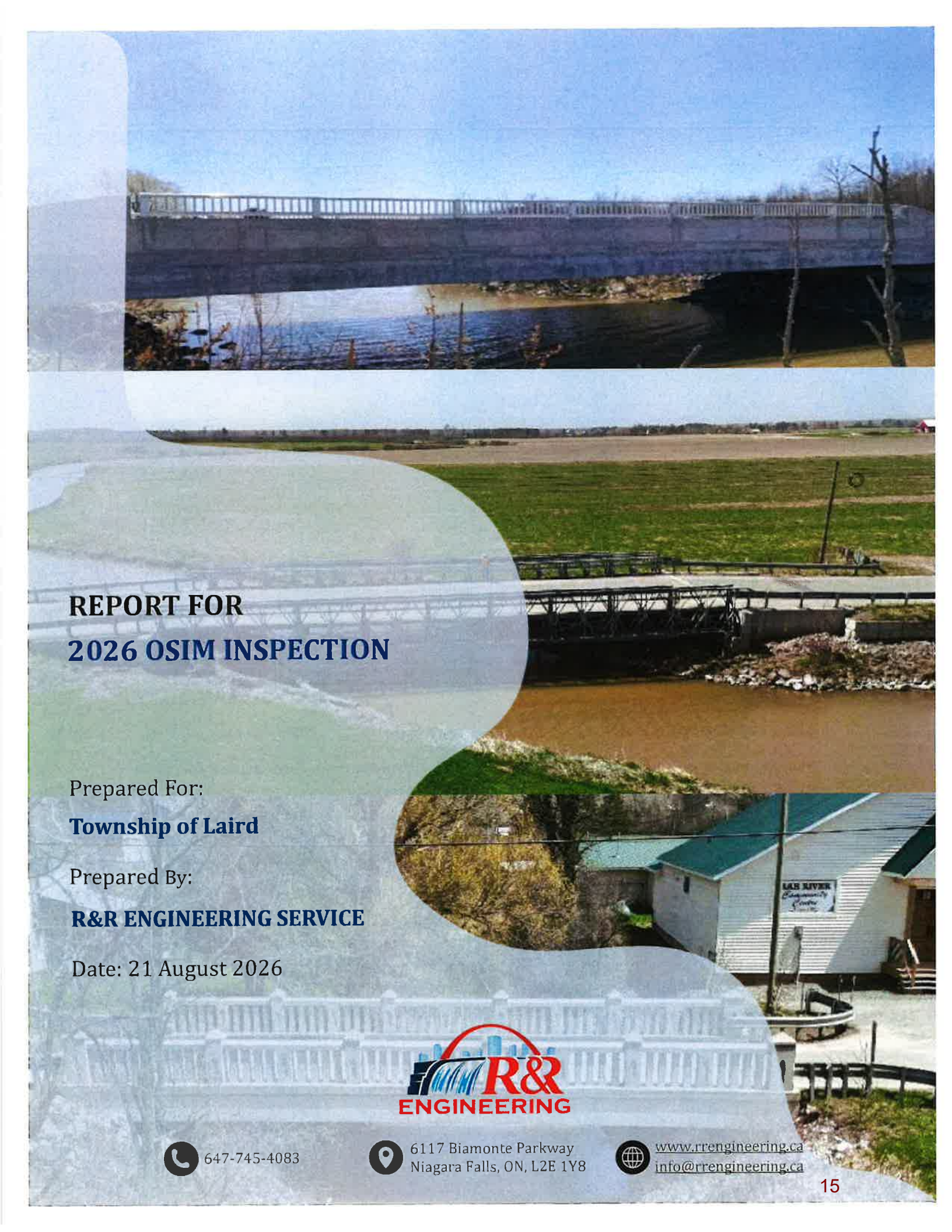
To Treasurer of Laird Township Authority Herewith To issue Cheques in payment of Accounts Certified
by Road Superintendent as listed above.

(Signed) Mayor

I hereby certify that Accounts listed above have been paid, and amounts are charged to Road Expenditure
Appropriation.

Date Passed by Council

(Signed) Treasurer



REPORT FOR 2026 OSIM INSPECTION

Prepared For:
Township of Laird

Prepared By:
R&R ENGINEERING SERVICE

Date: 21 August 2026



647-745-4083



6117 Biamonte Parkway
Niagara Falls, ON, L2E 1Y8



www.rrengineering.ca
info@rrengineering.ca

Township of Laird
2026 OSIM Inspection
Report



2026-08-21	01	Final	R&R Engineering Team	R. Upadhyaya	R. Upadhyaya
2026-07-31	A	Draft	R&R Engineering Team	R. Upadhyaya	R. Upadhyaya
Date	Rev.	Status	Prepared By	Checked By	Approved By

DISCLAIMER STATEMENT

This report represents the work product of R&R Engineering Service prepared exclusively for the benefit of Township of Laird in fulfillment of our professional services agreement. The authority and responsibility to share or disclose any portion of this report rests solely with Township of Laird. The conclusions, recommendations, and opinions expressed herein are formulated based upon the scope of information, data, and site conditions observable and available to R&R Engineering Services during this engagement.

In the event that any third party obtains access to, relies upon, or bases decisions on the contents of this report, such third party acknowledges and accepts complete responsibility for all consequences of such use or reliance. R&R Engineering Services explicitly disclaims all responsibility or liability for damages, losses, or adverse consequences experienced by third parties arising from actions taken or decisions made based upon this report. This statement of limitations is deemed an essential and non-severable element of this report.

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1.0) Introduction

R&R Engineering was retained by the Township of Laird to undertake detailed visual inspections of the municipally owned culverts within their Municipal jurisdiction. In accordance with Ontario Regulation 104/97 - Standards for Bridges, the structural integrity, safety and condition of every bridge shall be determined through the performance of at least one inspection in every second calendar year under the direction of a professional engineer (O. Reg. 472/10, s. 2). The Township's requirement was that the inspections be in accordance with the Ontario Structure Inspection Manual (OSIM).

Following structures were inspected as part of this assignment

Structure No.	Structure Name	Location	Year Built
B-1	Lakeview Bridge	270m south of Riverside Dr.	2022
B-2	Lapish Bridge	40m south of Bar River Road	2018
B-3	Government Road	650m south of Bar River Road	2015
C-1	Lake George Culvert	800m east of Highway 17	Unknown
C-2	Government Road Culvert	90m north of Neebish Road	2023

The goal of the inspections is to ensure that an acceptable standard is being maintained for each culvert in terms of public safety, comfort, and convenience. The objectives of the inspections are as follows:

- To identify critical maintenance, rehabilitation, and/or replacement needs of the structures;
- To protect and prolong the useful life of the structures; and,
- To provide a basis for scheduling and funding of the maintenance, rehabilitation repairs, or replacement of the structures.

This report contains completed OSIM inspection forms, relevant photographs, suggested maintenance and capital repairs, and estimated capital costs for major repairs at each site.

2.0) Structure Inspection Methodology

2.1) Inspection Approach

The structures were inspected in accordance with the Ontario Structure Inspection Manual (OSIM), published by the Ministry of Transportation of Ontario (MTO). The inspection program was designed to achieve the objectives of this assignment through a systematic, element-by-element visual assessment of each structure. This approach identifies material defects, performance deficiencies, and maintenance needs, and supports the development of prioritized rehabilitation recommendations and cost estimates.

The "severity and extent" methodology, as outlined in the Preface of the OSIM, was applied to streamline the use of inspection data in estimating bridge rehabilitation needs and associated costs. Under this approach, each element is assessed based on the severity of observed defects and the extent (percentage or quantity) of the element affected.

The inspections were conducted on May 15, 2026, by Roshan Upadhyaya, P.Eng with assistance from Raunak Upadhyaya, P.Eng.

The inspection team employed Unmanned Aerial Vehicle (UAV), binoculars, cameras, tape measures, steel chains, small boat, chest waders, flotation vests, hammers, paint markers, and additional equipment specified in Clause 1.4 of Section 1 under Part 2 of the OSIM to carry out the visual inspection.

2.2) Bridge Condition Index (BCI)

The **Bridge Condition Index (BCI)** is an asset management tool used to quantify the overall condition of a bridge based on the remaining economic worth of its elements. The BCI supports **repair and maintenance planning**; it is **not** an indicator of structural safety.

A newly constructed structure receives a BCI value of 100, which decreases over time. By tracking the rate of BCI deterioration and comparing it against projected decline rates, the Municipality can obtain valuable information for long-term planning and asset management purposes. Theoretically, the reduction in BCI depends on numerous factors, including traffic volume, commercial truck usage, application of de-icing chemicals, environmental exposure, and structural type. Each bridge deteriorates at its own unique rate; however, it is generally expected that the decline starts gradually and intensifies as the structure ages.

As noted, the BCI for a structure range from 0 to 100, and municipal bridge infrastructure can be categorized into several rating ranges as follows:

Table 2-1: Bridge Condition Index (BCI) ranges

BCI Range	Evaluation	Comment
100 - 70	Good	A bridge with a Bridge Condition Index (BCI) exceeding 70 is typically classified as being in good to excellent condition, indicating that repair or rehabilitation efforts are generally not necessary within the forthcoming five years. However, routine maintenance activities, including sweeping, cleaning, and washing, are still advisable.
50 - 70	Fair	A bridge with a BCI between 50 and 70 is typically regarded as being in good to fair condition. It is advisable to schedule any necessary repair or rehabilitation work within the next five years. From an economic standpoint, this timeframe is optimal for conducting major repairs on larger or critical structures. Completing repairs while the bridge falls within this BCI range can significantly enhance the structure's service life.
Less than 50	Poor	A bridge with a Building Condition Index (BCI) rating below 50 is typically classified as being in poor condition, with lower ratings indicating that the structure is approaching the end of its service life. The optimal timeframe for completing necessary repairs or rehabilitation of such structures is approximately one year. However, if it is assessed that replacing the structure would be a more viable, practical, or cost-effective solution than repairing it, the structure may be designated for ongoing monitoring and scheduled for replacement within a timeframe of one to ten years. Priority for replacement increases as the BCI decreases within this timeframe.

Note: The BCI is a planning tool for asset management and budget prioritization. A low BCI does not necessarily indicate that a structure is unsafe. Structural safety is evaluated separately through structural analysis and engineering judgment.

2.1.1) BCI summary for structures

The following summary presents the BCI results for the inspected structures within Johnson Township, organized by condition category from Excellent to Very Poor / Critical. These ratings provide a clear, objective basis for identifying maintenance priorities, allocating rehabilitation resources, and planning future capital investments.

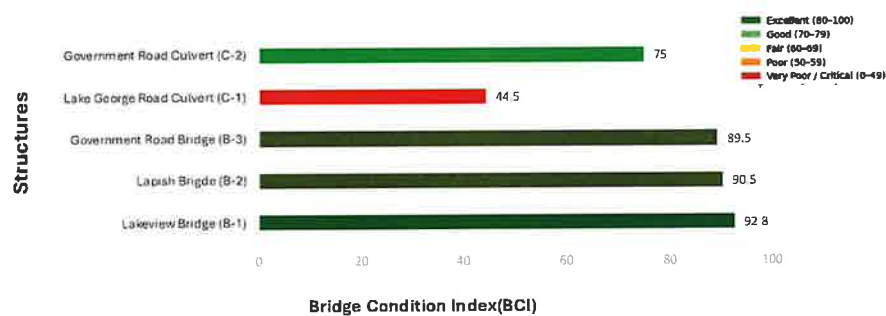


Figure 1: BCI summary for inspected structures

3.0) Inspection Observation and Recommendations

3.1) Lakeview Bridge (Structure No. B-1)

Structure Description

The Lakeview Bridge (Structure No. B-1) is located on Lakeview Road at Lake George Road, approximately 270 m south of Riverside Drive. The structure is a single 24 m span concrete bridge supporting a double lane asphalt paved road over the Bar River, constructed in 2022.

3.1.1) Element-by-Element Observations

- **Abutments -- Abutment Walls**
The cast-in-place concrete abutment walls at the west and east abutments are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Abutments -- Wingwalls**
The reinforced concrete wingwalls at the west and east abutments are in excellent condition. No performance deficiencies or rehabilitation needs were identified.
- **Abutments -- Bearings**
The elastomeric pad bearings at the east and west abutments are in excellent condition. No performance deficiencies or rehabilitation needs were identified.
- **Beams/(MLE) -- Girders**
The precast concrete box girders under the bridge are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Decks -- Wearing Surface**
The asphalt deck wearing surface is in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Decks -- Drainage System**
The plastic deck drains are in good condition. No performance deficiencies or rehabilitation needs were identified.
- **Approaches -- Wearing Surface (Approach)**
The asphalt approach wearing surfaces on the east and west sides are in good to fair condition. A longitudinal crack was noted at the west approach near the joint. No performance deficiencies or rehabilitation needs were identified.
- **Barriers -- Railing Systems (East and West Sides)**
The steel flex beam on steel post railing systems on the east and west sides are in good condition. Minor vehicle impact marks were noted on the east side. No performance deficiencies or rehabilitation needs were identified.
- **Barriers -- Railing Systems (North and South Sides)**
The aluminum railing systems on the north and south sides (on top of wall) are in excellent condition. No performance deficiencies or rehabilitation needs were identified.
- **Barriers -- Barrier/Parapet Wall**
The barrier/parapet wall on the east side is in good condition. Minor vehicle impact marks were noted at the south side. No performance deficiencies or rehabilitation needs were identified.

- **Accessories -- Signs**

The object marker signs on the east and west sides are in good to poor condition. An object marker is missing on the northeast side, presenting a pedestrian/vehicular hazard.

- **Embankments & Streams -- Slope Protection**

The slope protection is in good condition. No performance deficiencies or rehabilitation needs were identified.

- **Embankments & Streams -- Streams & Waterways**

The upstream and downstream channels are in good condition. No performance deficiencies or rehabilitation needs were identified.

3.1.2) Overall Summary – Lakeview Bridge (Structure No. B-1)

Overall, the bridge is in excellent condition with **BCI of 92.8**. The primary concern is the missing object marker sign on the northeast side, which should be replaced to address the pedestrian/vehicular hazard. A longitudinal crack was noted at the west approach near the joint and should be monitored during future inspections. All other elements are in good to excellent condition with routine maintenance sufficient.

3.1.3) Recommendations Summary

The following table summarizes the recommended work, priorities, and estimated costs for the Lakeview Bridge:

Table 3-1: Lakeview Bridge (B1) - Maintenance and Repair/Rehabilitation Need

Lakeview Bridge (B-1)					
Element		Recommended Work	Priority	Estimate Cost (Class D)	
1	Signs	Install warning signs on the northeast side	1-5 Years	\$500	
Total Estimated Construction Cost (Class D)				\$500	

3.2) Lapiash Bridge (Structure No. B-2)

Structure Description

The Lapiash Bridge (Structure No. B2) is located on Lapiash Road, immediately south of Bar River Road. The structure is a single 17 m span concrete bridge supporting a single lane asphalt paved road over Bar River, constructed in approximately 2018. The bridge consists of simply supported precast concrete slabs on cast in-place concrete abutments

3.2.1) Element-by-Element Observations

- **Abutments -- Abutment Walls**
The cast-in-place concrete abutment walls at the south and north abutments are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Embankments & Streams -- Slope Protection**
The riprap slope protection at the north and south sides is in good condition. Riprap is intact with moderate vegetation growth (woody shrubs and grass) observed in the stone matrix. No major voids or undermining were visible.
- **Abutments -- Bearings**
The elastomeric pad bearings at the north and south abutments are in excellent condition. All 8 bearings are rated excellent. No performance deficiencies or rehabilitation needs were identified.
- **Beams/(MLE) -- Girders**
The precast concrete box girders under the bridge are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Decks -- Wearing Surface**
The asphalt deck wearing surface is in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Decks -- Drainage System**
The plastic deck drains are in good condition. No performance deficiencies or rehabilitation needs were identified.
- **Approaches -- Approach Slab**
The cast-in-place concrete approach slabs on the north and south sides are in good to fair condition. Longitudinal cracks were noted at both approaches near the joints. No performance deficiencies or rehabilitation needs were identified.
- **Barriers -- Railing Systems (North and South Sides)**
The steel flex beam on steel post railing systems on the north and south sides are in good condition. Minor vehicle impact marks were noted. No performance deficiencies or rehabilitation needs were identified.
- **Barriers -- Railing Systems (East and West Sides)**
The concrete post and continuous railing systems on the east and west sides are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Accessories -- Signs**
The object marker signs on the north and south sides are in good condition. No performance deficiencies or rehabilitation needs were identified.

- **Embankments & Streams -- Streams & Waterways**

The upstream and downstream channels are in good condition. No performance deficiencies or rehabilitation needs were identified.

