LAIRD HALL COMMITTEE MEETING MINUTES

Date: September 21, 2026, 2026, 2026
Time: 5:30 p.m. **Place:** Laird Hall

PRESENT: Cheryl Frenette,, Faye Crozier (Chair), Heather Taylor,
Jo-Anne Entwistle (Recording Secretary), Wayne Junor

REGRETS: Linda Kiraly, Glen Irwin, Building Inspector and Project Manager

CHAIR: Faye Crozier

DELEGATION AND GUESTS: Shawn Evoy, Laird Township Mayor
Jennifer Errington, Laird Township Clerk
Darren Walker, MET Engineering
Gavin Grant-cabinet maker

1. CALL TO ORDER/REVIEW AGENDA
(ON MOTION # 21-26) Moved by Heather Taylor, Seconded by Cheryl Frenette.
"That the meeting be called to order by Faye Crozier, chairperson, and that the committee approve the Laird Hall Meeting Agenda of September 21, 2026."
CARRIED

2. MINUTES OF July 29,, 2026 (printed & circulated)
(ON MOTION # 22-26) Moved by Cheryl Frenette, Seconded by Wayne Junor.
"That the committee approve the Laird Hall Sub-Committee minutes of July 29, 2026."
CARRIED

3. DELEGATIONS AND PRESENTATIONS-

Darren Walker of MET Engineering submitted specifications for the renovation of Laird Hall. It was also requested that the Laird Hall Committee answer the following questions.

1.Is there a flooring preference type for the kitchen? Answer: Recommendations for flooring were requested

2.Is the intent to provide new gypsum board walls and ceiling in the kitchen?- Answer:Yes

3. Are windows needed in the new Madawaska double doors? Answer: No

4. Can we shift the new barrier free entry door east to ensure we have our 2' dimension from the top of the ramp to the latch side of the door? Answer: No. Modify or extend the existing ramp.

5. How would you like to have the new barrier free entry door to operate. Door to have Panic Exit Hardware on the inside, Lever Lock set on the outside with Electric Door operator.
Answer: Dead bolts
6. Will the township dog the latch when the electric operator needs to function?
Answer: Same as the Bar River Hall. Shawn will consult with MET concerning this mechanism.
7. Are we including for new dishwasher? under counter? Residential or under counter commercial? Answer: Yes. Commercial

There was discussion regarding the three sink and hand wash station requirements for Laird Hall. Jennifer Errington, Laird Township Clerk will reach out to the Algoma Public Health Unit to determine hand wash sink requirements for a three sink kitchen.

There was discrepancy between the MET specifications for the kitchen and Gavin Grant's specifications for the cupboards. Shawn Evoy, Gavin Grant and Darren Walker adjourned to the kitchen to investigate these discrepancies. The Laird Hall Committee will be advised of the result of this discussion at a later date.

BUSINESS ARISING FROM MINUTES

1) Laird Hall Caretaker Report-Heather Taylor

I) Two mice have been trapped but none lately.

ii) The curling group will be using the hall for five Fridays. The Municipal Election will be held in the Laird Hall. After the election the hall will be closed for renovations. Jennifer Errington was requested to post in the Laird Newsletter and on the Laird Township website the closure of Laird Hall.

Iii) Heather Taylor raised a concern for the storage of the contents of the hall. She queried when to remove the contents and where to store them during the renovation. It was suggested that Laird Staff and/or Laird Council address this matter.

OTHER/NEW BUSINESS

1) Sylvan Circle Coffee Break Laird Hall: Cheryl Frenette and Jo-Anne Entwistle reported that the Sylvan Circle Coffee Break operated from approximately 10:00 AM to Noon. It was a successful morning. The Coffee Break made $210.20

2) Five Year Plan:

Laird Hall Five Year Plan-commencing the year of 2027

Year 1 (2027)-new garbage bin and items not covered by he NOHFC Grant

Year 2 (2028)-new siding, accessible folding table for kitchen

Year 3 (2029)-upgrade washroom sinks and counter tops

Year 4 (2030)-replace tall storage cabinets in the kitchen, replace the entryway counter and build new storage cabinet in the entry way

Year 5 (2031)-complete anything not finished from Year 1-4

(ON MOTION # 23-26)Moved by Wayne Junor, Seconded by Cheryl Frenette.
"That the Laird Hall Five Year Plan commencing 2027 be adopted as developed."
CARRIED

8. CORRESPONDENCE- None

9. QUESTIONS AND CONCERNS-None

ADJOURNMENT
(ON MOTION #24-26) Moved by Heather Taylor, Seconded by Wayne Junor.
'That the September 21, 2026 meeting be adjourned and the Laird Hall Committee will meet again on Tuesday, September February 16, 2027 at 6:30 p.m. at the Laird Township Office. The meeting date and venue are subject to change."
CARRIED

Chair_____
(Faye Crozier)

Recording Secretary_____
(Jo-Anne Entwistle)