3.2.2) Overall Summary – Lapish Bridge (Structure No. B-2)

Overall, the bridge is in excellent condition with **BCI of 90.5**. The primary concern is the moderate vegetation growth observed in the riprap slope protection on both the north and south sides, which should be cleared to maintain slope stability and drainage. Longitudinal cracks were noted at both approach slabs near the joints and should be monitored during future inspections. All other elements are in good to excellent condition with routine maintenance sufficient.

3.2.3) Recommendations Summary

The following table summarizes the recommended work, priorities, and estimated costs for the Lapish Bridge:

Table 3-2: Lapish Bridge (B-2) - Maintenance and Repair/Rehabilitation Need

Lapish Bridge (B-2)					
Element		Recommended Work	Priority	Estimate Cost (Class D)	
1	Slope Protection	Clear vegetation growth around slope protection on north and south sides	1--5 years	\$1,000	
Total Estimated Construction Cost (Class D)				\$1000	

3.3) Government Road Bridge (Structure No. B-3)

Structure Description

The Government Road Bridge (Structure No. B-3) is located on Government Road approximately 650 m south of Bar River Road. The structure is a single-span modular steel truss bridge (commonly referred to as a Bailey Bridge) consisting of galvanized steel components with an asphalt paved deck, constructed in 2015. Foundations are cast in-place concrete abutments, with cast in-place concrete wingwalls and precast interlocking block retaining walls.

3.3.1) Element-by-Element Observations

- **Abutments -- Abutment Walls**
The cast-in-place concrete abutment walls at the north and south abutments are in good condition. Vegetation growth was observed at the southeast end of the south abutment. No performance deficiencies were identified.
- **Abutments -- Bearings**
The steel rocker bearings at the north and south abutments are in good condition. Debris accumulation was observed on the bearing seats and top plates, with minor surface corrosion noted on the anchor bolts and steel components at both abutments. No performance deficiencies were identified.
- **Beams/(MLE) -- Floor Beams**
The steel I-type floor beams (transoms) are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Beams/(MLE) -- Stringers**
The steel I-type stringers are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Bracing -- Sway Braces**
The steel rod sway braces are in excellent to good condition. No performance deficiencies were identified.
- **Bracing -- Vertical Cross Bracing**
The steel channel vertical cross bracing frames are in excellent to good condition. Frames are plumb and properly aligned. No performance deficiencies or rehabilitation needs were identified.
- **Trusses/Arches -- Bottom Chords**
The steel I-type bottom chords are in good to fair condition. Chords are observed to be straight with no visible bowing or distortion between panel points. No performance deficiencies were identified.
- **Trusses/Arches -- Connections**
The steel pin connections are in fair to poor condition. Bolted splice plates at panel joints with bolts intact. Transom lugs visible at regular spacing, no cracks or section loss. Sway brace pinned connections at panel points appear sound. No performance deficiencies were identified.
- **Trusses/Arches -- Top Chords**
The steel I-type top chords are in excellent to good condition. Chords are observed to be straight with no visible bowing or distortion between panel points. No performance deficiencies were identified.

- **Trusses/Arches -- Vertical/Diagonals**
The steel I-type vertical and diagonal members are in excellent to good condition. No performance deficiencies were identified.
- **Coatings -- Structural Steel**
The hot-dip galvanized coating on the structural steel is in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Decks -- Wearing Surface**
The asphalt deck wearing surface is in good to fair condition. Minor deterioration was noted at the north side near the joints. No performance deficiencies were identified.
- **Approaches -- Wearing Surface (Approach)**
The asphalt approach wearing surfaces are in good condition. No performance deficiencies or rehabilitation needs were identified.
- **Joints -- Seals/Sealants**
The expansion joints are in good condition on both sides. No performance deficiencies or rehabilitation needs were identified.
- **Abutments -- Wingwalls**
The reinforced concrete wingwalls at the north and south sides are in good to fair condition. Minor cracking and efflorescence were noted on the northeast and southeast wingwalls. No performance deficiencies were identified.
- **Barriers -- Railing Systems (East and West Sides)**
The steel flex beam over Bailey Bridge railing systems on the east and west sides are in good to fair condition. No performance deficiencies were identified.
- **Barriers -- Railing Systems (North and South Approach)**
The steel approach barrier systems are in good condition. Rotated wood blocking was noted at the southwest side. No performance deficiencies were identified.
- **Approaches -- Sidewalk/Curb**
The curbs are in good condition. Debris and sand have accumulated on the sides of the curbs. No performance deficiencies were identified.
- **Accessories -- Signs**
The object marker signs are in fair condition. An object warning sign is missing on the northwest side. The signpost is damaged and leaning on the southeast side.
- **Embankments & Streams -- Streams & Waterways**
The upstream and downstream channels are in fair condition. Debris and fallen trees are present on the downstream side at the southeast side. No performance deficiencies were identified.

3.3.2) Overall Summary – Government Road Bridge (Structure No. B-3)

Overall, the bridge is in good condition with **BCI of 89.5**. The primary concerns are the debris accumulation on the bearing seats and top plates at both abutments, which should be cleaned to prevent corrosion and ensure proper bearing function. Vegetation growth on the southeast abutment should be cleared. A missing object warning sign on the northwest side and a damaged, leaning signpost on the southeast side should be repaired to address the pedestrian/vehicular hazard. Debris and fallen trees on the downstream channel at the southeast side should be cleared to restore normal flow. Minor cracking and efflorescence on the wingwalls, and minor deck wearing

surface deterioration near the joints should be monitored during future inspections. All other elements are in good to excellent condition with routine maintenance sufficient.

3.3.3) Recommendations Summary

The following table summarizes the recommended work, priorities, and estimated costs for the Government Road Bridge:

Table 3-3: Government Road Bridge (B-3) - Maintenance and Repair/Rehabilitation Need

Government Road Bridge (B-3)					
Element		Recommended Work	Priority	Estimate Cost (Class D)	
1	Abutments	Clear vegetation growing on southeast abutment	1--5 years	\$1,000	
2	Bearings	Clean debris accumulation from bearing seats and top plates at north and south	1--5 years	\$500	
3	Curbs	Clear debris and sand from sides of curbs	1--5 years	\$500	
4	Signs	Repair damaged signpost and install warning signs on north west side	1--5 years	\$1,000	
5	Streams & Waterways	Clear debris and fallen trees on downstream side at southeast	1--5 years	\$1,000	
Total Estimated Construction Cost (Class D)				\$4,000	

3.3) Government Road Bridge (Structure No. B-3)

Structure Description

The Government Road Bridge (Structure No. B-3) is located on Government Road approximately 650 m south of Bar River Road. The structure is a single-span modular steel truss bridge (commonly referred to as a Bailey Bridge) consisting of galvanized steel components with an asphalt paved deck, constructed in 2015. Foundations are cast in-place concrete abutments, with cast in-place concrete wingwalls and precast interlocking block retaining walls.

3.3.1) Element-by-Element Observations

- **Abutments -- Abutment Walls**
The cast-in-place concrete abutment walls at the north and south abutments are in good condition. Vegetation growth was observed at the southeast end of the south abutment. No performance deficiencies were identified.
- **Abutments -- Bearings**
The steel rocker bearings at the north and south abutments are in good condition. Debris accumulation was observed on the bearing seats and top plates, with minor surface corrosion noted on the anchor bolts and steel components at both abutments. No performance deficiencies were identified.
- **Beams/(MLE) -- Floor Beams**
The steel I-type floor beams (transoms) are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Beams/(MLE) -- Stringers**
The steel I-type stringers are in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Bracing -- Sway Braces**
The steel rod sway braces are in excellent to good condition. No performance deficiencies were identified.
- **Bracing -- Vertical Cross Bracing**
The steel channel vertical cross bracing frames are in excellent to good condition. Frames are plumb and properly aligned. No performance deficiencies or rehabilitation needs were identified.
- **Trusses/Arches -- Bottom Chords**
The steel I-type bottom chords are in good to fair condition. Chords are observed to be straight with no visible bowing or distortion between panel points. No performance deficiencies were identified.
- **Trusses/Arches -- Connections**
The steel pin connections are in fair to poor condition. Bolted splice plates at panel joints with bolts intact. Transom lugs visible at regular spacing, no cracks or section loss. Sway brace pinned connections at panel points appear sound. No performance deficiencies were identified.
- **Trusses/Arches -- Top Chords**
The steel I-type top chords are in excellent to good condition. Chords are observed to be straight with no visible bowing or distortion between panel points. No performance deficiencies were identified.

- **Trusses/Arches -- Vertical/Diagonals**
The steel I-type vertical and diagonal members are in excellent to good condition. No performance deficiencies were identified.
- **Coatings -- Structural Steel**
The hot-dip galvanized coating on the structural steel is in excellent to good condition. No performance deficiencies or rehabilitation needs were identified.
- **Decks -- Wearing Surface**
The asphalt deck wearing surface is in good to fair condition. Minor deterioration was noted at the north side near the joints. No performance deficiencies were identified.
- **Approaches -- Wearing Surface (Approach)**
The asphalt approach wearing surfaces are in good condition. No performance deficiencies or rehabilitation needs were identified.
- **Joints -- Seals/Sealants**
The expansion joints are in good condition on both sides. No performance deficiencies or rehabilitation needs were identified.
- **Abutments -- Wingwalls**
The reinforced concrete wingwalls at the north and south sides are in good to fair condition. Minor cracking and efflorescence were noted on the northeast and southeast wingwalls. No performance deficiencies were identified.
- **Barriers -- Railing Systems (East and West Sides)**
The steel flex beam over Bailey Bridge railing systems on the east and west sides are in good to fair condition. No performance deficiencies were identified.
- **Barriers -- Railing Systems (North and South Approach)**
The steel approach barrier systems are in good condition. Rotated wood blocking was noted at the southwest side. No performance deficiencies were identified.
- **Approaches -- Sidewalk/Curb**
The curbs are in good condition. Debris and sand have accumulated on the sides of the curbs. No performance deficiencies were identified.
- **Accessories -- Signs**
The object marker signs are in fair condition. An object warning sign is missing on the northwest side. The signpost is damaged and leaning on the southeast side.
- **Embankments & Streams -- Streams & Waterways**
The upstream and downstream channels are in fair condition. Debris and fallen trees are present on the downstream side at the southeast side. No performance deficiencies were identified.

3.3.2) Overall Summary – Government Road Bridge (Structure No. B-3)

Overall, the bridge is in good condition with **BCI of 89.5**. The primary concerns are the debris accumulation on the bearing seats and top plates at both abutments, which should be cleaned to prevent corrosion and ensure proper bearing function. Vegetation growth on the southeast abutment should be cleared. A missing object warning sign on the northwest side and a damaged, leaning signpost on the southeast side should be repaired to address the pedestrian/vehicular hazard. Debris and fallen trees on the downstream channel at the southeast side should be cleared to restore normal flow. Minor cracking and efflorescence on the wingwalls, and minor deck wearing

surface deterioration near the joints should be monitored during future inspections. All other elements are in good to excellent condition with routine maintenance sufficient.

3.3.3) Recommendations Summary

The following table summarizes the recommended work, priorities, and estimated costs for the Government Road Bridge:

Table 3-3: Government Road Bridge (B-3) - Maintenance and Repair/Rehabilitation Need

Government Road Bridge (B-3)					
Element		Recommended Work	Priority	Estimate Cost (Class D)	
1	Abutments	Clear vegetation growing on southeast abutment	1--5 years	\$1,000	
2	Bearings	Clean debris accumulation from bearing seats and top plates at north and south	1--5 years	\$500	
3	Curbs	Clear debris and sand from sides of curbs	1--5 years	\$500	
4	Signs	Repair damaged signpost and install warning signs on north west side	1--5 years	\$1,000	
5	Streams & Waterways	Clear debris and fallen trees on downstream side at southeast	1--5 years	\$1,000	
Total Estimated Construction Cost (Class D)				\$4,000	

3.4) Lake George Road Culvert (Structure No. C-1)

Structure Description

The Lake George Road Culvert (Structure No. C1) is located on Lake George Road approximately 800 m east of Highway 17. The structure is an arch profile structural plate corrugated steel pipe (SPCSP) with unknown year of construction. The culvert has a maximum height of 2.5 m, a culvert length of 18 m, and a cell/span width of 3.8 m

3.4.1) Element-by-Element Observations

- **Decks -- Wearing Surface**
The asphalt deck wearing surface is in good condition. A longitudinal crack was observed directly over the culvert barrel.
- **Approaches -- Wearing Surface (Approach)**
The asphalt approach wearing surfaces on the east and west sides are in good condition. No performance deficiencies or rehabilitation needs were identified.
- **Culverts -- Barrels**
The corrugated steel culvert is in **poor condition** and exhibits significant structural deficiencies. Extensive section loss and active corrosion are present along the invert. The barrel walls show widespread coating failure, corrosion staining, and major perforations with advanced section loss near the invert level. Additionally, the barrel is visibly out-of-round, with a pronounced sag evident at the crown. A transverse crack observed in the wearing surface directly above the culvert is a direct consequence of this crown deflection.
- **Coatings -- Structural Steel**
The hot-dip galvanized coating on the culvert barrel structural steel is in fair to poor condition with areas of poor condition. Coating loss and corrosion staining were observed on the barrel walls.
- **Barriers -- Railing Systems (North and South)**
No barrier systems are present on the structure.
- **Embankments & Streams -- Slope Protection**
The vegetated slope protection at the north and south sides is in good to fair condition. Vegetation growth was observed around the culvert inlet and outlet. No performance deficiencies were identified.
- **Embankments & Streams -- Streams & Waterways**
The upstream and downstream channels are in good condition. Water flow is from north to south. No performance deficiencies were identified.
- **Accessories -- Signs**
The object marker signs do not present at the east and west approaches.

3.4.2) Overall Summary - Lake George Road Culvert (Structure No. C-1)

Overall, the structure is in **poor condition with a BCI of 44.5**. The primary concern is the corrugated steel culvert barrel, which exhibits section loss and corrosion at the invert, corrosion staining and coating loss on the barrel walls, and out-of-round deformation with sag at the crown. Given the extent of invert deterioration and section loss, full culvert replacement should be planned within 1 to 5 years and budgeted at approximately \$250,000. Vegetation growth around the culvert inlet and outlet should be cleared. All other elements require routine maintenance only.

3.4.3) Recommendations Summary

The following table summarizes the recommended work, priorities, and estimated costs for the Smith Road Culvert:

Table 3-4: Lake George Road Culvert (C-1) - Maintenance and Repair/Rehabilitation Need

Lake George Road Culvert (Structure C-1)					
	Element	Recommended Work	Priority	Estimate Cost (Class D)	
1	Culverts Barrels	Replace corrugated steel culvert (3.8 m span × 18 m length)	1--5 years	\$250,000	
2	Embankments & Streams Slope Protection	Remove vegetation growth around culvert inlet and outlet	1--5 years	\$1,000	
3	Signs and Barriers	Evaluate need for Signs and barriers.	1-5 years	\$2,000	
Total Estimated Construction Cost (Class D)				\$253,000	

3.5) Government Road Culvert (Structure No. C-2)

Structure Description

The Government Road Culvert (Structure No. C-2) is located on Government Road approximately 90 m north of Neebish Road. The installation consists of a 3.6 m diameter spiral corrugated steel pipe (CSP) main barrel with two 900 mm diameter spiral CSP relief barrels, constructed in 2023 following the collapse of the previous culvert. The structure is supported on unknown foundation type with a total width of 5.4 m. A gravel roadway is provided over the culvert

The Government Road Culvert (Structure No. C-2) has an overall Bridge Condition Index (BCI) of 75.0, indicating good overall condition.

3.5.1) Element-by-Element Observations

- **Decks — Wearing Surface**
The asphalt deck wearing surface is in good condition.
- **Approaches — Wearing Surface (Approach)**
The asphalt approach wearing surfaces on the east and west sides are in good condition. No performance deficiencies or rehabilitation needs were identified.
- **Culverts — Barrels**
The corrugated steel culvert barrels are in good condition. The structure consists of three cells: Cell 1 (3.6 m diameter) and relief Cells 2 and 3 (0.9 m diameter each), with a total barrel length of 18 m. A minor dent was noted in a joint of the main barrel. No performance deficiencies were identified.
- **Coatings — Structural Steel**
The hot-dip galvanized coating on the culvert barrel structural steel is in good condition. No performance deficiencies were identified.
- **Barriers — Railing Systems**
No barrier systems are present on the structure. A pedestrian/vehicular hazard was identified. Installation of a barrier system is recommended.
- **Embankments & Streams — Slope Protection**
The vegetated slope protection at the east and west sides is in good to fair condition. No performance deficiencies were identified.
- **Embankments & Streams — Streams & Waterways**
The upstream and downstream channels are in good condition. No performance deficiencies were identified.
- **Accessories — Signs**
Object marker signs not present. Installation of object warning signs on both sides of the culvert is recommended.

3.5.2) Overall summary - Government Road Culvert (Structure No. C-2)

Overall, the structure is in good condition with a **BCI of 75.0**. The corrugated steel culvert barrels, coating system, asphalt wearing surface, and approaches are all in good condition. The upstream and downstream channels are clear. The primary needs are the installation of a barrier system and object marker signs, both recommended within 1 to 5 years. All other elements require routine maintenance only.

3.5.3) Recommendations Summary

The following table summarizes the recommended work, priorities, and estimated costs for the Puddingstone Road Culvert:

Table 3-5: Government Road Culvert - Maintenance and Repair/Rehabilitation Need

Government Road Culvert (Structure No. C-2)					
Element		Recommended Work	Priority	Estimate Cost (Class D)	
1	Barriers/ Railing Systems	Install barrier system	1–5 years	\$16,000	
2	Accessories/ Signs	Install object marker signs	1–5 years	\$1,000	
Total Estimated Construction Cost (Class D)				\$17,000	

APPENDIX A: OSIM INSPECTION FORMS & PHOTOGRAPHS



Township of MMAA
Bar River Bridge
2026 Municipal Structure Inspection Program

Inventory Data

Structure Name	Bar River Bridge			MTO Site Number	n/a		
Main HWY/Road #	n/a			Crossing Type	☒ On ☐ Under ☒ Navig.Water ☐ Non-Navig. ☐ Water ☐ Rail ☒ Road ☐ Ped. ☐ Other		
Road Name	Bar River Road						
Structure Location	0.2km East of Fords Road/Lapish Road						
Latitude	46.441647		Longitude	-84.023047			
Owner(s)	Township of MMAA		Heritage Designation	Not designated			
MTO Region	50 Northeastern		Road Class	☐ Freeway ☐ Arterial ☐ Collector ☐ Local			
MTO District	62 Sault Ste Marie		Posted Speed	60		No. of Lanes : 2	
Old County	38 Algoma		AADT			% Trucks :	
Geographic Township	1392 Aberdeen Additional		Special Routes	☐ Transit ☐ Truck ☐ School ☐ Bicycle			
Structure Type	4 Box beams or girders		Detour Length Around Bridge	5.7		(km)	
Total Deck Length	19.5 (m)		Fill on Structure	0		(m)	
Overall Structure Width	9.1 (m)		Skew Angle	0		(Degrees)	
Total Deck Area	144.3 (sq. m)		Direction of Structure	East to West			
Roadway width	7.4 (m)		No. of Spans	3			
Span Lengths	8, (m)						

Historical Data

Year Built	1970	Year of Last Major Rehab.	unknown
Last OSIM Inspection	2024	Last Evaluation	unknown
Last Enhanced OSIM Inspection	unknown	Current Load Limit	(tonnes)
Enhanced Access Equipment (ladder, boat, lift, etc.)	n/a	Load Limit By-Law #	n/a
Last Underwater Inspection	unknown	By-Law Expiry Date	n/a
Last Condition Survey	unknown	Min. Vertical Clearance	unlimited (m)

Rehab. History: (Date/description)

Field Inspection Information

Date of Inspection	June 24, 2026	Type of Inspection	☒ OSIM ☐ Enhanced OSIM
Inspector	Mark K. Edwards, C. Tech		
Type of Inspection	Visual		
Others in Party	none		
Access Equipment Used	none		
Weather	Mainly Sunny		
Temperature	20C		

Additional Investigations Required

		Priority		Estimated Cost
		None	Normal	Urgent
Material Condition Survey				
Detailed deck condition survey		X		
Non-destructive delam. survey of asphalt-covered deck		X		
Concrete substructure condition survey		X		
Detailed coating condition survey		X		
Detailed timber investigation		X		
Post-Tensioned strand investigation		X		
Underwater Investigation		X		
Fatigue Investigation		X		
Seismic Investigation		X		
Structure Evaluation		X		
Monitoring (deformations, settlements, movements, crack widths)		X		
Load Posting - Estimated Load				Total Cost
Investigation notes				

Overall Structure Notes

Overall comments

Overall, structure appears in fair to poor condition, which is likely reasonable based on its age and maintenance history.

Date of next inspection

2028

Suspected Performance Deficiencies

- 00 None
- 01 Load carrying capacity
- 02 Excessive deformations (deflections & rotations)
- 03 Continuing settlement
- 04 Continuing movements
- 05 Seized bearings

- 06 Bearing not uniformly loaded/unstable
- 07 Jammed expansion joint
- 08 Pedestrian/vehicular hazard
- 09 Rough riding surface
- 10 Surface ponding
- 11 Deck drainage

- 12 Slippery surfaces
- 13 Flooding/channel blockage
- 14 Undermining of foundation
- 15 Unstable embankments
- 16 Other

Maintenance Needs

- 01 Lift and Swing Bridge Maintenance
- 02 Bridge Cleaning
- 03 Bridge Handrail Maintenance
- 04 Painting Steel Bridge Structures
- 05 Bridge Deck Joint Repair
- 06 Bridge Bearing Maintenance

- 07 Repair to Structural Steel
- 08 Repair to Bridge Concrete
- 09 Repair to Bridge Timber
- 10 Bailey bridges - Maintenance
- 11 Animal/Pest Control
- 12 Bridge Surface Repair

- 13 Erosion Control at Bridges
- 14 Concrete Sealing
- 15 Rout and Seal
- 16 Bridge Deck Drainage
- 17 Scaling (Loose Concrete or ACR Steel)
- 18 Other

Element Data		No.:	1			
Element Group	100 Decks		Length	19.5		
Element Name	101 Wearing surface		Width	7.4		
Location	top of bridge deck		Height			
Material	4 Cast-in-place concrete		Count	1		
Element Type			Total Quantity	144.3		
Environment	Severe		Limited Inspection			
Protection System	41 None					
Condition	Units	Exc.	Good	Fair	Poor	Perform. Deficiencies
Data	sq. m.			124	20	none
Comments Concrete delaminations, cracking and spalling.						
Recommended Work		☒ Rehab ☐ Urgent		☐ Replace ☐ 6-10 years ☐ None		Maintenance Needs ☐ Urgent ☐ 1 year ☒ 2 years
Plan for rehabilitation.		Repair concrete deck.				

Element Data		No.:	2			
Element Group	100 Decks		Length	19.5		
Element Name	104 Soffit - Thick Slab		Width	9.1		
Location	underside of bridge deck		Height	0.25		
Material	18 Wood		Count	1		
Element Type	Laminated timber deck		Total Quantity	177.45		
Environment	Benign		Limited Inspection			
Protection System	5 Creosote					
Condition	Units	Exc.	Good	Fair	Poor	Perform. Deficiencies
Data	sq. m.			150	27	none
Comments Laminated timbers showing signs of deterioration due to age and water intrusion. Exposed fascia of laminated timber are rotten.						
Recommended Work		☒ Rehab ☐ Urgent		☐ Replace ☐ 6-10 years ☐ None		Maintenance Needs ☐ Urgent ☐ 1 year ☐ 2 years
Plan for rehabilitation.						

Element Data		No.:	3			
Element Group	100 Decks	Length	1.2			
Element Name	106 Drainage	Width				
Location	North and south curbs at midspan	Height	0.15			
Material	4 Cast-in-place concrete	Count	4			
Element Type	1 Collector System	Total Quantity	4			
Environment	Severe	Limited Inspection				
Protection System	41 None					
Condition Data	Units	Exc.	Good	Fair	Poor	Perform. Deficiencies
	each		4			none
Comments Drains appear to be functional. Winter sand accumulations present.						
Recommended Work		☐ Rehab ☐ Replace		Maintenance Needs		
☐ Urgent ☐ 1-5 years ☐ 6-10 years ☐ None		☐ Urgent ☒ 1 year ☐ 2 years				
				clean drains.		

Element Data		No.:	4			
Element Group	300 Sidewalks/curbs	Length	19.5			
Element Name	302 Curbs	Width	0.85			
Location	North and south edges of bridge	Height	0.35			
Material	4 Cast-in-place concrete	Count	2			
Element Type	302 Curbs	Total Quantity	39			
Environment	Severe	Limited Inspection				
Protection System	41 None					
Condition Data	Units	Exc.	Good	Fair	Poor	Perform. Deficiencies
	m			34	5	none
Comments Curbs are in fair condition. Cracking, spalling and plow damage throughout.						
Recommended Work		☒ Rehab ☐ Replace		Maintenance Needs		
☐ Urgent ☒ 1-5 years ☐ 6-10 years ☐ None		☐ Urgent ☐ 1 year ☐ 2 years				
Plan for rehabilitation.						

Element Data		No.: 5
Element Group	400 Barriers	Length
Element Name	404 Hand Railings	Width
Location	North and south sides of bridge	Height
Material	14 Steel	Count
Element Type	3 Single Railing	Total Quantity
Environment	Moderate	Limited Inspection
Protection System		
Condition	Units	Exc.
Data	sq. m.	
		Good
		Fair
		Poor
		Perform. Deficiencies
		92.4
		none
Comments		
Railings appear in fair condition.		
Recommended Work		
☐ Urgent ☒ Rehab ☐ Replace ☐ 1-5 years ☐ 6-10 years ☐ None		
Maintenance Needs		
☐ Urgent ☐ 1 year ☐ 2 years		
Plan for rehabilitation.		

Element Data		No.: 6
Element Group	700 Bracing	Length
Element Name	701 Bracing	Width
Location	on pile bents.	Height
Material	18 Wood	Count
Element Type	4 rectangular solid	Total Quantity
Environment	Benign	Limited Inspection
Protection System	5 Creosote	
Condition	Units	Exc.
Data	each	
		Good
		Fair
		Poor
		Perform. Deficiencies
		8
Comments		
Bracing appears in fair condition.		
Recommended Work		
☐ Urgent ☐ Rehab ☐ Replace ☐ 1-5 years ☐ 6-10 years ☐ None		
Maintenance Needs		
☐ Urgent ☐ 1 year ☐ 2 years		

Element Data		No.:	7			
Element Group	1000 Piers		Length	0.3		
Element Name	1001 shafts/columns/Pile Bents		Width	0.3		
Location	Intermediate piers		Height	3.1		
Material	18 Wood		Count	2		
Element Type	15 Timber piles with capping beam		Total Quantity	2		
Environment	Benign		Limited Inspection			
Protection System	5 Creosote					
Condition	Units	Exc.	Good	Fair	Poor	Perform. Deficiencies
Data	each			2		
Comments Pile bents appear in fair condition.						
Recommended Work		☒ Rehab ☐ Urgent		☐ Replace ☐ 6-10 years ☐ None		Maintenance Needs ☐ Urgent ☐ 1 year ☐ 2 years
Plan for rehabilitation.						

Element Data		No.:	8			
Element Group	900 Abutments		Length	0.064		
Element Name	901 Abutment Walls		Width	7.4		
Location	East and west ends of bridge		Height	0.2		
Material	18 Wood		Count	10		
Element Type			Total Quantity	14.8		
Environment	Benign		Limited Inspection			
Protection System						
Condition	Units	Exc.	Good	Fair	Poor	Perform. Deficiencies
Data	sq. m.				14.8	
Comments Abutment walls are in poor condition and are failed due to rot in localized areas.						
Recommended Work		☒ Rehab ☐ Urgent		☐ Replace ☐ 6-10 years ☐ None		Maintenance Needs ☐ Urgent ☐ 1 year ☐ 2 years
Plan for rehabilitation.						

Element Data		No.: 9
Element Group	1400 Embankments & Streams	Length
Element Name	1401 Streams and Waterways	Width
Location	beneath structure	Height
Material		Count
Element Type		Total Quantity
Environment	Benign	1
Protection System	41 None	1
Condition Data	Units all Exc. Good 1 Fair Poor Perform. Deficiencies 	
Comments <i>Stream appears in good condition. Floating debris has accumulated on the piers.</i>		
Recommended Work ☐ Urgent ☐ Rehab ☐ 1-5 years ☐ Replace ☐ 6-10 years ☐ None Maintenance Needs ☐ Urgent ☒ 1 year ☐ 2 years		

Element Data		No.: 10
Element Group	1400 Embankments & Streams	Length
Element Name	1402 Embankments	Width
Location	beneath structure	Height
Material		Count
Element Type		Total Quantity
Environment	Benign	2
Protection System	41 none	2
Condition Data	Units each Exc. Good Fair 2 Poor Perform. Deficiencies none	
Comments <i>Embankments appear in fair condition with some erosion at ballast walls.</i>		
Recommended Work ☐ Urgent ☐ Rehab ☐ 1-5 years ☐ Replace ☐ 6-10 years ☐ None Maintenance Needs ☐ Urgent ☐ 1 year ☐ 2 years		

Element Data		No.:	11			
Element Group	1500 Signs		Length			
Element Name	1501 Signs		Width			
Location			Height			
Material			Count	4		
Element Type			Total Quantity	4		
Environment	Moderate	Limited Inspection				
Protection System						
Condition	Units	Exc.	Good	Fair	Poor	Perform. Deficiencies
Data	each		4			none
Comments Hazard markers are in-place. No snowplow signage present.						
Recommended Work		☐ Rehab ☐ Urgent		☐ Replace ☐ 1-5 years ☐ 6-10 years ☐ None		Maintenance Needs ☐ Urgent ☐ 1 year ☐ 2 years

Element Data		No.:	12			
Element Group	1600 Approaches		Length	6		
Element Name	1601 Wearing surface		Width	7.4		
Location			Height			
Material	Surface treatment		Count	2		
Element Type			Total Quantity	88.8		
Environment	Severe	Limited Inspection				
Protection System						
Condition	Units	Exc.	Good	Fair	Poor	Perform. Deficiencies
Data	sq. m.			60	18	
Comments Approach pavement is in fair condition; however cracking and spalling are present at structure.						
Recommended Work		☐ Rehab ☐ Urgent		☐ Replace ☐ 1-5 years ☐ 6-10 years ☐ None		Maintenance Needs ☐ Urgent ☒ 1 year ☐ 2 years
						Rout and seal pavement cracks to prevent water intrusion at ab

Site Photograph

Photo No.: 1



Description

West approach

Site Photograph

Photo No.: 2



Description

Typical deck, railing and drainage system condition

Site Photograph

Photo No.: 3



Description

Typical soffit and pier condition

Site Photograph

Photo No.: 4



Description

Typical abutment and bearing condition

Site Photograph

Photo No.: 5



Description

Detail view of ballast wall.
Note apparent broken top timber.

Site Photograph

Photo No.: 6



Description

View looking northwest from under bridge.
Note debris accumulation at pier.

TOWNSHIP OF LAIRD

MEMORANDUM

Date: October 15, 2026

To: Mayor Evoy and Council

From: Jennifer Errington, Clerk Administrator

Subject: Road Tour Report – August 26, 2026

Overview:

The Annual Road Tour was conducted on Wednesday, August 26, 2026 at 2:00 p.m., beginning at the Municipal Garage, 149 Pumpkin Point Road West. As stated in the Public Notice, *“The purpose of the tour is to review locations identified by the Road Superintendent and to consider any road concerns submitted by residents.”* All members of Council were present except Councillor Matt Frolick. The Acting Road Superintendent and Clerk Administrator also participated.

Consistent with the Public Notice, *“No decisions will be made during the tour. A report will be presented at the next Regular Meeting of Council for consideration.”* This report summarizes observations and identifies items requiring Council direction.

Summary of Locations Reviewed:

Table of Issues and Council Discussion

Location / Address	Issue / Observation	Council Discussion / Direction Required
149 Pumpkin Point Road West	Shop and yard tour	• Building seal requires repair • Install garage dedication sign • Flag pole to be installed once private locates are completed • Soffit replacement on sand shed to be completed in 2027
68 Pumpkin Point Road West	Drainage ditch not draining; standing water and cattails	• Identified as a 2-year timeline item; remains on Roads Department radar
Point Drive South	Ditching and roadwork required	• Road requires brushing, ditching, gravel, and stump grinding at Pumpkin Point Park • Council discussed renting a stump grinder

		Discussed that the Pumpkin Point Park Committee should include stump grinding in 2027 budget
Point Drive North	Boat launch requires gravel; dock issues	- Existing dock requires welding; water level too low, deck too high, discussed removing dock. - Council discussed purchasing a new floating aluminum dock
330 Calabogie Road	Potholes	Issue repaired August 25, 2026
14 Lapish Road (Bar River Hall/Church – future park)	Drainage and site preparation	- Fill ditch / French drain - Mud pushed and levelled; waiting to settle - Council discussed removing trees to open parking area
Lake George Road East (Isbester to Lapish)	Washboard conditions	- Acting Road Superintendent straightened ditch and road - Warm weather required to pack crushed asphalt
272 Lake George Road East	Road-to-driveway transition repeatedly washes out	Council discussed cutting shoulders off road sides to eliminate washout issues
Isbester Road	Plow turnaround	- Council discussed creating a turnaround at end of road - Option: drive in straight and back into Evoy property for snow removal
Riley Road	Brush/widen end of road; plow turnaround	- Car at end of road must be removed for winter plowing - Removal allows snow to be pushed further ahead
2052 Government Road	Culvert damaged during municipal work	Culvert repair remains on Roads Department “to-do list”
Government Road	New culvert requires guardrails	Guardrails recommended in OSIM report
Town Line Road	Widening required prior to surface treatment	- Possible expropriation - Recommendation to complete work on opposite end of Townline while width issue and ownership of road allowance are reviewed
Neebish Road West	Uneven surface, potholes, dip/curve near Porchuck Road; Finns’ Bay Road North swamp section poor condition	No notes recorded during tour

77 Finns' Bay Road North	Multiple concerns: pavement degradation, recurring potholes, uneven surface, speeding, vibration impacts, culvert occlusion, spring flooding	• Road base needs to dry • Discussed installing tile on water side and ditch on backlot side • Recommendation to have Drainage Superintendent review drainage easements
455 Finns' Bay Road North	Boat launch at Wharf; outhouse work	• Acting Road Superintendent to install outhouse. • Councillor Rydall requested an additional stop on the Road Tour: Finns' Bay Road Turnaround, requesting to stop sanding turnaround due to sand blowing into properties • Acting Road Superintendent advised sanding cannot stop due to school buses using the turnaround • Plan to apply crushed asphalt to turnaround

Items Requiring Council Direction

Council may wish to provide direction on the following:

1. Approval of repairs and maintenance at 149 Pumpkin Point Road West (seal, sign, flag pole, soffit).
2. Confirmation of the 2-year drainage plan for 68 Pumpkin Point Road West.
3. Direction regarding stump grinding and inclusion in the 2027 Pumpkin Point Park Committee budget.
4. Approval to remove old dock and proceed with procurement of a floating aluminum dock for Point Drive North, to be included in 2027 Pumpkin Point Park Committee budget.
5. Direction on tree removal at 14 Lapish Road to expand parking.
6. Approval of shoulder cutting throughout the Township.
7. Direction regarding plow turnarounds at Isbester Road and Riley Road.
8. Confirmation of culvert repair priority at 2052 Government Road.
9. Approval of guardrail installation on Government Road per OSIM recommendation.
10. Direction on Town Line Road widening and potential expropriation review.

11. Direction on drainage improvements and culvert review at Finns' Bay Road North.
12. Approval of crushed asphalt application at Finns' Bay Road turnaround.

RECOMMENDATION

Recommended Motion:

BE IT RESOLVED THAT Council receive the Road Tour Report dated October 15, 2026;

AND THAT Council provides direction on the following:

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
19-Oct-23	231-23	Council receives the draft Unassumed Road Policy and requests the Clerk make amendments as discussed and prepare a by-law to adopt the policy Note: Draft Unassumed Road Policy has been reviewed by legal counsel, further review and discussion with legal counsel are required in order to refine policy. * Staff are currently working on confirming that the roads listed in policy are actually unassumed (owned by township) and which ones are private.	CLERK	JE	IN PROGRESS	Jan-27
17-Jul-25	174-25	Council directs staff to schedule a formal proposal review with Access2Pay, explore funding options, and to return to Council with a recommendation as to how this system or others like it may free up an equal or better amount of staff labour and make the case that this system pays for itself in offset labour. Note: Clerk has participated in a Access2Pay meeting to explore product, working on preparing report back to Council.	CLERK	JE	IN PROGRESS	Jan-27
18-Sep-25	211-25	... AND THAT staff be directed to coordinate with the Township of Macdonald, Meradith and Aberdeen Additional to obtain a joint engineering review, if possible, in the interest of cost-sharing and project alignment.	CLERK	JE	COMPLETED	Oct-26
19-Feb-26	35-26	Council directs staff to sell surplus tires stored at the Municipal Garage in consultation with Road Superintendent. Note: Struggling to find a buyer.	RDS	EL	IN PROGRESS	Nov-26

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
19-Feb-26	39-26	Council directs staff to gather updated quotes for service contracts for an electrician, plumber, furnace repairs and handyman repairs.	TREASURER	RC	IN PROGRESS	Nov-26
19-Feb-26	39-26	Council authorizes the Heritage Sub-Committee to submit an application to the NOHFC for funding towards the future museum building.	TREASURER	RC	IN PROGRESS	Nov-26
19-Feb-26	39-26	Council authorizes the Laird Fairgrounds Sub-Committee to submit an application to NOHFC for funding towards the gazebo kitchen project. <i>Note: Application is in draft form, working on quotes.</i>	TREASURER	RC	IN PROGRESS	Dec-27
19-Feb-26	40-26	Staff be directed to arrange appropriate signage for the Municipal Garage. <i>Note: In process of getting design/quotes for signage.</i>	ADMIN	BA	IN PROGRESS	Nov-26
21-Apr-26		Amend By-law 624-86	CLERK	JE	IN PROGRESS	Dec-26
21-May-26	116-26	Council directs Clerk to modify the existing culvert by-law to add a clause for the maintenance of existing culverts to add a fee of \$500.00 for any request or requirement to relay the culvert.	CLERK	JE	IN PROGRESS	Dec-26
21-May-26	118-26	Council directs staff to dispose of the residential hood vents. <i>Note: On hold - we may be able to use these if we are a boil water only kitchen.</i>	TREASURER	RC	ON HOLD	

TASK SUMMARY SHEET RECENT ACTIVITY LOG

DATE	MOTION #	TASK	CATEGORY	CONTACT	STATUS	TARGET DATE
20-Aug-26	191-26	Council approves the use of volunteers at the Waste Disposal Site Share Shed, and directs staff to proceed with onboarding Elizabeth Hooper subject to completion of safety orientation.	CLERK	JE	IN PROGRESS	Oct-26
17-Sep-26	214-26	Council directs the Treasurer to get an additional credit card for the Road Department with a limit of 10,000 dollars.	TREASURER	RC	IN PROGRESS	Oct-26
17-Sep-26	215-26	Council approves engaging Planner Danielle Waters to review the Township's current planning procedures and prepare updated Zoning By-law templates, at an estimated 10 hours of work billed at \$150 per hour, noting that this expense is not included in the current budget but is required to ensure compliance with the Planning Act. Note: Waiting to determine if we have room in budget to engage with consultant.	CLERK	JE	ON HOLD	

TOWNSHIP OF LAIRD Complaint & Concern Log

Date YYYY-MM-DD	Category	General Location	Summary	Action Taken	Status
2026-03-12	Damaged culvert	Government road	Road operator damaged a culvert.	Will address this in spring.	OPEN
2026-06-19	Road Safety Concern	Pumpkin Point Road	When events take place at the Laird Hall people are parking on both sides of Pumpkin Point road and person feels this is a safety concern.	Council needs to decide if they want to implement no parking on one side of the road. If Council were to do this it would require a by-law.	OPEN
2026-07-21	Registered Concern - Zoning	Finns' Bay Road North	Accessory building placement may not be within yard set backs, also items appear to be stored on muncipal property.	By-law Enforcement investigated, inforcement actions have been taken to have items removed from Municipal property.	OPEN
2026-07-31	Registered Concern - Zoning/Property Standards	Lake Shore Drive	Concerns of people living in trailer, generator running 24/7.	By-law Enforcement and CBO to investigate.	OPEN
2026-08-18	Drainage	Pumpkin Point Road	Resident says ditch in front of his house does not drain	On schedule to ditch this area in 2 years.	OPEN
2026 09 15	Road Condition	Pumpkin Point Rd E	Damage from ditching.	Cleaned up mess.	CLOSED
2026 09 16	Plugged Culvert	Bar River Road	Culvert plugged with trees and shrub.		OPEN
2026 09 17	Road Condition	Lake George E	Severe washboard.	Graded.	CLOSED
2026 09 18	Poor Drainage	Lake George E	Ditch along Bar River Road West towards Lake Gorege needs to be cleaned out and regular maintenance.	Drianage Superintendent to go speak with complainant.	OPEN

Date YYYY-MM-DD	Category	General Location	Summary	Action Taken	Status
2026 09 21	Poor Drainage	Bar River Rd W	Lack of drainage in ditches along Bar River Road West, water cannot draing to Highway.	Road Department will clean up ditch in Spring 2027 and replace culvert that is causing drainage issues.	OPEN
2026 09 25	Road Condition	Townline @ Hwy	Washboard and pot holes.	Preparing to surface treat 2027. Graded road in meantime.	CLOSED

Note: New since last Council meeting are highlighted in yellow.

1	TOWNSHIP OF LAIRD					
2	2026 GENERAL BUDGET					
3						
4	VARIANCES UNTIL AUGUST 31, 2026					
5						
6						
7		2026	2026	2026	2026	2026
8	Description	Budget	Cost	Difference	Forecast	Required
9	TAXATION REVENUE	3.50%				
10	Taxation Increase	69,816	69,816	0		
11	Taxation Levy at time of roll	2,013,272	2,013,272	0		
12	Subtotal	2,083,088	2,083,088	0	0	0
13	Taxation Supps/Write Offs	150	11,582	-11,432		
14	Total Municipal Taxation	2,083,238	2,094,670	-11,432	0	0
15	OPERATING REVENUE					
16	TAXATION OPERATING					
17	Audited Surplus from Prior Year	187,358	187,358	0		
18	Penalty & Interest Earned	50,000	40,620	9,380	9,380	
19	Grant-in-Lieu - Provincial	3,250	402	2,848		
20	Total Taxation Operating	240,608	228,380	12,228	9,380	0
21						
22	INVESTMENT INCOME					
23	IPC Securities Corporation	30,000	143,599	-113,599	50,000	
24	Total Investment Income	30,000	143,599	-113,599	50,000	0
25						
26	GENERAL GOVERNMENT OPERATING					
27	General Government Rent (Misc. eg. Xplornet)	14,000	7,959	6,041	6,000	
28	Weddings	725	475	250		
29	Total General Government	14,725	8,434	6,291	6,000	0
30						
31	PROTECTION OPERATING					
32	Building Permits	14,500	8,766	5,734	6,000	
33	Provincial Offences Revenue, 911 & Emerg. Man.		6,449	-6,449		
34	Community Safety & Correction			0		
35	Dog Licences, etc.			0		
36	Total Protection	14,500	15,215	-715	6,000	0
37						
38	ENVIRONMENTAL OPERATING					
39	Aggregate	500	250	250		
40	Tipping Fees	30,000	9,117	20,883	10,000	
41	Total Environmental	30,500	9,367	21,133	10,000	0
42						
43	CULTURE OPERATING					
44	Provincial Library Grant	2,429		2,429		
45	Total Recreation & Culture	2,429	0	2,429	0	0
46						
47	MISC. REVENUE OPERATING					
48	Tax Certificates	1,000	1,070	-70	500	
49	Transportation Road Department (Culverts & Misc.)	4,000	4,957	-957	2,000	
50	Total Misc. Revenue	5,000	6,027	-1,027	2,500	0

51						
52		2026	2026	2026	2026	2026
53	Description	Budget	Cost	Difference	Forecast	Required
54	PLANNING & DEVELOPMENT OPERATING					
55	Planning Fees	200		200		
56	Surplus Property Sales - Back Lots Etc	700	735	-35		
57	Total Planning & Development Revenue	900	735	165	0	
58						
59	RECREATION OPERATING					
60	Bar River Hall Rent	3,000	1,030	1,970	1,000	
61	Laird Fairgrounds Misc. & Rent	5,000	3,365	1,635	1,000	
62	Laird Fairgrounds Storage Rent	7,500		7,500		
63	Laird Fairgrounds Raceway Contact	25,000	25,000	0		
64	Laird Hall Rent	2,500	700	1,800		
65	Main Recreation Misc. & Pumpkin Fest Event	1,700		1,700	1,500	
66	Total Recreation Revenue	44,700	30,095	14,605	3,500	
67						
68	Total Operating Revenue	383,362	441,852	-58,490	87,380	
69	Subtotal Taxation/Operating Revenue	2,466,600	2,536,522	-69,922	87,380	
70						
71	OTHER REVENUE					
72	RESERVES & SURPLUSES					
73	Reserve Fund - Landfill			0		
74	Operating Cemetery Survey (2025 Reserved)	2,000		2,000		
75	Operating Fairgrounds - Gazebo Kitchen Sinks (2025 Reserved)	3,000	3,000	0		
76	Capital Fairgrounds - New interior Gazebo washrooms (2025 Reserved)	30,000		30,000		
77	Capital Cemetery Phase 3 (2025 Reserved)	8,000		8,000	8,000	
78	Capital Roads Government Bridge	17,836	6,669	11,167	11,167	
79	Capital Garage - Spray foam around top of walls	5,000		5,000	5,000	
80	Capital Rink - Install Playground Equipment (2025 Reserved)	15,000		15,000		
81	Reserve Heritage	35,726		35,726		
82	Reserve Cemetery	10,000		10,000	10,000	
83	Cemetery Operating Revenue			0		
84	Fire Capital Additional for New Truck	4,520	4,520	0		
85	Total Reserves & Surpluses Revenue	131,082	14,189	116,893	34,167	
86						
87	GRANT REVENUE					
88	Heritage - Summer Employment Funding	2,500		2,500	2,500	
89	Main Recreation Summer Employment Funding Fed. & Prov.	6,200	3,828	2,372	2,372	
90	Canada Community Building Fund (Gas Tax)	73,426	36,713	36,713	36,713	
91	Nords Funding for Roads Surface Treatment	0		0		
92	OMPF	408,300	306,225	102,075	102,075	
93	OCIF (Roads Capital, Asset Management, Cultural Infrastructure)	172,000	125,000	47,000	47,000	
94	MTO - Pothole Grant	38,000	38,000	0		
95	Total Grant Revenue	700,426	509,766	190,660	190,660	
96						
97	Subtotal Other Revenue	831,508	523,955	307,553	224,827	
98	TOTAL COMBINED REVENUE	3,298,108	3,060,477	237,631	312,207	-74,576
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101		2026	2026	2026	2026	2026
102	Description	Budget	Cost	Difference	Forecast	Required
103	GENERAL OPERATING EXPENDITURES					
104	GENERAL GOVERNMENT					
105	Admin Salaries & Benefits \$305,000 Approx.	285,691	189,606	96,085	96,085	
106	Admin Travel	2,500	1,536	964	964	
107	Admin Education, Conventions & Workshops	4,000	1,706	2,294	2,294	
108	Admin Health/Safety	1,500	4,006	-2,506		
109	Council Honourariums & Benefits	33,226	8,263	24,963	24,963	
110	Council Legal, Advertising. & Misc.	4,000	2,620	1,380	1,380	
111	Council Conventions/Workshops Good Roads			0		
112	Council Conventions/Workshops ROMA (March)			0		
113	Council Conventions/Workshops FONOM (May)	3,500		3,500	3,500	
114	Council Conventions/Workshops	500	2,736	-2,236		
115	Council Donation Retro Ride	200	-200	400	400	
116	Council Donation Graduates	750	900	-150		
117	Council Donation Wall of Rem. - W.O.R. Review	355	355	0		
118	Council Donation Laird Fair	1,500	1,500	0		
119	Council Donation Echo Bay Elks Fireworks	300	300	0		
120	Council Donation Crime Stoppers	500	500	0		
121	Council Donaton Royal Canadian Legion & Remembrance Day	406	355	51	51	
122	Donation - Skating Program	100		100	100	
123	- Perch Derby	300	300	0		
124	- Dog Classes	200		200	200	
125	- Cycling	500	500	0		
126	- Christmas Cheer	300		300	300	
127	Council Special Meetings Travel	1,000	1,047	-47		
128	Taxation Program	5,500	4,070	1,430	1,430	
129	Tax Allowance & Sale	250		250	250	
130	Audit Fees	23,000	24,321	-1,321		
131	Bank Charges & Interest	1,100	228	872	872	
132	Consultant Fees	5,000		5,000	5,000	
133	Office Bldg Maintenance, Heat & Lights	9,500	5,007	4,493	4,493	
134	Supplies & Equipment	10,500	3,915	6,585	6,585	
135	Insurance	69,385	69,385	0		
136	Bad Debt, Misc & Advertising	200		200	200	
137	Subscriptions, Memberships & Misc.	8,000	6,327	1,673	1,673	
138	Telephone, Postage & Internet	12,000	7,178	4,822	4,822	
139	Asset Management Consult	10,000	490	9,510	9,510	
140	Legal Fees	2,000	4,259	-2,259		
141	MPAC	25,036	18,777	6,259	6,259	
142	Election	20,000	2,719	17,281	17,281	
143	Total General Government	542,799	362,706	180,093	188,612	
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148		2026	2026	2026	2026	2026
149	Description	Budget	Cost	Difference	Forecast	Required
150	PROTECTION PERSONS & PROPERTY					
151	Emergency Management Admin Salaries & Benefits	3,000	720	2,280	2,280	
152	Emergency Management Materials	3,000	1,137	1,863	1,863	
153	Fire Services Miscellaneous	500	1,166	-666		
154	Fire Services Agreement (Came in at \$132,650 - \$23,431.36 from 2025)	150,000	5,420	144,580	103,799	
155	CFSO Admin Salaries & Benefits	1,200	664	536	536	
156	CFSO Education & Safety	500	433	67	67	
157	By-law Officer CBO - Wages & Travel	16,000	7,205	8,795	8,795	
158	By-law Officer CBO - Admin Wages & Benefits	2,400	2,334	66	66	
159	By-law Officers CBO - Membership, Workshops & Supplies	2,500	1,944	556	556	
160	By-law Property, Parking & Dogs - Wages, Travel	4,500	2,372	2,128	2,128	
161	By-law Property, Parking & Dogs - Legal	8,000	4,572	3,428	3,428	
162	By-law Property, Parking & Dogs - Misc. & Supplies	500	676	-176		
163	By-law Property, Parking & Dogs - Admin Salaries & Benefits	2,500	2,019	481	481	
164	By-law Dogs - Membership and Fees	1,350	900	450	450	
165	Police Admin Salaries, Benefits	0		0		
166	Police Contract	173,781	119,662	54,119	54,119	
167	Police OPP Detachment Board & Legal	2,769	242	2,527	2,527	
168	9-1-1	625		625	625	
169	Total Protection Persons & Property	373,125	151,466	221,659	181,720	39,939
170						
171	ENVIRONMENTAL SERVICES					
172	Environmental Waste Wages	18,000	11,476	6,524	6,524	
173	Environmental Admin. Salaries & Benefits	1,500	750	750	750	
174	Environmental Material	2,500	1,536	964	964	
175	Environmental Recycling-WDS	0		0		
176	Environmental - Rd Wages & Materials	20,000	6,562	13,438	13,438	
177	Environmental - Site Monitoring and Annual Report	12,341	11,302	1,039	1,039	
178	Environmental - Legal	0		0		
179	Environment - Insurance	0		0		
180	Total Environmental Services	54,341	31,626	22,715	22,715	
181						
182	PLANNING & DEVELOPMENT					
183	Planning Admin. Salaries & Benefits	2,000		2,000	2,000	
184	Planning Official Materials & Miscellaneous	7,500		7,500	7,500	
185	Planning Board Levy (Came in at \$13,440 after budget passed)	9,000		9,000	13,400	
186	SSM Public Library	2,429		2,429	2,429	
187	Property Sales Back Lots & Purchases, Legal	0		0		
188	Total Planning & Development	20,929	0	20,929	25,329	
189						
190	HEALTH SERVICES					
191	Algoma Public Health	57,090		57,090	57,090	
192	Matthews Memorial Hospital	2,000	2,000	0		
193	Total Health Services	59,090	2,000	57,090	57,090	
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197		2026	2026	2026	2026	2026
198	Description	Budget	Cost	Difference	Forecast	Required
199	SOCIAL & FAMILY SERVICES					
200	Algoma DSAB	565,450	376,967	188,483	188,483	
201	Dr. Harold Trefry Memorial Centre	3,000	3,040	-40		
202	Total Social & Family Services	568,450	380,007	188,443	188,483	
203						
204	TOTAL GENERAL OPERATING EXPENDITURES	1,618,734	927,804	690,930	663,949	39,939
205						
206	SUBTOTAL GENERAL OPERATING EXPENDITURES	1,618,734	927,804	690,930	663,949	39,939
207						
208	HERITAGE OPERATING EXPENDITURES					
209		2026	2026	2026	2026	2026
210	<i>Heritage</i>					
211	Wages, Benefits Church Caretaker, Admin	1,607	560	1,047	1,047	
212	Insurance Church	0		0		
213	Materials, Power & Mileage Church	321	7	314	314	
214	Heritage Wages Summer Employment	5,474	5,777	-303		
215	Heritage Admin Salaries & Benefits	1,071	329	742	742	
216	Museum Online Compensation for Programmer	0		0		
217	Maintenance Museum	0	243	-243		
218	Insurance Contents	0		0		
219	<i>Total Heritage</i>	8,473	6,916	1,557	2,103	
220						
221	RECREATION OPERATING EXPENDITURES					
222	<i>Bar River Hall</i>	2026	2026	2026	2026	2026
223	Wages (Custodian & Admin)	3,500	2,049	1,451	1,451	
224	Wages (Property Caretakers with Mileage)	300	424	-124		
225	Training (Food Handlers)	200		200	200	
226	Building Maintenance			0		
227	Supplies	1,000	208	792	792	
228	Propane Heat	6,000	3,116	2,884	1,500	
229	Power	1,100	852	248	248	
230	Equipment Repair (furnace)		1,283	-1,283		
231	Insurance	0		0		
232	Permits & Fees	650	71	579	579	
233	Roads Cost	2,000	564	1,436	1,436	
234	<i>Total Bar River Hall</i>	14,750	8,567	6,183	6,206	
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243		2026	2026	2026	2026	2026
244	Description	Budget	Cost	Difference	Forecast	Required
245	G. W. Evoy Rink	2026	2026	2026	2026	2026
246	Wages Winter Caretaker & Road	4,500	2,510	1,990		
247	Wages Summer Caretaker			0		
248	Wages Admin	500	461	39	39	
249	Training (Propane Course)			0		
250	Building Maintenance & Snow Removal	1,500	290	1,210	1,210	
251	Supplies	500	751	-251		
252	Heat	4,500	2,000	2,500	2,500	
253	Power	900	720	180	180	
254	Equipment Repair	1,000		1,000	1,000	
255	Insurance	0		0		
256	Total G. W. Evoy Rink	13,400	6,732	6,668	4,929	
257						
258	Finns Bay Wharf	2026	2026	2026	2026	2026
259	Wages & Mileage Caretaker & Roads	1,000	647	353	353	
260	Wages Summer Employment	500	158	342	342	
261	Wages Admin	500	242	258	258	
262	Misc/shared equipment maintenance		144	-144		
263	Insurance	0		0		
264	Supplies - Office & Events			0		
265	Parking Lot Improvements & Brushing	500	100	400	400	
266	Signage & Move Picnic Tables			0		
267	Roads Cost	1,000	490	510	510	
268	Total Finns Bay Wharf	3,500	1,781	1,719	1,863	
269						
270	Laird Hall	2026	2026	2026	2026	2026
271	Wages & Mileage (Custodian)	7,000	2,820	4,180		
272	Wages & Mileage (Property Caretakers & Roads)	1,000	1,748	-748		
273	Wages Admin	2000	2376	-376		
274	Training (Food Handlers)	200		200	200	
275	Building Maintenance (Sump Repairs & Siding /Window Washing)	1,000	407	593	593	
276				0		
277	Supplies	860	651	209	209	
278	Propane	7,500	3,899	3,601		
279	Power	2,750	1,736	1,014	3,601	
280	Equipment Repairs	1,500	2,459	-959		
281	Snow Removal	750		750	750	
282	Insurance	0		0		
283	Total Laird Hall	24,560	16,096	8,464	5,353	
284						
285	Summer Program					
286	Funded Wages 2 Students (1 Fed and 1 Prov.)	6,200	6,195	5		
287	Twp Wages Cost	4,000	4,000	0		
288	Misc.	200	106	94		
289	Total Summer Program	10,400	10,301	99	0	

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339		2026	2026	2026	2026	2026
340	Description	Budget	Cost	Difference	Forecast	Required
341	TRANSPORTATION EXPENDITURES					
342	TRANSPORTATION					
343	BRIDGES & CULVERTS	2026	2026	2026	2026	2026
344	Road Bridges & Culvert Materials (2026 Cross Culverts 5 yr plan)	2,700	1,882	818	818	
345	Road Bridges & Culvert Equipment Time	1,000	759	241	241	
346	Road Bridges & Culvert Labour	2,000	1,418	582	582	
347				0		
348	Driveway Culvert Materials (2026 Reids Rd. Culvert)	12,000	2,969	9,031	12,707	
349	Driveway Culvert Equipment Time	2,500	308	2,192	2,192	
350	Driveway Culvert Labour	3,500	1,429	2,071	2,071	
351	TOTAL BRIDGES & CULVERTS	23,700	8,766	14,934	18,611	
352						
353	ROADSIDE MAINTENANCE					
354	Brushing Materials	3,500		3,500	3,500	
355	Brushing Equipment Time	6,400	79	6,321	6,321	
356	Brushing Labour - Added 5 Year Plan Brushing	15,000	1,430	13,570	13,571	
357	(2026 - Gov. Rd. 2000m, Reids Rd. 4000m & Birch Point Dr. 1000m)			0		
358	Ditching Materials	6,000		6,000	6,000	
359	Ditching Equipment Time	8,000	1,910	6,090	6,090	
360	Ditching Labour - Added 5 Year Plan Ditching	8,500	7,789	711	711	
361	(2026 -Lake George Rd. E, Neebish Rd. W. (north side) & Gov. Rd.)			0		
362	Water Control Materials- Beavers	1,000	800	200	200	
363	Water Control Equipment Time	3,000	30	2,970	2,970	
364	Water Control Labour	3,500	521	2,979	2,979	
365				0		
366	Tree Limbing/Tree Removal Materials	3,000		3,000	3,000	
367	Tree Limbing/Tree Removal Equipment Time	3,500	6	3,494	3,494	
368	Tree Limbing/Tree Removal Labour	5,000		5,000	5,000	
369				0		
370	Roadside Cutting -Materials	2,400	305	2,095	2,095	
371	Roadside Cutting Equipment time	300	6	294	294	
372	Roadside Cutting Labour	2,000	6,546	-4,546		
373	TOTAL ROADSIDE MAINTENANCE	71,100	19,421	51,679	56,225	
374						
375	HARDTOP MAINTENANCE					
376	ST Hardtop, Patch & Spray Materials	33,000	16,472	16,528	16,528	
377	ST Hardtop, Patch & Spray Equipment Time	3,500	3,408	92	92	
378	ST Hardtop, Patch & Spray Labour	27,000	9,465	17,536	17,536	
379				0		
380	Sweep & Clean Materials	2,000	434	1,566	1,566	
381	Sweep & Clean Equipment Time	1,000	555	445	445	
382	Sweep & Clean Labour	2,500	687	1,813	1,813	
383				0		
384	S.T. & Capital Projects Labour	5,000	2,528	2,472	2,472	
385	TOTAL HARDTOP MAINTENANCE	74,000	33,549	40,451	40,452	

386						
387		2026	2026	2026	2026	2026
388	Description	Budget	Cost	Difference	Forecast	Required
389	LOOSETOP MAINTENANCE					
390	Grading Materials includes yard stock	4,200		4,200	4,200	
391	Grading Equipment Time	4,000	686	3,314	3,314	
392	Grading Labour	3,000	1,905	1,095	1,095	
393				0		
394	Dust Control Materials	500		500	500	
395	Dust Control Equipment Time	0		0		
396	Dust Control Labour	500	444	56	56	
397	TOTAL LOOSETOP MAINTENANCE	12,200	3,035	9,165	9,165	
398						
399	WINTER CONTROL					
	Plowing Misc.		5,061	-5,061		
400	Plowing Equipment Time	43,000	17,367	25,633	25,633	
401	Plowing Labour	31,000	46,428	-15,428		
402				0		
403	Sanding Materials	16,000	10,712	5,288	5,288	
404	Sanding Equipment Time	7,000	2,602	4,398	4,398	
405	Sanding Labour	6,500	2,215	4,285	4,285	
406				0		
407	Culvert Thaw Materials	2,000		2,000	2,000	
408	Culvert Thaw Equipment Time	2,500	98	2,402	2,402	
409	Culvert Thaw Labour	2,000	879	1,121	1,121	
410	TOTAL WINTER CONTROL	110,000	85,362	24,638	45,127	
411						
412	SAFETY					
413	Safety Materials Including (Guardrails?)	2,500	2,353	147	147	
414	Safety Equipment Time	1,000	152	848	848	
415	Safety Inspections	4,500	1,828	2,672	2,672	
416	Safety Labour and Meetings, Courses and Training	20,000	4,930	15,070	15,070	
417				0		
418	TOTAL SAFETY	28,000	9,263	18,737	18,737	
419						
420	STORMS					
421	Storms/Wind Materials	2,000		2,000	2,000	
422	Storms/Wind Equipment Time	2,000	770	1,230	1,230	
423	Storms/Wind Labour	5,000	2,070	2,930	2,930	
424	TOTAL STORMS	9,000	2,840	6,160	6,160	
425						
426	OVERHEAD					
427	Shop Materials (2026 Includes Heat & Power Approx. \$20,000)	28,000	19,014	8,986	8,986	
428	Shop Equipment Time	2,000	92	1,908	1,908	
429	Shop Labour	8,500	4,311	4,189	4,189	
430	TOTAL SHOP	38,500	23,417	15,083	15,083	
431						
432	Road Patrol Equipment Time	5,000	1,196	3,804	3,804	
433	Road Patrol Labour	14,000	6,548	7,452	7,452	
434	TOTAL ROAD PATROL	19,000	7,744	11,256	11,256	

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436		2026	2026	2026	2026	2026
437	Description	Budget	Cost	Difference	Forecast	Required
438	Road Office Materials	1,500	124	1,376	1,376	
439	Road - Admin Staff Labour	10,000	4,626	5,374	1,547	
440	Road - Road Admin Asset Management Labour	0	107	-107		
441	Road Super Office Labour	9,000	8,453	547	547	
442	TOTAL ROAD OFFICE/ADMIN	20,500	13,310	7,190	3,470	
443						
444	ROAD MISC.					
445	Payroll Sick Time	6,000	9,641	-3,641		
446	Payroll Vacation Time & Stat. Holiday Time	25,000	4,315	20,685	20,685	
447	Insurance	0		0		
448	Fees & Dues	1,000		1,000	1,000	
449	Streetlights	5,000		5,000	5,000	
450	Roads Legal Costs	2,000	2,322	-322		
451	Misc. (Equipment Time Not Allocated)	5,000	6,492	-1,492		
452	Bereavement	0		0		
453	Road Association Grants	5,520	5,520	0		
454	TOTAL ROAD MISC.	49,520	28,290	21,230	26,685	
455						
456	SUBTOTAL TRANS. MAINT. & OVERHEAD OPERATING	455,520	234,997	220,523	250,971	0
457						
458	SUBTOTAL REC/CULTURE & TRANSPORTATION EXPENDITURES	618,553	326,227	292,326	299,294	0
459						
460	SUBTOTAL GENERAL, REC/CULTURE & TRANS. EXPENDITURES	2,237,287	1,254,031	983,256	963,243	39,939
461						
462	OTHER EXPENDITURES					
463	CEMETERY BOARD OPERATING					
464	Wages Caretaker & Summer Employee	9,500	2,838	6,662	6,662	
465	Admin Wages	2,300	1,496	804	804	
466	Roads Wages (Rough in Parking Lot)	600	456	144	144	
467	Caretaker Mileage	500	244	256	256	
468	Maintenance Property	1,000		1,000	1,000	
469	Maintenance Lawnmower	700	72	628	628	
	Misc.		1,789	-1,789		
470	Liability Insurance	0		0		
471	TOTAL CEMETERY BOARD OPERATING	14,600	6,895	7,705	9,494	
472						
473	CAPITAL PROJECTS FUNDED BY RESERVES & SURPLUSES					
474	Capital Reserve Fund - Landfill Envir. Ministry Requirements	0		0		
475	Capital Reserve Cemetery Survey & Phase 3 2024	10,000		10,000		
476	Capital Cemetery Phase 3 (2025 Reserved)	8,000		8,000		
477	Capital Reserve Heritage 2024	35,726		35,726		
478	Operating Cemetery Survey (2025 Reserved)	2,000		2,000		
479	Operating Fairgrounds - Gazebo Kitchen Sinks (2025 Reserved)	3,000	3,000	0		
480	Capital Fairgrounds - New interior Gazebo washrooms (2025 Reserved)	30,000		30,000		
481	Capital Roads Government Bridge	17,836	6,669	11,167		
482	Capital Rink - Install Playground Equipment (2025 Reserved)	15,000		15,000		
483	Capital Garage - Spray foam around top of walls (Backcountry - Tyler)	5,000		5,000		
484	Fire Capital Additional for New Truck From Reserves	4,520	4,520	0		
485	Total Capital Projects Funded by Reserves & Surpluses	131,082	14,189	116,893	0	
486	Page 10 of 13				66	

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488		2026	2026	2026	2026	2026
489	Description	Budget	Cost	Difference	Cost	Cost
490	Operating Projects & 5 Year Plan Projects					
491						
492	Bar River Hall -New Stage Curtains	1,500	3,787	-2,287		
493	Laird Hall NOHFC Grant Wages Program Manager (Glen Irwin)	1,000	312	688	688	
494	Finns Bay Wharf Maintenance Widen Door & Build Ramp Gazebo	600		600	600	
495	Finns Bay Wharf Project Flag and Pole (Roads Labour 2 days)	2,700	273	2,427		
496	Laird Fairgrounds - Additonal funding or Gazebo Kitchen Sinks		1,774	-1,774		
497	Laird Fairgrounds - 2 Holding Tanks (Roads Labour 2 days)+ Plumb	2,200	19,342	-17,142		
498	Laird Fairgrounds - 4 Water Meters	1,500	3,200	-1,700		
499	Laird Fairgrounds - LIR Washroom Maintenance (Labour 1 day)	1,875	1,919	-44		
500	Laird Fairgrounds - Sand for Swings and Stalls from Pit - No Cost	2,000		2,000		
501	Laird Fairgrounds - Bench and Plaque in Memory Goertzen	1,000	943	57	57	
502	Laird Fairgrounds - Signage for raceway washrooms	500		500	500	
503	Laird Fairgrounds - Electrical for Announcers Booth	3,500	2,710	790		
504	Laird Hall - Drain (Roads Labour 2 days)	3,300		3,300	3,300	
505	Roads - New Welder	2,500	2,628	-128		
506	Roads - New Man Door Old Garage	1,500		1,500	1,500	
507	Roads - Fix Trim outside on Garage	1,500	338	1,162		
508	Roads - Street Light Repairs Gov. Rd. & LGR	2,300	661	1,639		
509	Total Operating Other Projects	29,475	37,887	-8,412	6,645	-15,057
510						
511						
512						
513						
514						
515						
516						
517						

518						
519		2026	2026	2026	2026	2026
520	Description	Budget	Cost	Difference	Forecast	Required
521	Capital 5 Year Plan Projects					
522	Laird Fairgrounds Gazebo Wall (2025 changed to LIR Plumbing & Engin.)	15,000		15,000	15,000	
523	Laird Fairgrounds - Horse Stalls	5,000	3,738	1,262		
524	Laird Fairgrounds - Reshape & Extend Horse Arena (Labour 1 days)	8,350	616	7,734		
525	Laird Fairgrounds - 7 Lights on Poles redone	7,000	7,338	-338		
526	Laird Fairgrounds - Ball Diamond Fence	3,500		3,500		
527	Laird Fairgrounds - Gazebo NOHFC Application	20,000		20,000		
528	Laird Fairgrounds - ECA Study for Septic	20,000	10,685	9,315	9,315	
529	Laird Fairgrounds - Gazebo Outdoor Washrooms Counters & Sinks	13,500		13,500		
530	Bar River Hall - W/C Chair Washroom	15,000		15,000		
531	Laird Hall - NOHFC Grant 10% Plus Contiguously (If Unsuccessful - Interio	24,900		24,900	24,900	
532	Painting \$4500, Replace Trim, Paint Storage Cabinets, Redue Acoustic					
533	Tiles, Replace Outside Vents and Metal Roof on Overhang)					
534	G. W. Evoy Rink Building Maintenance Furnace	4,630	4,630	0		
535	G. W. Evoy Rink Capital Zamboni Changeover and Repairs	5,500	1,342	4,158		
536	G. W. Evoy Rink - Replace 6 pole top rink lights	7,500		7,500	6,905	
537	Finns Bay Wharf Capital Accessible Outhouse	6,000	4,223	1,777		
538	Pumpkin Point Park - Reserve Funds for Playground Accessibility	5,000		5,000		
539	Heritage - Museum Construction (Frame & Roofing)	15,000		15,000		
540	Misc. - 18' Trailer for Caretaker	10,000	8,326	1,674		
541	Roads - Garage Windows	7,000	6,248	752		
542	Roads - Heat Trace System	5,000	5,236	-236		
543	Roads - Generator	7,868	7,868	0		
544	Roads - Old Garage Painting and Lighting	5,000		5,000		
545	Roads - Brushhog Head	12,000		12,000	20,403	
546	Roads - Snow Blade Backhoe	19,000		19,000	20,403	
547	Roads - Grader Repairs	48,022	48,022	0		
548	Roads - Fremlin Drain	20,000	3,216	16,784	16,784	
549	Cemetery - Property Purchase	10,000		10,000		
550	Laird Hall - Foundation Repairs		94,846	-94,846		still in bud
551	Total Capital 5 Year Plan Projects	319,770	206,333	113,437	113,710	
552						
553						

554						
555		2026	2026	2026	2026	2026
556	Description	Budget	Cost	Difference	Forecast	Required
557	Capital Transportation					
558	Roads S.T. Double - Cloudy Lake Road 450m (OCIF)	17,000		17,000	33,732	
559	Roads S.T. Single - Gov. Road (Riley- 890 Gov. & Lk. Geo - BRR) (OCIF)	82,800		82,800	80,314	
560	Roads S.T. Single - Lake George Rd. E. to Black Creek (OCIF)	18,000		18,000	19,275	
561	Roads S.T. Single - Rydall Mill 1/2 way to Junors corner (OCIF)	19,200		19,200	27,307	
562	Roads Recycled Asphalt - LGR (Lapish to Isbester) 1690m 40 loads (CCBF)	23,400		23,400	49,370	
563	Roads Recycled Asphalt - Isbester 8 loads (OCIF)	4,600		4,600	0	
564	Roads Recycled Asphalt - Cemetery 22 loads (OCIF)	13,000		13,000		
565	Roads Resurface Gravel - Riverside Dr. 20 loads (CCBF)	12,000	11,950	50		
566	Roads Resurface Gravel - Lakeshore Dr. 20 loads (CCBF)	12,000	11,950	50		
567	Roads Resurface Gravel - Cloudy Lake Road 5 loads prior to S.T. (CCBF)	3,000	2,885	115		
568	Roads Resurface Gravel - Yard Stock 25 loads	14,500	14,423	77		
569	Roads Culverts - 2 Cross Culverts (CCBF)	10,500	4,454	6,046	4,290	
570	Total Capital Transportation	230,000	45,661	184,339	214,288	-29,949
571						
572	RESERVES & TRANSFERS (Going into Reserves)					
573	Reserve Working Capital/Emerg.	-21,294	-21,294	0		
574	Reserve Working Capital/Emerg. Audited Surplus from prior year.	187,358	187,358	0		
575	Reserve Fund - Roads Equip.			0		
576	Reserve Fund - Landfill Closing Costs 2075	20,830	20,830	0		
577	Reserve Fund - Fire Services			0		
578	Reserve Fund - MNR (Fire)	5,000	5,000	0		
579	Reserve Fund - Climate Change/Extreme weather events	20,000	20,000	0		
580	Reserve Fund -Tax Stabilization Fund	50,000	50,000	0		
581	Reserve Fund - Drainage Fund	50,000	50,000	0		
582	Reserve Fund - Fuel Surcharge	24,000	24,000	0		
583	Total Reserves & Transfers	335,894	335,894	0	0	0
584						
585	SUBTOTAL OTHER EXPENDITURES	1,060,821	646,859	413,962	344,137	-45,007
586						
587	TOTAL COMBINED EXPENDITURES	3,298,108	1,900,891	1,397,217	1,307,380	-5,068
588						
589	Difference between Revenue & all Expenditures & Reserve contributions	0	1,159,586	-1,159,586	-995,173	
590						
591	TOTAL TO BALANCE WITH REVENUE	3,298,108	3,060,477	237,631	312,207	
592						
593						
594	Greenstone Engineering - Environmental from Reserves		11,051.14			

LAIRD HALL COMMITTEE MEETING MINUTES

Date: September 21, 2026, 2026, 2026

Time: 5:30 p.m. **Place:** Laird Hall

PRESENT: Cheryl Frenette,, Faye Crozier (Chair), Heather Taylor,
Jo-Anne Entwistle (Recording Secretary), Wayne Junor

REGRETS: Linda Kiraly, Glen Irwin, Building Inspector and Project Manager

CHAIR: Faye Crozier

DELEGATION AND GUESTS: Shawn Evoy, Laird Township Mayor
Jennifer Errington, Laird Township Clerk
Darren Walker, MET Engineering
Gavin Grant-cabinet maker

1. CALL TO ORDER/REVIEW AGENDA

(ON MOTION # 21-26) Moved by Heather Taylor, Seconded by Cheryl Frenette.
“That the meeting be called to order by Faye Crozier, chairperson, and that the
committee approve the Laird Hall Meeting Agenda of September 21, 2026.”

CARRIED

2. MINUTES OF July 29,, 2026 (printed & circulated)

(ON MOTION # 22-26) Moved by Cheryl Frenette, Seconded by Wayne Junor.
“That the committee approve the Laird Hall Sub-Committee minutes of July 29, 2026.”

CARRIED

3. DELEGATIONS AND PRESENTATIONS-

Darren Walker of MET Engineering submitted specifications for the renovation of Laird Hall. It was also requested that the Laird Hall Committee answer the following questions.

1.Is there a flooring preference type for the kitchen? Answer: Recommendations for flooring were requested

2.Is the intent to provide new gypsum board walls and ceiling in the kitchen?-

Answer:Yes

3. Are windows needed in the new Madawaska double doors? Answer: No

4. Can we shift the new barrier free entry door east to ensure we have our 2’ dimension from the top of the ramp to the latch side of the door? Answer: No. Modify or extend the existing ramp.

5. How would you like to have the new barrier free entry door to operate. Door to have Panic Exit Hardware on the inside, Lever Lock set on the outside with Electric Door operator.

Answer: Dead bolts

6. Will the township dog the latch when the electric operator needs to function?

Answer: Same as the Bar River Hall. Shawn will consult with MET concerning this mechanism.

7. Are we including for new dishwasher? under counter? Residential or under counter commercial? Answer: Yes. Commercial

There was discussion regarding the three sink and hand wash station requirements for Laird Hall. Jennifer Errington, Laird Township Clerk will reach out to the Algoma Public Health Unit to determine hand wash sink requirements for a three sink kitchen.

There was discrepancy between the MET specifications for the kitchen and Gavin Grant's specifications for the cupboards. Shawn Evoy, Gavin Grant and Darren Walker adjourned to the kitchen to investigate these discrepancies. The Laird Hall Committee will be advised of the result of this discussion at a later date.

BUSINESS ARISING FROM MINUTES

1) Laird Hall Caretaker Report-Heather Taylor

I) Two mice have been trapped but none lately.

ii) The curling group will be using the hall for five Fridays. The Municipal Election will be held in the Laird Hall. After the election the hall will be closed for renovations. Jennifer Errington was requested to post in the Laird Newsletter and on the Laird Township website the closure of Laird Hall.

Iii) Heather Taylor raised a concern for the storage of the contents of the hall. She queried when to remove the contents and where to store them during the renovation. It was suggested that Laird Staff and/or Laird Council address this matter.

OTHER/NEW BUSINESS

1) Sylvan Circle Coffee Break Laird Hall: Cheryl Frenette and Jo-Anne Entwistle reported that the Sylvan Circle Coffee Break operated from approximately 10:00 AM to Noon. It was a successful morning. The Coffee Break made \$210.20

2) Five Year Plan:

Laird Hall Five Year Plan-commencing the year of 2027

Year 1 (2027)-new garbage bin and items not covered by the NOHFC Grant

Year 2 (2028)-new siding, accessible folding table for kitchen

Year 3 (2029)-upgrade washroom sinks and counter tops

Year 4 (2030)-replace tall storage cabinets in the kitchen, replace the entryway counter and build new storage cabinet in the entry way

Year 5 (2031)-complete anything not finished from Year 1-4

(ON MOTION # 23-26)Moved by Wayne Junor, Seconded by Cheryl Frenette.
“That the Laird Hall Five Year Plan commencing 2027 be adopted as developed.”
CARRIED

8. CORRESPONDENCE- None

9. QUESTIONS AND CONCERNS-None

ADJOURNMENT

(ON MOTION #24-26) Moved by Heather Taylor, Seconded by Wayne Junor.
“That the September 21, 2026 meeting be adjourned and the Laird Hall Committee will meet again on Tuesday, September February 16, 2027 at 6:30 p.m. at the Laird Township Office. The meeting date and venue are subject to change.”

CARRIED

MINUTES
FINNS' BAY WHARF COMMITTEE MEETING
September 30, 2026 AT 6:00 PM
LOCATION: Todd Rydall's Home

Present: Todd Rydall (Chair) Jo-Anne Entwistle (Recording Secretary) , Brad Shewfelt, Lee Ranta, Carol Ranta, Karolina Dick.

Regrets: Donna Connolly, John Hooper

1. CALL TO ORDER/REVIEW THE AGENDA

(ON MOTION # 18-26) Moved by Carol Ranta, Seconded by Karolina Dick

“That the meeting be called to order by Todd Rydall, chairperson, and that the committee approves the Finns' Bay Wharf Sub-committee Agenda of September 30, 2026.”

CARRIED

2. MINUTES OF June 24, 2026

(ON MOTION #19-26) Moved by Lee Ranta, Seconded by Brad Shewfelt

“That the committee approves the Finns' Bay Wharf Sub-Committee minutes of June 24, 2026 as presented”

CARRIED

3. DELEGATIONS AND PRESENTATIONS-None

4. BUSINESS ARISING FROM THE MINUTES

1) Update by Todd Rydall on:

handicap outhouse-handicap outhouse is now nailed shut to avoid use. A large amount of stone has been moved by the Road Department in preparation for the handicap outhouse placement. Road Department will contact Todd when the hole will be dug and the outhouse put in place

flag pole and flag-flag replaced due to holes in flag

widening of gazebo door and construction of ramp-hoping it will be done soon

left gate and large rocks moved-Someone removed the left gate and moved the large rocks. The Road Department reinstalled the gate and rocks

2) Meet and Greet-Sunday August 23, 2026-approximately 45 people attended this year. There were a number of different people from the event two years ago. It was suggested that the Meet and Greet be held annually. Some new activities such as washer toss, corn hole and horseshoes could be included. A corn boil along with the hot dogs was discussed.

(ON MOTION #20-26) Moved by Lee Ranta, Seconded by Carol Ranta

“That the Wharf Committee continue to host the Meet and Greet but rather than biannually it will be an annual event.”

CARRIED

6. NEW BUSINESS-

Five Year Plan for the Finns’ Bay Wharf Commencing 2027.

Year 1 (2027)-Annual Meet and Greet, fill in gaps between the wharf steel wall and grass with clay based topsoil, brush hog the parking lots and put a stone berm to cover concrete.

Year 2 (2028)-Annual Meet and Greet, three benches, set of steps at the front gazebo door, open up access to the beach

Year 3 (2029)-further expand beach, three more benches

Year 4 (2030)-24’x36’ gazebo and concrete pad

Year 5 (2031)-power in gazebo and property maintenance

(ON MOTION #21-26) Moved by Carol Ranta, Seconded by Karolina Dick

“That the Finns’ Bay Wharf 5 Year Plan composed on September 30, 2026 and commencing in 2027 be accepted as developed.”

CARRIED

7. CORRESPONDENCE-None

8. QUESTIONS AND CONCERNS-None

9. DATE OF NEXT MEETING: Wednesday, January 27, 2027 at 6:00PM Location: Laird Township Office

ADJOURNMENT

(On MOTION # 22 -26) Moved by Lee Ranta, Seconded by Karolina Dick

“That the September 30, 2026 meeting be adjourned and the Finns’ Bay Wharf Sub-committee will meet again on Wednesday, January 27, 2027 at 6:00 PM at the Laird Township Office.”

CARRIED

Cemetery Board MINUTES

Monday, October 5, 2026 @ 5:00 p.m.
Location: Cemetery

Present: Chairperson: Shawn Evoy
Members: Brad Shewfelt, Merril Evoy, Darrin Evoy
Regrets: Allen Cook, Matt Frolick
Secretary-Treasurer: Jennifer Errington

1. Routine Matters

a) **Approval of Agenda**

#06-26

Moved by: Darin Evoy

Seconded by: Brad Shewfelt

BE IT RESOLVED THAT the Cemetery Board hereby approves the October 5, 2026 agenda.

Carried.

b) **Approval of Cemetery Board Minutes of April 29, 2026**

#07-26

Moved by: Darin Evoy

Seconded by: Merril Evoy

BE IT RESOLVED THAT the Cemetery Board approves the Cemetery Board minutes of April 29, 2026.

Carried.

2. Delegations

3. Business Arising out of the Minutes

a) **Plot map & layout – Chair's Update**

The Chair provided a verbal update on the plot map and layout project, which remains in progress. Staff were requested to have copies of the cemetery maps produced at Dumanski Office Interiors to ensure they are preserved.

b) **DRAFT Cemetery By-law – Secretary-Treasurer/Clerk Update**

The Secretary-Treasurer/Clerk advised that a revised draft, incorporating comments from the April 29, 2026 meeting, will be presented at the Spring 2027 meeting for review.

c) Phase 3 – Stone Straightening Capital Project

The Chair reported that Bailey Contracting was awarded the tender. Based on the price per stone, Council adjusted the requested 100 stones to 80 to remain within budget. The Chair noted that he and Merrill Evoy marked the 80 stones and the required lines. Bailey Contracting is scheduled to begin work on October 6, 2026. The Acting Road Superintendent has been advised and will oversee the project while the Chair is out of town.

The Board reviewed the marked lines and directed that, if funds remain in the budget, topsoil be placed to fill the hollows.

The Board discussed removing the heaved fence posts and installing new posts to serve as line markers.

d) East Line Property Purchase – Secretary-Treasurer/Clerk Update

The Secretary-Treasurer/Clerk provided an update on the East Line property purchase. An issue has been identified with the title on the road allowance. The Board suggested that the Secretary-Treasurer/Clerk contact Verna Lapish to assist in identifying the location of the landowner of the road allowance.

e) North Side Access Road – Site Review

The Board discussed that the preferred approach for developing the North Side would be to complete an as-built to intake a plan for the North Side.

4. New Business

a) Memo: 2026 Internment/plot sales (to date)

Board reviewed report.

5. Five-year plan

The Board discussed updating the Five-Year Plan and identified the following items for inclusion:

- 2026: Road Department to remove the fallen tree.
- Straighten the new section of the cemetery prior to straightening the middle (old) section.
- Replace fencing and install new fence posts, spaced nine feet apart, to establish plot lines.
- Repair ravine erosion using lock blocks.

6. Budget

The Board requested that the Road Department obtain pricing for lock blocks required to repair the ravine erosion, for inclusion in the 2027 Budget. The Board also expressed interest in displaying veteran flags for Remembrance Day 2026. Merrill Evoy will look into obtaining the flags.

7. Correspondence

8. Meetings

a) Set dates for next meeting (April & October)

#08-26

Moved by: Brad Shewfelt

Seconded by: Merrill Evoy

BE IT RESOLVED THAT the Cemetery Board sets the 2027 meeting dates for May 10, 2027 and October 4, 2027 at 5 p.m.

Carried.

9. Adjourn meeting

#09-26

Moved by: Darin Evoy

Seconded by: Merrill Evoy

BE IT RESOLVED THAT the Cemetery Board be adjourned at 5:35 p.m.

Carried.

TOWNSHIP OF LAIRD

MEMORANDUM

Date: October 15, 2026

To: Mayor Evoy and Council

From: Jennifer Errington, Clerk Administrator

Subject: Seasonal Grounds Manager Recruitment

PURPOSE

To inform Council of the outcome of the 2026 recruitment process for the Seasonal Grounds Manager position, as authorized by Resolution #223-26.

BACKGROUND

At the September 17, 2026 Council meeting, Council delegated authority to staff to proceed with the hiring of the Seasonal Grounds Manager before the next Regular Council Meeting. Council confirmed they would not participate in the interview process, and the Mayor declared a conflict of interest and did not take part in the discussion.

RECRUITMENT PROCESS

Interviews were held on September 23, 2026, in the morning at the Municipal Office.

Interview panel members:

- Ed Lapish, Acting Road Superintendent
- Jennifer Errington, Clerk

A structured scoring guide was used, with a maximum achievable score of 108 points, evaluating experience, technical skills, communication, and overall suitability. Five candidates were interviewed, and the panel noted that the applicant pool was strong.

The recruitment process was conducted in accordance with the Township's Hiring Policy, including the conflict-of-interest provisions.

EVALUATION RESULTS

Following completion of the scoring process, Conor Evoy achieved the highest overall score among all candidates.

In accordance with the Township's Hiring Policy and the authority delegated by Council, staff proceeded with offering the position to the highest-scoring candidate.

OUTCOME

Connor Evoy accepted the position and commenced training on Monday, September 28, 2026. Orientation and onboarding were completed through the Acting Road Superintendent.

RECOMMENDATION

That Council receives this report for information.

Recommended Motion:

BE IT RESOLVED THAT the report titled *Seasonal Grounds Manager Recruitment* be received;

AND THAT Council acknowledge completion of the hiring process as directed by Resolution #223-26.

TOWNSHIP OF LAIRD

MEMORANDUM

Date: October 15, 2026
To: Mayor Evoy and Council
From: Jennifer Errington, Clerk Administrator
Subject: Christmas Closure 2026

Background/Overview

Administrative staff respectfully request Council's approval to close the municipal office at noon on Christmas Eve, Thursday, December 24, 2026 and open again Monday, January 4, 2027, to allow for Christmas celebrations and regeneration. Based on the statutory holidays, to be off these days, three days would be taken as vacation time or banked time.

As per the Employment Agreement, vacation time of one week or more in duration shall be reported to Council. The Clerk requests to be off from Monday, December 21, 2026, to January 4, 2027, taking two full weeks off.

The Waste Disposal Site will not be affected by the holiday this year and will be open as usual.

The roads department will technically be closed on the statutory holidays but will work as needed for winter operations.

If this recommendation is approved, the municipal office will be closed from noon on Thursday, December 24, until Monday, January 4, 2027.

FINANCIAL IMPACT

There is very minimal financial impact, save for reduced use of heat and hydro. Staff would be required to use their own time for December 29, 30, and 31.

RECOMMENDATION

BE IT RESOLVED that the report from the Clerk regarding Christmas Closures 2026 be received; That Council authorizes the closure of the municipal office from noon on Thursday, December 24 until 9 a.m. on Monday, January 4, 2027;

AND THAT Council acknowledge the Clerk's vacation request for two weeks from December 21, 2026, to January 4, 2027, inclusive.

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-Law No. 2001-23

Being a by-law to approve a policy for the Occupational Health and Safety of Employees in the Workplace.

WHEREAS the Township of Laird complies with the *Occupational Health and Safety Act*, R.S.O 1990, Section 9.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LAIRD ENACTS AS FOLLOWS:

1. That the aforementioned Policy is attached hereto as "Schedule A" and forms part of by-law Number 942-14.
2. This by-law rescinds by-law 942-14 passed in Open Meeting on February 5, 2014.
3. This by-law shall come into force and take effect immediately upon the final passing of same.

PASSED in open meeting this 19th day of October, 2023.

Mayor

Shawn Evoy

Clerk

Jennifer Errington



Schedule A
to By-law Number 2001-23

Health and Safety Policy

Township of Laird is committed to preventing injury or occupational illness in the workplace. We recognize that all workers have the right to work in a safe and healthy workplace; and every reasonable measure will be taken to provide and maintain a safe and healthy work environment for all workers, sub-contractors, and the general public.

The Township shall strive to provide policies, programs and training to address, eliminate, and control hazards which may result in injury, illness, or losses. We are committed to ongoing evaluation and improvement of our program. Through formalized audits and routine inspections, we will strive for continuous improvement to our Health and Safety Management System.

The Township of Laird Management, Supervisory Staff, Employees, Sub-Contractors, and all other workers under the control of the Township of Laird are responsible to work in compliance with established protocols and procedures. This will include as a minimum, the Ontario Occupational Health & Safety Act, Workplace Safety and Insurance Act requirements, all other applicable Regulations, and the Township of Laird Health and Safety Program. It may also include Authority Safety Requirements (Municipal or Owner generated) as well as the Employer's Safety Program.

Supervisory staff is responsible for ensuring that their assigned work areas are maintained in safe and healthy work conditions. Supervisors will be provided with the training, tools, and materials to ensure their competency and ability to maintain a healthy and safe working environment. Workers shall be made knowledgeable of the hazards in their workplace so that they uphold their responsibilities of working to all safety standards.

We encourage everyone to take an active, positive position with regard to health and safety, as this is of fundamental importance to the success of Township of Laird's endeavors. We anticipate and expect that all persons involved will reflect our level of commitment directly and indirectly with our Township. Any person who feels that their contribution to the health and safety process would be significant is encouraged to discuss this with Supervision and Management so that together we can make a difference.

Township of Laird is committed to providing a safe and healthy workplace free from actual, attempted or threatened violence and/or harassment.

We realize that achieving these goals is not a light undertaking, and we wish to stress to all persons on, or associated with our Township, that we expect all persons to accept their respective health and safety responsibilities. In fairness to all parties, we must state unequivocally that Township of Laird will not tolerate unsafe practices or conditions, and we will hold the appropriate parties accountable for infractions.

This statement of our commitment and objectives is to be posted in a conspicuous location, where it is most likely to be read by persons attending the office and projects. In addition, all persons in our employ or under contractual commitment with us will be provided a copy for their personal reference.


Shawn Evoy
Mayor

Reviewed:	Next Review:
October 19, 2023 (effective October 2023)	October 2024
October 17, 2024 Motion # 236-24	October 2025
October 16, 2025 Motion# 240-25	October 2026 .

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-Law No. 1079-23

Being a By-law to Establish a Workplace Violence and Harassment Policy.

WHEREAS Section 32.0.1 of the Occupational Health and Safety Act, requires Employers to prepare a Policy with respect to workplace violence and a policy with respect to workplace harassment; and

WHEREAS Council deems it necessary to update existing Policies with respect to Workplace Violence, Harassment, and Sexual Harassment in order to be compliant with current statute;

NOW THEREFORE the Council or the Corporation of the Corporation of the Township of Laird hereby enacts as follows;

1. THAT the Council of the Corporation of the Township of Laird approves the Workplace Violence and Harassment Policy, attached hereto as Schedule "A";
2. THAT By-law 900-10, being a By-law to adopt a Workplace Violence and Harassment Policy for the Corporation of the Township of Laird, be rescinded; and
3. THAT this By-law shall take effect on the date of its passage

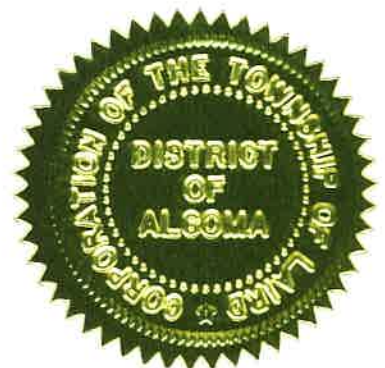
READ and passed on Open Council this 30th day of November 2023.

Mayor

Shawn Evoy

Clerk

Jennifer Errington



Workplace Violence and Harassment Policy
Schedule A of By-law 1079-23

Workplace Sexual Harassment means:

- a) engaging in a course of vexatious comment or conduct against an employee in a workplace because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome, or
- b) making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer grant or deny a benefit or advancement to the employee and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.
- c) sexual harassment may include, but is not limited to, any unwelcome sexual advances (oral, written or physical); requests for sexual favours, sexual and sexist jokes; racial, homophobic, sexist or ethnic slurs; written or verbal abuse or threats; unwelcome remarks, jokes, taunts, or suggestions about a person's body, a person's physical or mental disabilities, attire, or on other prohibited grounds of discrimination; unnecessary physical contact such as patting, touching, pinching or hitting; patronizing or condescending behaviour; displays of degrading, offensive or derogatory material such as graffiti or pictures; and physical or sexual assault.

Workplace violence means unacceptable behaviour and includes any incident in which there is:

- a) the exercise of physical force by a person against an employee, in the workplace, which causes or could cause physical injury to the employee;
- b) an attempt to exercise physical force against an employee, in the workplace, which could cause physical injury to the employee;
- c) a statement or behaviour that is reasonable for an employee to interpret as a threat to exercise physical force against an employee, in the workplace, which could cause physical injury to the employee;
- d) an attempt to threaten or assault a visitor to the workplace; an attempt by an employee to threaten or assault a member of the public or co-worker in circumstances relating to the employee's execution of duties, whether on or off municipal premises.

5. RESPONSIBILITIES OF THE MUNICIPALITY

The Municipality shall prepare a policy with respect to Workplace Violence and Harassment; and shall review the policies annually or as often as is necessary. The policies shall be in written form and shall be posted in the workplace.

5.1 Workplace Violence

In consultation with the Health & Safety Representative, the Municipality maintains a program with respect to **workplace violence**. The program shall:

- include measures and procedures to control the risks identified in the assessment required as likely to expose an employee to physical injury;
- include measures and procedures for summoning immediate assistance when workplace violence occurs or is likely to occur;
- include measures and procedures for employees to report incidents of workplace violence to their supervisor;
- set out how the employer will investigate and deal with incidents or complaints of workplace violence.

Each department shall assess the risks of workplace violence that may arise from the nature of the workplace, the type of work or the conditions of work. The assessment shall consider circumstances that would be common to similar workplaces and circumstances specific to the workplace as well as possible mitigation that the Municipality can provide. A reassessment of the risks of the workplace violence shall be conducted as often as is necessary to ensure that the policy continues to protect workers from workplace violence.

Clerk Administrator will advise the Health & Safety Representative of the results of the assessment/reassessment and provide a copy of the assessment in writing.

If the Municipality becomes aware that domestic violence would likely expose an employee to physical injury in the workplace, the Municipality will take every precaution reasonable in the circumstances for the protection of the employee. Clerk Administrator has a duty to provide information to employees, including personal information, related to a risk of workplace violence from a person with a history of violent behaviour if the employee can be expected to encounter that person in the course of his or her work and the risk of workplace violence is likely to expose the employee to physical injury. Clerk Administrator shall not disclose

Workplace Violence and Harassment Policy
Schedule A of By-law 1079-23

more personal information than is necessary to protect any employee from physical injury.

5.2 Workplace Harassment

The Municipality shall, in consultation with the Health & Safety Representative develop and maintain a written program to implement the policy with respect to workplace harassment. The program shall:

- include measures and procedures for employees to report incidents of workplace harassment to a person other than the employer or supervisor, if the employer or supervisor is the alleged harasser;
- set out how incidents or complaints of workplace harassment will be investigated and dealt with;
- set out how information obtained about an incident or complaint of workplace harassment, including identifying information about any individuals involved, will not be disclosed unless the disclosure is necessary for the purposes of investigating or taking corrective action with respect to the incident or complaint, or is otherwise required by law;
- set out how an employee who has allegedly experienced workplace harassment and the alleged harasser, if he or she is an employee of the employer will be informed of the results of the investigation and of any corrective action that has been taken or that will be taken as a result of the investigation.

The Municipality shall ensure that:

- an investigation is conducted into incidents and complaints of workplace harassment that is appropriate in the circumstances;
- the employee who has allegedly experienced workplace harassment and the alleged harasser, if he or she is an employee of the employer, are informed in writing of the results of the investigation and of any corrective action that has been taken or that will be taken as a result of the investigation;
- the program developed is reviewed as often as necessary, but at least annually, by the Health & Safety Representative to ensure that it adequately implements the policy with respect to workplace harassment.

5.3 Zero Tolerance

The Municipality values the health, safety and well-being of its employees and expects its workplace to be free of workplace violence, harassment, and inappropriate behaviour.

The Municipality will not tolerate incidents of workplace violence, harassment or inappropriate behaviour perpetrated by or against any employee, member of the public, Representative appointee, elected official, vendor, contractor, visitor or any other person at a Municipal workplace or involved in Municipal business.

Where violations of the policy occur, the Municipality may:

- remove any individual from a Municipal workplace by the police;
- discipline an employee, up to and including termination;
- report physical assaults and threats made by or against an employee occurring at a Municipal workplace to police;
- prohibit a member of the public from entering a Municipal workplace.

5.4 Reprisal

This policy prohibits reprisals against employees who have made good faith complaints, provided information regarding a complaint, incident of workplace violence, harassment and/or inappropriate behaviour, or who have followed the procedures outlined in the policy.

Any employee who must leave the workplace who, in their opinion, perceives an imminent threat of violence will not be penalized with a loss of pay or other penalties.

Employees who engage in reprisals or threats of reprisals may be disciplined up to and including termination.

In order to protect employees from possible reprisals identifying information about any individual shall not be disclosed unless the disclosure is necessary for the purpose of investigation or taking corrective action or is otherwise required by law.

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Reprisal may include:

- any act of retaliation that occurs because a person has complained of or provided information about an incident of workplace violence, harassment or inappropriate behaviour;
- any act of retaliation, discipline or harassment because a person has followed any of the procedures outlined in the policy;
- intentionally pressuring a person to ignore or not report an incident of workplace violence, harassment or inappropriate behaviour; and
- intentionally pressuring a person to lie or provide less than full cooperation with an investigation of a complaint or incident of workplace violence, harassment or inappropriate behaviour.

Any employee who makes a false complaint or otherwise abuses this policy may be disciplined up to and including termination from employment. Such discipline is not a reprisal or breach of this policy.

6. REPORTING AND INVESTIGATING COMPLAINTS

Any employee witnessing or experiencing workplace violence or harassment who feels in imminent danger shall:

- Ensure they are in a safe location which may include leaving the workplace;
- If, in their opinion, the situation warrants, contact the police by dialing 911.

Employees can report incidents or complaints of workplace violence or harassment verbally or in writing. When submitting a written complaint, employees shall use the Workplace Violence and Harassment Incident Report form attached to this policy and is also available through any member of Senior Management. When reporting verbally, the person receiving the complaint will fill out the form with the complainant.

The report of the incident shall include the following information:

1. Name(s) of the person who has allegedly experienced workplace violence or harassment and contact information.
2. Name of the alleged harasser(s), position, and contact information (if known).

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3. Names of witness(es) (if any) or other person(s) with relevant information to provide about the incident and contact information.
4. Details of what happened including dates, frequency and locations of the alleged incident(s).
 - a. Any supporting documents the complainant may have in his/her possession that is relevant to the complaint.
 - b. List any documents a witness, another person or the alleged harasser may have in their possession that is relevant to the complaint.

An employee shall promptly report acts of workplace violence, harassment or inappropriate behaviour to their immediate Supervisor. If the immediate Supervisor is not available or is the alleged perpetrator of the incident, the employee can report to the Clerk Administrator (clerk@lairdtownship.ca) or 705-248-2395).

If the Clerk Administrator is the alleged perpetrator, the incident shall be reported to the Mayor.

If a member of Council is the alleged perpetrator, the incident shall be reported directly to municipally appointed Legal Counsel.

Depending on the severity and complexity of the allegations, the Municipality may refer the investigation to an external third (3rd) party organization to conduct an impartial investigation.

Confidentiality:

The Municipality recognizes the sensitive nature of harassment complaints and will keep all information related to such complaints or their investigations confidential, to the extent possible. The Municipality will only release as much information as is necessary to investigate and respond to the complaint or situation or if required to do so by law.

Out of respect for the relevant individuals, it is essential that the Complainant, Respondent, witnesses and anyone else involved in the investigation of a complaint maintain confidentiality with respect to the investigation. Breach of confidentiality may result in discipline up to and including dismissal.

All records related to meetings, interviews or any part of the investigation will be treated as confidential and shall not be disclosed, except as required by law. It must be recognized that information collected and retained is subject to release under the Municipal Freedom of Information and Protection of Individual Privacy Act, the Ontario

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Human Rights Code or the rules governing court proceedings. All records shall be maintained in accordance with the Municipality's Retention By-law.

Should a complainant or respondent choose to retain legal counsel at any stage of a complaint or appeal, it shall be at the complainant's or respondent's own expense.

6.1 Action to be taken

The Clerk Administrator or immediate Supervisor shall start an investigation of the incident to determine merit of the claim within 24 hours of receiving notification of the incident. The investigation may include interviewing the individual filing the report, the individual against whom the report was made and any witnesses to the incident.

The parties who have conducted the investigation shall provide a written report within 7 days of the completion of the investigation to the complainant and the individual against whom the complaint was filed of the outcome of the investigation and any remedial or corrective action that has taken place or will continue to take place.

6.2 Non-compliance by Members of the Public

Members of the public who engage in any type of behaviour, as defined in this policy, may, depending on the severity:

- a) Have the conduct reported to the police;
- b) Be arrested and/or charged;
- c) Be removed immediately from the premises;
- d) Be sent a letter of warning advising them of the inappropriate incident.

If banned from the premises, the length of the ban will be determined by the Clerk Administrator and will depend on the severity of the situation.

In addition to any other measures taken, where any damage to Municipal property has occurred, the individual(s) responsible will be required to reimburse the Municipality for all costs associated with any repairs, administration fees, as well as any lost revenues.

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Schedule A of By-law 1079-23

APPENDIX A – ACKNOWLEDGMENT FORM

THE TOWNSHIP OF LAIRD
Workplace Violence and Harassment Policy
Acknowledgment Form

By signing below, I hereby certify that:

- I have received a copy of this Policy;
- I have read and will comply with this Policy in its entirety;
- I agree to ensure that Workers working under my direction adhere to this Policy;
- I understand that if I violate the rules set forth by this Policy, I may face disciplinary action up to and including termination of employment.

Name: _____

Signature: _____

Date: _____

Witness: _____

Please return this signed form no more than 30 days from the date you receive a copy to your direct supervisor.

Office use only

Date: _____

Received by: _____

TOWNSHIP OF LAIRD

MEMORANDUM

Date: October 15, 2026

To: Mayor Evoy and Council

From: Jennifer Errington, Clerk Administrator

Subject: **Waste Disposal Site – Winter Operating Hours and Safety Concerns**

PURPOSE

To provide Council with information regarding safety concerns raised by the Waste Disposal Site Attendant related to winter operating hours, and to outline options available to Council, including the process required to amend the Environmental Compliance Approval (ECA) should Council wish to permanently change the hours of operation.

BACKGROUND

The Township's Waste Disposal Site is currently approved to operate:

- **Wednesdays:** 3:00 p.m. – 7:00 p.m.
- **Saturdays:** 9:00 a.m. – 5:00 p.m.
- **Sundays:** 9:00 a.m. – 5:00 p.m. (fall and spring clean-ups only)

These hours are established in the Township's **Environmental Compliance Approval (ECA A561202)** issued by the Ministry of the Environment, Conservation and Parks (MECP).

The Waste Disposal Site Attendant recently returned to work following a one-year absence. During her re-orientation, she expressed significant concern regarding public safety during winter operations, specifically:

- By approximately 5:00 p.m. in winter months, the site is fully dark.
- The Township does not have hydro service at the site.
- The former solar lighting system at the upper tipping area is no longer functional and was never repaired.
- The Attendant's primary work location is the Share Shed, which is far from the tipping area, making it difficult to monitor activity in the dark.
- While the Attendant uses a generator to power lights inside the Share Shed, there is no lighting at the tipping area or entrance, creating a risk that a resident could slip, fall, or enter unsafe terrain without being seen.

The Attendant has requested that Council consider adjusting winter operating hours to 1:00 p.m. – 5:00 p.m. to avoid being open after dark unless lighting is installed.

Historically, the Township operated with summer and winter hours, but those schedules did not fully address the early darkness in December and January.

ANALYSIS

1. Safety Considerations

Operating the Waste Disposal Site in darkness presents several risks:

- Reduced visibility at the tipping face
- Increased risk of falls or missteps near the waste mound
- Limited ability for the Attendant to supervise activities
- Potential liability exposure for the Township
- Difficulty ensuring compliance with ECA requirements for supervision and site security

Given the lack of hydro service, the site cannot be lit without either:

- Installing new solar lighting, or
- Bringing hydro to the site, which would be a significant capital project.

2. Option A – Permanently Change Operating Hours (Requires ECA Amendment)

The ECA allows temporary extensions of hours with District Manager approval, but permanent changes require a formal amendment under s.20.2 of the Environmental Protection Act.

To permanently change hours (e.g., 1:00 p.m. – 5:00 p.m. year-round or seasonally), the Township must:

1. Submit an ECA Amendment Application through the MECP online portal.
2. Provide:
 - A cover letter explaining the rationale for the change
 - Updated Design & Operations Report (D&O Report) reflecting new hours
 - Confirmation of supervision and security
 - Any environmental or nuisance considerations
 - Council resolution (recommended)
3. Await MECP review and approval.
4. Update signage and public communications once approved.

This process typically takes several months depending on MECP workload.

3. Option B – Install Solar Lighting at the Tipping Area and Entrance

If Council wishes to maintain current hours, lighting must be restored to ensure safe operations.

This option would involve:

- Purchasing and installing solar-powered floodlights at:
 - The tipping area
 - The entrance gate
- Ensuring lighting is adequate for supervision and public safety
- Maintaining the lighting system annually

This option avoids the need for an ECA amendment but requires capital investment.

4. Option C – Reinstate Seasonal Hours (Summer/Winter)

Council may choose to reinstate seasonal hours similar to past practice, but any permanent change to the approved hours still requires an ECA amendment.

Seasonal hours could be:

- **Summer (Apr 1 – Oct 31):** 3–7 p.m. Wednesdays; 9–5 Saturdays
- **Winter (Nov 1 – Mar 31):** 1–5 p.m. Wednesdays; 9–5 Saturdays

This option improves safety but still requires MECP approval.

FINANCIAL CONSIDERATION

Option A (ECA Amendment):

- Staff time to prepare application
- Possible consultant costs for updating the D&O Report

Option B (Solar Lighting):

- Cost of solar lighting units and installation
- Ongoing maintenance

Option C (Seasonal Hours):

- Same costs as Option A (ECA amendment)

RECOMMENDATION

Staff recommend that Council consider the safety concerns raised by the Attendant and provide direction on whether to pursue:

1. An ECA amendment to permanently adjust winter operating hours to 1:00 p.m. – 5:00 p.m.;

OR

2. Installation of solar lighting at the tipping area and entrance to allow safe operation during current hours;

OR

3. A combination of both, such as reinstating seasonal hours and installing minimal lighting.

Staff further recommend that Council direct the Clerk Administrator to:

- Obtain cost estimates for solar lighting; and
- Prepare the necessary documentation for an ECA amendment should Council choose to proceed.

Recommended Motion:

BE IT RESOLVED THAT the report titled *Waste Disposal Site – Winter Operating Hours and Safety Concerns* be received;

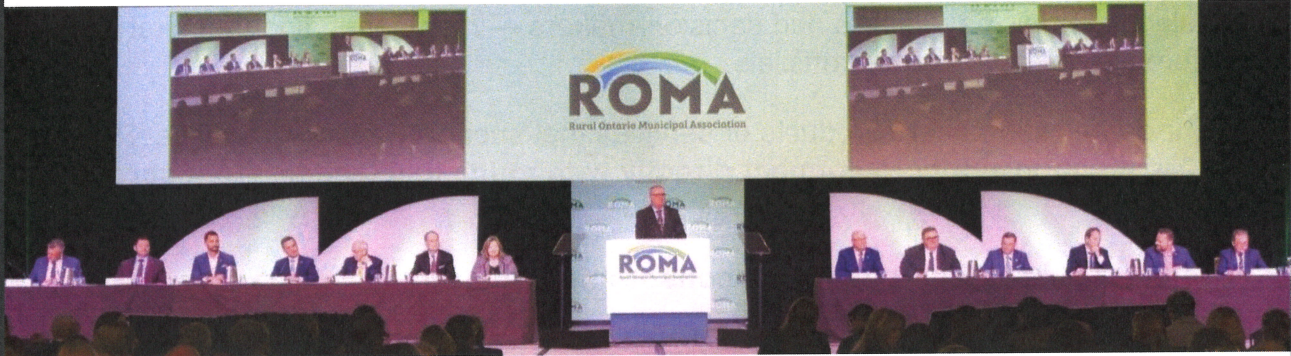
AND THAT Council acknowledges the safety concerns raised by the Waste Disposal Site Attendant regarding winter operations in darkness;

AND THAT Council directs staff to obtain cost estimates for solar-powered lighting at the Waste Disposal Site to improve visibility at the tipping area and entrance;

AND THAT Council further directs the Clerk Administrator to prepare options for reinstating seasonal operating hours, including the potential need for an amendment to Environmental Compliance Approval A561202;

AND THAT staff report back to Council with recommendations.

From: ROMA Communications <roma@roma.on.ca>
Sent: October 7, 2026 1:42 PM
To: clerk@lairdtownship.ca
Subject: ROMA 2027 Conference: Early bird registration by October 30



ROMA 2027 Annual Conference

Register Today!

Sunday, January 24 – Tuesday, January 26

Sheraton Centre Hotel, Toronto

Registration and hotel bookings are now open for the ROMA 2027 conference. Reserve your spot and accommodation today.

[Register Here](#)

[Book your Accommodations](#)

ROMA 2027 will be the first opportunity for newly elected officials and new councils to come together following the municipal elections. The conference provides an opportunity to:

- **Connect with provincial leaders** through delegation meetings
- **Build relationships** with rural municipal colleagues from across Ontario
- **Hear from experts** on the issues shaping rural communities
- **Learn about emerging priorities** and solutions for Ontario's rural municipalities

Early bird registration rates are available until October 30.

Registering to hold your municipalities spots but not sure who will be attending?

No problem. **Alternate delegate names can be substituted at any time**, so you can secure your municipality's spot now and confirm attendees later.

Sponsors and Exhibitors

ROMA 2027 is an opportunity to connect with nearly 2,000 delegates, most of whom are elected municipal officials and decision-makers — many attending their first ROMA conference as newly elected officials.

If your organization offers products or services that support rural communities, **ROMA 2027 is an opportunity to connect directly with municipal leaders from across Ontario.**

Information about **exhibit hall and sponsorship opportunities will be available soon.**

CONTACT

events@roma.on.ca

T 416.971.9856

Keep up to date with the rural municipal voice
of the province, on social media.



Wish to Opt Out of ROMA Communications | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

clerk@lairdtownship.ca

From: Ron Prickett <ron_prickett@yahoo.ca>
Sent: September 23, 2026 11:37 AM
To: clerk@lairdtownship.ca
Subject: Township trailer use for Pumpkin Point Rd Platform demolition

Hello Jennifer,

Will you please pass on our thanks to the Laird Township Council for the use of the Laird Township trailer and access to the waste depot.

Special thanks to Ed for the three trips he made in a very timely fashion.

Ron Prickett
President Sault Naturalists

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2097-26

Being a By-law to adopt the Official Plan for the Desbarats to Echo Bay Planning Area.

WHEREAS Section 17(22) of the *Planning Act*, R.S.O. c. P. 13, as amended, enables the Council of the Corporation of the Township of Laird to pass a by-law to adopt an Official Plan;

AND WHEREAS the Desbarats to Echo Bay Planning Board has prepared an Official Plan for the geographic Townships of Johnson, Tarbutt, Laird, and Macdonald, Meredith and Aberdeen Additional;

AND WHEREAS the Ministry of Municipal Affairs and Housing provided comments on the proposed Official Plan on March 16, 2026;

AND WHEREAS the Desbarats to Echo Bay Planning Board has reviewed the input from the public and the Ministry;

AND WHEREAS open houses were held on July 7, 2026 for the purpose of giving the public an opportunity to review and ask questions about the proposed Official Plan;

AND WHEREAS a public meeting was held on October 15, 2026 for the purpose of presenting the draft Official Plan for Council and the public's review and comment prior to adoption;

NOW THEREFORE the Council of the Corporation of the Township of Laird enacts as follows:

1. The Official Plan for the Desbarats to Echo Bay Planning Area, consisting of the attached text and schedules, is hereby adopted for the Township of Laird.
2. The Clerk is authorized and directed to make application to the Ministry of Municipal Affairs and Housing for approval of the aforementioned Official Plan for the Desbarats to Echo Bay Planning Area consisting of the Townships of Johnson, Tarbutt, Laird, and Macdonald, Meredith and Aberdeen Additional.
3. This By-law shall come into force in accordance with the provisions of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended.

READ and passed in Open Council this 15th day of October 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2098-26

BEING A By-law to authorize the acquisition of real property for municipal purposes.

WHEREAS Section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS Section 5(3) of the *Municipal Act, 2001* provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Township of Laird considers it necessary and desirable to acquire certain real property for municipal purposes, including the expansion and integration of lands associated with the Municipal Garage property;

NOW THEREFORE the Council of the Corporation of the Township of Laird enacts as follows:

1. That the Corporation of the Township of Laird hereby authorizes the acquisition of the following lands: Part of Lot 10, Registered Compiled Plan H760; being part of PIN 31469-0226, municipally known as 121 Pumpkin Point Road, (the "Property").
2. That the purchase price for the Property shall be Twenty Thousand Dollars (\$20,000.00), plus applicable taxes, fees, and closing adjustments.
3. That the Mayor and Clerk are hereby authorized to execute the Agreement of Purchase and Sale with Kyle Nolan Delhenty and all other documents required to complete the transaction, including conveyancing and registration documents.
4. That the closing date for the acquisition shall be November 27, 2026, or such other date as may be mutually agreed upon by the parties.
5. That the acquisition shall be funded from the following source: General Reserve.
6. That the Township's solicitor is authorized to complete all necessary conveyancing, registration, and closing matters on behalf of the Township.
7. That the Mayor and Clerk are authorized to sign all documents and take all actions necessary to give effect to this by-law.
8. That this by-law shall come into force and take effect on the date of its passing.

READ and passed in Open Council this 15th day of October 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington

THE CORPORATION OF THE TOWNSHIP OF LAIRD

By-law Number 2099-26

BEING A BY-LAW to confirm proceedings of the meeting of Council, October 15, 2026.

WHEREAS Section 5(3) of the *Municipal Act, R.S.O. 2001*, as amended, requires a municipal council to exercise its power by by-law except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF LAIRD HEREBY ENACTS AS FOLLOWS:

1. **THAT** the action of the Council at its meeting on October 15, 2026, in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. **THAT** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed in Open Council this 15th day of October 2026.

Mayor _____
Shawn Evoy

Seal

Clerk _____
Jennifer Errington